

Council Agenda Packet

Wednesday, May 28th, 2025 | 7:00 p.m. | Council Chambers

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Council Meeting

Tuesday, May 28th, 2025

Location: Council Chambers

AGENDA

Regular Session

7:00 p.m.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS OR DELETIONS TO AGENDA
- 5) MINUTES: April 29th, 2025
- 6) PUBLIC HEARINGS OR PRESENTATIONS:
 - A. Stand by Me Day | *Linda McCormick*
 - B. Proposed Use of State Revenue Sharing | *FY 2025.2026*
 - C. Budget Public Hearing | *FY 2025.2026*
- 7) DEPARTMENT REPORTS:
 - A. Sheriff
 - B. Public Works
 - C. Administrator
 - D. Planning | *Elizabeth Coleman* | FEMA PICM | SB 6
 - E. Library | *Sherri Lemhouse*
 - F. Office | *Tammi Morrow* | Abatements
 - G. Council
- 8) CITIZEN COMMENTS (Non-agenda & Agenda items)
 - ★ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.
- 9) LEGISLATIVE:
 - A. **Resolution 2025.08:** Election to Receive State Revenue Sharing
 - B. **Ordinance 808:** Nuisance Abatement Modification | Brownsville Municipal Code | Chapter 8.30.120 (*Second Reading*)



10) ACTION ITEMS:

- A. Linn County Museum | Hands on History Request (*Annual*)
- B. Linn County Museum | *Stand by Me* Day Request (*Annual*)
- C. Central Linn School District | *IGA*
- D. James Land Lease Agreement
- E. June Council Meeting Schedule

11) DISCUSSION ITEMS:

- A. 785 Butte Street | *Private Construction*
- B. CIS Insurance Renewals
- C. April Financials

12) COUNCIL QUESTIONS & COMMENTS

13) ADJOURN

Please visit [**www.ci.brownsville.or.us**](http://www.ci.brownsville.or.us) for the meeting agenda, agenda packet and other City information.



Council Minutes

April 29th, 2025

ROLL CALL: Mayor Craven called the meeting to order at 7:00 p.m. with Councilor Eversull, Councilor Hansen, Councilor Winklepleck, and Councilor Solberg present. Administrative Assistant Jannea Deaver, Administrative Assistant Elizabeth Coleman, Administrative Assistant Tammi Morrow, Superintendent Karl Frink, and City Administrator Scott McDowell were also present.

ABSENT: Councilor Chambers and Councilor LaCoste were excused.

PUBLIC: Steve VanSandt, Sravya Tadeballi, Sharon Banks, Don Lyon, Dick Knowles (*Linn County Mental Health*), Chelly Bonterrale and Sarad Brown, (*The New Era | Sweet Home*), Betsy Ramshur, Michael and Betty Doren, Isela Vargas, Bob Babcock, Peggy Purkerson (*Calapooia Food Alliance*), and Steve Frambes, (*Linn County Sheriff's Office*).

The pledge of allegiance was recited.

ADDITIONS AND DELETIONS: Additions included: 10) F. Alyrica & Broadband Equity, and 11) C. Memorial Day Council Meeting Date for discussion.

MINUTES: Councilor Hansen made a motion to approve the March 25th, 2025 meeting minutes as presented. Councilor Solberg seconded the motion, and the motion passed unanimously, with Councilor Winklepleck abstaining due to absence.

Councilor Hansen made a motion to approve the April 24th, 2025 Budget Committee with typographical errors corrected as noted by Mrs. Morrow. Councilor Winklepleck seconded the motion, and it passed unanimously.

PUBLIC HEARING | PRESENTATIONS:

1. **Central Linn Recreation Association Annual Report | Katy Kallai.** Not present tonight.
2. **Calapooia Food Alliance Report | Peggy Purkerson.** Mrs. Purkerson provided the annual report on behalf of the Calapooia Food Alliance highlighting the food that is donated annually to Sharing Hands, the Community Garden program, the Farmer's Market, Munch Night, and the Azure buying program. The Market will run starting May 1st from 3:00 p.m. to 6:00 p.m. Hours will be extended once summer rolls around. The Market runs through October and is being held at D & D Storage across from Dari Mart. Melissa Selby is the new Market Director. To learn more about the CFA visit <https://www.calapooiafoodalliance.org>.
3. **Total Maximum Daily Load (TMDL) | Semi-Annual Report.** Public Works Superintendent Karl Frink and City Administrator Scott McDowell met the Department of Environmental Quality (DEQ) requirement to cover the State's TMDL program twice a year. The City is supposed to remind pet owners to clean up after your pets. The City has installed pet waste stations for your convenience. The City is charged with reminding everyone that all water runoff leads to the river. The State wants you to be mindful of water runoff and the impacts on fish habitat and water quality health. Please report any illegal dumping to City Hall.

DEPARTMENT REPORTS:

1. **Linn County Sheriff's Office (LCSO) Report | Sergeant Steve Frambes.** Sergeant Frambes reported on the statistics from last month. Frambes said they are continuing the investigation on the coffee shop break-ins that have been happening all over Linn County. Hansen asked about a



situation that happened at the 76-gas station on Highway 228. Frambes said that it is under investigation. Hansen asked about the use of non-lethal options. Frambes outlined the training and licensing that is required for these alternate resources. Winklepleck encouraged Council to apply to ride along with a patrol. Winklepleck said you really get a totally new understanding of the challenges law enforcement faces.

2. **Public Works (PW).** Superintendent Karl Frink reported that Staff have been busy with spring tasks. PW switched over to the Calapooia River on April 17th. Wastewater has been treated and safely discharged with no violations. The new chlorination equipment in the treatment plant is working well. Various weeds have been sprayed as required by DEQ. PW opened Pioneer Park on April 1st. PW has been mowing and cleaning up the cemetery. There were statements made on social media recently with inaccurate information regarding the care and maintenance of the cemetery. Frink encouraged folks that have questions to reach out to City Hall for the facts.
3. **Administration.** Administrator Scott McDowell reported work on developing a new website has begun. McDowell will be meeting with CivicsPlus to review a new platform the company is rolling out to smaller cities like Brownsville. McDowell stated that websites have been totally voluntarily, and now the State is trying to step in with legislation and micromanage these efforts. These new laws will drive up the costs of creating and maintaining this platform.

McDowell reported that he received a news release from Oregon Department of Transportation (ODOT) stating that construction season is upon us and encouraged folks to slow down and "Give 'Em a Brake" in construction zones. ODOT also cheered for 100% of the cities completing their survey. Interesting note, the cities were threatened with funds being withheld if the survey was not completed!

McDowell shared sweeping changes to programs such as PFA's and VOC's required by the EPA and implemented by the State of Oregon, and possible implications for the City. Basically, these tests are looking for chemicals commonly found in drinking water such as pesticides and petroleum-based products.

McDowell and Staff have been working to solidify an agreement with the Central Linn Recreation Association (CLRA) and the Central Linn School District (CLSD) to share or co-use fields and facilities. It would be nice to get this agreement memorialized on paper. Recently, McDowell and Morrow met with representatives from both agencies and have a meeting scheduled for tomorrow to hopefully finalize the details of the agreement.

McDowell reported that Linn County recently entered into an agreement with RAIN. The City's relationship with RAIN goes back about eight years now, and includes Linn and Benton County cities. It is great to see the Linn County Commissioner's support for this entity; they have been a great co-partner.

The City will be an official ballot drop site for Linn County Clerk's Office until Election Day which is May 20th, 2025. City Hall will be open on that day from 7:00 a.m. to 8:00 p.m. Folks are encouraged to drop their ballots in the bag provided, no postage is necessary.

McDowell and Frink will be reviewing the insurance renewals soon.

On April 1st, 2025, the marijuana lawsuit filed in 2018 was recently officially dismissed after one appeal as acknowledged by CIS.

A few months ago, Council authorized the City to be a part of the *2025 Tour of Honor Riders*. The bell downstairs honors our fire department, and this will be the highlight of the tour for Brownsville. Frink has hung a sign banner out on Highway 228.

The City's legislative committees, Small Municipal Advocacy Coalition (SMAC) and Legislative Advocacy Policy Committee (LAPC), along with Staff have been successful with pushing two legislative bills forward, lagoon certifications and finance brackets. The recreational immunity bill is getting passed through, but the bill is not great. Basically, the tone and tambor of the bill is that it will likely be a temporary fix; without recreational immunity in place, it would be catastrophic for



public spaces in Oregon. McDowell spoke about several other current bills including the repeal of the wildfire maps, economical development and housing, and HB 1177 which is the kicker takeaway. He encouraged folks to get involved and try to prevent State overreach.

Staff have been busy reading bills and protecting City residents as best as possible from overregulation and other demands being considered by the State Legislature.

4. **Planning.** No comments.
5. **Library.** No comments.
6. **Office.** No comments.
7. **Council Comments.** No comments.
8. **Citizen Comments.** Betty Doren expressed concerns about drainage along her property and made accusations against City Staff.

Sharon Banks reported that they are planning the first week of June as the official relaunch of the local newspaper. The group currently has over 50 folks involved, all except the editor, are volunteers. You can subscribe, volunteer, and learn more by visiting <https://brownsvilletimes.org>.

LEGISLATIVE:

1. **Resolution 2025.07 | State Shared Revenues & Services Verification.** *Councilor Winklepleck moved to approve R 2025.07 as presented. Councilor Hansen seconded the motion, and it passed unanimously.* The City has historically used these funds for streetlights.
2. **Ordinance 807 | City Administrator Non-Elective Appointments (Second Reading).** McDowell reported that this Ordinance change will reflect what is actual practice of appointment by Council, not the Administrator, hence making sure the electors are represented by those they elected. Advertising will also be done by any means that Council deems necessary. Ad hoc committees are advisory by nature, and will be filled by the City Administrator. All ad hoc committee recommendations will come to Council for approval and implementation at the sole discretion of Council.
Councilor Winklepleck made a motion to read by title only. Councilor Hansen seconded the motion, and it passed unanimously.
Councilor Hansen made a motion to approve O 807. Councilor Solberg seconded the motion, and it passed unanimously.
3. **Ordinance 808 | Nuisance Abatement Modification | Brownsville Municipal Code | Chapter 8.30.120 (First Reading).** *Councilor Hansen made a motion to read O 808 by title only. Councilor Winklepleck seconded the motion, and it passed unanimously.*
4. **Proclamation | Linn County Pioneer Association.** Mayor Craven read the proclamation into the record, honoring the 138th annual Linn County Pioneer Picnic. This year's theme is "Pioneer Logging Camps."
5. **Proclamation | Mental Health Month.** Councilor Winklepleck read the proclamation into the record, proclaiming May as Mental Health Awareness Month in Brownsville. Mr. Dick Knowles, Linn County Health, was present to witness the reading of the proclamation.



6. **Proclamation | Older Americans Month.** Councilor Hansen read the proclamation into the record, declaring May as Older American Month in Brownsville. The proclamation urges every resident to take time this month to celebrate older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to the community.
7. **Proclamation | National Military Appreciation Month.** Councilor Winklepleck read the proclamation into the record, declaring May as National Military Appreciation Month in Brownsville. The proclamation encourages folks to honor our veterans, service members, and their families in observance of their contribution to our community, our state, and our Nation.

ACTION ITEMS:

1. **Linn County Pioneer Association (LCPA) | Annual Logistics Letter.** Staff will modify the letter addressing a few corrections including correcting names for the new Park Caretakers.

Councilor Hansen moved to approve the LCPA letter with corrections. Councilor Winklepleck seconded the motion, and it passed unanimously.

2. **Authorize Canal Company Operations Agreement.** Mr. McDowell reported that he has spent more than 19 years on this project; over the last 10-12 years he has been working with a few key community members trying to establish an operations agreement. Council recently authorized an operations agreement for the purpose of working with the Brownsville Canal Company to supply water into the Mill Race for 2025.

