

Council Agenda Packet

Tuesday, February 27th, 2024 | 7:00 p.m. | Council Chambers | In-Person



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★	<i>Please visit:</i> https://www.ci.brownsville.or.us/citycouncil for these preparation documents, 1) OGEC Statement of Economic Interest (SEI) Information, 2) Draw Down Round Table Information, 3) AI Article, 4) GR12 Maps (accompanied the resident's letter), and 5) OST Newsletter.



Council Meeting

Tuesday, February 27th, 2024

Location: Council Chambers | In-person

AGENDA

Regular Session

7:00 p.m.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS OR DELETIONS TO AGENDA
- 5) MINUTES: January 23rd, 2024
 February 8th, 2024 | *Council Goals Discussion*
- 6) PUBLIC HEARINGS OR PRESENTATIONS:
 - A. Sweet Home Sanitation | *Joshua Stanley*
 - B. LCSO Statistics Website Review | *Sergeant Frambes*
 - C. Rec Center Renovation Supplemental Budget Hearing
 - D. City & EPC Website Reviews
- 7) DEPARTMENT REPORTS:
 - A. Sheriff
 - B. Public Works
 - C. Administrator
 - D. Planning
 - E. Library | *Sherri Lemhouse*
 - F. Office
 - G. Council
- 8) CITIZEN COMMENTS (Non-agenda & Agenda items)
 - ★ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.
- 9) LEGISLATIVE:
 - A. **Resolution 2024.03: Solid Waste Rates**



B. Resolution 2024.04: Rec Center Renovation | *Supplemental Budget*

10) ACTION ITEMS:

- A. Council Goals Review
- B. Appoint Parks & Open Space Advisory Board Member

11) DISCUSSION ITEMS:

- A. Nuisance Abatement Process Modification
- B. Potential Pioneer Park Event
- C. January Financials

12) CITIZEN QUESTIONS & COMMENTS

- ★ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.

13) COUNCIL QUESTIONS & COMMENTS

14) ADJOURN

Please visit www.ci.brownsville.or.us for the meeting agenda, agenda packet and other City information.



Council Minutes

January 23rd, 2024

ROLL CALL: Mayor Craven called the meeting to order at 7:00 p.m. with Council President Chambers, Councilor Hansen, Councilor Solberg, Councilor Humphreys, and Councilor LaCoste present. Administrative Assistant Elizabeth Coleman, Administrative Assistant Jannea Deaver, Administrative Assistant Tammi Morrow, Public Works Superintendent Karl Frink, and City Administrator Scott McDowell were also present.

ABSENT: Full Council in attendance.

PUBLIC: Donald Lyon, Dan Murphy, Phebe Howe, Michelle Isom, Jocelyn Morales, Joshua Bloomfield, Peggy Purkerson, Tia Parrish (*The Times*), Sergeant Steve Frambes (*Linn County Sheriff's Office*) and Rod Souza.

The pledge of allegiance was recited.

ADDITIONS AND DELETIONS: Mr. McDowell indicated Sweet Home Sanitation presentation will be deleted tonight and rescheduled for next month's meeting. Additions include 6) A. Joselyn Morales, Central Linn High School student presentation and request, and 10) F. approval of TMDL 5-year plan.

MINUTES: Councilor Solberg made a motion to approve the December 19th, 2023 meeting minutes as presented. Councilor Hansen seconded the motion and the motion passed unanimously.

PUBLIC HEARING | PRESENTATIONS:

1. **Joselyn Morales | Central Linn High School Student.** Ms. Morales, representing Central Linn High School Associate Student Body (ASB), asked Council for \$450 for the purchase of a camera with video making capabilities to promote the school on social media platforms. Morales provided a written request which was included as part of the agenda packet. Council referred her request to the Central Linn Community Foundation for further consideration.
2. **Canal Company Agreement Review.** McDowell reviewed the Canal Company's purpose and the recent history since the removal of the Brownsville Dam in 2007. Council directed Staff to create an agreement that would solidify the relationship with the Canal Company so that the Mill Race could be properly maintained in 2018 but the agreement was never presented to the general membership. McDowell asked Council if they were generally in favor of moving forward with the model that the previous Council had approved. Council agreed to move forward with the agreement as provided. McDowell explained that there will be considerable meetings and discussions to get such an agreement finalized. McDowell will be meeting with Canal Company representatives to discuss the agreement and what a future partnership would look like.

DEPARTMENT REPORTS:

1. **Linn County Sheriff's Office (LCSO) Report.** Sergeant Frambes reviewed the statistics for December, highlighting several items that included 31 traffic stops. Frambes gave a brief overview of the 2023 crime statistics that included 142 traffic citations, 50 arrests, and 1,362 calls for service. The busiest month was October with 154 calls, with the slowest month being March with 83 calls. Frambes indicated that the LCSO were down nine deputy positions. He explained that from the Academy, to having a road-ready deputy, is about a two-year process.
2. **Public Works.** Public Works Superintendent Karl Frink reported on challenges at the North Wastewater Treatment Plant and the Water Treatment Plant. Discharge was done on January 3rd, 2024 in compliance with the City's NPDES requirements. Frink explained the logistical concerns



the ice storm presented for the City and Public Works. Several trees are down behind the Rec Center in the Kiddie Park. The City is currently working with Pacific Power to clear the trees. Public Works has been making improvements at the Rec Center in preparations for basketball games.

3. **Administration.** Administrator Scott McDowell invited everyone to the Rec Center Open House set for February 22nd, 2024, at 7:00 p.m. McDowell shared a slide show highlighting the substantial completion of the project. McDowell extended a big thank you to Public Works for all their hard work on this project. Preparations are being made for the items stored in the Conex unit to be moved back into the Rec Center over this upcoming weekend.

McDowell reported good interest yields at the Oregon State Treasury.

The GR12 project will kick off Thursday, January 25th, 2024 with a pre-construction meeting. The City will be sending a letter to residents in the vicinity of the project soon with project details.

Reports have been filed with ODOT and Mrs. Deaver recently completed and filed reports with the Oregon Mortuary and Cemetery Board.

Staff recently compiled a letter to send to the River's Edge subdivision; it will come before Council for approval tonight. Staff is also working on Council approved revisions for the Officials Handbook; it will be sent out soon with a signature page to all elected and appointed City officials.

