



## Water Service Connection Permit Application

**Fee: \$1,200.00**

DATE \_\_\_\_\_

**Office Use Only**

Submittal Date \_\_\_\_\_ Receipt # \_\_\_\_\_ Approval Date \_\_\_\_\_ Date Denied \_\_\_\_\_

**\*Public Works Superintendent is responsible for water meter installation & coordination of meter status with Utility Billing Clerk after System Development Charges are paid\***

In accordance with the City of Brownsville Municipal Code, Chapter 13.05, we are hereby applying for a permit to connect to the City water system. The permit will be granted by the City Administrator, or the person designated by the City Council in the absence of a City Administrator, unless one of the following exists.

1. The City Council must grant a permit for water service to the property outside the City only after it finds that the City has an ample supply of water for its own present and future use and that the services proposed would be consistent in all respects with adopted resolutions, policies, plans and ordinances.
2. The City Council must grant a permit for water service whenever an applicant's requirements for water are unusual, large, or necessitate considerable special or reserve equipment or capacity. The Council may impose special limitations or charges on the service or make special exemptions to otherwise applicable limitations or charges, and these provisions shall be in writing on the water services permit.
3. The City Council must grant a permit where an extension or alteration of existing water mains is required, but only upon a finding that the extension would promote the public health, welfare and safety of the residents of the city, and would be consistent in all respect with adopted resolutions, policies, and plans and ordinances. Where an extension of existing water mains is approved by the Council, they shall determine whether the City should bear the cost of the water extension, assess the cost against benefited properties, or require the applicant to bear all or part of the cost of water main extensions. If the City Council determines that the applicant should pay the cost of the main extension, but the applicant refuses to do so, the permit shall be denied.

All applicants for water service shall pay a service charge and a system improvement fee in accordance with a schedule adopted by resolution of the City Council.

### APPLICANT INFORMATION

Name of Applicant \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Property Address (If Different) \_\_\_\_\_

Type of Building \_\_\_\_\_



## **SERVICE CONNECTION REQUIREMENTS**

### **Service connections:**

The City shall install a service connection line between the main line and the meter. If the distance between the main line and the meter exceeds thirty (30) feet, the applicant shall pay the cost of the line beyond thirty (30) feet in addition to the service connection charge.

The service connection line shall be a minimum of three-quarter (3/4) inch in diameter.

### **Water Meters:**

Meters shall be placed in the City property, easement or right-of-way nearest the premises and shall be furnished and owned by the City and shall be maintained at its expense. No rent or other charges shall be paid by the City for a meter or other equipment located on the customer's property. Meters shall be sealed by the City at the time of installation, and no seal shall be altered or broken except by one of the City's authorized agents. If a change in the size of a meter and service line is required, the customer shall apply for a permit and shall pay the fee established by resolution of the City Council.

### **Customer Service Lines and Control Valves:**

The customer shall install a customer service line from the meter and the service connection to the customer's distribution system. The customer shall also install a suitable valve, as close to the water location as practical, the operation of which will control the entire water supply from the customer service lines. The cost of installing the customer service line and control valves shall be borne solely by the customer.

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