The City has been providing services for many years without a formalized agreement in place. This current agreement is different than the one pitched at the Town Hall meetings held this past February. The Canal Company voted against moving forward with that original agreement at the Company's meeting held April 10th, 2025, with the City being completely disrespected at that meeting. It is important to remember that the City is not obligated to provide this service for the Canal Company.

The latest agreement will establish three basic things: 1) insurance verification, naming the City as additionally insured, 2) that the Canal Company will reimburse the City for the electricity costs (approximately \$340/month), and 3) that the Canal Company will also reimburse the City for Staff costs (approximately \$240/month). McDowell stated that if Council is interested in operating the pumps this year, an agreement will need to be in place.

Councilor Winklepleck thanked Mr. McDowell for all his work on this difficult project. Mayor Craven stated that he felt it was very unfortunate situation. It is unfair to the rate payers to be shouldering the load of these expenses, as the Mill Race is not a City asset. He is hoping that an agreement can be reached to keep the water flowing to discourage mosquitoes from being a problem.

Councilor Solberg moved to authorize Mr. McDowell to move forward with this agreement with the Canal Company. Councilor Hansen seconded the motion, and it passed unanimously.

3. **Approve Goals Strategy & Timeline | Goal Setting 2025.2026.** Mr. McDowell reported that Council is a little behind on this item. Council considered 50 goals, and the list has been pared down to 9. At Council's request, Mr. McDowell put together a list of goals and the Councilors that will activate on committees to pursue those goals. These committees will then bring information back to Council for consideration and possible implementation. Most committees list 3-4 Council members on each topic, but the committees can determine how many will be active on each committee. *Council approved the list by consensus.*

4. **Elected Official Handbook Modifications.** Mr. McDowell stated that the handbook was in the packet for Council consideration concerning new citizen comment procedures and social media practices. The changes and clarifications were in red.



Councilor Hansen moved to approve the Elected Officials Handbook Modifications as presented. Councilor Eversull seconded the motion, and it passed unanimously.

5. **Authorize Rural Economic Alliance (REAL) Agreement.** Brownsville, along with eight other cities, partner together for the purpose of building economic development capacities for the region. This has been accomplished by creating a joint economic development organization through this partnership agreement.

Councilor Eversull moved to authorize Mr. McDowell to go forward with the REAL Agreement as presented. Councilor Solberg seconded the motion, and it passed unanimously.

6. **Alyrica Letter of Support.** Mr. McDowell shared an email he received from Alyrica seeking a letter of support as they are preparing to apply for a Broadband Equity, Access, and Deployment (BEAD) grant for a project for Central Linn School District. Discussion followed.

Councilor Winklepleck was not in favor of issuing a letter of support at this time. Councilor Eversull seconded the motion, and it passed unanimously.

DISCUSSION ITEMS:

1. **Legislative Advocacy & Policy Committee (LAPC) Efforts.** Mr. McDowell reported that LAPC has been following a smattering of bills. It has been proving difficult to convene a meeting with the group's schedule, which underscores time constraints on everyone. The importance of advocacy, and how important it is to have a lobbyist actively in the building. McDowell reported that it has been nearly impossible to adequately address all the issues with all our other Staff duties which is one reason the effort was started in the first place. LAPC members seem willing to make the commitment, but it has been difficult to effectively lobby for what we need. It seems that we are always playing defense, we need to create an offensive strategy and SMAC should enable this capacity.

2. **Memorial Day & May Council Meeting.** Mr. McDowell reminded Council that the May Council Meeting will fall on Tuesday, May 27th, 2025, the day after a holiday weekend. Discussion ensued. Councilor Hansen made concessions to get back early from a trip.

Councilor Solberg made a motion to move the May Council meeting to Wednesday, May 28th, 2025 for adequate preparation time. Mayor Craven seconded the motion, and it passed unanimously.

3. **March Financials.** No comments.

CITIZEN QUESTIONS & COMMENTS. No comments.

COUNCIL COMMENTS. Councilor Hansen shared a copy of a letter that he sent to Representative Jami Cate's office regarding HB 2548, creating a workforce to monitor farm practices. He adamantly opposes this legislation. He encouraged everyone to reach out to their legislators and make their voice heard on these bad bills, and other new legislation and bills in the making. Hansen stated that Connor, Jami Cate's associate, responded personally to him when he reached out to her office.

ADJOURNMENT: *Councilor Winklepleck moved to adjourn at 8:47 p.m. Councilor Eversull seconded the motion, and it passed unanimously.*



City Administrator Report

May 28th, 2025

From: S. Scott McDowell
To: Mayor & Council
Re: General Business

Note: The first section of this report follows the Council meeting agenda and provides an overview of topics to be discussed the night of Council. If an item title is **highlighted in green**, that means the item is part of Council Goals. When you see this symbol, ☐, it means more information will be provided at the meeting.

“Practice what you know, and it will help to make clear what now you do not know.”

~ Rembrandt

“The four pillars are 1) commitment, 2) trust, 3) respect, and 4) communication.”

~ Anonymous

“You can create from what has been given, but you cannot create what has been given.”

~ S. Scott McDowell



AGENDA ITEMS DISCUSSION

The following items follow the order of the Agenda

6) PUBLIC HEARINGS OR PRESENTATIONS:

- A. **Stand by Me Day | Linda McCormick** – Linda McCormick will share programming planned for July 4th. Mrs. McCormick’s information is in the agenda packet for your review.
- B. **Proposed Use of State Revenue Sharing | FY 2025.2026** – Mayor Craven will open the floor to anyone from the public wishing to speak or make recommendations for State Revenue Sharing funds. The Budget Committee recommended using the funds for public safety (*street lighting*) as has been the City’s past practice. Anyone from the public can speak to any part of the budget they choose for Council’s consideration.

What is Council being asked to do?

Take public comment, if any.

- C. **Budget Public Hearing | FY 2025.2026** – Mayor Craven will leave the floor open for anyone from the public wishing to speak about the budget as proposed by the Budget Committee. Next month, the public will have another opportunity to comment on the budget prior to appropriation and official adoption.



Items included by the Budget Committee in this FY 2025.2026 budget are below:



- ★ Approve the Full Permanent Tax Rate – \$6.9597 per \$1,000.
- ★ Approve the levy amount needed for the Wastewater Bond Debt – \$78,525.
- ★ Approve the levy amount needed for the Water Bond Debt – \$52,350.
- ★ Recommend a 3% Utility Rate Increase for the upcoming fiscal year.
- ★ Approve Historic Use of State Revenue Sharing (*Streetlights*).
- ★ Approve and recommend the continued use of all designated funds and line items contained in this FY 2025.2026 budget document.

What is Council being asked to do?

Take public comment, if any. Next month Council will officially adopt the budget.

9) LEGISLATIVE:

- A. Resolution 2025.08: Election to Receive State Revenue Sharing (Annual)** – Annually, Council passes this Resolution to be eligible to receive State Revenue Sharing. The City has historically used this money to help partially cover the cost of streetlighting. Over the years, the portion received by the City continues to dwindle. The City should receive about \$20,000 this upcoming fiscal year.

What is Council being asked to do?

Pass the resolution to be eligible for revenue sharing from the State.

- B. Ordinance 808: Nuisance Abatement Modification | Brownsville Municipal Code | Chapter 8.30.120 (Second Reading)** – From 04.29.2025: Staff is recommending adjustments to Code section 8.30.120 for cleanup and clarification purposes. Council will need to pass a motion to Read by Title Only. Discuss as needed.

What is Council being asked to do?

Consider passage of this ordinance.

10) ACTION ITEMS:

- A. Linn County Museum | Hands on History Request (Annual)** – The Linn County Museum is planning to host the event this year on Saturday, August 23rd, 2025 from 10:00 a.m. to 4:00 p.m. Connie Bull and the Museum staff have secured the required signatures from neighboring property owners for the closure of Park Avenue between Main Street and Averill Street pending Council's decision, and have provided the required insurance certificate naming the City additionally insured. The Museum is requesting use of Library Park and the closure of Park Avenue. Staff will be using the same agreement as has been used in previous years.



What is Council being asked to do?

Review the letter for approval.

- B. Linn County Museum | Stand by Me Day Request (Annual)** – The Linn County Museum is hosting the event on Saturday, July 26th. Linda McCormick will be securing the required signatures from neighboring property owners for the closure of Park Avenue between Main Street and Averill Street pending Council's decision. They will provide the necessary



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insurance certificate for this event as well. The Museum is requesting the closure of Park Avenue.

- C. **Central Linn School District | IGA** – The City has been working with the Central Linn School District and the Central Linn Recreation Association to memorialize an agreement for reciprocating facility use since last Fall. The Central Linn School Board unanimously passed the agreement that was recently reworked.

What is Council being asked to do?

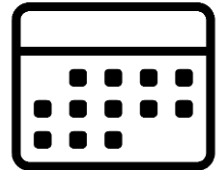
Authorize the agreement and execute signatures.

- D. **James Land Lease Agreement** – Last summer, the City experienced a hiccup with a land lease the City has had with the James family. Council appointed Councilor Chambers, Public Works Superintendent Frink and City Administrator Scott McDowell to meet with the James family and work on details about creating a new lease. McDowell and City Attorney Ross Williamson have drafted a new agreement to address concerns raised last summer. I have placed the lease on the City website at <https://www.ci.brownsville.or.us/citycouncil>.

What is Council being asked to do?

Approve the agreement contingent upon further review with the James family. Execute the document provided there are no changes to the lease agreement as presented.

- E. **June Council Meeting Schedule** – I would like for Council to consider moving the June Council meeting from June 24th to June 26th as I will be out of town the week before. If the meeting is moved to the 26th, I would be able to have packets ready by Tuesday for our meetings on Wednesday and Thursday.



What is Council being asked to do?

Consider moving the June Council meeting to Thursday to accommodate agenda packet creation and assembly.

11) DISCUSSION ITEMS:

- A. **785 Butte Street | Private Construction** – Since 2023, Betty & Michael Doren have come to Council multiple times expressing concerns that are ***not*** City concerns. Betty Doren continues to say things that are inconsistent with the facts of the situation. She continues to smear Staff and the City. Staff have done everything possible to address Doren's concerns, but there are many things the City cannot do because they are private matters. She has gone to great creative lengths to make these points including buying a banner she hung from her front porch and a sweatshirt she wore to Council.

I have included the letter she referred to during the Citizen Comment period during the last Council meeting in the agenda packet for your reference. The letter was sent after she met with Elizabeth Coleman five times and Karl Frink four times. I spoke with Betty after she had her last "run-in" with Mr. Frink where he explained the City's position regarding her concerns. I told her that I would send a letter. I sent the letter that was drafted with the assistance of Coleman and Frink.

After sending the letter, Betty and I had a follow-up phone conversation where I suggested she contact a private attorney to address the property line concern, and other personal concerns



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she had with Mr. Kalugin and the construction workers. I explained the position of the City, the County and the Linn County Sheriff's Office. Staff have dealt with the very same concerns in many other locations around town.

Mrs. Doren was not satisfied with the answers. She said she was not going to pay for an attorney, instead she would take the matter to Council to let the "court of public opinion" decide. Since, she has done nothing but smear the City and Staff unjustly.

This issue is **not** a Council matter. Staff have done all things in accordance with the Brownsville Municipal Code. The builder has met the obligations placed on them by the City and the County.

Doren's tried to absolve themselves from any claim made on the sidewalks abutting her residence. Property owners are responsible for their sidewalks per the Brownsville Municipal Code 12.05.020 and 12.05.030.

Morrow and McDowell went up to 785 Butte Street the day after Council to take pictures that showed no water on the sidewalk, however, it would not be surprising if water were on the sidewalk since the property is located at the bottom of a sizable hill. Water runs down hill. A few days later, Doren placed caution tape on the retaining wall.

Doren's are responsible for their retaining walls and property including the sidewalks.

Frink has explained multiple times to the Doren's about the drainage and steps that can be taken. Doren's have chosen not to take the appropriate steps to address their concerns.

Doren continues spreading misinformation about City Staff to neighbors and at public meetings.

The bottom line is the City cannot solve problems that are not the City's to solve.