Library Advisory Board (LAB) will be recommending some policy changes for Council's consideration; changes will be presented to Council soon.

Advocacy efforts continue as cities prepare for the short session in Salem. Mr. Sean Tate is busy recruiting new members for the Small Municipalities Advocacy Coalition (SMAC). New bills should be dropping soon. No new news on the *Fields vs Newport* case yet; CIS is working on language around the issue. Mr. McDowell will be attending the COG (Council of Governments) meeting this week. Advocacy will be a major topic, as well as information on how to facilitate conversations with our representatives.

4. **Planning.** Mrs. Coleman shared a recap on processes for accessory structures and fences permits. She reminded Council of the 2015 adopted Public Works Standards detailing how the City would apply setbacks required by the Brownsville Municipal Code and how encroachments are being handled by Staff. She also discussed property lines, buildings in the right-of-way, and setback requirements from the 1980's, and how it is impacting today's standards. Coleman discussed highlights of the Linn County's GIS mapping system and surveys. She commended Council for passing the Public Works Standards and reiterated how tremendously helpful the standards are for Staff. Mr. McDowell commented that Staff used to spend a huge amount of time on these neighbor disputes and issues. Councilor Winklepleck commented that he recently went through the permitting process, and it was easy to understand, and Staff was very helpful.
5. **Library.** No comments.
6. **Office.** No comments.
7. **Court.** No comments.
8. **Council Comments.** No comments.
9. **Citizen Comments.** No comments.



LEGISLATIVE:

1. **Resolution 2024.01 | Judges Pro-Tempore.** Councilor Solberg made a motion to approve R 2024.01. Councilor Hansen seconded the motion and it passed unanimously.
2. **Resolution 2024.02 | Commitment to Safety Program.** Mr. McDowell reported that the City has had the highest safety rating from CIS for the past five (5) years running.

Councilor Humphreys moved to approve R 2024.02. Councilor Hansen seconded the motion and it passed unanimously.

3. **Ordinance 804 | BMC 2.30.030 Camping Charter (Second Reading).** The ordinance makes several changes to general camping in Pioneer Park. General camping will be permitted from Memorial Day to Labor Day, Thursday through Sunday only. Other provisions allow camping on holidays and in September & October based on rental of Park facilities.

Councilor Hansen moved to read by title only. Councilor Winklepleck seconded the motion and it passed unanimously. Mayor Craven read O 804 by title only.

Councilor Winklepleck moved to approve O 804 as presented. Councilor Chambers seconded the motion and it passed unanimously.

4. **Proclamation | Brandie Simon Public Service Recognition.** Mayor Craven stated that Brandie Simon served on the Parks and Open Spaces Advisory Board (POSAB) for 18 years, since 2006. This proclamation serves as recognition for her many years of service to the community.

ACTION ITEMS:

1. **Calapooia Food Alliance (CFA) | Memorandum of Agreement.** This agreement authorizes the Mayor & Administrator to enter into an agreement with the CFA for the use of Library Park & Park Avenue for the Farmer's Market for 2024.

Councilor Hansen moved to accept the MOA with CFA as presented. Councilor Chambers seconded the motion and it passed unanimously.

2. **Facility Rental Schedule | Park Board Recommendation.** The Parks & Open Space Advisory Board unanimously recommended the new rental fee schedule and facility rules for Pioneer Park, the Rec Center, and City facilities. Mr. McDowell reported on the current status of the Rec Center Renovation project. Staff is still working on logistics for opening to the general public, but basketball games and team practices have been happening since mid-January. Councilor Winklepleck commented that this project is a huge win for the community!

Councilor Hansen moved to approve the recommendations. Councilor Chambers seconded the motion and the motion passed unanimously.

3. **Approve TMDL Annual Report.** Mr. McDowell explained that this TMDL report is the annual review. The report will need to be submitted to Department of Environmental Quality (DEQ) by February 5th, 2024.

Councilor Solberg moved to approve the report and submit the same to DEQ. Councilor LaCoste seconded the motion. A vote was called for with all Councilors and Mayor voting for the motion except Councilor Humphreys, abstaining.



Councilor Humphreys abstained from voting, expressing deep concern about the bureaucratic system that continues to force cities to comply with these onerous programs and policies.

4. **Parks & Open Space Advisory Board (POSAB) Vacancy.** Mr. McDowell reported that there is a vacancy on the POSAB.

Councilor Chambers moved to approve advertising to fill this vacancy. Councilor Winklepleck seconded the motion and it passed unanimously.

5. **Approve River's Edge Homeowners Association Annual Letter.** Mr. McDowell recommends sending this letter to all residents of the subdivision to delineate the responsibilities of the Homeowner's Association and the City as it pertains to operation and maintenance of certain facilities.

Councilor Winklepleck moved to send out the letter to River's Edge subdivision. Councilor Humphreys seconded the motion and it passed unanimously.

6. **TMDL 5-Year Plan Modification.** Mr. McDowell discussed the plan. The Department of Environmental Quality (DEQ) will not approve the plan previously approved and submitted by Council without certain provisions being added to the plan. The City Engineer modified the new 5-Year Plan accordingly.

Councilor Hansen moved to approve the TMDL 5-Year Plan modifications and submit to DEQ. Councilor Winklepleck seconded the motion. A vote was called for with Councilor LaCoste, Councilor Hansen, Councilor Winklepleck, and Councilor Solberg voting in approval. Mayor Craven, Councilor Chambers, and Councilor Humphreys voted against the motion.

Councilor Hansen stated that legislative change will only be effective if folks start refusing to comply with these unfunded mandates. Mayor Craven and Councilor Chambers concurred. Councilor Solberg stated that Council must comply so as not to be fined by the State of Oregon. Solberg continued saying that it is not a matter of non-compliance, this bureaucratic effort could bankrupt the City. Councilor Winklepleck inquired about the costs associated with developing this plan. McDowell responded that the cost for this plan is approximately \$25,000, not including Mr. McDowell and Superintendent Frink's time. McDowell further commented that when the Environmental Protection Agency (EPA) came into being in 1970, Congress abdicated their power over programmatic control and design to agency heads. These department heads are now making the rules, not the legislators. McDowell shared the example of what has happened in the Calapooia River erosion situation where five different State & Federal agencies have control, not the State or Federal lawmakers.

