

Council Agenda Packet

Tuesday, March 25th, 2025 | 7:00 p.m. | Council Chambers

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✱	Please visit: https://www.ci.brownsville.or.us/citycouncil to review additional documents. None listed for this month.



Council Meeting

Tuesday, March 25th, 2025

Location: Council Chambers

AGENDA

Regular Session

7:00 p.m.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS OR DELETIONS TO AGENDA
- 5) MINUTES: February 25th, 2025
- 6) PUBLIC HEARINGS OR PRESENTATIONS:
 - A. *The Brownsville Times* Revival | *Sharon Banks*
 - B. Central Linn Recreation Association Report | *Katy Kallai*
 - C. Consumer Confidence Report | *Karl Frink*
 - D. Goals Setting 2025.2026
 - E. City Website Reviews
- 7) DEPARTMENT REPORTS:
 - A. Sheriff
 - B. Public Works
 - C. Administrator
 - D. Planning
 - E. Library
 - F. Office
 - G. Council
- 8) CITIZEN COMMENTS (Non-agenda & Agenda items)
 - ★ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.
- 9) LEGISLATIVE:
 - A. **Resolution 2025.06:** Workers' Compensation



- B. **Ordinance 807:** City Administrator Nonelective Appointments (*First Reading*)
- C. **Proclamation:** Child Abuse & Prevention Month

10) ACTION ITEMS:

- A. Appoint Budget Committee Member
- B. Authorize Meals on Wheels Partnership
- C. Explore City Website RFP
- D. Linn County Pioneer Association | Road Closure Request (*Annual*)

11) DISCUSSION ITEMS:

- A. Partnership Agreements & Memberships
- B. Cleanup Day | *April 5th, 2025*
- C. OGEC Deadlines | *Statement of Economic Interest*
- D. Vineyard Wind Machines | *Semi-Annual Reminder*
- E. February Financials

12) CITIZEN QUESTIONS & COMMENTS

- ★ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.

13) COUNCIL QUESTIONS & COMMENTS

14) ADJOURN

Please visit www.ci.brownsville.or.us for the meeting agenda, agenda packet and other City information.



February 25th, 2025

ROLL CALL: Mayor Craven called the meeting to order at 7:00 p.m. with Councilor Chambers, Councilor LaCoste, Councilor Eversull, Councilor Hansen, Councilor Winklepleck, and Councilor Solberg present. Administrative Assistant Elizabeth Coleman, Administrative Assistant Tammi Morrow, and City Administrator Scott McDowell were also present.

ABSENT: Everyone was present.

PUBLIC: Wendy Toshitsune, Jack Alsman, Betsy Ramshur, Bill Hand, Victor Aguilar, Don Lyon, Heather and Marie Timmons, Jared Swezey, Steve Frambes, (*Linn County Sheriff's Office*), Carley Geider, Penny Rosenberg (*Democrat-Herald*), and Senator Cedric Hayden.

The pledge of allegiance was recited.

ADDITIONS AND DELETIONS: Remove 6) D. Website Review and add 10) G. Secure Survey Work.

MINUTES: Mayor Craven indicated that the Council President position last month was passed by majority vote, not unanimous vote.

Councilor Solberg made a motion to approve the January 30th, 2025 meeting minutes with clarification. Councilor LaCoste seconded the motion, and the motion passed unanimously.

Councilor Hansen made a motion to approve the February 19th, 2025, Goal Setting Session minutes as presented. Councilor Winklepleck seconded the motion, and the motion passed unanimously.

PUBLIC HEARING | PRESENTATIONS:

1. **Sweet Home Sanitation | Chris Kjar & Michael Estes.** Chris Kjar reviewed the leadership change at the Sweet Home Station. Michael Estes is the new Site Manager, replacing Joshua Stanley. The Call Center is now open again, with two folks in the Sweet Home office. Sweet Home Sanitation is proposing a 2.6% rate increase to cover increasing costs.

Councilor Solberg moved to approve the solid water rates increase of 2.6% over last year. Councilor Chambers seconded the motion, and it passed unanimously.

2. **Goals Review 2025.26.** Council considered goals for the upcoming two years; continuing from their work on February 19th, 2025. The City is facing many challenges being imposed by the State and Federal governments. There are a lot of wants and needs in the community including the Calapooia Riverbank, a new Pavilion building in the Park, a Water Treatment Plant and Distribution System upgrade, Sewer Treatment Lagoon and Chemical update, Kirk Avenue project, and the playground equipment reestablished on the prairie. Mr. McDowell reviewed price points for the various projects, and what a typical utility bill would look like with all the additional amenities.

Other ongoing projects include the Canal Company and Millrace. Mayor Craven stated that the City can do many of the projects, but it will come at a cost. He feels the need to prioritize, narrow them down, and proceed with the most feasible. After a brief overview of concerns and pending projects, Council directed McDowell to pare the goals down for consideration at the April meeting

3. **Calapooia Riverbank Retrospective.** Mr. McDowell discussed the Calapooia Riverbank situation. The restroom at the north end of the park was lost to the river in 2011 due to flooding.



Council reached out to local, state, and federal agencies to address the situation. There were two options for repair, 1) Army Corps of Engineers estimate of nearly \$3 million, and 2) River Design Group estimate of \$600,000 with only a 50/50 chance that the repair would sustain long term. With no good options, Council decided to retreat from the riverbank. Plans are underway to relocate the playground equipment and rebuild the pavilion in another location as funding and time allow. All riverbank information can be found on the City's website, www.ci.brownsville.or.us. This project has been reviewed every year since 2011.

4. **Kirk Avenue Retrospective.** McDowell reviewed the components of the Kirk Avenue project. The surface of the street would need to be lowered considerably to install storm drainage. Moving all utilities including water lines, water service lines, sanitary collection lines, installing curbs & gutters, sidewalks and securing easements to perform the project would be more than \$3M. If Council were to consider the project, Council assesses the costs to abutting property owners. The assessment would be over \$45,000 +/- per property owner from Main Street to Hunter Street. The assessed cost would be levied annually for a period of ten years or \$4,500 per year in this example. All Kirk Avenue information can be found on the City's website, www.ci.brownsville.or.us. This project has been reviewed annually since 2007.

DEPARTMENT REPORTS:

1. **Linn County Sheriff's Office (LCSO) Report | Sergeant Steve Frambes.** Sergeant Frambes reviewed the statistics for January. Frambes shared that LCSO is having a huge influx of fraud in the County, totaling over \$500,000 in the last two months. LCSO has a lot of information on their website, check it out for tips to stay safe. He also encouraged everyone to look out for their elderly neighbors, they are often the easiest mark for scammers. Frambes stated, just to clarify, LCSO will never call and ask for money. These fraud cases have a low success rate for prosecution. Sergeant Frambes also encouraged everyone to obey traffic control devices. With the recent crazy rainy weather, folks have been driving around road closed signs. This failure to obey signage has initiated citizen water rescues, tow trucks dispatched to tow vehicles, and citations have been issued.
2. **Administration.** Administrator Scott McDowell reported that Staff will be traveling to the City County Insurance Annual Conference later this week.

McDowell reported he and Councilor Chambers will be attending the Linn County Sheriff's quarterly meeting soon. Sheriff Duncan has indicated that there is likely to be an increase in fees soon; Cities may need to pare back hours to address affordability.

McDowell referenced the Recycling Modernization Act (RMA) document provided in the agenda packet. The document provides an update of local government responsibilities. Chris Kjar, Sweet Home Sanitation, is working with the City to get reports filed.

McDowell reported that the Canal Company leadership recently met with Councilor Chambers, Mrs. Coleman, and Mr. McDowell to review progress. Questions were raised, and the group should be moving forward again soon with the agreement.

The Rural Economic Alliance (REAL) is working with LBCC to explore the possibility of creating an internship program to accomplish strategic & marketing goals.

Budget season has started. Morrow and McDowell recently attended the annual budget training in Albany at Linn County Fairgrounds. Deadline for Staff budget requests is March 30th, 2025. McDowell continues to work on the prospectus.



Repairs continue at the Rec Center that included lighting, the scoreboard controller, and the rigging for the west basketball hoop.

Staff are preparing for the website upgrade to the newest version of Drupal. The City is being forced to upgrade the facility reservation module, likely going with CivicsPlus for the upgrade. Administrative Assistant Jannea Deaver and McDowell will meet with CivicsPlus representatives to determine the best course of action.

Mr. McDowell reported that the City has received two applications so far for the Park Host position. Public Works Superintendent Karl Frink and Administrative Assistant Tammi Morrow will conduct interviews soon.

McDowell reviewed key bills being considered in Salem. The Recreational Immunity bill is SB 179.

McDowell addressed false comments that recently surfaced on social media platforms regarding properties located near North Avenue & N. Main Street. Two properties are considering building a quadraplex and a duplex. Staff were accused of making backroom deals among other allegations. McDowell showed those in attendance that the zoning has never changed since the map was adopted in 1981 and that those two property owners have full rights to develop those two properties lawfully.

Mr. McDowell talked about the City's advocacy efforts. Legislative Advocacy Policy Committee (LAPC) will be activated soon. McDowell reported that Jami Cate has featured Brownsville in her last two newsletters. It is vitally important to get heard at the State House and for our legislators to know who we are, and what our concerns are. There are several bills to be concerned about, including 427, the water surface issue.

McDowell requested that if anyone wanted to attend the Water Day Caucus at the Capitol on March 20th, 2025, to let him know.

McDowell reported that EPA has appointed a new director, Lee Zeldin. Zeldin has confirmed the City's position since taking over his post. The Feds have funded non-profit organizations to sue the Feds.

3. **Planning.** No comments.
4. **Library.** No comments.
5. **Office.** No comments.
6. **Council Comments.** Mayor Craven read a prepared statement (see attached) concerning government overreach, and how we as a community can ensure that government is working for us, not the other way around. Craven discussed several pending legislative bills including the metering of private wells, wildfire maps based on risk and what damage that will do to everyone. Mayor Craven encouraged everyone to get involved by researching upcoming legislation and becoming familiar with testifying, making your voice heard. Inactivity is never going to make a change for us for the better. Council can only do so much; citizens are extremely important to the process.
7. **Citizen Comments.** No comments.

LEGISLATIVE:



1. **Resolution 2025.05 | Authorizing Additional Reimbursement Costs.** Mr. McDowell reported that one late invoice has been received by the City for the 2021 Downtown Sanitary Sewer Project from Mari Vanderstelt.

Councilor Chambers moved to approve R 2025.05 as presented. Councilor Winklepleck seconded the motion, and it passed unanimously.

2. **Proclamation | Recognizing & Congratulating Willamette Valley Insurance Service.** Mayor Craven read the proclamation into the record, stating this building is the first to be built in the downtown core in nearly one hundred years.

ACTION ITEMS:

1. **Elect Cascade West Council of Governments Representative (COG) | Two Year Term.** Council expressed no interest in serving on the Board as their priorities do not align with City priorities. Past members that have served on the Board have not been overly happy with the situation. McDowell will pass these sentiments along to the COG.

2. **Brownsville Senior Center Agreement.** Mr. McDowell reported that this agreement has been a good partnership for many years. A few years ago, Council increased the support for this group. Councilor Winklepleck stated they are a great asset to the community.

Councilor Winklepleck moved to approve the agreement as presented. Councilor Chambers seconded the motion, and it passed unanimously.

3. **Brownsville Flower Club Agreement.** Mr. McDowell reported that a few years ago the Brownsville Flower Club joined forces with the Senior Center. The group beautifies around town with flowers. Over the last 12-13 years, the City has been reimbursing them for the flowers they plant.

Councilor Hansen moved to approve the Flower Club agreement. Councilor LaCoste seconded the motion, and it passed unanimously.

4. **Brownsville Art Association (BAA) Agreement.** Mr. McDowell stated that due to an obscure law Linn County has decided to tax art associations including the BAA. The agreement presented has a few minor changes to reflect BAA being more in charge of their space.

Councilor LaCoste moved to approve the agreement as presented. Councilor Winklepleck seconded the motion, and it passed unanimously.

5. **Appoint Legislative Advocacy Policy (LAPC) Member.** Mr. McDowell indicated that the City received one application, from Marie Timmons. Mayor Craven stated that this is a key role, and thanked Ms. Timmons for applying.

Councilor Winklepleck moved to approve the appointment of Marie Timmons to the LAPC. Councilor Chambers seconded the motion, and it passed unanimously.

6. **Appoint Budget Committee Member.** Mr. McDowell stated that there are two open positions. The City received one application, from Daniel Pearson.

Councilor Hansen moved to appoint Daniel Pearson to the Budget Committee. Councilor LaCoste seconded the motion, and it passed unanimously.