- B. **CIS Insurance Renewals** – Public Works Superintendent Frink and I reviewed all coverages. McDowell will submit the necessary documents by the end of the month.
- C. **April Financials**

UPDATES, INFORMATION & HAPPENINGS

Sweet Home Sanitation | Ash Street Collection – The City has not heard any complaints or concerns from any of the involved parties.

From 04.29.2025: Staff forwarded emails regarding the collection service for Ash Street. Basically, SHS needs to avoid backing into intersections which has caused the concern brought forward by Jared Sweezey at the last Council meeting. I have included the letter SHS sent the customers and some suggestions Staff made to resolve the situation.

Central Linn Recreation Association – *From 04.29.2025:* As Council is aware, there have been many operational agreements putting together this year's baseball/softball program. Staff has spent hours attempting to find solutions and talk the Board through a few difficult situations.





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Rec Center Equipment Implementation – *From 04.29.2025:* Public Works Superintendent ordered the floor scrubber for the maintenance of the new floor. Frink also fixed the low voltage system that was causing so many problems since installed. Bransen Floors made repairs to the carpet squares in the Meeting Room. Frink continues working on chair storage and future table & chair storage solutions.

Legislative Advocacy & Policy Committee (LAPC) Meeting – Staff will review on Tuesday evening.

From 03.25.2025: The Committee met to discuss issues and strategies moving forward on City items. McDowell reviewed LAPC purpose, history, and what the future looks like in terms of the City's grassroots. McDowell will provide them with links to follow and weigh in on the issues like Recreational Immunity and HB 3115. The approved policy directives were given to the members for review.

Approve Goals Strategy & Timeline | Goal Setting 2025.2026 – *From 04.29.2025:* McDowell will share slides that are found in the agenda packet. please take note as you may be listed to serve on a committee for one or more of the goals Council identified.

From 03.25.2025: Council did not make any decisions at the last meeting. McDowell was asked to sort the goals. The goals were sent to Council members along with a goals attaché explaining the objectives. McDowell plans to use Council members on several of the goals so that more can be accomplished. Staff are concerned about the numerous items hanging over the City from the State and Federal governments and some sizeable projects remaining from previous years, however, ambitious goals are good to set.

CIS | Conference Highlight Report – *From 03.25.2025:* Insurance rates look like this for the upcoming year: 1) Property & Liability, up 5.3%, 2) General Liability, up 1.6%, 3) Auto, up 1.6%, 4) Medical, up 9%, 5) Dental, up 5%, and 6) Vision, up 6%. No increases to Life or Cyber. Appriasal are up 5.6% for those cities who have been appraised recently. CIS has \$228M in reserves. They have historically used the reserves to balance fluctions with Medical coverage.

Legal experts shared that the State of Oregon appears to be doubling down on Homelessness policies that completely ignore the U.S. Supreme Courts Grants Pass ruling in June 2024. A permanent fix for Recreational Immunity does not look possible because the State is appealing the Oregon Trial Lawyers Association.

Budget Preparations – Staff prepared for the next phase of budget requirements.

From 04.29.2025: Staff completed putting the budget together last week for the Budget Committee's work.

From 03.25.2025: Staff continue working on budget tasks.

From 02.25.2025: Staff started working on the initial steps of putting the budget together for FY 2025.2026. Staff attending the annual Budget Law training in Albany.

Park Caretakers – *From 03.25.2025:* Bob & Pat Brawley have accepted an agreement to serve as the 2025 Park Caretakers. We are excited to welcome them to town.

Geider Development – *From 04.29.2025:* Geider has filed a lawsuit against Banuelos.



From 03.25.2025: The issue was turned over to the the City Attorney's Office. After spending the last eight months attempting to work out a reasonable compromise based on the Brownsville Municipal Code and general practices of the City, the parties hit a substantial impasse. The City extended several courtesies that were not met with cooperation.

From 02.25.2025: Continued working with the parties involved.

From 01.30.25: Staff met multiple times with Blossom Van Kinkle who is the attorney representing the Geider family. The meeting resulted in a meeting with Sara Banuelos who has been impacted by this development as the Geider family attempts to explore their options. Staff will continue to work with Van Kinkle toward a solution.

Completed: Property Disputes – *From 04.29.2025:* Public Works Superintendent Frink made final improvements to the Rybolt driveway to remediate a dispute between Rybolt & Foster on Holloway Heights.

From 03.25.2025: Public Works Superintendent Karl Frink worked on solving a number of disputes over the last few weeks. These are issues are time consuming. Council should really consider adopting a fee schedule to limit these from spiraling out of control.

From 02.25.2025: Worked up letters and met with parties.

From 01.30.25: Staff is working on another property dispute on Holloway Heights along with several others throughout town. Deputy Morrison reported that a person is sleeping in a tent on Hume Street. According to Morrison the person has the permission of the property owner to tent camp on the property. Morrison said that the next door neighbor has complained to the LCSO and on-line. The neighbor said on-line and told the Deputy that she had lodged a complaint at City Hall, however, no one at City Hall has spoken to the neighbor, the property owner or the person camping in the tent.

Active: Canal Company Agreement Update – Staff forwarded the operations agreement to the Canal Company but has not heard anything from their leadership.

From 04.29.2025: Brownsville Canal Company President Mike Neher conducted a board meeting on April 10th, 2025. Shortly after opening the meeting, several people took control of the meeting who were not interested in any agreement between the Canal Company and the City. The Board collected membership dues from those wanting to join the Company. The membership voted not to enter into the proposed agreement between the Canal Company and the City. According to Neher a few days after the meeting, certain people were upset about a provision in the agreement regarding assessments. I explained to Neher that paragraph was in the agreement because it is part of the Company's bylaws.

Ultimately, the City has spent too much time and money on this effort through the years. The City does not have a partnership agreement with the Brownsville Canal Company. The City has spent tens of thousands of dollars since 2007 attempting to resolve the long-standing historical battle between the Company and certain people – to no avail. The Brownsville Canal Company plans to send out another mailing and hold a meeting soon.

I am recommending Council authorize the new operations agreement found in the agenda packet. The new agreement will require the Company to bore the costs associated with operating the Company's pumps. The City has paid for the electricity costs for nearly twenty years with no reimbursement. The City has allowed Public Works to operate and maintain the pumps and electrical service at no cost to the Canal Company. Last year, the City paid \$400 to cover the cost of the annual insurance premium. It is long overdue for the Company to pay its own bills.



What is Council being asked to do?

Authorize the simple operations agreement between the Canal Company for operations.

From 03.25.2025: Staff have been working with the Canal Company Board to prepare for the upcoming vote on whether to enter into an agreement with the City for the financial support needed to operate the Canal/Mill Race. The meeting is scheduled for April 10th, 2025, in Council Chambers at 7:00 p.m.

From 03.25.2025: Details continue being ironed out before the next Canal Company meeting. Speculation and heresay continue to swirl.

From 02.25.2025: Setup mailing list. Updated the webpage. Update and prepare the agreement for review with the Board. Met with the Canal Company Board to iron out agreement details and make plans for the next Board meeting. The Company will hold a Board meeting and vote on whether to move forward with the agreement with the City.

From 01.30.25: Staff finished a major mailing to all affected property owners making them aware of the upcoming Town Hall meetings. Staff finalized presentation details, created a webpage and met with representatives of the Canal Company to review the details. Councilor Chambers attended. Town Hall meetings are scheduled for January 23rd & 29th in the Community Room.

From 12.17.2024: The City is back on track with the plan of two January Town Halls to unveil the partnership plan with the Canal Company. We have settled on Thursday, January 23rd, 2025, and Wednesday, January 29th, 2025, for our Town Hall meetings. Both meetings will be held in Community Room at City Hall starting at 7:00 p.m. These are the dates that will go out next week in the Council synopsis. Council may be asked to authorize a direct mailing to affected parties.

Active: REAL Meeting ☑ – REAL is moving forward with a consulting agreement to help move the strategic plan forward. Cities are in the process of ratifying IGA's to continue this economic development work.

From 04.29.2025: This agreement is between the cities that comprise REAL. The group recently completed their marketing plan, which was part of their strategic goals, 2023-2027. See above. *From 03.25.2025:* The meeting was held the day the agenda packet was published. I will provide an oral report.

From 02.25.2025: Setup a meeting with Sweet Home. Attended with other members of REAL to discuss the next steps the Alliance is planning. Sweet Home has experienced a lot of turnover during the last several months. Sweet Home is a keystone partner in this endeavor. I met with Amy Burbee at Linn-Benton Community College (LBCC) along with Dr. Fort & Dr. Moon to explore internship possibilities. The group would like to create a working internship program with LBCC, OSU or Western University to sustain marketing efforts. I created a job description for LBCC and worked on getting an estimate for potentially hiring an administrative intern who would help advance the REAL agenda.



Active: James Lease | North Wastewater Treatment Plant – Please see above. *From 01.30.25:* Staff met to discuss the details of the agreement. McDowell will be drafting an agreement for all parties to review soon.

From 12.17.2024: Time did not allow for any further developments on this matter.



City Administrator Report

From 11.26.2024: Council approved McDowell's request to include Council President Lynda Chambers in a meeting with Cozetta and Joseph James. Frink, Chambers and McDowell met with James' family and are currently exploring what the options look like for resolving this issue.

Rec Center Renovation Project – See above. *From 02.25.2025:* Staff worked on repairs and logistical issues.

From 01.30.25: Staff reviewed several issues with the Parks & Open Space Advisory Board at their recent meeting. The low voltage fix and the exterior paint continue to be the two most pressing issues. Staff will continue to streamline the requirements for using the building. Right now there are a lot of 'moving parts' for someone renting the building. We will work through 2025 to iron out the process to make it as user friendly as possible. The Brownsville Senior Center started walking in the mornings in the Rec Center. Community volleyball has also started. Central Linn Recreation Association's Basketball Season is in full swing.

From 12.17.2024: Kaci Logan organized the annual Christmas Bazaar in the Rec Center. Logan stated that the use of the facility was very nice although she had hoped for more customers. Staff sent exterior paint concerns to J.E. John's Kyle Marston. The paint peeled within the first four months. The City is hoping for work to be done to remedy this issue.

From 11.26.2024: Staff processed the final payment for J.E. John. Several items remain under warranty while a few other items still require attention.

From 09.24.2024: Staff has been working with J.E. John's Kyle Marston to finalize outstanding details. Continuing concerns include windows finish work, HVAC issues, and requesting an extension for the flooring system through August 2025. Staff has ordered special chairs and a new volleyball stand for the floor surface in accordance with Tarkett's specifications. Public Works has installed and prepared these items for use. Administrative Assistant Jannea Deaver is preparing the rental forms to match the new requirements of renting each space. Public Works Superintendent Frink has finalized many items including buildings security issues and fixing several of the ongoing lighting issues.

Linn County Sheriff's Office Monthly Report | [G1] – The City is under contract for 200 hours per month. The eighteen-month average looks like this:

LCSO Month-to-Month Comparison (18 months)

Year	Month	Traffic Citations	Traffic Warnings	Hours
2025	April	16	16	229
2025	March	16	13	204.75
2025	February	46	32	208.5
2025	January	30	45	203.25
2024	December	7	17	201.75
2024	November	13	23	200
2024	October	17	16	204.75
2024	September	15	17	202
2024	August	17	17	201.75
2024	July	15	23	296.75
2024	June	33	51	200



City Administrator Report

2024	May	36	32	200
2024	April	10	22	201.25
2024	March	17	28	209.25
2024	February	19	66	212.75
2024	January	13	34	204
2023	December	11	20	218.25
2023	November	11	25	221
	Subtotal	342	497	3819
Total Average	19.00	27.61	212.17	
	Cites	Warnings	Hours	

LCSO Quarterly Meeting – The adjusted rates are included in the agenda packet for your review.

From 04.29.2025: Reminder that Sheriff Duncan projected an increase to the LCSO contract between 8% to 12%.