DISCUSSION ITEMS:

1. **FY 2024.2025 Budget | Members, Meeting Schedule & Advertisements.** McDowell reported that there is a full committee which is fourteen total members; the seven (7) elected officials and seven (7) community members. Required budget committee meeting advertisements will begin in March.
2. **Council Retreat and Goals Setting Review Session.** McDowell will send out a Doodle poll soon to land on a date for the Council Retreat and Goals Setting Session. The meeting will be from 6:00 p.m. – 8:00 p.m. on the selected date. Staff will post the agenda once the date is determined.



3. **December Financials.** No comments.

CITIZEN QUESTIONS & COMMENTS. Rod Souza, Gap Road, asked why Council did not vote down the TMDL requirements. Council responded that as already stated, they are trying to protect the City from being fined by the State. Councilor Hansen also commented that Council is working with an advocacy group towards effecting some positive changes on this issue.

COUNCIL COMMENTS. Councilor Chambers reported that she had attended the last Linn County Pioneer Picnic Association meeting. She informed them of the Council's policy of no alcohol in the park due to liability concerns. Chambers stated that they were disappointed with the news but understood Council's decision.

ADJOURNMENT: *Councilor Humphreys moved to adjourn at 8:22 p.m. Councilor Hansen seconded the motion and it passed unanimously.*

City Administrator S. Scott McDowell

Mayor Adam Craven



Council Goal Setting Session Minutes

February 8th, 2024

Members of Council met February 8th, 2024 in the Community Room for a goal setting discussion at City Hall, Brownsville, Oregon at 7:30 p.m.

ROLL CALL: Mayor Craven called the meeting to order at 7:31 p.m. with Councilor Chambers, Councilor Hansen, Councilor Solberg, Councilor Winklepleck, and Councilor Humphreys present. Administrative Assistant Tammi Morrow and City Administrator Scott McDowell were also present.

ABSENT: Councilor LaCoste was excused.

PUBLIC: No one attended.

PRESENTATIONS:

McDowell reviewed the following general categories:

- ★ Current Goals Review
- ★ Overarching Needs
- ★ Continuing Projects
- ★ Financial Implications
- ★ Priorities
- ★ Proposed Changes

McDowell reviewed the City's current priorities and projects. McDowell highlighted each of the goals set by Council and reported that overall great progress has been made. McDowell reviewed the Staff's general duties and responsibilities. McDowell shared slides with current projects and goals and talked briefly about continuing projects and challenges. McDowell talked about the financial wellbeing of the City due to the two major projects the City is completing, the Rec Center Renovation Project and the GR12 Waterline Project.

After outlining the top priorities, Council continues actively working on the exploration of a new sewer lagoon & wastewater treatment changes, the placement of a new playground structure and pavilion, and Council remembers that there is a major water improvements project that has been looming for a number of years.

McDowell then highlighted additional goals Council had worked toward or completed.

Discussion ensued.

Councilor Humphreys expressed continued frustration with the State bureaucracy on programs like TMDL that have unrealistic expectations on small communities. Humphreys wants to make sure that the City forwards a letter to Governor Kotek about the TMDL unfunded mandate and other unfunded mandates that pour from Salem every session. Councilor Solberg said that Council continuing work on existing priorities is the best course of action.

After some discussion, Council agreed to continue the major infrastructure projects already started and continue efforts such as emergency preparedness and economic development efforts. McDowell briefly explained that work continues with several other communities to promote a regional advocacy effort.



Council Goal Setting Session Minutes

Councilor Winklepleck asked Council to consider adding emergency planning to the goals. In light of the recent ice storm, are there any steps the City should take to be more prepared? Are there any key elements that would be important to address before the next disaster? What is the capacity of the City's Water Treatment Plant to handle a prolonged power outage?

Discussion ensued.

No other goals were added for consideration at this time. McDowell said this discussion will continue at the upcoming Council meeting. Councilor Hansen left the meeting a little early. Hansen told McDowell that he will talk about any goals that he may want Council to consider.

McDowell thanked Council for their time and Administrative Assistant Tammi Morrow for her help and coordination.

Mayor Craven adjourned the meeting at 8:12 p.m.

ATTEST:

APPROVED:

Scott McDowell
City Administrator

Adam Craven
Mayor



February 27th, 2024

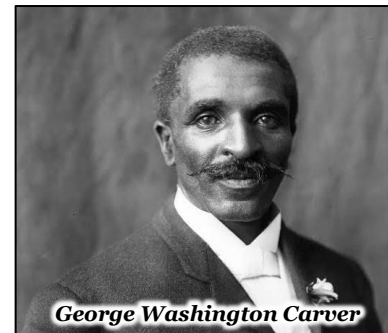
From: S. Scott McDowell
To: Mayor & Council
Re: General Business

Note: The first section of this report follows the Council meeting agenda and provides an overview of topics to be discussed the night of Council. If an item title is **highlighted in green**, that means the item is part of Council Goals. When you see this symbol, ☒, it means more information will be provided at the meeting.

“Ninety-nine percent of the failures come from people who have the habit of making excuses.”
~ *George Washington Carver*

“Hope is the dream of the waking man.”
~ *Aristotle*

“There is only one proof of ability – action.”
~ *Marie von Ebner-Eschenbach, Writer*



AGENDA ITEMS DISCUSSION

The following items follow the order of the Agenda

6) PUBLIC HEARINGS OR PRESENTATIONS:

A. Sweet Home Sanitation | Joshua Stanley – Joshua Stanley from Sweet Home Sanitation will be providing their annual report and talk about 2024 solid waste rates. The franchise agreement allows for annual rate reviews. In the past, rates have risen due to China Sword in 2018 as sanitation companies attempted to keep pace with volatile market conditions. The State of Oregon continues to pass and implement legislation that continues to drive up costs to rate payers and taxpayers alike. Please review Resolution 2024.03 for more information.

What is Council being asked to do?

Consider passage of the resolution.

B. LCSO Statistics Website Review | Sergeant Frambes – Sergeant Frambes will be reviewing the LCSO website statistics for Brownsville.

