



Mayor Ware, Council President Doug Block and I had a meeting to discuss COVID-19 implications this morning. Central Linn Recreation Association Interim President Sean Johnson also sat in. Below are the talking points with outcomes listed for your review:

March 16th, 2020

Special Meeting | COVID-19 Planning

Talking Points

1. What We Know

a. President Trump's Emergency Declaration

- ▶ Last Friday President Trump set in motion an emergency response for COVID-19. On Saturday, the City received information from the State of Oregon's Regional Solutions Team on how to apply for SBA loans and how to access funding. This weekend, the City of Corvallis declared a state of emergency for a variety of reasons, one of which was to access any available funding.
- ▶ All this is happening in real-time. I will continue to brief Mayor Ware and Council President Block as decision points are presented.

b. Governor Brown's Emergency Response

- ▶ Governor Brown canceled a briefing at noon. I expect the Governor's Office to hold a briefing that will address additional closures and address emergency protocols for funding and relief later today or tomorrow.

c. China Timetable

- ▶ We know the Chinese Government lifted quarantine bans last Thursday. News sources reported the rollout will be slow but would accelerate in the coming weeks.
- ▶ We know the quarantine lasted nearly 9 weeks. I expect the U.S. to be in quarantine a similar amount of time based on what Dr. Anthony Fauci, the head of the National Institute of Allergy and Infectious Diseases (NIAID) at the National Institutes of Health (NIH), is recommending.

d. Linn County Numbers

- ▶ Friday there were 30 known cases with Linn County having 8. Our proximity to Lebanon is a concern.

2. City Emergency Declaration

a. Declare an Emergency



- ▶ Mayor Ware and Councilor Block will await further guidance on if the City should declare a state of emergency. The reason for a declaration may be for funding eligibility purposes.

b. Emergency Council Meeting?

- ▶ Mayor Ware and Councilor Block felt that holding an emergency Council meeting was not necessary at this time. Getting folks together is being discouraged, so having a meeting to talk about not meetings seems counterproductive. Councilor Block is not comfortable meeting in person and Councilor Neddeau is sick. Both Ware and Block are confident making decisions as needed.

- ▶ **Please let me know if you would prefer to meet as a Council.**

i. Essential Meetings

- ▶ Council will be canceled for March 24th, 2020 but could be held via an Internet platform on March 31st.

ii. Budget Committee

- ▶ Should the quarantine last into April, concerns about the Budget Committee were discussed. Using an Internet platform such as GoToMeeting may be an option for those unable to attend in person.
- ▶ The budget will have to be completed and hearings must be held unless the State of Oregon waves legal requirements.

iii. Membership Concerns

- ▶ The City has two applicants who have applied for the Budget Committee openings but have not been appointed.
- ▶ What is the best way to protect members who fall into the vulnerable population category? At this point, we believe that using Internet platform is the best way to handle these meetings.

3. City Functions

a. Court

- ▶ Mayor Ware and Councilor Block authorized canceling court scheduled for March 18th, 2020.
- ▶ Municipal Court Clerk Carol Humphreys will contact all the necessary individuals.

b. Library

- ▶ The library is closed until March 31st, 2020. I expect this closure to be extended.



c. Public Works

- ▶ The crew continues their daily tasks for the time being.

d. Administration

- ▶ Mayor Ware and Councilor block authorized the public to access City Hall by appointment only. Customers will be encouraged to use the drop box that is located to the right of City Hall main entrance to make payments, or to use the online service and paygov.us.

4. Public Declarations

a. Use of Public Spaces

- ▶ All rentable public spaces will have a sign posted, “The City advises that you do not use this public space. If you choose to do so, you do so at your own risk.”

b. Parks

- ▶ Parks will remain open and will be officially open April 1st, 2020. The City of Corvallis has closed all public parks. We felt that social distance could easily be met at local parks.

c. Rec Center

- ▶ The Rec Center will be suspending all activity until further notice.
- ▶ We will post the sign on the doors at the Rec Center because there are multiple keys out in the community.

5. Other Thoughts

6. Adjourn

- ★ Notices will be posted on the City website and on Facebook.