Mr. McDowell stated that upon review, there is some language clean up in the Brownsville Municipal Code (BMC) that states that the City Administrator can appoint nonelective members to committees. Past practices have had Council making the appointments, and it might be a good idea to have the BMC reflect this practice better. There are also some budget publications language that could be updated while we are looking for strategies in keeping with State law. McDowell will bring language back to Council for review. Council agreed by consensus.

7. **Survey Work.** Mr. McDowell would like to seek out some survey work.

Councilor Hansen moved to authorize Mr. McDowell to go forth with securing survey work. Councilor Winklepleck seconded the motion, and it passed unanimously.

DISCUSSION ITEMS:

1. **Partnership Agreements.** Mayor Craven requested that Mr. McDowell generate a report that includes a compilation of nonprofits and civic organization that the City partners with for Council review. Memberships were also included for review.
2. **Oregon Government Ethics Committee (OGE) |Statement of Economic Interest.** Mr. McDowell reminded Council that OGE sends out an annual Statement of Economic Interest that must be completed online. Please let Staff know when you have submitted your documents, or if you need help in the process.
3. **January Financials.** No comments.

CITIZEN QUESTIONS & COMMENTS. State Senator Cedric Hayden thanked Council for their volunteer work. His intent tonight was just to come and listen. Senator Hayden recapped several of the bills on the floor this legislative session, what to be looking for, and paying attention to. He encouraged Council and community members to come and testify at the Capitol. These new bills will affect all of us and our abilities in what we can do in our homes and businesses.

Mark Cosby, Marcola, stated that Senator Hayden is not wrong! Legislators need testimony to defeat some of these bad bills and laws. Cosby encouraged everyone to go in and talk to your legislators. If you cannot personally go there, send emails, or write them letters letting them know what you want our government officials to do. Our legislators need this support; if we remain silent, we all lose. The wildfire stuff that is coming down will negatively impact us all.

Jack Alsman, Brownsville, addressed the remaining silent comments. Mr. Alsman stated that the State of Oregon is trying to set aside \$5 million to fight President Trump and his administration. He encouraged Council to make their concerns known to the Governor that we are not in favor of using this \$5 million taxpayer dollars in this manner. President Trump is doing amazing things for the good of our country, and we need to stand up as citizens and support him. Mayor Craven stated that he can draft a letter and have others sign as they would like.

COUNCIL COMMENTS. Mayor Craven stated that he has been working with a Councilor from Estacada working on advocating for funding in rural Oregon. Timber and agriculture communities are being left behind. It is important to remember that 90% of the cities in Oregon are rural, or small, cities. Mayor Craven stated that rural cities collectively have a much larger voice when we band together for common causes.



Council Minutes

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ADJOURNMENT: Councilor Winklepleck moved to adjourn at 8:48 p.m. Councilor LaCoste seconded the motion, and it passed unanimously.

City Administrator S. Scott McDowell

Mayor Adam Craven



City Administrator Report

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March 25th, 2025

From: S. Scott McDowell
To: Mayor & Council
Re: General Business

Note: The first section of this report follows the Council meeting agenda and provides an overview of topics to be discussed the night of Council. If an item title is **highlighted in green**, that means the item is part of Council Goals. When you see this symbol, ☐, it means more information will be provided at the meeting.

“Most people must have are not looking for the truth; they are looking for reassurance.”
~ Carl Jung, Psychologist

“Beware of those who apologize too quickly; they often do it to end the conversation, not because they mean it.”
~ Paulo Coelho, Novelist

“Be careful who you trust. Salt and sugar look the same.”
~ Japanese Proverb



AGENDA ITEMS DISCUSSION

The following items follow the order of the Agenda

6) PUBLIC HEARINGS OR PRESENTATIONS:

- A. **The Brownsville Times Revival | Sharon Banks** – A local non-profit has formed with the goal of reviving *The Brownsville Times*. President Sharon Banks will share the details of their endeavor. I have placed information in the agenda packet for your review.
- B. **Central Linn Recreation Association Report | Katy Kallai** – President Kallai will provide Council with an annual report of the Association's activities.
- C. **Consumer Confidence Report | Karl Frink** – Public Works Superintendent Frink will provide an overview of the City's water quality as quantified in this important annual report.
- D. **Goal Setting 2025.2026** – Council did not make any decisions at the last meeting. McDowell was asked to sort the goals. The goals were sent to Council members along with a goals attaché explaining the objectives. McDowell plans to use Council members on several of the goals so that more can be accomplished. Staff are concerned about the numerous items hanging over the City from the State and Federal governments and some sizeable projects remaining from previous years, however, ambitious goals are good to set.





City Administrator Report

From 02.25.2025: Council will finalize goals for 2025.2026. Council met on February 19th, 2025, at 6:00 p.m. in Council Chambers to review a full list of goal considerations. Council pared down the goals on Wednesday and will make the final selections this evening so that Staff can move forward with putting a budget together for 2025.2026.

- E. **City Websites Review** – McDowell will provide a brief review of City websites and webpages of general interest. The goal is to inform Council members, Staff, and the public about the available information for their review and use.



9) LEGISLATIVE:

- A. **Resolution 2025.06: Workers' Compensation (Annual)** – Annually, Council passes this resolution to extend coverage to all volunteers working on behalf of the City including the elected & appointed (nonelective) officials.

What is Council being asked to do?

Pass the resolution to cover volunteers working on behalf of the City.

- B. **Ordinance 807: City Administrator Nonelective Appointments** – Council discussed changing Brownsville Municipal Code language on nonelective appointments to match organizational practices. Currently, the City has no obligation to advertise nonelective vacancies. The Administrator has the authority under the current Code to appoint all nonelective members of the City Boards and Committees. McDowell said at last Council meeting while the Code allows the City Administrator position that authority, the City's practice has been for the Administrator to confer with the Mayor, advertise, and then for Council to appoint or not appoint applicants.



McDowell reported at last Council meeting that former Mayor Ware and McDowell decided to handle appointments differently because they both felt that Council should have approval authority. Council decided to handle appointments in that manner.

McDowell said that Council should consider language that will match organizational practice and articulate how the City will fill nonelective vacancies. McDowell said that a caveat will need to be made for ad hoc committee. McDowell was asked to modify the language for this upcoming meeting. I placed this on the agenda due to the Council discussion at that last meeting. Advertising is handled differently since there is no law requiring publication in a newspaper.

Recently, the City spent over \$400 to publish an advertisement for vacancies. The City's position on the matter of certain advertisements is to include them in the monthly synopsis. The synopsis goes to every address in the 97327 zip code. The new language addresses this protocol.

What is Council being asked to do?

Consider the new language making any edits or otherwise. This is a first reading.



- C. **Proclamation: Child Abuse & Prevention Month** – Linn County annually requests Mayor Craven acknowledge the month of April to acknowledge, consider, and discuss the data relating to this serious social issue. I was unable to obtain the new data at the time of agenda packet publication.

What is Council being asked to do?

Mayor Craven will ask for a motion in support of this proclamation.



10) ACTION ITEMS:

- A. **Appoint Budget Committee Member** – The Committee had one opening remaining after last month's appointment of Daniel Pearson. Julie Fisher has applied for Council's consideration. Staff highly recommend Ms. Fisher based on her budgeting experience in the State of Oregon.

What is Council being asked to do?

Consider the application.

- B. **Authorize Meals on Wheels Partnership** – The Cascade West Council of Governments are requesting the City's continuing support for the Meals on Wheels program. Their letter is in the agenda packet for your review.

What is Council being asked to do?

Determine whether to continue supporting this effort.



- C. **Explore City Website RFP** – Costs are slated to rise significantly over the coming years with our current provider CivicsPlus. The migration from Drupal 7 to Drupal 10 at the end of the year will be time consuming as well. The reservations platform offered by CivicsPlus was exceptional, however, it is way more than the City will ever need. Instead of upgrading to that next platform, resources would be better used by putting out a Request For Proposals (RFP) to entertain building a new website on another, more affordable platform.

Citizens often request the City to offer more online services, however, costs to the City must be considered. The Internet of Things is convenient for the customer, but unfortunately the associated costs to provide these services outweigh the benefit to the City.

What is Council being asked to do?

Council is being asked to authorize the City Administrator to put out a RFP to build a new website and reservations platform.

- D. **Linn County Pioneer Association | Road Closure Request (Annual)** – The Association's Holly Gosda will be providing a letter to close the roads for the annual Picnic parades.

What is Council being asked to do?

Review the route and consider approving the request.



11) DISCUSSION ITEMS:



A. **Partnership Agreements & Memberships** – Mayor Craven asked Staff to prepare a report on agreements and memberships. Staff placed a report for your review in the agenda packet. Please see notes in the report for more information.

B. **Cleanup Day | April 5th, 2025** – Sweet Home Sanitation will host their annual Cleanup Day in the Rec Center parking lot.

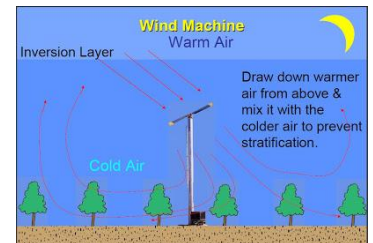


C. **OGEC Deadlines | Statement of Economic Interest** – Council and the Planning Commission received emails requesting the annual filing of the State of Economic Interest (SEI) forms with OGEC. Please adhere to the deadlines as the City will be fined if the forms are not filed on time. I am here to help you if you need it. The Staff at OGEC are also very good. Please let Administrative Assistant Tammi Morrow or I know once you have electronically filed with OGEC so that we can track who has completed this task.



From 02.25.2025: You will be receiving a notification from OGEC soon to electronically file your annual SEI report.

D. **Vineyard Wind Machines | Semi-Annual Reminder** - The machines may turn on soon depending on temperatures. Due to low overnight temperatures, the wind machines are used to prevent ‘cold injury’ to the grape vines. The wind machines are very noisy due to the engines used. Basically, the machines are programmed to turn on at certain temperature levels, generally around 36° F and can only be ran during certain wind speeds. The site has numerous wind machines and they generate a very noticeable sound throughout town. The motors sound like an old farm tractor and the blades have a high-pitched sound. A low frequency hum can be heard throughout town when all the wind machines are operating.



E. **February Financials**

UPDATES, INFORMATION & HAPPENINGS

Legislative Advocacy & Policy Committee (LAPC) Meeting ☑ – The Committee met to discuss issues and strategies moving forward on City items. McDowell reviewed LAPC purpose, history, and what the future looks like in terms of the City’s grassroots. McDowell will provide them with links to follow and weigh in on the issues like Recreational Immunity and HB 3115. The approved policy directives were given to the members for review.

LCSO Quarterly Meeting ☑ – Councilor Chambers attended the latest quarterly meeting with the Sheriff on March 6th. Councilor Chambers will provide an oral report Tuesday evening.

Budget Committee Member Training – Newly appointed Budget Committee member Danny Pearson and I met for an invigorating training session a week and a half ago. Pearson is interested in beginning his public service career here in Brownsville. He was very eager to learn about City government and the inner workings of the City. He will be a great addition to the Committee.





Canal Company Upcoming Meeting ☐ – Staff have been working with the Canal Company Board to prepare for the upcoming vote on whether to enter into an agreement with the City for the financial support needed to operate the Canal/Mill Race. The meeting is scheduled for April 10th, 2025, in Council Chambers at 7:00 p.m.

Goal Setting 2025.2026 ☐ – Council did not make any decisions at the last meeting. McDowell was asked to sort the goals. The goals were sent to Council members along with a goals attaché explaining the objectives. McDowell plans to use Council members on several of the goals so that more can be accomplished. Staff are concerned about the numerous items hanging over the City from the State and Federal governments and the big projects that remain from previous years, however, ambitious goals are good to have.

From 02.25.2025: Council will finalize goals for 2025.2026. Council met on February 19th, 2025, at 6:00 p.m. in Council Chambers to review a full list of goal considerations. Council pared down the goals on Wednesday and will make the final selections this evening so that Staff can move forward with putting a budget together for 2025.2026.



CIS | Conference Highlight Report – Insurance rates look like this for the upcoming year: 1) Property & Liability, up 5.3%, 2) General Liability, up 1.6%, 3) Auto, up 1.6%, 4) Medical, up 9%, 5) Dental, up 5%, and 6) Vision, up 6%. No increases to Life or Cyber. Appriaisal are up 5.6% for those cities who have been appraised recently. CIS has \$228M in reserves. They have historically used the reserves to balance fluctions with Medical coverage.

Legal experts shared that the State of Oregon appears to be doubling down on Homelessness policies that completely ignore the U.S. Supreme Courts Grants Pass ruling in June 2024. A permanent fix for Recreational Immunity does not look possible because the State is appealing the Oregon Trial Lawyers Association.

Budget Preparations – Staff continue working on budget tasks.

From 02.25.2025: Staff started working on the initial steps of putting the budget together for FY 2025.2026. Staff sttending the annual Budget Law training in Albany.