C. Rec Center Renovation Supplemental Budget Hearing – The City must execute a supplemental budget to legally expend the Rec Center Renovation gap financing received at the end of the fiscal year. Please see the accompanying Resolution 2024.04 for all details. Mayor Craven will open the floor to anyone wishing to speak on this item. A public hearing is required by State Law and the City has published the hearing notice in *The Times*. Staff consulted with SingerLewak to ensure compliance with the necessary procedural requirements.





What is Council being asked to do?

Host a public hearing and pass the resolution.

- D. **City & EPC Website Reviews** – Staff will briefly review the City operated websites.

9) LEGISLATIVE:

- A. **Resolution 2024.03: Solid Waste Rates (Annual)** – Please review Resolution 2024.03 for the details regarding the proposed rates increase. There is also a rates comparison between 2023 and 2024 in the packet.



What is Council being asked to do?

Consider passage of the resolution. (Passage may happen immediately following the presentation listed above.)

- B. **Resolution 2024.04: Rec Center Renovation | Supplemental Budget** – Please review Resolution 2024.04 for the details regarding the supplemental budget.

What is Council being asked to do?

Consider passage of the resolution. (Passage may happen immediately following the public hearing listed above.)

10) ACTION ITEMS:

- A. **Council Goals Review** – Council met on February 8th, 2024, to review goals for 2023.2024. Please see the agenda packet for minutes from the meeting and the goals update pages for more information.



What is Council being asked to do?

Decide whether to change any of the listed priorities for the remainder of 2024.

- B. **Park Board Opening Appointment** – The City has an opening on the Parks & Open Space Advisory Board. Council authorized Staff to advertise last meeting. The City has received two applications for consideration. The applications are in the packet.

What is Council being asked to do?

Appoint a member to the Board.

11) DISCUSSION ITEMS:

- A. **Nuisance Abatement Process Modification** – A recent nuisance abatement brought up procedural and process concerns. Staff would like the opportunity to review this process and possibly bring back an ordinance modification.

- B. **Potential Pioneer Park Event** – The City has been approached to host a three day event in Pioneer Park. Council could consider asking the Parks & Open Space Advisory Board to review the event or the City Administrator can create an ad hoc committee to review the event logistics.

- C. **January Financials**



City Administrator Report

UPDATES, INFORMATION & HAPPENINGS

GR12 Waterline ☒ – Jesse Rodriguez LLC has made considerable progress installing the new raw water line to the Water Treatment Plant. The contractor is waiting on the availability of an important subcontractor that will assist with boring the line through Kirk’s Ferry Park, underneath Main Street, and connecting the bored water line to the traditional water line in between the Moyer House and the Fire Station. Staff is working with Linn County to ensure that two important dates for the Moyer House including a tree dedication in late April and *Carriage Me Back* the first weekend in May are uninterrupted.

From 01.23.2024: Staff will send an informational letter about the project details to localized area residents closer to the start of the project. Staff is still awaiting details from the City Engineer.

From 12.19.2023: The City hosted a pre-bid walk on December 5th. Bids were opened on December 13th. City Engineer Ryan Quigley has prepared a bid tally and recommendation for Council’s consideration. Please see Resolution 2023.21 for more information.

Rec Center Open House ☒ – Public Works Superintendent Karl Frink and I did a punch list walkthrough with J.E. John’s Dan Young last week. There are still a number of items outstanding. Woodblock has been notified of the City’s concerns and are working on solutions.

From 01.23.2024: The City received Notice of Substantial completion on January 5th, 2024. McDowell authorized use of the gym for basketball practice with certain conditions. Due to the delay, Staff found it necessary to move the Open House to Thursday, February 22nd, 2024. Plans are currently underway for the celebration.

From 12.19.2023: Council authorized Staff to plan for a January 2024 Open House for the Rec Center Renovation.

Woodblock Architecture | Rec Center Renovation Project ☒ – *From 01.23.2024:* Woodblock, J.E. John, and Staff walked through the Rec Center Renovation project to prepare a punch list on December 20th, 2023. Unfortunately, the project was not far enough along to issue the Notice of Substantial Completion which is required for occupancy. The electrical subcontractor had a fair amount of outstanding items that proved to be the major holdup. Woodblock issued the initial punch list highlighting the critical items that need to be finished in order to meet substantial completion. Staff made arrangements with Pioneer Christian Academy to extend the use of their gymnasium through the end of the year. Principal Chad Schrock and his Staff went above and beyond to accommodate the City’s needs.



On January 5th, 2024, the group met again with KCL in tow to review completed punch list items to determine if the building could be occupied. Fortunately, Woodblock found that they were able to issue the Notice of Substantial Completion. Woodblock issued a revised punch list with KCL’s requirements to J.E. John. Project Superintendent Ken Shields left for another project and Dan Young has remained to coordinate and complete the punch list items with the subcontractors.

McDowell and Frink worked together to prepare the building for basketball practice the week of January 8th, 2024. Staff made a logistics plan and continue to execute the plan as needed. Frink has made many necessary preparations for the space to be used by the Central Linn Recreation Association



City Administrator Report

and the general public. McDowell met with basketball coaches on Sunday, January 7th, 2024 to discuss the parameters for using the space. [...]

Canal Company ☒ – The City has offered placing a meeting announcement for the Canal Company in the upcoming synopsis. Staff is still awaiting a decision.

From 01.23.2024: President John Holbrook asked the City for a meeting to discuss details of the agreement the City drafted in 2022. I have included the latest version of the agreement on the City website for your review at <https://www.ci.brownsville.or.us/citycouncil>.

Linn County Sheriff's Office Monthly Report | [G1] – The City is under contract for 200 hours per month. The eighteen-month average looks like this:

LCSO Month-to-Month Comparison (18 months)

<i>Year</i>	<i>Month</i>	<i>Citations</i>	<i>Warnings</i>	<i>Hours</i>
2024	January	13	34	204
2023	December	11	20	218.25
2023	November	11	25	221
2023	October	26	33	210
2023	September	15	19	203
2023	August	17	12	210.5
2023	July	10	20	208.25
2023	June	7	11	202
2023	May	6	12	224.5
2023	April	6	19	200
2023	March	7	15	208.65
2023	February	13	16	204.25
2023	January	13	34	202
2022	December	12	18	209
2022	November	16	13	202
2022	October	4	10	219.95
2022	September	5	5	225.25
2022	August	14	21	200
	<i>Subtotal</i>	206	337	3772.6
	Averages	11.44	18.72	209.59

LCSO Quarterly Meeting – The upcoming meeting will be held the second week of March. The exact date is March 14th, 2024. Please let Councilor Winklepleck, Councilor Chambers or myself know of any items you would like the LCSO to address at the quarterly meeting.

