

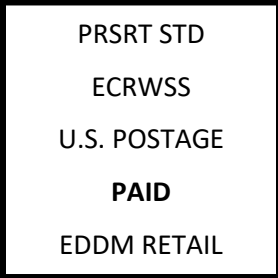


## Council Meeting Synopsis

Council met in regular session at 7:00 p.m. in Council Chambers on December 19<sup>th</sup>, 2023.



- ★ All members of Council were present. Mayor Craven presided.
- ★ *Rally on the River* | *Wade Long* shared a video of the 2023 rally. Long is busy making preparations for the 2024 event. A new website for the Rally is slated to be live after the first of the year. Long gave a preview of the national Spartan trailer rally that will be held in Pioneer Park in 2025.
- ★ *Annual Audit Presentation* | *McDowell* shared numbers from the most recent audit completed by *SingerLewak*. The audit shows a healthy treasury. *McDowell* said that the City is completing two big ticket capital improvements this fiscal year, the Rec Center Renovation and the GR12 Well Waterline which Council is ready to award. *McDowell* also explained that in 2019 the City Auditor required the City to move funds from the Cemetery Trust Fund to the General Fund. The City will be moving those funds back to the Cemetery Trust Fund as the funds should never have been moved based on the Brownsville Municipal Code. This year, the auditor agreed. Councilor *Humphreys* made a motion to include the funds in the year-end transfer resolution so the adjustment can be accurately reflected in this current FY. The motion was seconded by Councilor *Winklepleck* and passed unanimously.
- ★ *Cybersecurity Presentation* | *McDowell* discussed cybercrime and its societal and organizational impacts. Cybercrime is equivalent to the World's third best economy, only behind the United States & China. The potential impact of Artificial Intelligence is vast, and experts are predicting cybercrime to double over the next two years.
- ★ *Linn County Sheriff's Office (LCSO) Report* | *Sergeant Frambes* reviewed the stats for November highlighting several items that included 36 traffic stops. LCSO arrested a juvenile for the fire at Brownsville Mennonite Church. *Frambes* warned not to leave your car keys in your vehicle. Cars are being stolen all over the County, and in many cases the keys are left in the vehicles and the doors are unlocked. There have been cites for dogs at large that have led to fines.
- ★ *Public Works Report* | *Public Works Superintendent Karl Frink* reported that he is finishing up year-end reports for the State regulatory agencies including the Department of Environmental Quality (DEQ), Oregon Health Authority (OHA) & Oregon Water Resources Department (OWRD). *Frink* has filed the correction to OHA for the Water Treatment Plant Sanitary Survey. *Frink* & *Kometz* recently attended leak detection training. Public Works will be working on a leak detection program over the next two months to revolve issues found in the City's Water Management & Conservation Plan as required by OWRD. Several pieces of monitoring equipment have been replaced at the Water Treatment Plant.
- ★ *City Administrator Report* | *Administrator Scott McDowell* shared photos of the Rec Center Renovation project. The Rec Center Open House is being planned for first of the year. The City will be sending a letter to residents around the GR12 project soon. Staff are busy with year-end reporting. Recent changes to the parking ordinance will be posted on the City website before it is officially a part of the online Code.
- ★ Resolution 2023.20: Audit's Division FY 2022.2023 | The City is required to file a resolution with the Secretary of State's Office to address budgetary items noted by the City Auditor. Council unanimously voted to pass this resolution.
- ★ Resolution 2023.21: GR12 Well Water Line Contract Award | Council unanimously voted to pass this resolution that awards the project to *Jesse Rodriguez Construction LLC* from Silverton, Oregon in the amount of \$521,041.00. The project is slated to begin in late January or early February, and is a ninety-day contract. Once installed, this improvement has the capacity to supply water for the City for forty years.



## LOCAL PATRON

- ★ Ordinance 803: BMC 2.30.030 Removal From Office (Second Reading) | Council unanimously passed the ordinance. The ordinance pertains to attendance by the City’s Park Board members.
- ★ Ordinance 804: BMC 8.20.060 Camping Chapter (First Reading) | Council read the ordinance by title only. The ordinance makes several changes to general camping in Pioneer Park. General camping will be permitted from Memorial Day to Labor Day, Thursday through Sunday only. Other provisions allow camping on holidays and in September & October based on rental of Park facilities.
- ★ Calapooia Food Alliance (CFA) Proposal | Council unanimously moved to request City Administrator McDowell create an agreement for the potential use of Library Park & Park Avenue for the CFA for 2024. Council may explore a policy change around use of public property as well.
- ★ Facility Rental Schedule Proposal | Staff prepared changes to the rental fee schedules for Pioneer Park & the Rec Center. Council passed a unanimous motion to refer the changes to the Parks & Open Space Advisory Board for review and recommendation back to Council in January 2024.
- ★ Library Advisory Board & Park Board Appointments | Council appointed Melissa Selby to Library Advisory Board and Nichole Solberg to the Parks & Open Space Advisory Board. Councilor Solberg abstained for relationship reasons.
- ★ EPC Annual Report | Tammi Morrow reviewed the items completed this year. Morrow thanked Norman Simms and Marilee Frazier for their tireless effort in meeting the requirements of the Brownsville Municipal Code around the City’s outreach and awareness efforts. Morrow said the group is planning to coordinate civic partnership to be available during the Rec Center Open House.

All information the Mayor & Council received for the meeting can be found on-line prior to every meeting and afterwards at <https://www.ci.brownsville.or.us/meetings>. Please contact City Administrator Scott McDowell with questions at 541.466.5880 or email at [admin@ci.brownsville.or.us](mailto:admin@ci.brownsville.or.us).

For more information, please visit <https://ci.brownsville.or.us>.



### Upcoming Events



- Park Lottery Drawing** | January 3<sup>rd</sup>, 2024
- Park Board Meeting** | January 3<sup>rd</sup>, 2024 | Council Chambers | 7:00 p.m.
- Council Meeting** | January 23<sup>rd</sup>, 2024 | Council Chambers | 7:00 p.m.