Park Caretakers – Bob & Pat Brawley have accepted an agreement to serve as the 2025 Park Caretakers. We are excited to welcome them to town.

Geider Development – The issue was turned over to the the City Attorney's Office. After spending the last eight months attempting to work out a reasonable compromise based on the Brownsville Municipal Code and general practices of the City, the parties hit a substantial impasse. The City extended several courtesies that were not met with cooperation.

From 02.25.2025: Continued working with the parties involved.

From 01.30.25: Staff met multiple times with Blossom Van Kinkle who is the attorney representing the Geider family. The meeting resulted in a meeting with Sara Banuelos who has been impacted by this development as the Geider family attempts to explore their options. Staff will continue to work with Van Kinkle toward a solution.



City Administrator Report

Property Disputes – Public Works Superintendent Karl Frink worked on solving a number of disputes over the last few weeks. These are issues are time consuming. Council should really consider adopting a fee schedule to limit these from spiraling out of control.

From 02.25.2025: Worked up letters and met with parties.

From 01.30.25: Staff is working on another property dispute on Holloway Heights along with several others throughout town. Deputy Morrison reported that a person is sleeping in a tent on Hume Street. According to Morrison the person has the permission of the property owner to tent camp on the property. Morrison said that the next door neighbor has complained to the LCSO and on-line. The neighbor said on-line and told the Deputy that she had lodged a complaint at City Hall, however, no one at City Hall has spoken to the neighbor, the property owner or the person camping in the tent.

Active: Canal Company Agreement Update ☑ – Details continue being ironed out before the next Canal Company meeting. Speculation and heresay continue to swirl.

From 02.25.2025: Setup mailing list. Updated the webpage. Update and prepare the agreement for review with the Board. Met with the Canal Company Board to iron out agreement details and make plans for the next Board meeting. The Company will hold a Board meeting and vote on whether to move forward with the agreement with the City.

From 01.30.25: Staff finished a major mailing to all affected property owners making them aware of the upcoming Town Hall meetings. Staff finalized presentation details, created a webpage and met with representatives of the Canal Company to review the details. Councilor Chambers attended. Town Hall meetings are scheduled for January 23rd & 29th in the Community Room.

From 12.17.2024: The City is back on track with the plan of two January Town Halls to unveil the partnership plan with the Canal Company. We have settled on Thursday, January 23rd, 2025, and Wednesday, January 29th, 2025, for our Town Hall meetings. Both meetings will be held in Community Room at City Hall starting at 7:00 p.m. These are the dates that will go out next week in the Council synopsis. Council may be asked to authorize a direct mailing to affected parties.



Pending: James Lease | North Wastewater Treatment Plant – *From 01.30.25:* Staff met to discuss the details of the agreement. McDowell will be drafting an agreement for all parties to review soon.

From 12.17.2024: Time did not allow for any further developments on this matter.

From 11.26.2024: Council approved McDowell's request to include Council President Lynda Chambers in a meeting with Cozetta and Joseph James. Frink, Chambers and McDowell met with James' family and are currently exploring what the options look like for resolving this issue.

REAL Meeting ☑ – The meeting was held the day the agenda packet was published. I will provide an oral report.

From 02.25.2025: Setup a meeting with Sweet Home. Attended with other members of REAL to discuss the next steps the Alliance is planning. Sweet Home has experienced a lot of turnover during the last several months. Sweet Home is a keystone partner in this endeavor. I met with Amy Burbee at Linn-Benton Community College (LBCC) along with Dr. Fort & Dr. Moon to explore internship possibilities. The group would like to create a working internship program with LBCC, OSU or Western University to sustain marketing efforts. I created a job





City Administrator Report

description for LBCC and worked on getting an estimate for potentially hiring an administrative intern who would help advance the REAL agenda.

From 12.17.2024: McDowell will provide an oral update if available. The next scheduled meeting happen the day of Council meeting.

From 09.24.2024: Recently launched a survey with the help of JayRay to further address the goals of their five year plan. More to follow.

Rec Center Renovation Project – *From 02.25.2025:* Staff worked on repairs and logistical issues.

From 01.30.25: Staff reviewed several issues with the Parks & Open Space Advisory Board at their recent meeting. The low voltage fix and the exterior paint continue to be the two most pressing issues. Staff will continue to streamline the requirements for using the building. Right now there are a lot of ‘moving parts’ for someone renting the building. We will work through 2025 to iron out the process to make it as user friendly as possible. The Brownsville Senior Center started walking in the mornings in the Rec Center. Community volleyball has also started. Central Linn Recreation Association’s Basketball Season is in full swing.

From 12.17.2024: Kaci Logan organized the annual Christmas Bazaar in the Rec Center. Logan stated that the use of the facility was very nice although she had hoped for more customers. Staff sent exterior paint concners to J.E. John’s Kyle Marston. The paint pealed within the first four months. The City is hoping for work to be done to remedy this issue.

From 11.26.2024: Staff processed the final payment for J.E. John. Several items remain under warranty while a few other items still require attention.

From 09.24.2024: Staff has been working with J.E. John’s Kyle Marston to finalize outstanding details. Continuing concerns include windows finish work, HVAC issues, and requesting an extension for the flooring system through August 2025. Staff has ordered special chairs and a new volleyball stand for the floor surface in accordance with Tarkett’s specifications. Public Works has installed and prepared these items for use. Administrative Assistant Jannea Deaver is preparing the rental forms to match the new requirements of renting each space. Public Works Superintendent Frink has finalized many items including buildings security issues and fixing several of the ongoing lighting issues.

Linn County Sheriff’s Office Monthly Report | [G1] – The City is under contract for 200 hours per month. The eighteen-month average looks like this:

LCSO Month-to-Month Comparison (18 months)

Year	Month	Traffic Citations	Traffic Warnings	Hours
2025	January	30	45	203.25
2024	December	7	17	201.75
2024	November	13	23	200
2024	October	17	16	204.75
2024	September	15	17	202
2024	August	17	17	201.75
2024	July	15	23	296.75
2024	June	33	51	200
2024	May	36	32	200



City Administrator Report

2024	April	10	22	201.25
2024	March	17	28	209.25
2024	February	19	66	212.75
2024	January	13	34	204
2023	December	11	20	218.25
2023	November	11	25	221
2023	October	26	33	210
2023	September	15	19	203
2023	August	17	12	210.5
	<i>Subtotal</i>	322	500	3800.3
	Total Average	17.89	27.78	211.13
		Cites	Warnings	Hours

LCSO Quarterly Meeting – Councilor Chambers will provide report as mentioned above

Small Municipalities Advocacy Coalition (SMAC)

Small Municipalities Advocacy Coalition (SMAC) ☑ – The group has been busy providing testimony for the two bills being pushed by SMAC for this legislative session. A formation meeting was held and steps for moving forward were discussed.

From 02.25.2025: Worked on a plan moving forward with the collective group due to Sean Tate recently resigning. Tate will stay on through the current legislative session.

From 01.30.25: Tate and the group are driving toward developing bills on identified issues. There has been a lot of continued interest from communities inquiring about how to join and get help on legislative positions.

ACTIVE, PENDING, STALLED & COMPLETED

Complete: 717 Kay Abatement Appeal | Virgaela Brewer/Bill Hand – *From 01.30.25:* Staff met with Bill Hand at the end of the year for a tour of the property. Hand continues to make incremental progress. Staff will be following up shortly with Mr. Hand.

From 12.17.2024: Council extended removal time until January 17th, 2025, if an agreement is signed between Mr. Hand and the City. Staff forwarded an agreement to Mr. Hand for consideration. The agreement was based on direction Staff received from Council.

Pending: Streetlight Request | Jim Smith – *From 01.30.25:* Still waiting for installation.

From 12.17.2024: The City has ordered the installation from Pacific Power. Installation date is unclear. We will know when it is installed. I will continue to follow-up.

Pending: Central Linn School District & Central Linn Recreation Association IGA – *From 01.30.25:* Yet to hear





City Administrator Report

from the School District, but with the loss of their Superintendent they have other issues to manage. I will be checking in with them again soon.

From 12.17.2024: The City has not heard an official response from the District on this matter.

Active: State Agencies – *From 01.30.25:* The annual ODOT reporting has been filed. Staff has prepared the TMDL report for Council approval. Staff is working on the annual update for City files on the OWRD WMCP reporting.

From 12.17.2024: Staff is working on 2024 reporting which includes the annual ODOT reporting.

Active: TMDL Report – *From 02.25.2025:* The annual report was submitted and is currently under review. I expect they will reject this year's submission due to the City's stance on this issue.

From 01.30.25: Please see above.

From 12.17.2024: McDowell and Frink are currently working on the report. This will be the first report under the new requirements.

From 04.23.2024: The City received approval for the required DMA Plan just before last Council meeting. Karl Frink and I will give an overview Tuesday evening. The email notification is in the agenda packet for your review.

Active: Water Management Conservation Plan – *From 01.30.25:* The next formal report is due July 2028. Staff will file an annual internal report to keep track of accomplishments.

From 12.17.2024: McDowell and Frink are currently working on the report since its adoption earlier this year.

From 07.23.2024: Public Works Superintendent Karl Frink is working on installations and repairs to address the adopted plan.

From 05.23.2024: Money has been budgeted for the upcoming fiscal year to begin to address the requirements of this plan.

From 01.23.2024: Public Works Superintendent Karl Frink is working on valve replacements and meter replacements at key points before doing system-wide leak detection project.

From 09.26.2023: The City finally received the final requirements from the Oregon Water Resources Department for the City's newly adopted Water Management & Conservation Plan (WMCP). [...] The plan can be found in its entirety on the City website at: <https://www.ci.brownsville.or.us/citycouncil> under Supporting Documents.

This is an unfunded mandate. [...]

Active: Linn County Housing Rehabilitation Program (LCHRP) – *From 10.24.2023:* The City collaborates with the communities in Linn County to help low-income homeowners to make improvements to their houses using Federal money (HUD). The City has been a member of this organization for over forty years. Cities take turns being the lead recipient and DevNW manages the funds received. Brownsville had its turn a few years ago. Currently, the City of Lebanon is taking the lead on the current funding request.



City Administrator Report

Page 18 of 64

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be "SM", representing S. Scott McDowell.

S. Scott McDowell
City Administrator

Please visit the City website at <https://www.ci.brownsville.or.us> for all kinds of information pertaining to the City's business & operations.

★ *Kirk Avenue History* ★ *Calapooia Riverbank* ★ *Plus much more*



Public Works Report March 19, 2025

Water:

- *Billing Support* - Follow through on customer service support and requests.
- *Meter reading* – Water meters have been read for the month of March.
- *Distribution System* – There was two small leaks this month.
- *Cross Connection Program* - The Cross Connection Control Program has been reviewed and revised to include updated rules and regulations. Public works will be going out for bid for backflow device testing soon.
- *Water Treatment Plant* – All instruments have been calibrated to factory specifications. One turbidimeter has been repaired and returned to service.
- *Misc.* – Several monthly and annual reports are complete and have been submitted to various state agencies as required.

Sewer:

- *North Lagoons* – Roads have been graded.
- *South Lagoons* - Roads have been graded.
- *Misc.* – New chlorination and dichlorination equipment has been purchased and will be installed March 25th and 26th.

Streets:

- *Mowing/Tree Maintenance* – Public Works has been mowing all right of ways though out town.
- *Asphalt/ Gravel Road Maintenance* – Public works graded all gravel streets soon. Several potholes have been repaired.
- *Storm Drainage* – There are several drainage issues on the east side of town that will be cleaned and remedied soon. A new catch basin was installed on Willson Ave.
- *Misc.* – Street sign work continues as time allows. We will be creating a map that indicates all the areas in town that public works mows and maintains.

Parks:

- *Pioneer Park* – Leaf cleanup is complete. The roads have been graded, parking lot graded. Mowing is under way.
- *Blakely Park* – This park will be mowed soon. Leaf clean-up is complete.
- *Kirk's Ferry Park* – This park will be mowed soon. Leaf clean-up is complete.
- *Remington Park* – This park will be mowed soon. Leaf clean-up is complete.

Cemetery:

- *Grounds* – Several plots have been marked for headstone placements or burials. Clean-up of the cemetery will begin soon.

Library:

- *Grounds* - Leaf clean-up is complete. Mowing will begin soon. Sidewalks have been power washed.
- *Buildings* - The gutters have been cleaned at this facility.

- *Restrooms* – This facility is cleaned every Friday, or more often needed. Sidewalks have been power washed.
- *Garbage cans* – Downtown garbage cans are emptied every Friday, or more often as needed.
- *Parking Lot* – Nothing to report this month.
- *Misc.* – Nothing further to report this month.

City Hall:

- *Buildings* - Nothing to report this month.
- *Grounds* – The grass will be mowed soon. Sidewalks have been power washed.
- *Community Center* - Nothing to report from this facility this month.