From 01.23.2024: Sergeant Frambes continues to work on multiple cases around town. LCSO is focused on traffic enforcement. Staff placed the new parking ordinance as an alert on the website. Frambes and the LC EMA accurately predicted the ice storm.

From 12.19.2023: Councilor Winklepleck will provide an oral report for Council about the most recent quarterly meeting.

From 11.28.2023: The upcoming is scheduled for December 14th, 2023 at 2:00 p.m. in Millersburg.



Rural Economic Alliance (REAL) Progress ☒ – I will provide an oral report.

From 01.23.2024: The next meeting will be held on January 25th, 2024.

From 12.19.2023: Several items from the strategic plan are being worked on by the group. Pacific Power presented a proposal to change out street lights from sodium to LED as required by State Law. Many questions were asked, and details are currently being sorted out. Sweet Home moved forward with Pacific Power already and is in the process of switching out streetlight heads in cooperation and through an agreement with Ameresco.



From 11.28.2023: The next meeting is scheduled for November 30th, 2023. RAIN’s long-time Executive Director Caroline Cummings will be taking on a different role with the organization starting in March 2024. The City received the final payment from the State for the ROI grant and will ask for the passage of a resolution to finalize these transactions.

Officials Handbook Update – *From 01.23.2024:* Staff will soon send out the handbook and acknowledgement forms.

From 12.19.2023: Staff will send out the Officials Handbook after the first of the year to elected & appointed officials who can review the document and acknowledge receipt.

From 11.28.2023: Council authorized the addition of a social media policy and modifications to the Council agenda process at the last meeting at the recommendations of the Legislative Advocacy & Policy Committee (LAPC). The two policies have been added to the Officials Handbook under Section VI. Agenda, and Section XVI. Social Media. I have placed the Handbook on the City website at: <https://www.ci.brownsville.or.us/citycouncil> under Supporting Documents for your review.

Small Municipalities Advocacy Coalition (SMAC)

Small Municipalities Advocacy Coalition (SMAC) – Efforts continue. Opportunity to comment on TMDL is open! Below are links from DEQ’s Priscilla Woolverton:

Public comment period for the [Willamette Subbasins Temperature TMDL](#) is open and ends at 4 p.m. on Feb. 23, 2024. Please see the email below that went out via GovDelivery, which includes information/ links on how to provide comment. I encourage you to review the TMDL and WQMP and provide feedback. If you’re not already, please consider signing up for GovDelivery notices: [GovDelivery](#)



From 12.19.2023: Efforts continue to present the coalition to other cities as well as preparations for the upcoming State Legislative Assembly’s short-session.

From 09.26.2023: Training and recruitments are happening. The last training session will be held October 19th, 2023 at 7:00 p.m. in Harrisburg. The group will be working on communication logistics and coordination for the upcoming legislative session very soon.

Active: League of Oregon Cities | Region IV Meeting – The latest meeting was in Tangent a few weeks ago. League of Oregon Cities Staff reviewed bills they were tracking and planning to track.

ACTIVE, PENDING, STALLED & COMPLETED



Facility Rental Schedule | Park Board Recommendation – Staff is still waiting on a few logistical items to finalize before opening the building to the general public. Locks and keys are still being sorted out and there are a few important punch list items that must be addressed.

From 01.23.2024: Park Board reviewed the schedules and rules as prepared for Council at the last meeting. The Board is recommending the adoption of the fee schedules as presented in the agenda packet. The only change from the schedule presented last month is an increase for the Rec Center meeting room from \$25 to \$35.

Active: River’s Edge Subdivision – The annual letter has been sent to the residents of the subdivision. Staff have been working on Phase III possibilities with a new, potential contractor. The City is still awaiting as-built plans and other items before the final resolution can be passed.

From 01.23.2024: Staff will be sending an annual letter to all residents of the River’s Edge subdivision to clarify the responsibilities of the Association and those of the City. Staff has provided a draft copy of the letter for Council review and approval. The letter has been included in the agenda packet while the accompanying maps have been included at the following link to save paper: <https://www.ci.brownsville.or.us/citycouncil>.



From 11.28.2023: Administrative Assistant Elizabeth Coleman and I attended this month’s Association meeting to share important details and information about the River’s Edge subdivision. [...] *From 01.23.2024:* See related Action Items 10) E. above. The City is still awaiting as-built drawings for the subdivision. Once the City receives those record drawings, Council will be asked to pass a resolution that will accept the public infrastructure as part of the City Capital Improvements Plan (CIP) and inventory.

From 09.26.2023: As discussed at the last meeting, Public Works Superintendent Karl Frink and City Engineer Ryan Quigley have been reviewing the final details and punch list items for Phase III.

Active: TMDL Report – *From 12.19.2023:* The Department of Environmental Quality’s (DEQ) Priscilla Woolverton has contacted the City about the most recent edition of the TMDL. We are awaiting further information.



From 11.28.2023: Twice a year the City is required to report on TMDL. The requirements stem from the Clean Water Act passed by the United States Congress. In Oregon, the Department of Environmental Quality (DEQ) administers the program. The basic premise of TMDL contends that stormwater runoff is negatively impacting fish habitat and making fish unsafe to eat in large quantities by humans. In March of 2021, the City was deemed a Designated Management Agency (DMA) by the DEQ which required the City to complete a new, more rigorous TMDL plan. DEQ approved the City’s plan earlier this year.

From 09.26.2023: Staff submitted the required questionnaire prior to the State imposed deadline. Dyer Partnership’s Jesse McElwain updated the TMDL Plan to properly show the required reporting dates.

From 09.26.2023: The City finally received the final requirements from the Department of Environmental Quality (DEQ) on the DMA plan. Frink and McDowell have reviewed the plan and will



City Administrator Report

continue to execute the required annual tasks. If any additional planning is needed, the management team will report to Council and request authorization as may be necessary.

TMDL Five-Year Review: The City is required to file a five-year report to the Department of Environmental Quality (DEQ) on the TMDL plan. I have placed the questionnaire on the City website at: <https://www.ci.brownsville.or.us/citycouncil> under Supporting Documents. [...]