From 03.25.2025: Councilor Chambers attended the latest quarterly meeting with the Sheriff on March 6th. Councilor Chambers will provide an oral report Tuesday evening.

Small Municipalities Advocacy Coalition (SMAC)

Small Municipalities Advocacy Coalition (SMAC) ☑ – Still working on progressing the two bills. The group has been experiencing serious hurdles.

From 04.29.2025: The group continues having success pushing two bills concerning grant funding and lagoon certification.

From 03.25.2025: The group has been busy providing testimony for the two bills being pushed by SMAC for this legislative session. A formation meeting was held and steps for moving forward were discussed.

From 02.25.2025: Worked on a plan moving forward with the collective group due to Sean Tate recently resigning. Tate will stay on through the current legislative session.

From 01.30.25: Tate and the group are driving toward developing bills on identified issues. There has been a lot of continued interest from communities inquiring about how to join and get help on legislative positions.

ACTIVE, PENDING, STALLED & COMPLETED

Active: Transient Room Tax legislation is a perfect example of pre-emption of local control. The State cannot keep their hands out of the cookie jar – nor can anyone else for that matter.

Active: ETA 911 Budget Committee Meeting – McDowell has served on this committee for eighteen years. The LCSO puts the budget together for 911 funds collected by Linn County.

Active: Approve Goals Strategy & Timeline | Goal Setting 2025.2026 – Recently, members were provided with guidelines to move forward on committee assignments.



City Administrator Report

From 04.29.2025: McDowell will share slides that are found in the agenda packet. please take note as you may be listed to serve on a committee for one or more of the goals Council identified.

From 03.25.2025: Council did not make any decisions at the last meeting. McDowell was asked to sort the goals. The goals were sent to Council members along with a goals attaché explaining the objectives. McDowell plans to use Council members on several of the goals so that more can be accomplished. Staff are concerned about the numerous items hanging over the City from the State and Federal governments and some sizeable projects remaining from previous years, however, ambitious goals are good to set.

Active: Central Linn School District & Central Linn Recreation Association IGA – See above.

From 04.29.2025: Staff was recently invited by School Board member Garrett Leabo to address the facilities agreement. Staff have another meeting with interim School Superintendent Cathy Hurowitz scheduled for May 5th, 2025.

From 01.30.25: Yet to hear from the School District, but with the loss of their Superintendent they have other issues to manage. I will be checking in with them again soon.

Active: Streetlight Request | Jim Smith ☑ – Apparently, the City's request ended up in "red tape land" at Pacific Power for the last eight months... Mrs. Morrow took the signed contract and the required fee to the power company two weeks ago. Pacific Power once again showing their amazing installation skills. Six months to get a security light in the Rec Center parking lot and nearly a year to get the streetlights installed in the River's Edge subdivision.

From 01.30.25: Still waiting for installation.

From 12.17.2024: The City has ordered the installation from Pacific Power. Installation date is unclear. We will know when it is installed. I will continue to follow-up.

Active: Linn County Housing Rehabilitation Program (LCHRP) – *From 10.24.2023:* The City collaborates with the communities in Linn County to help low-income homeowners to make improvements to their houses using Federal money (HUD). The City has been a member of this organization for over forty years. Cities take turns being the lead recipient and DevNW manages the funds received. Brownsville had its turn a few years ago. Currently, the City of Lebanon is taking the lead on the current funding request.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be "SM", representing S. Scott McDowell.

S. Scott McDowell
City Administrator

Please visit the City website at <https://www.ci.brownsville.or.us> for all kinds of information pertaining to the City's business & operations.

★ Kirk Avenue History ★ Calapooia Riverbank ★ Plus much more

PLANNING AT A GLANCE

May 2025

Permits *Building, Plumbing, Mechanical, Fence, Etc.*

• Structural	Solar Panel Installation	302 School Ave
• Mechanical	Bathroom Exh. Fans/Dryer Vent	518 Kirk Ave
• Structural	New SFD w/attached garage	508 Henshaw Dr
• Construction	Deck extension	182 Holloway Hts
• Fence		830 Ash
• Fence		785 Pebble St
• Fence		815 Stonebrook St
• Accessory Structure 5x8 Shed		824 NP Loop
• Fence		855 NP Loop
• Floodplain	Development Permit	508 Henshaw Dr

OTHER:

FEMA/Buildable Lands

5.22.2025: No current changes to speak of:

4.29.2025: Oregonians for Floodplain Protection Update: Per Oregonians for Floodplain Protection site, Oregon US District Judge Michael Simon has scheduled a hearing on the preliminary injunction for May 29th, 2025.

If the rule stands for habitat assessment requirements in floodplain areas, the implications for buildable land inventories (where floodplain exists) could be vast. On the other hand, as floodplain areas could be classified as undevelopable land within the BLI, is there a potential for non-residential lands to be rezoned to comply with “affordable housing”? Who knows.

Staff and the Planning Consultant will meet on Thursday, 4.24.2025 to discuss potential implications and path forward, if there are any. Stay tuned.

Senate Bills: Staff has been watching SB6 & SB974. Updates to be provided at the Council meeting.

Thank you,





LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff

1115 S.E. Jackson Street, Albany, OR 97322

Albany, OR. 97322

Phone: 541-967-3950

www.linnsheriff.org

2025

MONTHLY REPORT TO THE CITY OF BROWNSVILLE FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF:

APRIL

TRAFFIC CITATIONS: -----	16
TRAFFIC WARNINGS: -----	16
TRAFFIC CRASHES: -----	2
ARRESTS MADE: -----	4
COMPLAINTS/INCIDENTS INVESTIGATED:-----	108

TOTAL HOURS SPENT:

BROWNSVILLE

229.00 hours

CONTRACT HOURS = 200 HOURS

**Michelle Duncan,
Sheriff, Linn County**

By: Sgt. Steven Frambes



Library Advisory Board

Librarian's Report

April 2025

Here are a few facts about our Library for the month of April 2025. We have received 50 new books for the library. Volunteers donated 152 hours to our library. There were 1,046 materials checked out. 331 adult fiction books; 107 adult non-fiction books; 65 audio books; 215 children's books; 181 junior books; 47 junior reference books and 100 large print books.

There was a total of 261 electronic materials checked out. 192 adult fiction books; 32 adult non-fiction books; and 37 junior books. Of these 60 were eBooks and 201 were eAudiobooks.

In April, I started cleaning up the records in the Biblionix Software. It was very satisfying to change over 700 records in one fell swoop to say they were donated by the same group. And realized I put all those numbers in the wrong box and had to go back to correct my enthusiasm. I straightened it out in the end, but whoops! In April, we celebrated National Libraries Week with a Volunteer Appreciation Brunch. The Library Advisory Board celebrated with 15 volunteers over quiche and side dishes. It was all delicious! Over the past 12 months volunteers have donated over 1,564 hours! This saves the City more than \$31,000 a year. Without volunteers the Library would be a much different place!

Respectfully submitted,

Sherri Lemhouse
Librarian

Brownsville Community Library
Circulation/Patron Statistics

Books Checked Out

	Average	2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11
July	1509.60	1405	1281	1848	1344	1375	1428	1412	1524	1487	1808	1760	1629	1355	1515	1231
August	1425.90	1426	1658	1613	1161	1109	1483	1576	1626	1381	1672	1524	1586	1198	1470	1117
September	1260.70	1110	1230	1353	1063	1080	1479	1491	1125	1327	1589	1002	1466	1305	1147	1075
October	1376.00	1426	1192	1265	1160	1321	1501	1247	1397	1414	1280	1673	1504	1472	1374	1078
November	1278.90	1353	1175	1269	1036	1060	1337	1513	1529	1319	1087	1124	1354	1503	1195	1105
December	1210.00	1013	1075	971	942	1082	1229	1145	1240	1312	1317	1337	1309	1165	1298	895
January	1288.40	1301	1092	1428	1191	1169	1314	1161	1466	1363	1330	1398	1477	1194	1266	1060
February	1283.10	1025	1330	1310	1035	1087	1333	1391	1422	1468	1168	1582	1246	1010	1432	1025
March	1380.00	985	1230	1566	1255	1257	1224	1503	1450	1513	1423	1266	1298	1344	1480	1266
April	1345.70	1046	1236	1108	1286	1286	725	1467	1252	1365	1452	1763	1267	1292	1147	1166
May	1339.50	0	1496	1496	1332	1130	683	1644	1452	1254	1148	1690	1181	1370	1368	1158
June	1178.50		1029	1104	1481	1074	882	1026	1163	1450	1155	1175	797	1773	1026	1146
Total Print Books	15876.30	12090	15024	16531	14286	14030	14618	16576	16646	16653	16429	17294	16114	15981	15718	13322
Total eBooks	1984.33	2562	2220	1171												
Total Books	16532.67	14652	17244	17702												
Registered Borrower	219.00		292	262	236	199	221	381	300	284	206	142	163	187	145	91
YTD Patron visits		7435	8638	8126	6986	3117	8224	11481	11121	11480	10244	11969	13223	9868		
		2024/25	2023/24	2022/23	2021/22	2020/21	2019/20	2018/19	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13	2011/12	2010/11

Brownsville Community Library
Circulation/Patron Statistics

<u>Year</u>	<u>Total Books</u>	<u>Patrons</u>	<u>Library Visits</u>
2024/25	12090	257	7435 YTD
2023/24	15024	292	8638
2022/23	16531	262	8126
2021/22	14286	236	6986
2020/21	14030	199	3117
2019/20	14618	221	8224
2018/19	16576	381	11481
2017/18	16646	300	11121
2016/17	16653	284	11480
2015/16	16429	296	10244
2014/15	17294	142	11969
2013	16114	163	13223
2012	15981	187	9868
2011	15718	145	
2010	13322	91	
2009	14303	329	
2008	11876	0	



RESOLUTION NO. 2025.08

**A RESOLUTION DECLARING THE CITY'S
ELECTION TO RECEIVE STATE REVENUES**

The City of Brownsville ordains as follows:

Section 1. Pursuant to ORS 221.770, the City hereby elects to receive State revenues for fiscal year 2025-2026.

Passed by Council this 28th day of May, 2025.

Approved by the Mayor on this 28th day of May, 2025.

Adam Craven
Mayor

S. Scott McDowell
City Administrator
Attest

I certify that a public hearing before the Budget Committee was held on April 24th and a public hearing before the City Council was held on May 28th, 2025, giving citizens an opportunity to comment on use of State Revenue Sharing at two separate public meetings.

S. Scott McDowell
City Recorder



ORDINANCE NO. 808

AN ORDINANCE MODIFYING SECTION 8.30.120, NUISANCES AFFECTING PUBLIC PEACE - JUNK, OF THE MUNICIPAL CODE OF THE CITY OF BROWNSVILLE, OREGON

WHEREAS, Title 8 of the Brownsville Municipal Code (BMC) defines Health & Safety, and;

WHEREAS, Council wishes to modify language for clarification purposes and to match organizational practice; and,

NOW THEREFORE, the City of Brownsville ordains as follows:

Section 1. The following Section 8.30.120 is modified as follows:

Currently Reads:

8.30.120 Nuisances affecting public peace – Junk.

A. At a residence, no person shall store parts of vehicles, machinery or equipment; buckets, cans or bottles; household furniture and household furnishings manufactured, built or designed for inside use (out of the elements) and other personal property manufactured, built or designed for inside use or interior use (out of the elements); and personal property that is manufactured, built or designed for attachment to a structure as shutters, doors and windows, in front or street side yards at all, or interior side yards if a backyard is available for storage. "Yard," for this subsection, shall include driveway.

B. At a residence, no person shall store an appliance (operable or inoperable) or plumbing fixture in view of a public street.

C. At a residence, no person shall leave a burn barrel exposed to public view in the front yard.

D. At a residence, no person shall store lumber, plywood or building materials in view of a public street unless each type of item is stacked neatly.

E. At a residence, no person shall leave oil, fuel, chemical barrels or similar containers exposed to public view from a public street for a period in excess of three days. This section does not prohibit barrels, containers or tanks attached to a residential unit and used as a reservoir for oil or fuel.