Rec. Center:

- *Grounds* - Backflow installation was repaired by contractor to pass plumbing inspections. Stairs and sidewalks have been power washed. Parking lot has been graded.
- *Buildings* - Basketball backboard adjuster has been replaced and working nice.

Public Works:

- *Grounds* - This facility has been mowed and maintained as needed.
- *Buildings* - Cleaning and organizing continues as time allows.
- *Misc.* – Preventative maintenance is performed on all the vehicles and equipment. All the equipment at public works has been repaired or in the process of being repaired to prepare for use.
- *Equipment Repair* - Several pieces of equipment have broken down and have been repaired.
- *Training* - Nothing to report this month.

Respectfully Submitted,



Karl Frink, Public Works Superintendent

PLANNING AT A GLANCE

February & March 2025

Permits *Building, Plumbing, Mechanical, Fence, Etc.*

• Mechanical	Gas Furnace Change Out	736 Westview St
• Mechanical	Addition to Garage	138 Galbraith St
• Plumbing	Addition to Garage	138 Galbraith St
• Mechanical	Replace E AH	747 Templeton St
• Mechanical	Electric Furnace Replacement	730 Oak St
• Structural	Low Bearing Beam Construction	205 E Blakely Ave
• Structural	Replacement Dwelling	344 Kirk Ave
• Fence		782 Pebble St
• Fence		807 Stonebrook St
• Fence		784 Pebble St
• Fence		812 Stonebrook St

OTHER:

FEMA

Oregonians for Floodplain Protection & the National Association of Home Builders of the US filed a complaint for declaratory & injunctive relief (a clarification of legal rights & court order to halt an act w/o ordering payment) against FEMA on January 6th, 2025.

This complaint basically states the Biological Opinion (based on NMFS & NOAAs determination) is erroneous in **1)**its conclusion that FEMA's NFIP in Oregon could jeopardize the habitat of 16 ESA-listed fish species & specific killer whales, **2)** elements of FEMA's RPAs (Reasonable & Prudent Alternatives) are erroneous (suspending the processing of Letters of Map Amendment to potentially remove properties from the 100-year Floodplain, requiring communities to implement Pre-Implementation Compliance Measures (PICM), **3)** FEMA has no authority to implement these requirements.

The 44-page complaint requests a declaration that FEMA's amendment is in several violations, & RPAs/PICM should be suspended until additional analysis of actual impact to the listed species is completed.

OFP holds that the FEMA plan through PICM is an unfunded mandate that would restrict residential, commercial & farm land use, at a minimum, in 30 Oregon Counties, affect flood insurance availability, and require local governments to bear the burden of the imposed requirements, rather than FEMA.

As of March 17th, 2025 a motion was granted to transfer the case from the District of Columbia to Oregon. Staff is working to watch this situation closely, as it has serious repercussions to communities with land in the Floodplain (Brownsville).

OHNA (Oregon Housing Needs Analysis) Staff has attended webinars on potential rule changes associated with Housing Production Strategy programs that impact housing types, characteristics & housing locations in cities of various sizes. Staff is keeping updated on this information because it may have certain impacts on cities under 2500. Like many agencies, the concept of change may seem great & necessary, but the unintended consequences can be vast, with local governments/communities being at the forefront of those negative impacts. Stay tuned.

Thank you,

Elizabeth E. Coleman



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff

1115 S.E. Jackson Street, Albany, OR 97322

Albany, OR. 97322

Phone: 541-967-3950

www.linnsheriff.org

2025

MONTHLY REPORT TO THE CITY OF BROWNSVILLE FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF:

FEBRUARY

TRAFFIC CITATIONS: -----	46
TRAFFIC WARNINGS: -----	32
TRAFFIC CRASHES: -----	0
ARRESTS MADE: -----	2
COMPLAINTS/INCIDENTS INVESTIGATED:-----	125

TOTAL HOURS SPENT:

BROWNSVILLE

208.5 hours

CONTRACT HOURS = 200 HOURS

**Michelle Duncan,
Sheriff, Linn County**

By: Sgt. Steven Frambes



Library Advisory Board

Librarian's Report

February 2025

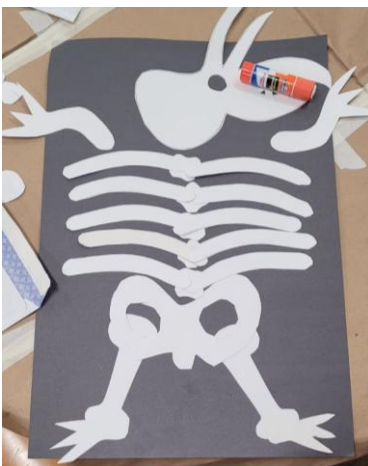
In February, we held 4 children's programs with 39 participants. There were 6 programs for adults with 41 participants. Programs included our weekly Story Time, the weekly Stitchery group, monthly Book Club and the final World Cultures & Travel of the season. We put out 34 passive activities for children to work on while in the Library. These included decorating a mitten for our bulletin board, woven hearts and jumping frogs (always a hit). Photos below of a couple crafts the children made at our Songs, Rhymes & More Story Time.

Here are a few facts about our Library for the month of February 2025. We have received 33 new books for the library. Volunteers donated 159.25 hours to our library. There were 1,025 materials checked out. 354 adult fiction books; 100 adult non-fiction books; 108 audio books; 194 children's books; 171 junior books; 51 junior reference books and 47 large print books.

There was a total of 300 electronic materials checked out. 219 adult fiction books; 37 adult non-fiction books; and 44 junior books. Of these 73 were eBooks and 227 were e-Audiobooks.

Respectfully submitted,

Sherri Lemhouse
Librarian



Dinosaur Craft



Craft about an Octopus



RESOLUTION NO. 2025.06

A RESOLUTION EXTENDING CITY OF BROWNSVILLE WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF CITY OF BROWNSVILLE

Effective Date: March 2025

A resolution extending workers' compensation coverage to Brownsville volunteers, in which Brownsville elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit:

1. Public Safety Volunteers

Applicable _____ Non-applicable X

2. Volunteer boards, commissions, and councils for the performance of administrative duties.

Applicable X Non-applicable _____

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are (list each body):

- a. Council
- b. Planning Commission
- c. Parks & Open Space Advisory Board
- d. Library Advisory Board
- e. Budget Committee
- f. Historic Review Board
- h. Legislative Advocacy & Policy Committee

3. Manual labor by elected officials.

Applicable _____ Non-applicable X

4. Non-public safety volunteers

Applicable X Non-applicable _____



All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed. (List specific non-public safety volunteers below)

- ☒ Parks and Recreation
- ☒ Public Works
- ☒ Library

5. Public Events

Applicable X Non-applicable

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation: (List specific events)

- a. Annual Arbor Day Celebration
- b. Cemetery Head Stone Cleaning (*Possible*)
- c. Fourth of July Celebration (*Possible*)

6. Community Service Volunteers/Inmates

Applicable Non-applicable X

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by the City of Brownsville.

Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

7. Other Volunteers

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that the City of Brownsville:

- a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage
- b. CIS approves the coverage and date of coverage
- c. CIS provides written confirmation of coverage



The City of Brownsville agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage.

Now, therefore, be it resolved by the Council of the City of Brownsville to provide workers' compensation coverage as indicated above.

Adopted by the City of Brownsville on this 25th day of March 2025.

Attest:

Approved:

S. Scott McDowell
City Administrator

Adam R. Craven
Mayor



ORDINANCE NO. 807

AN ORDINANCE MODIFYING SECTION 2.05.010, CITY ADMINISTRATOR, OF THE MUNICIPAL CODE OF THE CITY OF BROWNSVILLE, OREGON

WHEREAS, Title 2 of the Brownsville Municipal Code (BMC) defines Administration & Personnel duties & responsibilities, and;

WHEREAS, Council wishes to modify language to match organizational practice; and,

NOW THEREFORE, the City of Brownsville ordains as follows:

Section 1. The following Section 2.05.010 is modified as follows:

Currently Reads:

2.05.010 Appointment – Qualifications – Duties.

C. Powers and Duties. The powers and duties of the City Administrator shall be as follows:

1. She/he shall devote his/her entire time to the discharge of his/her official duties, attend all meetings of the Council unless excused therefrom by the Council or the Mayor, keep the Council advised at all times of the affairs and needs of the City and make reports as requested by the Council.

2. She/he shall see that ordinances are enforced and that the provisions of all franchises, leases, contracts, permits and privileges granted by the City are observed. Except as provided in BMC [2.05.010](#)(A), she/he shall approve all bonds of City officers and bonds for licenses, contracts and proposals.

3. a. Except as provided in subsections (C)(3)(b) and (c) of this section, the City Administrator shall hire all City employees and nonelective City officials; exercise general supervision over them and their work; and assign all duties to be performed by City employees and nonelective City officials.

Selection of employees and nonelective City officials shall be made upon basis of merit and fitness alone. She/he may appoint such advisory boards as he/she may deem desirable to advise or assist him/her in his work; but the members of such boards shall receive no compensation as Board members.

Modified to Read (Proposed addition is bold and italicized):

2.05.010 Appointment – Qualifications – Duties.



3. a. Except as provided in subsections (C)(3)(b) and (c) of this section, the City Administrator shall hire all City employees and nonelective City officials; exercise general supervision over them and their work; and assign all duties to be performed by City employees and nonelective City officials.

Selection of employees and nonelective City officials shall be made upon basis of merit and fitness alone. She/he may appoint such advisory boards as he/she may deem desirable to advise or assist him/her in his work; but the members of such boards shall receive no compensation as Board members.

Nonelective officials include members of the Planning Commission, the Budget Committee, the Parks & Open Space Advisory Board, the Library Advisory Board, Emergency Preparedness Committee, Legislative Advocacy & Policy Committee, and any future boards and committees enacted by Council. Nonelective officials also include members of the public who may be appointed to any ad hoc committee deemed necessary by the City Administrator.

When a nonelective position becomes vacant, the Mayor and the City Administrator will jointly fill the vacancy by gathering a candidate or candidates by any means deemed necessary by the Mayor and the Administrator including by electronic means. Once candidates have been identified, the names of the candidates shall be placed on Council agenda at a regular meeting of Council. Council shall vote, confirm, on every nonelective opening except for ad hoc committees.

Ad hoc committees may be appointed by the City Administrator at the sole discretion of the Administrator and will not require Council approval. Ad hoc committees are temporary and subject specific. Ad hoc committees are committees that work with the City Administrator on specific issues that may arise from time to time. Council shall be appraised of work performed by any ad hoc committee appointed by the City Administrator. All ad hoc committee work shall be completed in an advisory capacity only. Any recommendations of said committees must be approve by Council.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR,
this ____th day of April, 2025.

Attest:

Approved:

S. Scott McDowell
City Administrator

Adam R. Craven
Mayor



LIVE UNITED



PROCLAMATION

April 2025

“Child Abuse Prevention and Awareness Month”

WHEREAS, Children are valued in Linn County and should live in a safe, healthy home; and

WHEREAS, Preventing child abuse and neglect is a community value that depends on the involvement of people community wide in order to provide access to the resources needed for safe, healthy living; and

WHEREAS, Child abuse and neglect not only directly harms children, but also increases the likelihood of health problems, poor education performance, substance abuse and early pregnancy. These problems can compound themselves as the child becomes an adult. Abuse and neglect are far reaching with no social economic group immune and children of all races and ethnicities are victims. Child abuse is a total community problem affecting all levels of society; and

WHEREAS, There were 461 substantiated cases of child abuse and neglect in Linn County during 2022, 48.5% of those children were six or younger with nearly 11% less than one year old; and

WHEREAS, During 2022, 19 Oregon children died from causes related to familial/caregiver abuse and/or neglect. Fifteen of those who died were five or younger, and 10 were less than one year old. Fifteen deaths resulted from neglect, four from abuse and one from neglect and abuse; and

WHEREAS, The prevention of child abuse needs to be addressed by the entire community; and now, therefore, the City of Brownsville proclaims April 2024 as “Child Abuse Prevention and Awareness Month” throughout Linn County and calls upon all citizens, community agencies, religious organizations, medical facilities and businesses to increase their participation in efforts to support children and their families in living safe and healthy lives, therefore, helping to preventing child abuse and neglect.

IN WITNESS WHEREOF, I, Adam Craven, Mayor of the City of Brownsville, Oregon do hear by proclaim April 2024 Child Abuse Awareness Month this 25th day of March 2025.

ATTEST:

APPROVED:

Administrator Scott McDowell

Mayor Adam Craven

The Brownsville Times Revival

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____ Digital (\$3 a month or \$36 per year)

____ Print & Digital (\$8 a month or \$96 per year)

Donations

\$ _____ Additional monthly donation

\$ _____ One time donation

\$ _____ Services (Describe)

Volunteer Sign Up

In order for the Brownsville Times to thrive, we need full community participation. We would like you to volunteer to help us. Please let us know your area of interest or expertise.