Active: Central Linn Recreation Center Meeting ☒ – I will provide an oral report.

From 01.23.2024: Councilor Humphreys and I attended the January meeting to review building use, new rules, punchlist items, planning to move back into the Rec Center, and to provide a quick tour.

From 12.19.2023: Staff will start talking about logistics for moving back into the Rec Center.

From 11.28.2023: I recently attended their monthly meeting to provide an update on the renovation. I continue to play a support role for President Kallai and the Board.



From 06.27.2023: Regular meetings continue as relationship building and coordination continues. I added their meeting Wednesday and reviewed several items included a report on the Rec Center Renovation project, the need for alternative scheduling for this year’s volleyball and basketball season, the importance of creating policies & procedures

along with other operational considerations.

From 03.28.2023: Rec Center Association meetings have resumed. Staff has been working with Katy Kallai to assist with programmatic efforts and the renovation project.

From 11.22.2022: Staff has been working with President Katy Kallai on a number of issues including bylaw changes, financial transition items, janitorial services and the renovation project to name a few. The Association has an exciting, young group of people working to bring programming to the youth of our Central Linn community.

Active: Water Management Conservation Plan – *From 01.23.2024:* Public Works Superintendent Karl Frink is working on valve replacements and meter replacements at key points before doing system-wide leak detection project.

From 10.24.2023: Staff will begin implementing items as identified by Staff and approved by Council. Items include the adoption of a water conservation ordinance, auditing the water distribution system, and the creation of water filling station.



From 09.26.2023: The City finally received the final requirements from the Oregon Water Resources Department for the City’s newly adopted Water Management & Conservation Plan (WMCP). Public Works Superintendent Karl Frink and I have reviewed the document and developed an implementation plan for Council’s consideration as promised at the July Council meeting. The plan can be found in its entirety on the City website at: <https://www.ci.brownsville.or.us/citycouncil> under Supporting Documents.

This is an unfunded mandate.

Please see the notes above. The City received the approved Water Management & Conservation Plan (WMCP) from the State. Public Works Superintendent Frink and I will review the matrix and create



City Administrator Report

an implementation plan that we will share with Council early Fall. Council did approve funding for these items in this budget cycle.

Active: Linn County Housing Rehabilitation Program (LCHRP) – *From 10.24.2023:* The City collaborates with the communities in Linn County to help low-income homeowners to make improvements to their houses using Federal money (HUD). The City has been a member of this organization for over forty years. Cities take turns being the lead recipient and DevNW manages the funds received. Brownsville had its turn a few years ago. Currently, the City of Lebanon is taking the lead on the current funding request.

LCHRP uses DevNW to administer the program and the City Administrators and Managers sit on the governing board for this purpose. Just last week, the Board met to approve some policy changes that involved oversight review for construction and what kinds of items are eligible for reimbursement through the program. Soon, the City will again be sending out advertising on behalf of the program. To learn more about DevNW, please visit <https://devnw.org/>.

Active: Climate Change Initiatives & IGA | Department of Land Conservation & Development (DLCD) – *From 12.19.2023:* The planning for the Natural Hazards Mitigation Plan continues with the DLCD. Meetings will begin in early 2024.

From 11.28.2023: Administrative Assistant Elizabeth Coleman and I are attending a meeting at the time of this report. I will provide an oral update for Council Tuesday evening.



From 12.20.2022: Staff will continue to monitor this situation and report back to Council. The latest word from the State of Oregon is cities are not required to adopt an IGA, resolution to participate.

From 10.25.2022: The Federal Emergency Management Agency and DCLD are pushing climate change initiatives through required agreements through certain flood and fire plans.

Pending: Recreational Immunity Implications – SB 1576 is the bill associated with Recreational Immunity. Many have contacted their Senators to gain consenses for this important bill.

From 11.28.2023: Recently, CIS reported that recreational immunity had been threatened by a recent ruling in *Fields v. City of Newport*.

Stalled: D-Prep Launch | [G4] – *Delayed:* The entities are working on getting through budget season and the end of the fiscal year. The next step is agreement development, setting goals for the the next few years, and working on details for creating a EOC between the six entities.

From 5.23.2023: I met with Joe Rodondi, Lebanon Fire Chief, and Nancy Brewer, Lebanon City Manager, two weeks ago to discuss next steps. The tentative plan is to work on developing the IGA and certain SOP's over the remainder of this year. Budget constraints have slowed this project.

- ★ Resolution 2024.01: Judges Pro-Tempore (*Annual*) | Judge Meyer has made the necessary arrangements.
- ★ Resolution 2024.02: Commitment to Safety Program (*Annual*) | Filed with CIS.
- ★ Ordinance 804: BMC 2.30.030 Camping Chapter (*Second Reading*) | Staff will forward a letter to the appropriate State agency as directed by Council.



City Administrator Report

- ★ Approve TMDL Annual Report | The report is currently awaiting review by Priscilla Woolverton.
- ★ FY 2024.2025 Budget: Members, Meeting Schedule & Advertisements | Information forthcoming.
- ★ Calapooia Food Alliance (CFA) | The new agreement is in place for 2024.
- ★ Cemetery Audit | Awaiting any notices from the OMCB.
- ★ Bond Payment | Staff executed the required 2016 Refunding Bond payment.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be "SM", is written over the printed name.

S. Scott McDowell
City Administrator

Please visit the City website at <https://www.ci.brownsville.or.us> for all kinds of information pertaining to the City's business & operations.

★ *Kirk Avenue History* ★ *Calapooia Riverbank* ★ *Plus much more*

PLANNING AT A GLANCE

February 2024

Permits *Building, Plumbing, Mechanical, Fence, Etc.*

- | | | |
|----------------|--|-------------------|
| • Structural | Reroof Commercial Building | 333 N Main Street |
| • Mechanical | Install 3-zone Ductless HP | 374 Kirk Ave |
| • Mechanical | Replace Furnace | 1001 Kirk Ave |
| • Construction | Accessory Structure (carport under 200 sf) | 601 Calapooia Ave |

Updates

River's Edge: Lennar Homes has been in contact with the staff to understand the city requirements of Rivers Edge Phase 3 Subdivision/PUD. Items of discussion have been Architectural Design Requirements for single family dwellings, HOA/CCnR Requirements in relation to common opens spaces.