F. At a residence, no person shall leave accumulations of limbs, branches and/or brush on property for longer than one month that can be seen from the public street.



G. Using tarps or other materials to hide items listed above from public view shall only be permitted for a two-week period or during a permitted garage sale on the premises.

H. Within 30 days of cleanup day, no person shall place items for pickup to the curbside or store items outdoors until seven days prior to the scheduled cleanup day. Items left at the curbside or on a property seven days after cleanup day may also be cited for immediate removal. If the City Administrator or designee notices a violation exists, he or she may post an abatement letter or hand-deliver a notice to the property owner. The property owner shall have 24 hours to remove the materials. [Ord. 772, 2018; Ord. 731 § 2, 2011; Ord. 725 § 1, 2010; Ord. 588 § 32, 1989; 1981 Compilation § 4-5.32.]

Modified to Read: (Changes are to paragraph A. & H.)

8.30.120 Nuisances affecting public peace – Junk.

A. At a residence, no person shall store the following in public view:

1. Parts of vehicles, machinery or equipment;
2. Buckets, cans or bottles;
3. Household furniture and household furnishings manufactured, built, or designed for inside use;
4. Other personal property manufactured, built, or designed for inside use or interior use;
5. Personal property that is manufactured, built or designed for attachment to a structure such as shutters, doors and windows.

Storing these items in front of a residence or in a street side yard is prohibited. "Yard," for this subsection, shall include, but not be limited to, the driveway, a patio, a covered porch or any other area in the front or side of a residence.

- B. At a residence, no person shall store an appliance (operable or inoperable) or plumbing fixture in view of a public street.
- C. At a residence, no person shall leave a burn barrel exposed to public view in the front yard.
- D. At a residence, no person shall store lumber, plywood or building materials in view of a public street unless each type of item is stacked neatly.
- E. At a residence, no person shall leave oil, fuel, chemical barrels or similar containers exposed to public view from a public street for a period in excess of three days. This section does not prohibit barrels, containers or tanks attached to a residential unit and used as a reservoir for oil or fuel.
- F. At a residence, no person shall leave accumulations of limbs, branches and/or brush on property for longer than one month that can be seen from the public street.
- G. Using tarps or other materials to hide items listed above from public view shall only be permitted for a two-week period or during a permitted garage sale on the premises.



- H. Items left at the curbside or on the right-of-way may also be cited for immediate removal. If the City Administrator or designee notices a violation exists, he or she may post an abatement letter or hand-deliver a notice to the property owner. The property owner shall have 24 hours to remove the materials. [Ord. 772, 2018; Ord. 731 § 2, 2011; Ord. 725 § 1, 2010; Ord. 588 § 32, 1989; 1981 Compilation § 4-5.32.]

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR,
this ____th day of May 2025.

Attest:

Approved:

S. Scott McDowell
City Administrator

Adam R. Craven
Mayor



2025 Sewer Delinquent Accounts

<u>Tax Account #</u>	<u>Name & Address</u>	<u>Amount</u>
947178	Edith Muthungu Trust 31247 Mc Craven Lane Lebanon, OR 97327	780.00
895718	Johannes & Melissa Farr 13462 456th Place SE North Bend, OR 98045	318.50
TOTAL		\$1,098.50

Updated: May 20, 2025



Stand By Me Day
4th Sat. in July

Dear business owner,

We would like to let you know that starting this year our Stand By Me Day event will be held on the 4th Saturday of July. After more and more requests to make the change, we finally did so.

As usual, our event will mostly be in town and Park Avenue between Main and Averill will be closed to traffic. We will have a couple food trucks and possibly a coffee truck there, as well as information/sales and an old car display. The Rec Center will be used for our Fan Forum and the Pioneer Park stage will be used for the Blueberry Pie Eating Contest. As usual, we will have guided walking tours going on all day and the Stand By Me Singers will roam the streets singing.

Our event starts at 11:00am and ends at 5:00pm. We are hoping the fans will stop in at many of our businesses. Maybe you will join us in promoting a 50's era feel on that day. If you can put up a display, play 50's music, wear 50's outfits etc., that would help make our event even better.

As more information comes available, we will let you know. If you have any suggestions or comments, please contact us.

Thank you for your support,
Linda McCormick, Chairman of Stand By Me Day
themacs@hevanet.com
541 409-3541 cell
541 367-8591 landline



INTERGOVERNMENT AGREEMENT (IGA)

BETWEEN: Central Linn School District (District)
AND: City of Brownsville (City)
AND: Central Linn Recreation Association (CLRA)
DATE: May 2025

This Intergovernmental Agreement (IGA) is made by and between the Central Linn School District 552-C, an Oregon local education agency, and the City of Brownsville, Oregon municipality (CITY), and the Central Linn Recreation Association (CLRA), a local non-profit, in accordance with ORS 190.003 to 190.110.

RECITALS

- A. The City has the authority to provide cultural and recreational activities for the people of Brownsville and the Central Linn Community through partnership with the CLRA.
- B. The District is currently the primary owner and operator of active outdoor recreation and sports facilities in the Central Linn Community.
- C. The District may permit the use of school buildings and grounds by residents of the district for civic and recreational purposes including supervised recreational activities.
- D. The CLRA desires to utilize the facilities of the District to provide such activities and the District agrees to so provide, following Central Linn School Board Policy KG, Community Use of District Facilities. Use of dirt and grass locations will be free of charge. Track, turfed fields, and usage which requires personnel coverage may be available at a reduced rate.
- E. The District may desire to use City facilities for a variety of purposes including meeting places and recreational opportunities in parks and open spaces.
- F. The City desires to utilize the facilities of the District to provide such activities and the District agrees to so provide, following Central Linn School Board Policy KG, Community Use of District Facilities. Use of dirt and grass locations will be free of charge. Track, turfed fields, and usage which requires personnel coverage may be available at a reduced rate.
- G. The City desires to provide continuity of services effectively and efficiently to the community, which is in the public interest.

FOR, AND IN, CONSIDERATION OF THE MUTUAL OBLIGATION HEREIN, THE PARTIES AGREE:



1. **USE.** District shall have priority usage of all property owned by the District as shall the City and the CLRA. The CLRA shall provide seasonal schedules for use of District facilities at the following locations:

Location #1 | *Central Linn Elementary School, 239 W. 2nd St, Halsey, OR 97348.*

- a. Use of the small gym for baseball/softball practices.
- b. Use of covered playground for baseball/softball practices.
- c. Use of grounds for baseball/softball and soccer practices.

Location #2 | *Central Linn Jr./Sr. High School, 32433 HWY 228, Halsey, OR 97348.*

- a. Use of grounds for baseball/softball and soccer practices.
- b. Use of grounds for baseball/softball and soccer games.

Location #3 | *Central Linn Rec Center, 145 W. Park Avenue, Brownsville, OR 97327.*

Location #4 | *Community Room, 255 N. Main Street, Brownsville, OR 97327.*

Location #5 | *Fisher Hall, 255 N. Main Street, Brownsville, OR 97327.*

Location #6 | *Kirk Room, 146 Spaulding Avenue, Brownsville, OR 97327.*

2. **TERM.** The term of this agreement shall be for three (3) years with an annual review to be set in December. Members from the City and the CLRA will attend the District's regularly scheduled meeting to review the tenants of the agreement and to share preparations and needs for the upcoming seasons.
3. **RULES OF USE.** Each party shall be subject to any special conditions pertaining to any facility used including the procedures necessary to ready the space for continued use including but not limited to the removal of rubbish, any private property items, or any other items associated with activities that may be used in association with an official use and after activities are over and before the start of the next school day, to the satisfaction of the school administrator, City Administrator, or Rec Center Board; which ever applies.

Every representative using facilities shall take pictures of the facility prior to each use and immediately after each use and email them to the appropriate parties including the City Administrator and the President of the CLRA. Representatives must ensure that their picture details are set to include a date and time stamp for pictures taken to ensure and prove conditions. *(The District is experiencing unauthorized use of certain facilities. The intent of this agreement is to ensure the youth of the Central Linn community can use these facilities without incident.)*

4. **RENTAL COSTS.** All parties agree to waive rental costs for space and facilities as detailed above except where noted for use of track, turfed fields, and usage which requires personnel coverage.



The District will provide a flat cost for the use of the track and turf fields on a per use basis. All scheduling of the turf fields shall be at the sole discretion of the District's athletic director working with the scheduling challenges of the District and with the needs of the CLRA and City.

5. **INDEMNIFICATION.** To the extent legally possible, Organizer agrees to indemnify, hold harmless and defend District from and against any and all claims, damages, losses and expenses, including attorney fees, made by or paid to others, arising from Organizer's use of the bus or from Organizer's performance or failure to perform its obligations under this lease.
6. **INSURANCE.** District requires to be listed as additionally insured on the Organizer's insurance policy up to the amount of \$2,000,000.
7. **ATTORNEY FEES AND LEGAL EXPENSES.** In the event any legal proceeding is commenced for the purpose of interpreting or enforcing any provision of this agreement or to collect any indebtedness hereunder, the prevailing party in such proceeding shall be entitled to recover reasonable attorney fees in the proceeding, or any appeal thereof, to be set by the court without the necessity of hearing testimony or receiving evidence, in addition to the costs and disbursements allowed by law. Such sum shall include an amount estimated by the court as the reasonable costs and fees to be incurred by the prevailing party in collecting any monetary judgment or award or otherwise enforcing any order, judgment, or decree entered in such suit or action. In addition, in the event of default by either party in performance of this agreement, the defaulting party agrees to pay all reasonable attorney fees and legal expenses incurred by the non-defaulting party in collecting any such sums due hereunder even though no litigation is filed.
8. **SUCCESSORS AND ASSIGNS.** The terms, provisions, covenants and conditions contained in this lease shall apply to, bind and inure to the benefit of the heirs, personal representatives, administrators, legal representatives, successors and assigns of District and Organizer.
9. **ENTIRE AGREEMENT.** This agreement embodies the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein. This agreement shall supersede all prior communications, representations or agreements, either verbal or written, between the parties.
10. **MODIFICATION AND WAIVER.** No change or modifications of this agreement shall be valid or binding upon the parties hereto, nor shall any waiver of any term or condition thereof be deemed a waiver of such term or condition in the future, unless such change or modification or waiver shall be in writing signed by all the parties.
11. **INTENT.** The intent of this Agreement is to cooperatively work together to create a working relationship that will be mutually beneficial for all parties.
12. **INTERPRETATION.** The terms and conditions of this Agreement shall be liberally constructed in accordance with the general purpose of this Agreement.



13. **AMENDMENTS.** This Agreement shall be modified by the parties only in written agreement.

DISTRICT

CENTRAL LINN SCHOOL DISTRICT

By:

Address: P.O. Box 200
Halsey, OR 97348

CITY

CITY OF BROWNSVILLE

By:

Address: 255 N. Main Street
P.O. Box 188
Brownsville, OR 97327

ASSOCIATION

CENTRAL LINN RECREATION ASSOCIATION

By:

Address: P.O. Box 97
Brownsville, OR 97327



September 20th, 2023

Betty & Michael Doren

785 Butte Street
Brownsville, Oregon 97327

Re: 725 Butte Street | Private Construction

Dear Betty & Michael,

Over the course of the last few months, you have had questions and concerns about the private home being built at 725 Butte Street. Below are some of the issues that have been raised, including how the City Staff has managed these issues regarding private construction:

1. **Drainage** | Every builder submits a drainage plan for construction so the City can evaluate whether it will be sufficient to meet the basic tenets of the State's drainage law. Builder Lazer Kalugin submitted the required drainage plan. The City's Public Works Superintendent reviews the design submitted by the builder to verify that the plans meet the requirements.

If any neighboring property owner has a concern or claims about drainage issues, according to Oregon Drainage Law, they would need to bring a lawsuit against the builder for harm to their property or properties. Once the City has approved the drainage plans for construction, the City monitors progress as necessary during construction. So far, Public Works Superintendent Karl Frink has not found anything that raises concern about the work performed to date.