Writing Articles

- ☐ Agriculture, Forestry & Gardening
- ☐ History
- ☐ Music & the Arts
- ☐ School Sports & News
- ☐ City Government
- ☐ Churches & Charities
- ☐ Club Activities
- ☐ Current Local News
- ☐ Obituaries & Remembrances
- ☐ Other (Describe) _____

Administrative Duties

- ☐ Signing up Subscribers
- ☐ Bookkeeping
- ☐ Selling Advertising to Businesses
- ☐ Grant writing
- ☐ Fundraising
- ☐ Manning the Times desk – 3 hour shift per month



Senior, Disability and Community Services

1400 Queen Ave SE • Suite 206 • Albany, OR 97322
(541) 967-8630 TTY/Voice • 1-800-638-0510 TTY/Voice

203 N Main St • Toledo, OR 97391
(541) 336-2289 • (541) 336-8103 TTY/Voice • (800) 282-6194



MEALS on WHEELS
LINN, BENTON, LINCOLN

RECEIVED
City of Brownsville

MAR 11 2025

March 4, 2025

Clerk _____

Brownsville City Council
255 N Main Street
PO Box 188
Brownsville, OR 97327

Dear Councilors,

Meals on Wheels (MOW) provides vital support to aging adults and individuals with disabilities by delivering fresh, hot meals directly to their homes or at local congregate meal sites. The program ensures access to nutritious meals, offers daily wellness checks, and fosters a sense of community to combat social isolation. The ultimate goal is to empower individuals to remain healthy, independent, and in their own homes for as long as possible.

MOW primarily serves older adults in poor health, those with limited income, and individuals who lack a strong support system. Research shows that food-insecure seniors are 50% more likely to develop diabetes, 60% more likely to suffer from congestive heart failure, and 75% more likely to experience depression. The nutritional risks faced by these individuals often lead to increased healthcare costs, including frequent hospitalizations and extended nursing home stays, and are a significant cause of Medicare-related hospital readmissions.

In 2024, MOW delivered an estimated **\$24,802** worth of services to **34** Brownsville residents. During this time, **1,515** nutritious meals were delivered to homebound individuals, while an additional **466** meals were served to community members at a congregate meal site.

We respectfully request a donation of \$1,200 from the City of Brownsville this year to help sustain MOW's services.

One hundred percent of your contribution will go directly to providing meals, conducting wellness checks, and offering friendly visits to the most vulnerable residents in our community. Local support is crucial to MOW's continued success and ensures that we can serve residents without the need for a waitlist.

I would be happy to discuss MOW further and share more about its positive impact on Brownsville's residents. Thank you for your time, consideration, and ongoing support of Meals on Wheels.

Respectfully,

Randi Moore
Program Director
Senior, Disability, and Community Services Programs



City of Brownsville
APPLICATION FOR COMMISSION/COMMITTEE/BOARD MEMBER

Name: <u>Julie Fisher</u>			Date: <u>3/5/25</u>		
Present Address: <u>863 Maple Street</u>					
City/State/Zip: <u>Brownsville OR 97327</u>					
Phones: Work:		Home:		Cell: <u>541-409-6364</u>	
Email: <u>75scoutgirl@gmail.com</u>					
Years Lived In Brownsville: <u>2</u>					
Occupation: <u>City Recorder</u>					
Education: <u>Some college</u>					
Address for Past 5 Years: <u>42294 Marks Ridge Dr</u>					
City/State/Zip: <u>Sweet Home OR 97386</u>					
Registered Voter: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			Resident of Brownsville: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Commission/Committee/Board Applying For (excluding City Council and Mayor position): <input checked="" type="checkbox"/> Budget Committee <input type="checkbox"/> Parks & Open Space Advisory <input type="checkbox"/> Library Board <input type="checkbox"/> Other (Specify) _____ <input type="checkbox"/> Planning Commission					
Why you want to apply: <u>I would like to serve my community and become more familiar with my local government and city finances.</u>					
What experience/expertise/interest do you have for this group? <u>I have worked in local government since 2012 as support to the City Council and have prepared notices, agendas and minutes for meetings of the Budget Committee. I would like to be a part of this important process for the city in which I live. I currently oversee my department's budget.</u>					
When you apply, it is understood that you will be volunteering to attend all meetings and to actively participate. Commissions/Committees/Boards generally meet once monthly during the evening hours. Some groups may meet more often, if necessary. <u>THIS FORM IS NOT AN APPLICATION FOR A CITY COUNCIL OR MAYOR POSITION.</u>					

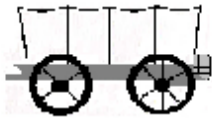
A resume may be attached to this application but is not required.

For City Use Only

Dated Received: _____

Mayor's Decision: _____

Pioneer Picture Gallery



Linn County Pioneer Picnic

Linn County Pioneer Association
P.O. Box 57
Brownsville OR 97327
(541)466-5656

March 17, 2025

Dear City of Brownsville:

The Linn County Pioneer Association is requesting permission to close the following roads during the 2025 Linn County Pioneer Picnic.

Friday, June 20: Park Street and Main Street for the Kiddies Parade for 12:55-1:30 pm .

Saturday, June 21: Main Street, Kirk Ave, Spaulding Way, and Standard Ave. From 9:55 am to 11:00 am for the Grand Parade

Sunday, June 22: Park Street for the Dam Run from 6am to 10:30 am

Please let me know if you need anything else from us.

Thank you,

Holly Gosda

Secretary

Linn County Pioneer Association

lcpa1887@gmail.com



2025 Civic Agreements & Memberships

Civic Organizations Entity	Term (Years)	End Term	Renegotiate
Brownsville Garden Club	3	2027	April 2027
Brownsville Senior Center		2027 + 1	April 2027
CFA [Red Barn][Community Garden][Combined]	3	2025	9.2025
Brownsville Chamber of Commerce	3	2025	11.2025
Pioneer Picnic Association	3	2026	September 2026
LC Pioneer Association Picture Gallery	~	2045	June 2026
Brownsville Art Association	3	2027	February 2027
Central Linn Rec Center	3	2023	12.2026
Central Linn Recreation Center [Janitorial]	1	2025	

Membership Organizations Entity	Term (Years)	End Term
League of Oregon Cities	Annual	Ongoing
Cascade West Council of Governments	Annual	Ongoing
Oregon Mayor's Association	Annual	Ongoing

Community Partnership Agreements & Memberships

As of 03/20/2025

Agreements:

Senior Center

2021	\$600
2022	\$600
2023	\$1,500
2024	\$1,500
2025	\$1,500

Flower Club

2022-2025	\$350-\$500 per year
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Community Foundation (CLCF)

2022	\$1,000
2023	\$1,000
2024	\$1,500
2025	\$1,500

Chamber

2022	\$2,600 +/-	TRT Average
2023	\$2,500	
2024	\$2,500	
2025	\$2,500	Due in April

Brownsville Art Association

Pay Rent in the amount of \$1200 / yr + partial heat reimbursement

Calapooia Food Alliance (CFA)

Water allowance

Pay Rent of Red Barn – p\$300 / year

Garden Plots Rent paid directly to CFA

Central Linn Rec Center

2022	\$3,000
2023	\$4,500
2024	\$4,500

Memberships***Mayors Association***

2022	\$106
2023	\$150
2024	\$150
2025	\$160

LOC

2022	\$1,602.70
2023	\$1,756.70
2024	\$1,811.00
2025	\$1,882.92

COG

2022	\$2,364.61
2023	\$2,558.14
2024	\$2,838.22
2025	

COG | Meals on Wheels

2022	\$1,300
2023	\$1,300
2024	\$1,300
2025	\$1,200

*Due on March Council Agenda***Income Notes:***CFA – Red Barn Usage - \$300 annually (\$25 per month).**BAA – \$1,200 annually. (They sometimes pay extra for heat in the winter.)**CLRA – Janitor Services (\$1,500 +/- annually)*



Commissioners learn about influenza issues

ALBANY — Influenza was a factor in the deaths of two elderly Linn County residents in February, County Health Officer Dr. Adam Brady told the Board of Commissioners Tuesday morning.

Brady's report comes as the Oregon Health Authority announced this week that the state's flu season is the worst since it began tracking influenza 15 years ago.

Dr. Brady said the two people were more than 90 years old. He added that it is especially important that vulnerable populations — the elderly and the young — be vaccinated against influenza.

According to the Oregon Health Authority, it is not too late to get a flu shot as OHA officials said in a press release Oregon could see a "late-season uptick" in flu cases.

Oregon saw a spike in influenza cases in December, with 2,931 cases being reported at the end of the month. For the week ending March 8, OHA reported 539 cases. About 13.6% of influenza tests were positive for that same week.

OHA data also shows fewer people are getting flu shots, with vaccinations down 4% from last year and consistently decreasing since 2022.

Older adults, young children, pregnant people and people with certain health conditions are at higher risk for complications from influenza.

The story is the same at the national level according to the Centers for Disease Control and Prevention. During the 2024-25 flu season, there have been 41 million flu illnesses and 23,000 flu deaths.

In other health info, Dr. Brady said there were 96 deaths in Linn County in February. Tobacco use could be a factor in 28% of those deaths, diabetes could be a contributing factor in 10%, alcohol in 5% and non-prescription drug use, 2%.

There were three deaths of people who were more than 100 years old. There were no reported suicides.

Dr. Brady said there were 42 births — 21 male and 21 female.

In other business, the commissioners:

- Opened sealed bids for the 2025 road overlay projects: Low bidder was North Santiam Paving of Stayton at \$694,868.92. There were eight total bids, ranging up to \$954,398.88. The apparent low bid will be evaluated by the Road Department staff to ensure all bidding rules were followed and if so, staff will provide a



“recommendation to award” to the Board of Commissioners for the actual award of the contracts.

- Were informed by Public Health Program Manager Shane Sanderson that there were 48 restaurant inspections in February and 428 year-to-date (July through February) compared to 197 the previous year.
- Approved a Student Affiliation Agreement amendment between Southern New Hampshire University and Linn County Public Health. The amendment adds working with Public Health Master’s Degree level students. Public Health Administrator Todd Noble said Linn County has 40 to 50 such agreements with various colleges and the program has been “wildly successful.” He said students often return to Linn County to work after completing their college programs.
- Approved fire and rescue dispatch contracts for 2025-26 between the Linn County Sheriff’s Office and the following agencies: City of Albany Fire Department; Brownsville Rural Fire; Halsey-Shedd Rural Fire; Harrisburg Fire and Rescue; Lebanon Fire and Ambulance District; Scio Rural Fire District; Sweet Home Fire and Ambulance District and Tangent Rural Fire District.
- Approved a contract with Larcell Mechanical of Albany to replace the heating system in the Santiam Building at the Linn County Fair & Expo Center. The project will include installation of two, 25-ton ground-mounted heating/air conditioning units. Fair & Expo Manager Kris Barnes said the project will add air conditioning to 20,000 square feet of space. The contract is for \$161,990.

Approved increasing the Fair Fund by \$70,500 to allow for payments in June for entertainers for the 2025 Linn County Fair in July.

Media contact: Alex Paul, Linn County Communications Officer, 541-967-3825 or email apaul@co.linn.or.us.



Commissioners react quickly to President Trump's federal lands Executive Order

ALBANY — Reacting quickly to an Executive Order to investigate federal forest policies signed by President Donald Trump on Saturday, Linn County Commissioners Roger Nyquist, Sherrie Sprenger and Will Tucker on Tuesday, authorized the county administrative officer to research the potential hiring of a lobbying firm.

The commissioners agreed that President Trump's actions may lead to policies that help clear federal forest lands of wildfire materials and provide timber for local mills, creating jobs.

Board Chair Nyquist said the action is in keeping with the county's long-standing pro-timber and anti-wildfire position it has held for many years.

The President's Executive Order:

- Calls for new or updated agency guidance to facilitate increased timber production, sound forest management, reduced delivery times and decrease timber supply uncertainty.
- Cuts red tape in order to streamline timber production and identifies measures to boost timber sales from public lands.
- Pushes for quicker approvals under the Endangered Species Act so that forestry projects are not delayed by slow reviews.
- Takes strong action to prevent and combat the spread of wildfires by focusing on strategies to reduce fire risks and improve forest conditions.
- Chairman Nyquist said the Federal Government — primarily U.S. Forest Service and Bureau of Land Management — owns 38% of all lands in Linn County.

"Our citizens are under threat of wildfire damage every summer," Nyquist said, adding that he vividly remembers the aftermath of the Labor Day weekend 2020 fires in the Santiam Canyon that claimed lives and caused massive destruction of homes, businesses and public and private timberlands.

Rebuilding of homes and businesses in that area remains underway today.

