



## ***City Administrator Brief***

December 28<sup>th</sup>, 2023

**To:** Parks & Open Space Advisory Board  
**From:** S. Scott McDowell, City Administrator  
**Re:** Fee Schedules

**Summary:** Council addressed several issues regarding HB 3115 this past summer and followed up with a subcommittee that consisted of Council President Lynda Chambers, Councilor Sean LaCoste, Administrative Assistant Elizabeth Coleman, Administrative Assistant Jannea Deaver & City Administrator Scott McDowell. McDowell consulted Public Works Superintendent Karl Frink as to the daily impacts managed by Public Works related to the State's imposed changes.

The subcommittee looked at permitted camping in Pioneer Park and whether to consider a policy change regarding the use and permitting of alcohol in Pioneer Park. Council also renegotiated the agreement with the Central Linn Recreation Association pertaining to the Rec Center.

**Outcome:** The result was a recommendation from the subcommittee to draft a new camping ordinance that allowed permitted camping from Memorial Day through Labor Day, Thursday through Sunday. The City will permit camping in September and October to the public if the pavilion is rented. The City Administrator still retains the authority to permit special situations as they arise. Council had the first reading of the new camping ordinance at the December 19<sup>th</sup>, 2023, Council meeting.

The new agreement with the Central Linn Recreation Association puts the City in complete control of the building which requires rules to be adopted by Council.

**Request:** Council has requested that the Board review the proposed rules and fee schedules for Pioneer Park and the Rec Center and to return a recommendation for their consideration at their next meeting to be held on January 23<sup>rd</sup>, 2023.

**Information:** Staff have included the Camping Ordinance and the fee schedules and rules for your review.

Cordially,

S. Scott McDowell  
City Administrator