2. **Nuisance** | The hours a contractor can work are from 7:00 a.m. to 6:00 p.m. The Linn County Sheriff's Office should be called for these types of ordinance violations. The City does allow contractors to work outside of these hours if they request reasonable times and have good reasons. So far, no such requests have been made.
3. **Property Lines** | Any issue dealing with property lines is between individual property owners.
4. **Behavior** | Any verbal altercations, threats or otherwise would be a matter for the Linn County Sheriff's Office to investigate.

5. **Franchise Utility** | You mentioned at Council meeting on July 25th, 2023, that water is draining through the conduit associated with the telephone pedestal at the corner of your property. According to Public Works Superintendent Frink, the telephone conduit appears to be conveying water to the corner of Butte Street and School Avenue. The City does not repair private utilities; however, the City can bring this to the attention of the appropriate utility franchise.

Administrative Assistant Elizabeth Coleman has explained the City's role, responsibilities, and what the City's processes are regarding private property development. Staff will continue to ensure that the City's requirements are met through the end of construction, causing corrections for any items the City has legal authority to correct. Certain verifications will have to be completed by Linn County and the City will monitor the elements of the project that impact City utilities and requirements.

Please let me know if you have any additional questions or concerns regarding this project.

Sincerely,



S. Scott McDowell
City Administrator

c: Mayor & Council
Staff
File







\$279,850,597 budget approved for FY2025-2026

By Alex Paul

Linn County Reporter

ALBANY — After three days of presentations by department heads and elected officials, the Linn County Budget Committee approved a 2025-2026 budget of \$279,850,597 on Thursday, May 1, at the Linn County Fair & Expo Center.

The current budget is \$240,930,651.

The Budget Committee is composed of the three Linn County Commissioners, Roger Nyquist, Sherrie Sprenger and Will Tucker, along with community members Kerry Johnson, chair; Rex Watkins, vice-chair; and Dustin Welkers.

Johnson thanked the commissioners for appointing the community members and said they enjoy the process.

She also thanked all of the department heads and elected officials for being “diligent” in building responsible budgets.

“We must not forget where these dollars come from,” Johnson said. “They came out of someone’s pockets and they work hard to earn them.”

Board of Commissioners Chairman Nyquist said after the hearings, “Linn County is in a better financial position than most other local governments, in part because the team focuses on delivering services that meet our budgets every day. We work at being in as good of a financial position as possible year-round.”

He also thanked department heads and elected officials for bringing forward well thought out and realistic budget requests.

Although approved, the budget will need to be adopted at 10 a.m. on June 26 in the Board Room of the Linn County Courthouse.

Here is the approved budget: General Fund, \$57,652,602; Road Fund, \$51,093,715; Fair Fund, \$783,600; Law Library, \$346,854; General Grants Fund, \$17,910,922; Bicycle and Pedestrian Fund, \$722,467; Corner Preservation Fund, \$419,565; Law Enforcement Levy, \$54,236,355; Historical Fund, \$49,326; County Forest Park Fund, \$1,432,500; Health Fund, \$88,122,905; County School Fund, \$1,966,100; Federal Forest Title 3 Restricted Fund, \$191,353; Internal Service Fund, \$4,922,333.

The permanent Tax Rate was set at \$1.2736 per \$1,000 of property valuation and the Law Enforcement Levy was approved at \$2.98 per \$1,000.



4-H and Extension Service District Budget

On Wednesday, April 30, the 4-H /OSU Extension District Budget Committee approved a budget request of \$810,904 with projected total FY2025-2026 revenue of \$1,010,176. Funds will be allocated by: Salaries, \$392,053; other payroll expenses, \$276,079; student and intermittent salaries, \$25,000; and services and supplies, \$117,772.

The budget will support 6.77 fulltime equivalent positions and a new half-time Field Research Assistant position to support the Field Crop Faculty position.

The Budget Committee approved levying the full permanent tax rate of seven cents per \$1,000 property tax levy.

Media contact: Alex Paul, Linn County Communications Officer, 541-967-3825 or email apaul@co.linn.or.us.



Commissioners OK lease “pause” for carbon company

By Alex Paul

Linn County Reporter

ALBANY — Tuesday morning, Linn County Commissioners Roger Nyquist, Sherrie Sprenger and Will Tucker approved a request by National Carbon Technologies (Aymium) to a one-year pause of \$39,814 per month lease for its use of 33 acres owned by the county in Millersburg.

National Carbon Technologies transforms woody biomass from area forests into high-value carbon products used to improve metals production, purify air and water and improve crop production.

The company sought the lease pause due to a shifting international market. The company has a 16-year lease with the county that started in September 2022.

The company agreed that after the year’s pause, it will repay the lease total with interest and also agreed that Linn County can market the property during the year-long waiting period.

Board Chair Roger Nyquist said National Carbon Technologies has “will be a good fit for the community and has made a good-faith effort.”

He added the lease has provided Linn County with several hundred thousand dollars. Two more payments will be made before the pause begins.

In other business, the commissioners:

- Approved participating in the County Assessment Function Funding Assessment Program. Funds help counties comply with laws that require equity and uniformity in property taxation.
- Appointed Shauna Goodell and Merideth Schrepfer to the Linn County Alcohol and Drug Planning Committee.
- Appointed Jana Svoboda to the Mental Health Advisory Board.
- Appointed Crystal Kelso to the Linn County Noxious Control Advisory Committee.
- Announced that the 2025-2026 Budget Hearings will be held Wednesday, April 30, and Thursday, May 1, at the Fair & Expo Center. If more decision making is needed, another session will be held at 9:30 a.m. on Friday, May 2.
- Announced there will be a Management Staff meeting in the Courthouse basement meeting room at noon on Wednesday, May 7 and there will be a ribbon cutting at



the new Parks and Recreation RV dump in Sweet Home at 2 p.m. on Thursday, May 8.

- Approved sending a letter of support for Alyrica Network's Broadband Equity, Access and Deployment Program. Alyrica is seeking federal funding to develop high-speed Internet in the southern portion of Linn County.

Media contact: Alex Paul, Linn County Communications Officer, 541-967-3825 or email apaul@co.linn.or.us.



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff

1115 Jackson Street SE, Albany, OR 97322

Phone: 541-967-3950

www.linnsheriff.org

RECEIVED
City of Brownsville

APR 28 2025

Clerk _____

April 1, 2025

S. Scott McDowell, City Administrator
City of Brownsville
255 North Main Street
Brownsville, OR 97327

RE: Law Enforcement Services Contract Projections 2025-2028

City Administrator McDowell,

The County is in continuous negotiations with the Deputy Sheriff Association. Personnel rates will see a significant increase over the next three fiscal years, and we have updated our projected rates for the Law Enforcement Services Contract.

If you have any questions about these projections, please, as always, reach out to me immediately.

Budgetary Projection for Law Enforcement Services Contract:

<u>Hrs</u>	<u>FY25/26 Rate</u>	<u>FY25/26 Total</u>
<u>Contracted</u>	<u>per Hour</u>	
<u>2400</u>	<u>\$92.62</u>	<u>\$222,288</u>

<u>Hrs</u>	<u>FY26/27 Rate</u>	<u>FY26/27 Total</u>
<u>Contracted</u>	<u>per Hour</u>	
<u>2400</u>	<u>\$97.25</u>	<u>\$233,400</u>

<u>Hrs</u>	<u>FY27/28 Rate</u>	<u>FY27/28 Total</u>
<u>Contracted</u>	<u>per Hour</u>	
<u>2400</u>	<u>\$102.11</u>	<u>\$245,064</u>

Michelle Duncan
Michelle Duncan
Linn County Sheriff

FY 24.25

\$85.76

7.99% ⇒ FY 25.26

⇒ FY 26.27 = 5%

⇒ FY 27.28 = 5%



Linn County Parks celebrates new RV dump station opening

By Alex Paul

Linn County Reporter

SWEET HOME — On a windy, but sunny afternoon May 8, a bright red ribbon was cut celebrating the opening of a new Linn County Parks and Recreation RV dump on 24th Avenue off Highway 20 in downtown Sweet Home.

Retired Parks Director Brian Carroll was invited by Parks Director Stacey Whaley to do the honors.

Carroll started working on the project that features four large lanes more than two years ago.

The new system utilizes SaniStar electronic controls on each dump station. The units work with credit cards only, no cash. Cost is \$10 per vehicle.

Whaley said the project is a “team effort over many years.”

“The Oregon Parks and Recreation Department contributed \$355,000 toward the \$900,000 cost of construction,” Whaley said. “This facility will benefit the entire community, including local campers and people who attend the Oregon Jamboree music festival, as well as visitors passing through the area.”

Other funding came from the Transient Lodging Tax and RV license fees.

The new facility is on 4.62 acres of a former mill site.

Attendees included Commissioners Will Tucker and Sherrie Sprenger; Sweet Home Mayor Susan Coleman and City Manager-Police Chief Jason Ogden; representatives of the Oregon Parks and Recreation Department; staff from Knife River, Linn County parks staff and representatives from SaniStar.

A groundbreaking ceremony was held in November 2024 and Knife River poured asphalt in February.

“I want to thank retired parks director Brian Carroll for thinking outside of the box, dreaming up this facility and then getting the Oregon Parks and Recreation Department grant to fund it,” Whaley said.

Whaley thanked numerous people who made the project a reality, including Julian Fedorchuk and Mark Cowan of the Oregon Parks and Recreation Department, Mayor Coleman and City Manager Ogden, the city’s Public Works staff; Commissioners Sherrie



Sprenger, Will Tucker and Roger Nyquist for supporting the Parks Department, Knife River's Chris Phillipson and Brian Reichert and SaniStar's Eric Huffman and John Neal.

"Parks operations supervisor Tristan Davis did an excellent job overseeing this project and working closely with Knife River," Whaley said. "Dena Barawis did an amazing job tracking invoices, preparing financial reports and other technical requirements."

Albany RV supplied two large camping trailers for the celebration.

The facility is available 24/7, year-round.

For more information about Linn County Parks, visit www.linnparks.com or call 541-967-3917.

Media contact: Alex Paul, Linn County Communications Officer, 541-967-3825 or email apaul@co.linn.or.us.



Commissioners learn about April building permits

By Alex Paul

Linn County Reporter

ALBANY — The Linn County Planning & Building Department issued 46 land use permits in April 2025 — up from 34 in April 2024 — department director Steve Wills told the Board of Commissioners Tuesday morning.

There were 344 total permits issues for the month, he added.

Of those, 32 were for dwellings — five single-family units and one manufactured home. There were 21 permits issued for additions or alterations.

There were 344 combined residential and commercial permits, of which 58 required a plan review.

Wills said there are no land use hearings scheduled in May.

Eleven new Code Enforcement cases were opened and 11 closed in April.

Wills said there was one new fire hardening grant application in the Santiam Canyon area and the program will end in June. The last grant was issued in February.

In other business, the Commissioners:

- Approved a one-time grant of \$5,000 for Oregon State University to distribute locally produced food to persons who are experiencing food insecurity in Linn County.
- Approved returning \$30,000 in unspent funds from the Intoxicated Driver Program Fund to the Oregon Health Authority.
- Amended a contract with Marion County, which will provide Linn County with an Occupational Therapist on a one-tenth fulltime equivalent basis. The Occupational Therapist will assist clients who are enrolled in the Early Assessment and Support Alliance. Linn County will pay Marion County \$1,325 per month through June 30, 2026.

Approved an Intergovernmental Agreement with Lincoln County for \$100,000. Linn County will support Lincoln County with the development of a Regional Community Health Plan and collaborative efforts for communicable disease reporting and prevention.

Media contact: Alex Paul, Linn County Communications Officer, 541-967-3825 or email apaul@co.linn.or.us.

Election Summary
Linn County

Page: 22 of 22
2025-05-20
21:58:44

Special District Election May 20, 2025

All Precincts, All Districts, All Counter Groups, All ScanStations, All Contests, All Boxes

These results reflect all ballots received at this time. They will continue to be updated as ballots are received.