The commissioners agreed that hiring a lobbying firm and acting quickly will provide the county with an opportunity to get local voices heard.

Funds would come from the county's lease agreement with Aymium, a carbon production company on 33 acres owned by the county in Millersburg.



Commissioners Tucker and Sprenger said they support the proposal.

“I wholly support the idea of engaging with the current power structure during this time of restructuring,” Tucker said.

He emphasized that “time is of the essence ... things are moving fast.”

Commissioner Sprenger said she too supports the proposal, but also wants details about cost, length of contract and what would be expected of the lobbying firm.

County Administrative Officer Darrin Lane will research possible lobbying firms and bring information back to the commissioners as soon as possible for a possible contract approval. County code allows the commissioners to expend up to \$250,000 toward this type of project without seeking Requests for Proposals.

In other business, the commissioners:

- Approved a contract with Western Emulsions to provide liquid asphalt for this summer’s road chip sealing projects and granted authority to Roadmaster Wayne Mink to purchase asphalt emulsion fog seal up to \$312,405.75 from C.R. Contracting LLC.
- Approved purchasing a new security trailer and emergency radios for \$152,511 for the Linn County Sheriff’s Office.

Announced a management staff meeting will be held at 11:30 a.m. on Wednesday, March 5, in the basement meeting room.

Media contact: Alex Paul, Linn County Communications Officer, 541-967-3825 or email apaul@co.linn.or.us.



Commissioners support grant funding for wildfire prevention

ALBANY — Tuesday morning, Linn County Commissioners Roger Nyquist, Sherrie Sprenger and Will Tucker approved sending a letter of support to U.S. Forest Service officials for the Linn Wildfire Mitigation Group, a coalition of organizations whose goal is to take proactive measures to reduce wildfires.

The Linn Wildfire Mitigation Group is facing the possibility of losing federal funding.

Partner members include the Linn County Juvenile Department, Sweet Home Fire District, Lebanon Fire District, South Santiam Watershed Council, Calapooia Watershed Council and Oregon Department of Forestry South Cascade District.

The commissioners' letter notes:

- When we adopted the Linn County Community Wildfire Protection Plan update in 2024, we intended to highlight the need for effective, proactive wildfire prevention measures. The LWMG's project would serve as a critical tool in fulfilling that need and ensuring that residents in east Linn County are, not only more prepared, but also better equipped with the resources they need to make their homes and communities safe.
- We strongly believe that funding this grant would be a wise and effective investment in the safety, economy and future of Linn County."
- We strongly believe that funding this grant would be a wise and effective investment in the safety, economy and future of Linn County.

The commissioners support the work of the Linn Wildfire Mitigation Group's goals:

- Developing a project pipeline that will sustain and centralize a fuels reduction project database and property assessment system across jurisdictions and land ownerships.
- Greatly accelerate the pace of fuels reduction project work by funding professional fuels crews to complete treatments based on assessments in the project database, provide frequent chipper days at no cost to residents, and reduce financial barriers to completing defensible space work in and around at-risk communities.
- Directly engage with community members to educate and empower them with knowledge and resources about wildfire prevention and preparedness through community events, K-12 programs in school, vocational training to Linn County



youth, and professional support for developing new Firewise USA communities in Linn County.

Other Linn County agencies, including the Sheriff's Office and the Planning & Building Department also provide support for the Linn Wildfire Mitigation Group's efforts.

In other business, the commissioners:

- Approved a contract with Gerding Builders of Corvallis to be the general contractor for the Linn County Jail renovation project. Other Requests for Proposals were submitted by Kirby Nagelhout Construction and ATK Construction.
- Learned there were 45 land use permits and 234 total building permits issued in February. Of those, three were for single family dwellings, three for manufactured dwellings, 15 for additions/alterations and three for ancillary buildings. There were nine new code enforcement cases and 15 cases were closed.
- Approved a grant increase of \$27,000 within the Planning Department for the 2020 Wildfire Victims Grant from the State of Oregon.
- Approved participating in the 2025-27 Community Dispute Resolution Program. Linn County provides office space as a grant match for the program.
- Reappointed Nancy Greenman and appointed new member Jesse Bowlin to the Community Services Consortium's — Community Action Advisory Council.
- Approved adjusting the Public Health Nurse/Health Services Nurse pay range from 18 to 20 and the Supervising Nurse pay range from 20 to 22.

Approved a personal services contract with Michael Best Strategies, a lobbying firm based in Washington, D.C. to represent Linn County about federal timber management issues.

Media contact: Alex Paul, Linn County Communications Officer, 541-967-3825 or email apaul@co.linn.or.us.

admin@ci.brownsville.or.us

From: Oregon DEQ News <ordeq@public.govdelivery.com>
Sent: Friday, February 21, 2025 2:17 PM
To: admin@ci.brownsville.or.us
Subject: DEQ approves Producer Responsibility Organization program plan, advances Plastic Pollution and Recycling Modernization Act



State of Oregon
Department of Environmental Quality

NEWS RELEASE

DEQ approves Producer Responsibility Organization program plan, advances Plastic Pollution and Recycling Modernization Act

Date: February 21, 2025

The Plastic Pollution and Recycling Modernization Act modernizes Oregon's recycling system and benefits the environment.

Portland, Ore. – Oregon is taking an important step forward with the Plastic Pollution and Recycling Modernization Act, designed to improve recycling and benefit the environment.

Following a collaborative review process, the Oregon Department of Environmental Quality approved the [program plan](#) submitted by Circular Action Alliance, making CAA the producer responsibility organization for Oregon's new extended producer responsibility law for packaging, paper and food serviceware. The program plan describes CAA's approach to implementing Recycling Modernization Act requirements beginning July 1, 2025. The plan aims to enhance recycling, waste reduction and reuse across the state through several key initiatives, including:

- Providing funding to local governments and recycling service providers for improvements to Oregon's recycling system;
- Establishing locations around the state to collect harder-to-recycle items;
- Ensuring that collected materials are recycled responsibly;

- Creating educational resources to help people learn about recycling changes and opportunities; and
- Reducing environmental impacts of paper, packaging, and food serviceware through fee incentives and by capitalizing a new waste reduction and reuse program.

The RMA is an update to Oregon's recycling system that will make it easier for people to recycle by expanding recycling services, upgrading the facilities that sort recyclables, and reducing social and environmental harms, such as plastic pollution. Producers and manufacturers of paper, packaging, and food serviceware will fund these necessary improvements.

"DEQ's approval of this plan is a significant step towards better recycling in Oregon," said Scott Keller, Chair of the Oregon Recycling System Advisory Council and Senior Program Manager with the City of Beaverton. "Oregon has led the way in recycling for years, and this law will help us improve even more!"

CAA is a non-profit compliance organization formed to meet the obligations under Oregon's new extended producer responsibility law for paper, packaging, and food serviceware. CAA's producer members pay fees based on the amount of paper, packaging, and food serviceware they sell into Oregon, providing the funding to ensure the recycling system delivers desired benefits across the state.

While CAA will begin funding improvements to Oregon's recycling system next summer, it will take time for those investments to result in changes visible to Oregon residents and businesses. Many enhancements will take place at the facilities and end markets where recycling goes after collection bins are emptied. Changes to recycling services and drop-off locations will be different for each community and will ramp up over the next several years.

As outlined by state law, CAA submitted its first draft of the plan in March 2024, a second draft in September, and the final draft in December. The approved plan reflects several rounds of public comments, review by the Oregon Recycling System Advisory Council, and feedback from DEQ experts.

"By approving this plan, DEQ endorses the new PRO, Circular Action Alliance. We worked closely with CAA during the development of the program plan and we look forward to continuing to work with them and all the program partners to ensure the requirements of the Recycling Modernization Act are met as we build Oregon's new recycling system together," said Nicole Portley, DEQ Materials Management PRO program plan lead.

DEQ will oversee CAA's implementation of the approved plan and will assist local governments and recycling service providers as they work together to bring essential and positive changes to Oregon's recycling system.

The Recycling Modernization Act joins several other established extended producer responsibility programs facilitated by DEQ, including [Oregon E-Cycles](#) and a [paint](#) product stewardship program.

CAA has been selected as the compliance organization in several other states that have also passed extended producer responsibility laws for packaging, including California, Colorado, Maryland, and Minnesota. Oregon is the first state with an approved program plan and will be the first to launch an extended producer responsibility program for packaging and paper.

For more information

View the DEQ website for more information about the [Plastic Pollution and Recycling Modernization Act](#). To get the latest updates, [sign up for our email list](#) through GovDelivery.

Media contact: Katie Romano, DEQ Materials Management, 503-875-7915, kaitlin.romano@deq.oregon.gov.

[Read news release online here.](#)

###

admin@ci.brownsville.or.us

From: Oregon Secretary of State <Oregon.SOS@public.govdelivery.com>
Sent: Monday, March 3, 2025 11:42 AM
To: admin@ci.brownsville.or.us
Subject: Report: Oregon's Municipal Audit Program Saw the Highest Amount of Delinquent Filers Since 2017

PRESS RELEASE



Date: March 3, 2025
Contact: Tess Seger | tess.seger@sos.oregon.gov

Report: Oregon's Municipal Audit Program Saw the Highest Amount of Delinquent Filers Since 2017

SALEM, OR — Persistent issues around staffing and resources caused a record number of municipal corporations to delay filing required reports to Oregon's Municipal Audit Program, according to a [summary report released by the Secretary of State](#).

"These financial reports are a critical way we hold local governments accountable to the public," said **Secretary of State Tobias Read**. "When municipalities fail to submit these reports on time, it hurts public trust in their ability to be effective stewards of public funds."

Under Municipal Audit Law, Oregon's municipal corporations are required to submit annual reports with key financial information to the Secretary of State's Office. For most entities, this report must be a financial audit conducted by a certified public accountant; for other, smaller entities, they may self-report expenditure information. These municipal corporations include all counties, cities, school districts, special districts, and public corporations subject to control by local governments.

The law then requires the Secretary of State prepare an annual summary report of municipal audit and report filings and dictates what information the report shall include.

This year's report identifies a concerning trend. Auditors noted 106 municipal corporations are more than a year late in filing their audit reports — the highest number of non-filers since 2017, when this summary report was first published; only 19 entities were delinquent then.

Not all municipal corporations are required to undergo an audit. Governments spending less than \$500,000 a year may be exempt from the audit requirement. Of the 1,840 municipal corporations in Oregon, 1,197 are expected to file audit reports with the Secretary of State.

Auditors note a major reason for the delinquent filings is a lack of adequate resources. Staffing is one of the most commonly cited reasons by local governments for filing late audit reports. The number of available certified auditors is also declining due to firm mergers, retirements, and firms leaving the government auditing space.

The Secretary of State's Office takes an educational approach, rather than a punitive one, to encourage municipalities to submit their filings on time.

There are limited mechanisms to enforce compliance. However, there may be consequences for municipalities that are delinquent. Entities that don't file a report may jeopardize their ability to service debt, obtain new debt, comply with grant requirements, or obtain new grants. School districts may have state school funds withheld by the Oregon Department of Education.

Special districts may be subject to dissolution if they don't file reports for three consecutive years. Per ORS 198.345, the Secretary of State's Office notifies a county of the special district's delinquency and requests they start the dissolution process. It is then up to the county to follow through on their statutory responsibility.

Municipalities may request an extension for good cause or due to extraordinary circumstances; these requests must be approved by the Secretary of State's Office. For fiscal year 2023, the office received 308 extension requests and granted 82% of them — on par with the average for the last five years.

[Read the full report on the Secretary of State's website.](#)

###

admin@ci.brownsville.or.us

From: DEQ Online Subscriptions <ordeq@public.govdelivery.com>
Sent: Monday, March 10, 2025 2:01 PM
To: admin@ci.brownsville.or.us
Subject: 2025 Updates to Oregon's Clean Truck Rules ♦ Third Rulemaking Advisory Committee Meeting to be held March 17, 2025

2025 Updates to Oregon's Clean Truck Rules – Third Rulemaking Advisory Committee Meeting to be held March 17, 2025

DEQ is holding the last of three rulemaking advisory committee meetings on the 2025 updates to [Oregon's Clean Truck Rules](#) on Monday, March 17, from 9 a.m. to 1 p.m. The focus of this meeting will be to discuss draft rule language, including potential solutions for the current challenges facing Class 7 and 8 trucks, while maintaining the Advanced Clean Trucks Rule's integrity. Also during this meeting, the committee will review the draft Fiscal Impact Statement for proposed amendments to both the Advanced Clean Trucks and Heavy-Duty Low NOx Omnibus rules.

The proposed updates would make permanent, temporary rules adopted by the Environmental Quality Commission in November 2024. They incorporate recent California amendments to the [Advanced Clean Trucks Rule](#) and delay implementation of the [Heavy-Duty Low NOx Omnibus Rule](#) by one year.