NHMP (National Hazards Mitigation Plan): Second NHMP meeting on February 7th, 2024

Highlights:

IGA & State Cost-Share requirements: DLCD received a Hazard Mitigation Grant to assist cities with updating the County NHMP. The grant required a 25% cost share to be paid by the cities. This was not well received by cities; the revised IGA now reflects removal of Cost Share requirements for this grant. **The Cost-Share for this grant will be provided by State of Oregon.** Brownsville is one of three cities that did not have an IGA with the new plan.

Risk Assessment (History, Probability, Vulnerability, Maximum Threat)

The team discussed risk assessment and recent natural hazard events from 2017 – 2023 that affected the participating jurisdictions & surrounding areas. These events included landslides, winter/ice/snowstorms & wildfires. Also mentioned was potential involvement from ODOT and other agencies.

Stay tuned.

Elizabeth F. Clemen



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff
1115 S.E. Jackson Street, Albany, OR 97322
Albany, OR. 97322
Phone: 541-967-3950
www.linnsheriff.org

2024

**MONTHLY REPORT TO THE CITY OF BROWNSVILLE
FROM THE LINN COUNTY SHERIFF'S OFFICE**

FOR THE MONTH OF: JANUARY

TRAFFIC CITATIONS: -----	13
TRAFFIC WARNINGS: -----	34
TRAFFIC CRASHES: -----	1
ARRESTS MADE: -----	2
COMPLAINTS/INCIDENTS INVESTIGATED:-----	105

TOTAL HOURS SPENT:
BROWNSVILLE
204 hours

CONTRACT HOURS = 200 HOURS

Michelle Duncan,
Sheriff, Linn County

By: Sgt. Steven Frambes



Library Advisory Board

Librarian's Report

January 2024

Here are a few facts about our Library the month of January 2024. We have received 39 new books for the library. Volunteers donated 100.5 hours to our library. There were 1,092 materials checked out. 335 adult fiction books; 106 adult non-fiction books; 47 audio books; 292 children's books; 165 junior books; 75 junior reference books and 72 large print books.

There was a total of 225 electronic materials checked out. 159 adult fiction books; 29 adult non-fiction books; and 37 junior books. Of these 115 were eBooks and 110 were eAudiobooks.

January was a great month here in the Library. We held 5 Childrens programs with 47 participants. Programs for children include Story Time with Craft (Fridays 11 – Noon). A highlight for the children's programs was the Mobile Makerspace STEM Program: Earthquake. Mid-Valley STEM-CTE! We learn about how a structure can withstand an earthquake. We learned about various shapes, strength under pressure, and earthquake simulation together. Mid-Valley STEM-CTE provided all the materials needed to construct a variety of buildings. A shaking table simulator was also available to determine whether the construction could withstand an earthquake. The next STEM program will be held on Friday, April 5 and will be all about Printmaking! Tune in for more details! The Library held 6 programs for adults with 40 participants. Programs included Stitchery Group (Wednesdays 1 – 3 PM); Book Club (3rd Wednesday at 7 PM); Estate Planning: Hospice and World Cultures & Travel – Syria. Sandy Saltzer gave a fabulous presentation about her trip to Syria in May 2023. See my article in The Times on February 1, 2024. World Cultures & Travel programs are part of a series at the Brownsville Community Library. Next month on Thursday, February 15 beginning at 7 PM former professional photographer and tour guide Donald Lyon will talk and show photos of his trip to Indonesia's Islands. The final program will be held Thursday, March 21: Exploring Bulgaria. All programs are free of charge.

Respectfully submitted,

Sherri Lemhouse
Librarian



RESOLUTION 2024.03

A RESOLUTION INCREASING SOLID WASTE RATES BY 4.21% AND SETTING FEES AS AUTHORIZED BY THE FRANCHISE AGREEMENT AND REPEALING AND/OR SUPERCEEDING ANY OTHER RESOLUTION IN CONFLICT HEREWITH.

WHEREAS, Ordinance 737 was adopted by Council on January 22nd, 2013 which defined the Solid Waste Franchise Agreement that authorizes charges and fees to be set by Resolution of the Council and reviewed as needed and recommended by the Franchisee; and,

WHEREAS, the City requires the passage of a resolution each time rates are increased in order to fully review and articulate the charges of and by the Franchisee to the general public; and,

WHEREAS, the rates shall also include a \$.68 per month charge for an annual Household Hazardous Waste Day to be held in Sweet Home; and,

WHEREAS, the Franchisee has experienced increased overhead costs such as recycling and landfill tipping fees; and,

NOW THEREFORE BE IT RESOLVED that the rates and fees will be as follows:

Residential Service:	2024
Cans and Carts	
1-20 gallon weekly	\$16.09
1-35 gallon weekly	\$35.90
1-90 gallon weekly	\$44.64
Other Services	
Yard Debris Only	\$7.25
Recycling Only	\$7.25
Recall Fee	\$12.97
Access Fee	\$8.57
Extra Can/bag/box (up to 32gallon)	\$5.66
 Commercial Service:	
90 gallon cart	\$45.48
35 gallon cart	\$38.98



RESOLUTION 2024.03

1 Yard Container

Rental	\$73.70
Once per Month	\$100.75
Every Other Week	\$124.48
Weekly	\$159.68
2X per Week	\$287.66
Extra Dump	\$45.89

1.5 Yard Container

Rental	\$73.70
Once per Month	\$109.43
Every Other Week	\$143.31
Weekly	\$194.73
2X per Week	\$369.89
Extra Dump	\$52.71

2 Yard Container

Rental	\$73.70
Once per Month	\$117.93
Every Other Week	\$159.81
Weekly	\$253.23
2X per Week	\$454.38
Extra Dump	\$58.87

3 Yard Container

Rental	\$73.70
Once per Month	\$128.82
Every Other Week	\$243.38
Weekly	\$364.82
2X per Week	\$655.10
Extra Dump	\$65.46

4 Yard Container

Rental	\$73.70
Once per Month	\$151.40
Every Other Week	\$253.31
Weekly	\$425.19
2X per Week	\$764.82



RESOLUTION 2024.03

Extra Dump	\$106.34
 <i>Temporary 4 Yard Container</i>	
3 Days	\$134.29
Extra Dump	\$106.34
Demurrage per Day After 3 Days	\$4.84
3 Tab Roofing (3 days)	\$199.69
Extra Dump	\$157.52
 Roll-Off Services:	
20 Yard Box/per Haul	\$219.43
30 Yard Box/per Haul	\$250.82
48 Yard Box/per Haul	\$282.14
Tonnage	\$93.35
Delivery	\$40.55
Demurrage – after 3 days	\$10.95
Relocation Fee	\$76.52
Monthly Rental	\$123.36

This Resolution shall become effective March 1st, 2024.

