



RESOLUTION NO. 2018.20

A RESOLUTION MODIFYING FEES IN CONNECTION WITH LAND USE PERMITS AND APPLICATIONS; ESTABLISHING POLICIES RELATING TO SAID FEES; REPEALING ANY OTHER RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, costs associated with processing land use actions within the City of Brownsville have increased substantially and the fees charged shall be monitored by Council from time to time,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNSVILLE, a Municipal Corporation of the State of Oregon, as follows:

Section 1: The City of Brownsville establishes the following schedule of fees and procedures which are imposed outright for administrative, planning, engineering and publication costs associated with processing land use permits and applications. Additional engineering and professional consulting fees may be required depending on the complexity of the project.

Administrative Review

Sign Permit N/C

NOTE: Signage requested along Highway 228 is subject to Oregon Department of Transportation Regulations.

Weapons Discharge Permit N/C

RV Permit N/C

Garage Sale Permit N/C

Sidewalk Permit N/C

Change of Occupancy or Use** N/C

Manufactured Home Placement Permit N/C

Old Town Commercial (OTC) Exterior Alteration N/C

Drainage Ditch Improvement Permit & Review*** N/C

Special Development Zone (SDZ) Forestry Permit** \$ 250.00



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Site Plan Review

New Construction Permit* (<i>Primary, Accessory and/or Fence</i>)	\$	30.00
Floodplain Development Fill Permit	\$	30.00
Special Flood Development Review	\$	200.00
Residential Site Plan Review (<i>Non-Subdivision</i>)	\$	200.00
Commercial Site Plan Review	\$	700.00
Industrial Site Plan Review	\$	700.00
SDZ Simple Review**	\$	300.00
Property Line Adjustment	\$	300.00
Manufactured Home Park	\$	1,200.00

* *Not charged when civil engineering site plan review is required.*

** *Indicates that these can be referred to the Planning Commission and additional costs may apply.*

*** *Engineer will estimate applicable charges for associated reviews.*

Planning Commission (Public Hearing)

Conditional Use Permits

Aggregate Mineral Resource Development	Publishing Costs
Home Occupations	\$ 250.00
OTC Change of Use	\$ 250.00
OTC New Construction	\$ 250.00
OTC Secondary Residential	\$ 250.00
Planned Unit Development	\$ 1,200.00 + \$25.00 per lot
Listed Conditional Uses (<i>Excluding Home Occupation & OTC</i>)	\$ 750.00



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Alteration or Expansion of Conditional Use

RESIDENTIAL	\$	400.00
COMMERCIAL	\$	800.00

Alteration or Expansion of Non-Conforming Use

RESIDENTIAL	\$	400.00
COMMERCIAL	\$	800.00

SDZ Simple Development Review

RESIDENTIAL	\$	400.00
COMMERCIAL	\$	800.00

Variances – Public Hearing

Residential Lots	\$	200.00
Commercial Lots	\$	800.00
Partitioning Standards	\$	800.00
Subdivision Standards	\$	800.00

Partitioning or Subdividing of Land

Land Partition	\$	1,000.00
Major Land Partition	\$	1,600.00
Subdivision	\$	1,800.00 + \$35.00 per lot

Planning Commission & City Council (Two Hearings)

Zone Change & Zoning Map Amendment	\$	1,500.00
Zoning Ordinance & Text Amendment	\$	1,500.00
Comprehensive Plan Map Amendment	\$	1,500.00



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Comprehensive Plan Text Amendment	\$	1,500.00
Urban Growth Boundary Amendment	\$	1,800.00

City Council

Street Vacation	\$	250.00
Alley/Easement Vacation	\$	250.00
Annexation	\$	1,000.00
Appeal		$\frac{3}{4}$ of the Original Fee

SECTION 2. When more than one land-use action is requested, (such as a variance and a conditional use permit), a separate fee will be charged for each land-use action requested due to separate standards and/or criteria requirements.

SECTION 3. Refunds for fees accompanying an application may be made when the application is withdrawn prior to any substantial review of the application and prior to the publication and issuance of any public notice. Refunds shall be made upon authorization of the City Administrator.

SECTION 4. All fees shall be due and payable at the time of application submittal. An application shall be stamped as "Received" when City staff has determined the application is complete and all fees have been paid.

SECTION 5. The fees provided for herein shall be effective starting immediately.

This Resolution shall become effective immediately upon being passed and approved by the City Council.

Passed and approved by the City Council this 18th day of September, 2018.

Attest:

A blue ink signature of S. Scott McDowell, the City Administrator.

City Administrator S. Scott McDowell

A black ink signature of Don Ware, the Mayor.

Mayor Don Ware