The ACT Rule requires manufacturers to produce and deliver a certain percentage of new zero-emissions medium- and heavy-duty vehicles over the next 10 years. The Low NOx Omnibus Rule requires conventionally fueled heavy-duty engine and vehicle manufacturers meet tougher oxides of nitrogen and particulate matter emissions standards.

Involvement by interested parties

DEQ has appointed an advisory committee to review issues related to the proposed rules. Details are as follows:

Date and Time: March 17, 2025, 9 a.m. – 1 p.m., PDT

How do I participate?

[Join via Zoom](#)

Call-in number: 888 475 4499 U.S. Toll-free
Meeting ID: 854 4556 5096
Passcode: 727154

This meeting will be open to the public. Typically, community members may attend committee meetings, but only to observe and not to actively participate. For this meeting, the committee has

designated time on the agenda to hear community members' comments as time allows. Visit DEQ's website to view [the agenda](#).

Additional Information

To learn more about this rulemaking and the advisory committee you can view the rulemaking web page at [Clean Truck Rules 2025](#).

Helpful documents:

- Advanced Clean Trucks and Heavy-Duty Omnibus Temporary Rule [Staff Report](#), November 2024
- [Frequently Asked Questions – Advanced Clean Trucks Rule](#)
- [Frequently Asked Questions – Heavy-Duty Low NOx Omnibus Rule](#)
- [California Advanced Clean Trucks Rule amendments](#), adopted October 2024

If you want to receive future email notices about this rulemaking, you must sign up at: [GovDelivery](#).

You can also obtain more information about this rulemaking by contacting:

Gerik Kransky, Senior Transportation Policy Advisor
971-288-6056
Gerik.Kransky@deq.oregon.gov

admin@ci.brownsville.or.us

From: DEQ Online Subscriptions <ordeq@public.govdelivery.com>
Sent: Monday, March 17, 2025 2:22 PM
To: admin@ci.brownsville.or.us
Subject: DEQ Rulemaking: EQC adopts Climate Protection Program 2025 temporary rule

DEQ Rulemaking: EQC adopts Climate Protection Program 2025 temporary rule

On Nov. 16, 2024, the Environmental Quality Commission adopted rules to establish the Climate Protection Program in Oregon, as OAR Chapter 340, Division 273.

On March 13, 2025, the Commission adopted temporary rule OAR-340-273-0400. The temporary rule amendment was needed to implement the correct and intended methodology for the one-time distribution of additional 2025 compliance instruments. This temporary rule does not introduce any policy changes.

Temporary rulemaking materials

Materials for the temporary rulemaking are available on the [Environmental Quality Commission](#) website.

More Information

The Climate Protection Program sets an enforceable declining cap on greenhouse gas emissions from fossil fuels used throughout Oregon, including diesel, gasoline, and natural gas. The program is designed to reduce these emissions by 50% by 2035 and 90% by 2050. In addition to significantly reducing climate pollution, the program:

- Supports reductions in other types of air pollution.
- Improves public health in Oregon communities, particularly environmental justice communities most impacted by pollution and climate change.
- Prioritizes equity by promoting benefits and alleviating burdens for these communities including communities of color, tribal communities, rural communities, and communities experiencing lower incomes.
- Provides regulated parties with compliance flexibility options to manage their costs.
- Supports a strong economy.

Please visit the [Climate Protection Program website](#), sign up to receive updates [here](#), or contact us at CPP.INFO@deq.oregon.gov for more information.

admin@ci.brownsville.or.us

From: Oregon Department of Transportation <odot@service.govdelivery.com>
Sent: Tuesday, March 18, 2025 9:03 AM
To: admin@ci.brownsville.or.us
Subject: DMV offers options for customers as REAL ID deadline looms

Having trouble viewing this email? [View it as a Web page.](#)



Oregon Department
of Transportation

Driver and Motor Vehicle Services



Oregon DMV offers options for customers ahead of federal REAL ID deadline

March 18, 2025

News Media Contact: Chris Crabb, chris.c.crabb@odot.oregon.gov, 971-304-9705

Customer questions: 503-945-5000, oregondmv.com

SALEM – Flying somewhere for spring break? This will be one of the last times you can use your standard Oregon driver's license, instruction permit or ID card at the Transportation Security Administration airport checkpoint. Starting May 7, the federal government will require every person 18 years and older to present a [REAL ID](#) or a [federally accepted alternative](#) – like a government-issued [passport](#), passport card or

military ID – to board a commercial U.S. flight. REAL ID will also be required to access certain federal facilities like military bases or nuclear plants.

As the REAL ID enforcement date approaches, we are seeing greater demand at [DMV offices](#), especially in more populated areas. Oregon DMV has added a significant number of [REAL ID appointments](#) to help people looking to update their credential. Additionally, DMV staff from the Salem headquarters have voluntarily deployed to offices to help with tasks to alleviate crowds. Still, customers may experience longer lines and wait times than normal.

Here are some things to consider before upgrading to a REAL ID:

- Make sure you don't already have a REAL ID. An Oregon REAL ID has a star in the upper right corner.
- You don't need a REAL ID if you have a passport or other federally accepted alternative.
- If you aren't flying anytime soon, wait until your credential expires before upgrading.
- REAL ID appointments are available, but they aren't required. All DMV offices welcome walk-in traffic. If no appointment is available, check back later, as new appointments are released daily. Please note, REAL ID appointments are strictly for REAL ID. If you book a REAL ID appointment for a different transaction, you could be turned away.
- Make sure to bring the correct documents, including one proof of identity and two proofs of your home address from two different sources. You also need to provide proof of lawful U.S. status and your Social Security number (or proof you are not eligible for one). We offer a [documents guide](#) to help you create a checklist of what to bring.
- If you have everything you need for your appointment, visit the self-check-in station in the lobby at most offices instead of waiting in line at the front desk.
- At busier DMV offices, once you have a ticket, ask if you can provide your cell number to receive text notifications, allowing you to leave and return when your number gets closer.
- It takes up to three weeks to receive your REAL ID card in the mail, so make sure your identification is REAL ID-compliant in advance of your trip. For example, if you will board a U.S. flight on May 7, April 16 would be the last day to be reasonably confident you'll receive your card.
- If you have a transaction other than REAL ID, see if you can complete it online at [DMV2U](#). You can also renew your vehicle registration at one of 10 [express kiosks](#). While you can't get a REAL ID online, wait times in offices are reduced for everyone when more customers use online services and kiosks.

"The fact is not everyone needs a REAL ID on May 7 -- and in some cases might not ever need one," said DMV Administrator Amy Joyce. "May 7 is the day enforcement begins, but we will continue issuing REAL ID well into the future. If you have no intention of boarding a U.S. flight anytime soon, consider holding off on getting a REAL ID until it's time to renew your credential."

Since Oregon's REAL ID option became available in July 2020, 35% of the state's 3.7 million credential holders have upgraded to a REAL ID, while 48% have chosen a standard "Not for REAL ID Purposes" credential. The REAL ID option costs \$30 in addition

to regular issuance fees every time you apply for an original, renewal or replacement driver's license, permit or ID card.

Learn more at Oregon.gov/REALID.

#



Goals 2025-2026

1. Focus on the Fundamentals.

- ★ *Carefully manage Brownsville's treasury.*
- ★ *Foster productive relationships both internally & externally.*
- ★ *Administer civic partnership agreements focusing on deliverables.*
- ★ *Focus on proactively dealing with State preemptions, unfunded mandates, and laws that force unwanted expenditures and requirements on citizens.*

2. Organizational Development.

- ★ *Modify Council Rules and meeting procedures.*
- ★ *Create a communications plan.*
- ★ *Implement social media strategies.*
- ★ *Build positive & effective Council and Staff relations.*
- ★ *Recognize City volunteers and continue developing elected and non-elected officials.*
- ★ *Recognize practical impacts of external relationships that cause harm to City operations.*

3. Capital Improvements Plan.

- ★ *Continue planning for new sewer lagoon and treatment improvements.*
- ★ *Plan for construction of a new playground.*
- ★ *Paint City Hall.*
- ★ *Plan for the Water Treatment Plant project that includes a new reservoir and the replacement of critical distribution lines.*
- ★ *Share with citizens the challenges related to projects such as Kirk Avenue, sidewalks, and riverbank restoration.*

4. Community Development Plan.

- ★ *Refine the Brownsville Municipal Code to reflect actual practice where needed.*
- ★ *Consider adopting rules for storage containers, election signs, and property identification.*
- ★ *Develop a plan to preserve & further the historic aesthetic of Brownsville.*
- ★ *Continue local & regional emergency preparedness efforts.*
- ★ *Support youth activities in partnership with the Central Linn Recreation Association.*



5. Economic Development Plan.

- ★ *Participate in regional efforts and opportunities with partner cities.*
- ★ *Support and implement the Rural Economic Alliance's (REAL) 5-year strategic plan.*
- ★ *Complete and implement the Land Use inventory project.*

6. Water Rights.

- ★ *Explore possible additional water source options.*
- ★ *Continually work on monitoring and perfecting City water rights.*
- ★ *Implement the State required Water Management & Conservation Plan.*

7. Advocacy Plan.

- ★ *Develop the Legislative Advocacy Policy Committee (LAPC) to effectively participate in the State legislative process and in the Federal legislative process when appropriate.*
- ★ *Focus on home rule with other stakeholders, partnerships, and other regional efforts to strengthen City policy positions and authority.*
- ★ *Monitor new laws, tort limits, system development charges, and recreational immunity protections for taxpayers, ratepayers, and to protect local amenities.*
- ★ *Market and promote the Small Municipalities Advocacy Coalition (SMAC).*



2025 Council Goals Attaché

Summary: Council asked Staff to make decisions regarding the goals as presented at the Goal Setting Session held February 19th, 2025, and the Council meeting held February 25th, 2025, which aimed to finalize 2025.2026 Council goals. To complete all the goals listed, or at least to try to complete all goals, Staff will actively employ Council on several items.

Purpose: Below are brief explanations of concepts and ideas that Council considered for 2025. The numbered items are the adopted goals; however, the numbers are for reference purposes **not** priority rankings.

Symbols:



| Item is an ongoing priority.



| Item is subject to State & Federal deadline demands.



| Item means Council will play an active role.

Color Bar Legend

Planning
General
Utilities
Advocacy
Capital Improvements
Organizational

1. **Planning** | Storage Containers

- ★ The City does not have any rules in place for metal storage containers. People are using them not only as accessory structures for storage, but also as primary residences. Does Council want to address rules that shape the use of storage containers? Do storage containers as primary or secondary structures match the historic image Brownsville attempts to project?

Council recommended this issue to the Planning Commission for review.

2. **Planning** | Building Standards (Architectural Aesthetic)

- ★ Staff presented this issue to the Historic Review Board before the Dollar General started building. No recommendations were made by the HRB, so the City had no applicable standards for the Dollar General to follow. The City requested certain aesthetic items be completed but had zero force of law. The Dollar General honored a few of the City's requests.

The City could pass ordinances that would require private building projects to adhere to a set of rules and requirements for building appearance. Without any standards, builders do not have to do anything other than meet the civil Public Works Standards.

3. **Planning** | Land Use Inventory (Kinney)



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- ★ The City is attempting to redefine city limits and the Urban Growth Boundary (UGB) with work currently being performed by Dave Kinney and Staff. Council authorized language for RV usage and some right-of-way usage modifications as well.

4. **Planning** | *Private Property & Private Development* 🌟 🔄

- ★ Understanding the nuances Staff deals with in attempting to locate anything from a retail store to a housing development. Knowing the inner workings of the process can help keep peace in the City when Council and other non-elective officials know the dynamics.
- ★ Council & Staff training that leads to understanding project scope and the City's role in developments in town. Staff needs support from Council. Staff began compiling the Policy & FYI series that is updated monthly in the Council agenda packet to help with general understandings of City operations.

5. **Planning** | *System Development Charges* 📝 🔄

- ★ The State of Oregon is looking at eliminating these local system charges. These charges were implemented by the State for cities to generate revenue toward future capital improvements projects. Now the State is trying to take these away while not eliminating any of the State's regulatory practices. The City has not increased these charges since they were implemented.

6. **General** | *Election Signs*

- ★ The City could consider better definitions for the sign ordinance to incorporate elections signs and other temporary signs utilized throughout the City. Nearly every election year there is conflict over political sign placement. The City has always viewed these signs as temporary. In the past, political opponents have dragged the City into fights regarding placement that has included Linn County.

7. **General** | *Internet Service Provider* 🌟

- ★ Alyrica continues installing a fiber optic system throughout town.

8. **General** | *Economic Development* 🌟

- ★ Council should consider their role and purpose toward this effort. All the new developments have been a source of concern and frustration for citizens. Council should consider a public education piece around development and key issues. Council should start by educating themselves better on key issues as they happen in Brownsville and the surrounding area. Council must be intentional on this issue if it is to improve.