Total Ballots Cast: 20354, Registered Voters: 100162, Overall Turnout: 20.32%

Choice	Votes	Vote %
22-209 City of Albany Amb., Fire, & Police Local Option Tax (Vote for 1)		
8359 ballots (0 over voted ballots, 0 overvotes, 165 undervotes), 34959 registered voters, turnout 23.91%		
Yes	6360	77.62%
No	1834	22.38%
Total	8194	100.00%
Overvotes	0	
Undervotes	165	
22-207 Sweet Home Library Services 5yr. Operating Levy (Vote for 1)		
1319 ballots (0 over voted ballots, 0 overvotes, 27 undervotes), 7785 registered voters, turnout 16.94%		
Yes	873	67.57%
No	419	32.43%
Total	1292	100.00%
Overvotes	0	
Undervotes	27	
22-208 Sweet Home Police 5yr. Operating Levy (Vote for 1)		
1319 ballots (0 over voted ballots, 0 overvotes, 31 undervotes), 7785 registered voters, turnout 16.94%		
Yes	858	66.61%
No	430	33.39%
Total	1288	100.00%
Overvotes	0	
Undervotes	31	
22-211 City of S.H. Charter amend. election Mayor by voters (Vote for 1)		
1319 ballots (1 over voted ballots, 1 overvotes, 41 undervotes), 7785 registered voters, turnout 16.94%		
Yes	1024	80.19%
No	253	19.81%
Total	1277	100.00%
Overvotes	1	
Undervotes	41	
22-210 Bonds to improve Ctrl. Linn High School & Elem. (Vote for 1)		
1375 ballots (0 over voted ballots, 0 overvotes, 49 undervotes), 4437 registered voters, turnout 30.99%		
Yes	328	24.74%
No	998	75.26%
Total	1326	100.00%
Overvotes	0	
Undervotes	49	
24-513 Chemeketa C.C. Bonds Upgrade CTE, Tech., Fac.&Safety (Vote for 1)		
761 ballots (0 over voted ballots, 0 overvotes, 75 undervotes), 3696 registered voters, turnout 20.59%		
Yes	219	31.92%
No	467	68.08%
Total	686	100.00%
Overvotes	0	
Undervotes	75	

admin@ci.brownsville.or.us

From: slfrf@treasury.gov
Sent: Thursday, May 8, 2025 11:18 AM
To: admin@ci.brownsville.or.us
Subject: Notice of Court Order, Washington v. Trump, 2:25-cv-244-LK (W.D. Wash.) – NO ACTION NEEDED

SLFRF Recipient:

You are hereby advised that a preliminary injunction was issued in the case of *Washington v. Trump*, No. 2:25-cv-244-LK (W.D. Wash.) and that the Court subsequently clarified the scope of the injunction. Treasury is providing this notice to all recipients of State and Local Fiscal Recovery Funds (SLFRF) in Washington, Oregon, Minnesota, and Colorado, which are the plaintiffs in the litigation. Your receipt of this notice is not based on Treasury's review of any information regarding how you have used SLFRF funds.

Plaintiffs, in relevant part, challenged Section 4 of Executive Order (EO) 14,187, *Protecting Children from Chemical and Surgical Mutilation* (Jan. 28, 2025), which directs the heads of departments and agencies "that provide[] research or educational grants to medical institutions" to, "consistent with applicable law and in coordination with the Director of the Office of Management and Budget, immediately take appropriate steps to ensure that institutions receiving Federal research or education grants end the chemical and surgical mutilation of children." EO 14,187 § 4. Plaintiffs also challenged Sections 3(e) and 3(g) of Executive Order 14,168, *Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*. Those sections directed agency heads to "take all necessary steps, as permitted by law, to end the Federal funding of gender ideology" (Section 3(e)) and "assess grant conditions and grantee preferences and ensure grant funds do not promote gender ideology" (Section 3(g)).

In response, the Court entered a preliminary injunction prohibiting certain actions by the Defendants in the case within the Plaintiff states of Washington, Oregon, Minnesota, and Colorado, which went into effect the evening of February 28, 2025. On March 17, 2025, the Court issued an order that clarified the scope of the preliminary injunction of Sections 3(e) and 3(g) of EO 14,168.

The Court's Order requires Defendants to notify grantees of the following:

1. This Court's February 28, 2025 preliminary injunction enjoined all Defendants (except President Trump) and all their respective officers, agents, servants, employees, and attorneys, and any person in active concert or participation with them who received actual notice of the order "from enforcing Sections 3(e) or 3(g) of Executive Order 14,168 to condition or withhold federal funding based on the fact that a health care entity or health professional provides gender-affirming care within the Plaintiff States" of Washington, Oregon, Minnesota, and Colorado. Dkt. No. 233 at 53.
2. Defendants unreasonably interpreted "gender-affirming care" in paragraph 2 of the preliminary injunction to include only the four medical treatments listed in Executive Order 14,187, i.e., (1) "the use of puberty blockers, including GnRH agonists and other interventions, to delay the onset or progression of normally timed puberty in an individual who does not identify as his or her sex"; (2) "the use of sex hormones, such as androgen blockers, estrogen, progesterone, or testosterone, to align an individual's physical appearance with an identity that differs from his or her sex"; (3) "surgical procedures that attempt to transform an individual's physical appearance to align with an identity that differs from his or her sex"; and (4) "surgical procedures . . . that attempt to alter or

remove an individual's sexual organs to minimize or destroy their natural biological functions.” Executive Order 14,187 § 2(c); *see also* Dkt. No. 253 at 10–11.

3. Contrary to Defendants’ unreasonable interpretation, “gender-affirming care” as used in paragraph 2 of the Court’s preliminary injunction includes all gender-affirming services for individuals with gender dysphoria. Dkt. No. 233 at 30. In other words, consistent with the HHS Office of Population Affairs’ definition of the term—i.e., “an array of services that may include medical, surgical, mental health, and non-medical services for transgender and nonbinary people,” HHS Office of Population Affairs, *Gender-Affirming Care and Young People*, <https://opa.hhs.gov/sites/default/files/2023-08/gender-affirming-care-young-people.pdf> care” as set forth in paragraph 2 of the preliminary injunction includes, but is not limited to, therapy; mental health care; assistance with elements of a social transition (e.g., new name and pronouns, modification of clothing, voice training); evaluation of persistency of gender dysphoria, emotional and cognitive maturity, and coexisting psychological, medical, or social problems; puberty-suppressing medications; hormone therapy; and surgery. Dkt. No. 233 at 27–28, 51 & n.27.
4. Defendants also unreasonably interpreted “care” to exclude patient care provided during research studies. Dkt. No. 253 at 2, 8–10. By way of clarification and not limitation, “gender-affirming care” as used in paragraph 2 of the Court’s preliminary injunction includes patient care provided as part of research or education grants, including but not limited to routine services, ancillary services, outpatient services, inpatient services, and usual patient care received during the study. *See* NIH Grants Policy Statement, Chapter 19 (April 2024), available at https://grants.nih.gov/grants/policy/nihgps/HTML5/section_19/19_research_patient_care_costs.htm.

Here is a summary of the key terms as clarified by the Court’s Order:

1. **Defendants and all their respective officers, agents, servants, employees, and attorneys, and any person in active concert or participation with them who receives actual notice of this Order, are hereby enjoined from enforcing Sections 3(e) or 3(g) of EO 14,168 to condition or withhold federal funding based on the fact that a health care entity or health professional provides gender-affirming care within Washington, Oregon, Minnesota, and Colorado.**
 - a. **For the purposes of the Court’s preliminary injunction of Sections 3(e) and 3(g) of EO 14,168, “gender-affirming care” includes all gender-affirming services for individuals with gender dysphoria. “Gender-affirming care” includes, but is not limited to, therapy; mental health care; assistance with elements of a social transition (e.g., new name and pronouns, modification of clothing, voice training); evaluation of persistency of gender dysphoria, emotional and cognitive maturity, and coexisting psychological, medical, or social problems; puberty-suppressing medications; hormone therapy; and surgery**
 - b. **For the purposes of the Court’s preliminary injunction of Sections 3(e) and 3(g) of EO 14,168, “care” includes patient care provided as part of research or education grants, including but not limited to routine services, ancillary services, outpatient services, inpatient services, and usual patient care received during the study.**
2. **Per the terms of the preliminary injunction as originally issued, Defendants and all their respective officers, agents, servants, employees, and attorneys, and any person in active concert or participation with them who receives actual notice of this Order, are also fully enjoined from enforcing or implementing Section 4 of EO 14,187 within Washington, Oregon, Minnesota, and Colorado.**

Regards,

U.S. Department of the Treasury
Coronavirus State and Local Fiscal Recovery Fund

S. Scott McDowell

From: Patty Mulvihill <pmulvihill@orcities.org>
Sent: Thursday, May 8, 2025 9:01 AM
Subject: Information from Oregon Department of Public Safety Standards & Training Regarding the Use of Private Security at City Events

Good morning,

You are receiving this email as you have been identified by your city as the chief administrative officer (city manager, city administrator, or city recorder) for your community.

This week, the LOC was contacted by Michael Holsapple, a Compliance Investigator with the Oregon Department of Public Safety Standards and Training (DPSST). The outreach was to ensure that cities across Oregon are made aware of the State's standards regarding a city's use of private security companies. The LOC is sharing the information provided by Mr. Holsapple in case your city intends to host, sponsor, or assist in the provision of a large-scale event that may require the use of private security. Please see Mr. Holsapple's message below:

As we approach the summer months there are several cities throughout the state that contract with private security companies to provide private security services to events. Some examples are fairs, music events, rodeos and more. Over the past few years DPSST has been dealing with Private Security Entities who are not properly licensed by the DPSST who are winning contract bids to work events in cities. These companies often employ private security providers who aren't properly trained and certified by the Department. This creates a safety risk to the general public.

For information purposes included below are a couple of statutes that may be new to some city managers/administrators/recorders around the state:

ORS 181A.850(1)(c) states *"It is unlawful for a person to retain the services of a private security entity without first verifying through the Department of Public Safety Standards and Training's webpage where a copy of or information pertaining to the private security entity's license may be accessed."*

ORS 181A.916 states *"Any person who retains the services of an unlicensed private security entity shall:*

(1) Be personally and jointly and severally liable to any employee as far as the employee has not been paid wages in full for the services performed or work done for that person.

(2) Be personally liable for all penalty wages that have occurred under ORS 652.150 (Penalty wage for failure to pay wages on termination of employment) for the wages due under this section."

DPSST is advising city leaders around the state of these legal requirements ahead of the summer festival season. Anyone can access the DPSST Private Security Entity search system called IRIS at the following link:

<http://bpl-orsnapshot.net/PrivateSecurityEntity/EntitySearch.aspx>

A business can be checked by name or private security entity number to verify their licensing status prior to starting contract negotiations with the company.

If you have questions about the above statutes, the process of determining if a private security company meets the State's requirements, or the substantive contents of this email, please contact Mr. Holsapple directly, his email address is michael.holsapple@dpsst.oregon.gov.

Thank you,
Patty

Patty Mulvihill, Executive Director
503-588-6550 cell: 971-428-7271
1201 Court St. NE, Suite 200, Salem, OR 97301-4194
www.orcities.org



admin@ci.brownsville.or.us

From: Salazar, Scott (PacifiCorp) <Scott.Salazar@pacificorp.com>
Sent: Tuesday, May 20, 2025 1:37 PM
Subject: Please share with your community! Pacific Power Accessibility Programs Toolkit
Attachments: PP Accessibility Programs Toolkit for Partners.2025.fv.pdf

Dear Pacific Power partner,

We are happy to announce a new Accessibility Programs Toolkit designed for partners like you to share with your communities. The attached toolkit offers resources on emergency preparedness, planning for medical needs and backup power, and paying utility bills. The toolkit provides links to Pacific Power webpages, flyers and videos that you can post on your organization's website and social media, distribute at preparedness events, and share with your clients and networks. Resources are provided in English and Spanish.