9. **General** | *Street Address Campaign* 🔄

- ★ Many homes in Brownsville are not properly addressed. It is the responsibility of the property owner, but the City's efforts to inform residents have not made any difference. Proper addresses are a critical component of public safety.

10. **General** | *Recycling Modernization Act (RMA)* 📝 🌟



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- ★ The State Legislature passed this terrible Act that will drive up the costs of Solid Waste in the coming years. The City is working with Sweet Home Sanitation to ensure that the State regulatory nonsense is met.

11. **General** | *Honor Veterans*

- ★ Create a Committee to work with the American Legion to display banners of Brownsville citizens who have served in the Armed Forces.

12. **Utilities** | *TMDL*

- ★ The City could be forced to create a storm water utility. Changes were made to the five-year plan since the City has been deemed a Designated Management Agency (DMA). The total costs to implement the EPA's end-goal scenario could be upwards of \$20,000,000.

Findings & orders are binding requirements on governmental entities such as municipalities and counties to complete specified utility work. The City was under findings & orders to repair the City's sanitary sewer system in 2005 which led to the massive Public Works project in 2007. If the City did not comply, the Federal and State government could fine up to a certain amount per day the issue was not addressed.

13. **Advocacy** | *Charter & Home Rule*

- ★ Advocacy is needed to ensure local policy bodies such as Council have control over their local jurisdictions. Every legislative session the State presses forward on unfunded mandates and dictates what cities shall do in nearly all facets.

14. **Advocacy** | *Policy Advocacy Committee*

- ★ Council should consider bolstering the Legislative Advocacy & Policy Committee (LAPC) to assist with the task of tracking key bills through LOC that are being presented in Salem and Washington D.C. The City would then be ready to comment on issues relating to specific policies that impact on the City, the taxpayers, and the ratepayers.

15. **Advocacy** | *Camping* | *H.B 3115 Repeal*

- ★ Monitoring the latest developments at the State to keep H.B. 3115 even though the U.S. Supreme Court ruled in favor of Grant Pass in their review in June 2024.

16. **Advocacy** | *Recreational Immunity*

- ★ The City must be ever vigilant advocating for recreational immunity.

17. **Advocacy** | *Tort Limits*

- ★ The City must be ever vigilant watching for changes to tort limits that affect the City's insurance and exposure.

18. **Advocacy** | *Unfunded Mandates*

- ★ The City could determine what their legal rights are in fighting back against these moves by the State and the Feds.



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19. **Advocacy** | SMAC

- ★ The City should continue to develop and grow this grass-roots organization.

20. **Capital Improvements** | Water & Sewer Projects

- ★ The City is investing the addition of a Sewer Lagoon due to capacity issues. The project also includes a new treatment process switching to calcium thiosulfate for Dechlorination.
- ★ The City needs to begin planning for the upgrade to the WTP. The project includes adding more slow-sand filtration, UV or Ozone Disinfection System, a 1.8M gallon reservoir, and replacing several major waterlines. Projected cost is between \$6M and \$8.

21. **Capital Improvements** | Future Park Improvements

- ★ The City has been planning to build a new playground but complication with the Rec Center Renovation project delayed the completion of the project. Total estimated cost is \$250,000.

22. **Organizational** | Partnerships

- ★ Council has many agreements with various organizations including many local civic organizations who do a lot for Brownsville. Evaluate and review agreements as needed.

23. **Organizational** | Personnel

- ★ Continuing to develop Council and Staff relations through a variety of methods including special subcommittees, one-on-one meetings, organization meetings, regional meetings & involvement, League of Oregon Cities training courses, and other opportunities as they arise.

24. **Organizational** | Communication Plan

- ★ Develop a plan that allows for Council expression over the course of the year on a variety of topics and develop a process that honors and respects other members. Start a speaker's bureau to attend civic organizations annually as a check-in.

25. **Organizational** | Adopt New Official's Handbook

- ★ Council could review the Handbook to address Council meeting efficiency and changes that would help foster a better interactive process with the public. Redefine behavioral issues for membership and accountability to the organization.

26. **Organizational** | Social Media

- ★ Council should examine how to best deal with Social Media interactions.

Notes

State & Federal Unresolved Items | These items could be forced at any time on the City.



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Planning | *FEMA Pre-Implementation Correction Measures (PICM)*

- ★ The DLCD and Feds are going to implement compliance deadlines for cities.

Utilities | *Per- & Polyfluoroalkyl Substances*

- ★ The Feds continue to push this effort, which will soon become yet another unfunded mandate. The EPA contends that forever substances have leached into the public water supply causing human health concerns. The regulations forced a switch to plastic PVC water lines in the 1970's while still allowing cast iron pipes.

Utilities | *Lead & Copper Rule*

- ★ The Feds continue to require cities to remove pipes to comply with this EPA rule.

General | *Natural Hazard Mitigation Plan (NHMP)*

- ★ The Feds and State have teamed up to force municipalities to adopt a mitigation plan that will be impossible to afford or else lose their disaster relief. The only hope here is the U.S. Supreme Court's *Chevron* ruling in June 2024.

General | *Community Wildfire Protection Plan (CWPP)*

- ★ The State Legislature passed nonsensical regulations attempting to force individuals to 'fireproof' private properties with heavy handed regulations. Council initially passed on this unfunded mandate but with the fires in California, the State will more than likely respond more forcefully soon. Did the ridiculous regulations save California? No. No they did not.

Council Decision Items | Projects that have been thoroughly discussed and must be continually communicated to the citizens.

Capital Improvements | *Sidewalk Program*

- ★ Sidewalks throughout town are in poor condition to non-existent. Council could consider what it would take to implement and complete a sidewalk program.

Capital Improvements | *Kirk Avenue Paving (Main Street to Hunter Street)*

- ★ Many have requested that the City make repairs to Kirk Avenue. Kirk Avenue is in poor shape and needs major work including the installation of proper storm drainage and moving existing utilities. Linn County Road Department provided the City with an estimate of \$2.2M in 2011 to complete the work; adjusted for inflation the cost is over \$3.1M. Creating a Local Improvement District (LID) would cost abutting property owners thousands of dollars extra each year on their taxes; at last calculation it would cost an average of \$48,000 per abutting property owner spread over ten years. The City could also choose to do a grind & overlay project, but this would be a temporary improvement. The estimated cost of a grind & overlay



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project would be \$700,000 to \$900,000. Self-funding this project would take years. Council could grind & overlay the pavement, but drainage and other issues would not be addressed.

Capital Improvements | *Calapooia Riverbank Repair*

- ★ The City has been through every scenario with the State & Feds on this project. The adjusted cost based on inflation is over \$3.1M.

State of Oregon

Governor Kotek's four pillars are, 1) Climate Change, 2) the Housing Crisis, 3) Homelessness, and 4) DEI. Recent United States Supreme Court decisions including a reversal of the Grants Pass ruling and the Chevron reversal should cause the State to reprioritize their efforts in at least two of these areas, but the State maintains defiant ambivalence to these and other Federal actions including the Trump's Administration's actions to remove DEI. The State has set aside \$15M to fight the Trump Administration.

Climate Change | The State has implemented many climate goals that have done nothing more than created more unnecessary bureaucracy. Creating tax credits are just ways to move money to programs and agencies that are going to have no meaningful impact on this crisis.

Housing Crisis | The City has added over 120 homes without any public assistance. Most seem to be leaning into the idea that the public must build homes to 'solve' the housing crisis. The State is doing nothing about their regulations or requirements that drive up costs and stymie private investments in housing.

Homelessness Crisis | The State continues to 'solve' Homelessness while ignoring underlying causes and are aiding & perpetuating the underlying causes by willfully legalizing every illegal drug known to humankind. Mental Health has been ignored by the government at every level since the mid-1980's. In a recent speech, Representative Bonham said the State has \$3B on 3,300 citizens.

DEI | The State and most ancillary governmental agencies push DEI into their policies. The State will more than likely consider adopting language to codify these practices.

Ancillary Organizations | Ancillary organizations such as the Cascade West Council of Governments, League of Oregon Cities, and City/County Insurance Services all rush to obtain funding for these efforts and/or ally with the State on these and other policies. By taking this approach, they are knowingly and continually aiding and abetting in usurping local authority.

These organizations know certain bills will be disastrous for cities, taxpayers, and ratepayers. Everyone has seen and experienced the terrible implementation of harmful laws for years. Unfortunately, these organizations do little to nothing to protect cities who pay their dues and use their services, moreover, these organizations have the audacity to force and ensure compliance on behalf of the State.

I have been quoted in the League of Oregon Cities survey's as saying, "Too many assets to take of and not enough resources to adequately keep pace. State & Federal regulations drive the cost of



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operating higher, while resources stay the same.” I think it also important to note that many of the laws that are being passed and implemented are proven failures.

Council should be aware that the State is attempting to create a committee to study local revenue streams. It is easy to predict that this will be an absolute failure. They promise to look at Measure 5 and Measure 50 with the implied guise of changing it for the better. The State should look at repealing laws and programs that have proven to be ineffective along with other measures to cut spending. Sometimes the answer is not more money. It is important to note that the State never considers current debt levels of cities. They act like taxpayers and ratepayers are a never-ending source of money for whatever ideas they choose to make law.

MONTH END FINANCIAL RECAP

		FEBRUARY 2025		YTD	%	Unexpended	
		REVENUE	EXPENDITURES				
1	GENERAL	\$ 44,721.75	\$ 101,605.54	\$ 813,993.69	22.49%	\$ 2,804,861.31	1
2	WATER	\$ 44,177.59	\$ 26,204.99	\$ 409,246.82	36.33%	\$ 717,153.18	2
3	SEWER	\$ 45,448.98	\$ 22,934.20	\$ 220,535.60	19.72%	\$ 902,264.40	3
4	STREETS	\$ 22,847.13	\$ 14,925.75	\$ 128,469.82	31.42%	\$ 280,380.18	4
5	WATER BOND	\$ 213.69	\$ -	\$ 46,318.96	91.90%	\$ 4,081.04	5
6	SEWER BOND	\$ 965.06	\$ -	\$ 300,120.39	60.91%	\$ 192,579.61	6
7	SEWER DEBT FEE	\$ 12,942.23	\$ -	\$ 99,077.26	70.77%	\$ -	7
8	BUILDING & EQUIPMENT	\$ 614.29	\$ -	\$ -	0.00%	\$ 191,600.00	8
9	WATER RESERVE	\$ 2,745.21	\$ -	\$ -	0.00%	\$ 204,000.00	9
10	HOUSING REHAB	\$ 739.78	\$ -	\$ -	0.00%	\$ 231,100.00	10
11	WATER SDC	\$ 750.71	\$ -	\$ -	0.00%	\$ 62,500.00	11
12	SEWER SDC	\$ 2,486.83	\$ -	\$ -	0.00%	\$ 793,500.00	12
13	STORMWATER SDC	\$ 912.97	\$ -	\$ -	0.00%	\$ 291,000.00	13
14	BIKEWAY/PATHS	\$ 349.59	\$ -	\$ -	0.00%	\$ 69,070.00	14
15	LIBRARY TRUST	\$ 25.51	\$ -	\$ -	0.00%	\$ 7,920.00	15
16	CEMETERY	\$ 27.78	\$ -	\$ -	0.00%	\$ 98,292.00	16
17	TRANSIENT ROOM TX	\$ -	\$ -	\$ -	0.00%	\$ -	17
18	SEWER CONSTRUCTION	\$ -	\$ -	\$ -	0.00%	\$ -	18
19	LAND ACQUISITION	\$ -	\$ -	\$ -	0.00%	\$ 9,985.00	19
20	COMMUNITY PROJECTS	\$ 246.53	\$ -	\$ 15,654.20	20.54%	\$ 60,545.80	20
		\$ 180,215.63	\$ 165,670.48	\$ 1,934,339.48			

Key Bank Account

General Checking	\$ 113,216.36
Oregon State Treasury	
General Account	\$ 5,759,817.06
Community Improvements	\$ 38.31
Project Escrow Holding	\$ 108,893.54
CLRC Renovation Acct	\$ 538,745.92
TOTAL OST / LGIP	\$ 6,407,494.83

Annual Bond Payment

Water	\$ 45,167.05
Wastewater	\$ 307,259.95
Total	\$ 352,427.00

2024-2025

	YTD	% of Total
Appropriated	\$ 491,050.00	21.71%

Total Bonded Debt (Principal Only)

	\$ 6,142,195.00
Total Bonded Debt is \$8,691,081 (Principle & Interest)	

ARPA Funds SLFRP	\$ 404,801.67	Total Funds Received
(American Rescue Plan Act)	\$ 404,801.67	Funds Disbursed

Previous Month Court Revenue \$ 468.24