Included in the toolkit are two new resources for customers who have a disability, rely on medical equipment, need help paying their bill, or prefer to receive information in a language other than English.

- A new **Accessibility webpage** is a one-stop-shop to help customers easily navigate among available programs.
- A new **Customer Programs Flyer** lists types of customer programs, includes a QR code for the Accessibility webpage, and invites customers to talk with a real person by calling our friendly customer service team.

Reach out to our team at wildfiresafety@pacificorp.com with any questions.

Please share this toolkit broadly!

Scott Salazar
Regional Business Manager
[Book time with Salazar, Scott \(PacifiCorp\): Office Hours](#)
525 Wilco Road
Stayton, Oregon 97383
(Desk) 971-242-6245





Goals 2025-2026

1. Focus on the Fundamentals.

- ★ *Carefully manage Brownsville's treasury.*
- ★ *Foster productive relationships both internally & externally.*
- ★ *Administer civic partnership agreements focusing on deliverables.*
- ★ *Focus on proactively dealing with State preemptions, unfunded mandates, and laws that force unwanted expenditures and requirements on citizens.*

2. Organizational Development.

- ★ *Modify Council Rules and meeting procedures.*
- ★ *Create a communications plan.*
- ★ *Implement social media strategies.*
- ★ *Build positive & effective Council and Staff relations.*
- ★ *Recognize City volunteers and continue developing elected and non-elected officials.*
- ★ *Recognize practical impacts of external relationships that cause harm to City operations.*

3. Capital Improvements Plan.

- ★ *Continue planning for new sewer lagoon and treatment improvements.*
- ★ *Plan for construction of a new playground.*
- ★ *Paint City Hall.*
- ★ *Plan for the Water Treatment Plant project that includes a new reservoir and the replacement of critical distribution lines.*
- ★ *Share with citizens the challenges related to projects such as Kirk Avenue, sidewalks, and riverbank restoration.*

4. Community Development Plan.

- ★ *Refine the Brownsville Municipal Code to reflect actual practice where needed.*
- ★ *Consider adopting rules for storage containers, election signs, and property identification.*
- ★ *Develop a plan to preserve & further the historic aesthetic of Brownsville.*
- ★ *Continue local & regional emergency preparedness efforts.*
- ★ *Support youth activities in partnership with the Central Linn Recreation Association.*



5. Economic Development Plan.

- ★ *Participate in regional efforts and opportunities with partner cities.*
- ★ *Support and implement the Rural Economic Alliance's (REAL) 5-year strategic plan.*
- ★ *Complete and implement the Land Use inventory project.*

6. Water Rights.

- ★ *Explore possible additional water source options.*
- ★ *Continually work on monitoring and perfecting City water rights.*
- ★ *Implement the State required Water Management & Conservation Plan.*

7. Advocacy Plan.

- ★ *Develop the Legislative Advocacy Policy Committee (LAPC) to effectively participate in the State legislative process and in the Federal legislative process when appropriate.*
- ★ *Focus on home rule with other stakeholders, partnerships, and other regional efforts to strengthen City policy positions and authority.*
- ★ *Monitor new laws, tort limits, system development charges, and recreational immunity protections for taxpayers, ratepayers, and to protect local amenities.*
- ★ *Market and promote the Small Municipalities Advocacy Coalition (SMAC).*



2025-2026 Council Values

Council Vision Statement

The Brownsville City Council works collaboratively and effectively with each other, staff, and community partners to preserve the historic character and economic health of our town and to create a high quality of life for our citizens.

A Vision for Brownsville

For a tiny rural Oregon community, Brownsville has a huge presence. It is well known throughout the state for its friendly welcome and for being a safe, clean, and attractive town. It is clear that residents value its historic character and make special efforts to preserve and enhance it. Talk to business owners in the thriving north and south business areas and you will find that it is the creative working relationships between city government and private, county, state, and federal partners that sustain our economic health and well-being. Residents participate in Brownsville's inclusive process of growing and enhancing our high quality of life. Brownsville citizens care about healthy city finances, they expect infrastructure that delivers, and they elect a City Council that works for the benefit of the community. Public spaces are a vital part of Brownsville's sense of place; citizens' and city government's attention to the appearance and cleanliness of parks, streets, and neighborhoods adds to the town's livability.

Tag line

Brownsville: Where People Care, Business Thrives, and History Lives

Who we are?

Brownsville is a City that is proud of its past while constantly improving toward the future for the benefit of our citizens. We are a group of citizens that honor each other by carefully balancing the social contract (Brownsville Municipal Code) to keep peace and order. The Brownsville Municipal Code and Comprehensive Plan help define the role of the City. Organizational transparency is a focus of Council. Council is working closely with Staff, volunteers, civic organizations, appointed officials and the citizenry to execute identified goals and carry out the responsibilities of the City.

Brownsville has a tremendous sense of place and synergy between City Hall and our residents. Active citizens are the true strength of Brownsville as evidenced by the volunteers who give freely of themselves to provide many municipal functions and civic services. Many civic organizations implement their missions actively in our community which provides a quality of life and vibrancy that is uncommon. Community events are planned and designed to invite people into town to share what Brownsville has to offer.

Council recognizes that many civic organizations and the City government are working diligently on implementing organizational development concepts in order to more efficiently provide services. Council recognizes that we are in a transition period between an authoritative model and are collectively moving toward a new, participatory approach within the organization and throughout the community.

What do we want for Brownsville?

Brownsville should honor the past, maintain a healthy present and strive to assure a dynamic future by focusing on fundamental municipal services such as:



- | | |
|-------------------------|----------------------------|
| 1. Treasury Health | 7. Contract Administration |
| 2. Water | 8. Personnel |
| 3. Sewer | 9. Police Protection |
| 4. Capital Improvements | 10. Municipal Court |
| 5. Parks | 11. Library Services |
| 6. Streets | 12. Planning & Zoning |

Organizational Development

1. *Elected & Appointed Officials.* People who understand their role and responsibilities for the City as policy & decision makers. People who have a tremendous amount of pride and caring about the future of Brownsville. People who understand the financial nuances of local government in Oregon. People who understand and respect the significant contributions of Staff. People who are focused on the greater good they can collectively make in the community. People who understand the mission of the City and who can explain City policy and issues with the general public. People who represent Brownsville citizenry as well as City Staff.
2. *Staff.* People who understand their multiple roles and responsibilities. People who love coming to work. People who are interested in creating the best possible work environment that is full of respect and compassion for the citizens and is honest and trusting among all the ranks of the organization. People who don't complain about what they cannot control but people who are interested in creating practical, cost-effective solutions for those issues they can control. People who expect more than the ordinary from themselves and from each other.
3. *Organizational Axiom.* Creating, developing and maintaining effective relationships with individuals, other civic organizations, County, State & Federal government personnel. Understanding that the number one priority of the City is relationship building. The City shall honor relationships and the ordinances and laws of the land. The City shall be ever mindful of the importance of the social contract of government and the order that it strives to preserve for the sake of freedom.
4. *Civil Rights Act of 1964.* The City creates an environment of equal access to opportunities for all individuals in Brownsville. The City is committed to equal access through Federal and State laws, but also through local practice principled in the elimination of bias and barriers that may exist in the community and from developing in the City's organization. Council shall continue to consider implications of new and past policies that may create unnecessary barriers for members of minority groups, women, veterans and vulnerable populations.

NOTES: Council has discussed many organizational theories & objectives as well as identifying important critical thinking models that will serve as a guide for making better decisions. Below are a few of those models:

THE PROCESS OF PROGRESS

1. Recognize & Identify
2. Accept & Agree
3. Strategize & Develop Action Steps



2025-2026 Council Values

4. Implement & Execute
5. Review Outcomes

LEXIPOL'S 10 FAMILIES OF RISK MODEL

1. External Risks
2. Legal & Regulatory Risks
3. Strategic Risks
4. Organizational Risks
5. Operational Risks
6. Information Risks
7. Human Resources Risks
8. Technology Risks
9. Financial and Administrative Risks
10. Political Risks

How are expectations set in City Government?

- ◆ Laws & Municipal Code
- ◆ Standards
- ◆ Requirements & Rules
- ◆ Memoranda of Understanding
- ◆ Contracts
- ◆ Agreements
- ◆ Employee Handbook
- ◆ Societal Norms
- ◆ Cultural Nuances
- ◆ Public Opinion

**Acceptable
Conduct**
vs.
**Unacceptable
Conduct**

MONTH END FINANCIAL RECAP

		APRIL 2025		YTD	%	Unexpended	
		REVENUE	EXPENDITURES				
1	GENERAL	\$ 29,443.90	\$ 49,124.22	\$ 920,815.65	25.44%	\$ 2,698,039.35	1
2	WATER	\$ 41,578.47	\$ 27,992.50	\$ 468,484.13	41.59%	\$ 657,915.87	2
3	SEWER	\$ 42,049.65	\$ 26,163.71	\$ 298,452.60	26.69%	\$ 824,347.40	3
4	STREETS	\$ 19,563.82	\$ 15,412.16	\$ 158,561.69	38.78%	\$ 250,288.31	4
5	WATER BOND	\$ 227.21	\$ -	\$ 46,318.96	91.90%	\$ 4,081.04	5
6	SEWER BOND	\$ 1,026.09	\$ -	\$ 300,120.39	60.91%	\$ 192,579.61	6
7	SEWER DEBT FEE	\$ 11,996.68	\$ -	\$ 123,231.71	88.02%	\$ -	7
8	BUILDING & EQUIPMENT	\$ 653.14	\$ -	\$ -	0.00%	\$ 191,600.00	8
9	WATER RESERVE	\$ 2,596.14	\$ -	\$ -	0.00%	\$ 204,000.00	9
10	HOUSING REHAB	\$ 786.57	\$ -	\$ -	0.00%	\$ 231,100.00	10
11	WATER SDC	\$ 798.19	\$ -	\$ -	0.00%	\$ 62,500.00	11
12	SEWER SDC	\$ 2,644.11	\$ -	\$ -	0.00%	\$ 793,500.00	12
13	STORMWATER SDC	\$ 970.71	\$ -	\$ -	0.00%	\$ 291,000.00	13
14	BIKEWAY/PATHS	\$ 2,135.35	\$ -	\$ -	0.00%	\$ 69,070.00	14
15	LIBRARY TRUST	\$ 27.12	\$ -	\$ -	0.00%	\$ 7,920.00	15
16	CEMETERY	\$ 29.54	\$ -	\$ -	0.00%	\$ 98,292.00	16
17	TRANSIENT ROOM TX	\$ -	\$ -	\$ -	0.00%	\$ -	17
18	SEWER CONSTRUCTION	\$ -	\$ -	\$ -	0.00%	\$ -	18
19	LAND ACQUISITION	\$ -	\$ -	\$ -	0.00%	\$ 9,985.00	19
20	COMMUNITY PROJECTS	\$ 262.11	\$ 4,139.56	\$ 20,383.76	26.75%	\$ 55,816.24	20
		\$ 156,788.80	\$ 122,832.15	\$ 2,213,137.18			

Key Bank Account

General Checking	\$ 80,664.95
Oregon State Treasury	
General Account	\$ 5,811,431.93
Community Improvements	\$ 38.46
Project Escrow Holding	\$ 109,322.15
CLRC Renovation Acct	\$ 540,866.46
TOTAL OST / LGIP	\$ 6,461,659.00

Annual Bond Payment

Water	\$ 46,319.02
Wastewater	\$ 280,030.98
Total	\$ 326,350.00

2024-2025

2024-2025	YTD	% of Total
Appropriated	\$ 491,050.00	24.83%

Total Bonded Debt

Rec Center Gap Debt Payment is \$57,996.99

Total Bonded Debt is \$5,958,952 (Principle Only)

Total Bonded Debt is \$8,343,239 (Principle & Interest)

ARPA Funds SLFRP	\$ 404,801.67	Total Funds Received
(American Rescue Plan Act)	\$ 404,801.67	Funds Disbursed

Previous Month Court Revenue \$ 1,267.50