Passed by the City Council on this 27th day of February 2024.

Approved:

Adam Craven
Mayor

Attest:

S. Scott McDowell
City Administrator

4.21%

Rate Comparison



Residential Service:	3/1/2023	3/1/2024
Cans and Carts		
1-20 gallon weekly	\$ 15.44	\$ 16.09
1-35 gallon weekly	\$ 34.45	\$ 35.90
1-90 gallon weekly	\$ 42.84	\$ 44.64
Other Services		
Yard Debris Only	\$ 6.96	\$ 7.25
Recycling Only	\$ 6.96	\$ 7.25
Recall Fee	\$ 12.45	\$ 12.97
Access Fee	\$ 8.22	\$ 8.57
Extra Can/bag/box (up to 32gallon)	\$ 5.43	\$ 5.66
Household Hazardous Waste (Monthly Fee)	\$ 0.65	\$ 0.68

Commercial Service:		
90 gallon cart	\$ 43.64	\$ 45.48
35 gallon cart	\$ 37.41	\$ 38.98

1 Yard Container

Rental	\$ 70.72	\$ 73.70
Once per Month	\$ 96.68	\$ 100.75
Every Other Week	\$ 119.45	\$ 124.48
Weekly	\$ 153.23	\$ 159.68
2X per Week	\$ 276.04	\$ 287.66
Extra Dump	\$ 44.04	\$ 45.89

1.5 Yard Container

Rental	\$ 70.72	\$ 73.70
Once per Month	\$ 105.01	\$ 109.43
Every Other Week	\$ 137.52	\$ 143.31
Weekly	\$ 186.86	\$ 194.73
2X per Week	\$ 355.03	\$ 369.98
Extra Dump	\$ 50.58	\$ 52.71

2 Yard Container

Rental	\$ 70.72	\$ 73.70
Once per Month	\$ 113.17	\$ 117.93
Every Other Week	\$ 153.35	\$ 159.81
Weekly	\$ 243.00	\$ 253.23
2X per Week	\$ 436.02	\$ 454.38
Extra Dump	\$ 56.49	\$ 58.87

3 Yard Container

Rental	\$ 70.72	\$ 73.70
Once per Month	\$ 123.62	\$ 128.82
Every Other Week	\$ 233.55	\$ 243.38
Weekly	\$ 350.08	\$ 364.82
2X per Week	\$ 628.63	\$ 655.10
Extra Dump	\$ 62.82	\$ 65.46

4 Yard Container

Rental	\$ 70.72	\$ 73.70
Once per Month	\$ 145.28	\$ 151.40
Every Other Week	\$ 243.08	\$ 253.31
Weekly	\$ 408.01	\$ 425.19
2X per Week	\$ 733.92	\$ 764.82
Extra Dump	\$ 102.04	\$ 106.34

Temporary 4 Yard Container

3 Days	\$ 128.86	\$ 134.29
Extra Dump	\$ 102.04	\$ 106.34
Demurrage per Day After 3 Days	\$ 4.64	\$ 4.84
3 Tab Roofing (3 days)	\$ 191.62	\$ 199.69
Extra Dump	\$ 151.16	\$ 157.52

Roll-Off Services:

20 Yard Box/per Haul	\$ 210.57	\$ 219.43
30 Yard Box/per Haul	\$ 240.69	\$ 250.82
48 Yard Box/per Haul	\$ 270.74	\$ 282.14
Tonnage	\$ 89.58	\$ 93.35
Delivery	\$ 38.91	\$ 40.55
Demurrage – after 3 days	\$ 10.51	\$ 10.95
Relocation Fee	\$ 73.43	\$ 76.52
Monthly Rental	\$ 118.38	\$ 123.36



RESOLUTION NO. 2024.04

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET, MAKING APPROPRIATIONS & DETAILING THE ACCOUNTING PROCESS

WHEREAS, the Council for the City of Brownsville passed Resolution 2023.11 which executed a financing agreement to provide additional funding for the Recreation Center Renovation Project (RCRP); and

WHEREAS, the proceeds were to be used for the completion of the Rec Center Renovation Project that began on June 5th, 2023; and

WHEREAS, Council had been planning this renovation project since 2016; and

WHEREAS, due to the funds being received too late to include in the FY 2023.2024 Budget, the proceeds were accounted for in FY 2022.2023 through an adjusting journal entry (AJE) using line items 100.000.220.000.00.00 *Other Accrued Liabilities* and 100.000.135.000.00.00 *Other Receivables* to properly show the funds against the General Ledger; and,

BE IT RESOLVED that the Council for the City of Brownsville hereby adopts and acknowledges this entry for the purpose of utilizing these funds as required.

RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET

BE IT RESOLVED that the Council for the City of Brownsville hereby adopts this supplemental budget for Fiscal Year 2023.2024, increasing the original sum of \$9,833,162 by \$600,000, to include gap financing proceeds for the Rec Center Renovation project now on file at City Hall.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1st, 2023 are hereby amended to include the purpose shown below and are hereby appropriated:

General Fund

Expenditure Account | 810 PARK [RCRP + Gap \$ [Facilities]

100.020.810.000.00.00	<i>Original Appropriation</i>	\$ 1,820,000
	<i>Gap Financing Proceeds</i>	\$ 600,000
	<i>New Total Appropriation</i>	\$ 2,420,000

Original Appropriated Total	\$ 7,686,380
Unappropriated Total	\$ 2,146,782
Total Budget	\$ 9,833,162

New Appropriated Total \$ 8,286,380



RESOLUTION NO. 2024.04

Passed and adopted by the Council of the City of Brownsville on this 27th day of February 2024.

Approved:

Attest:

S. Scott McDowell
Budget Officer/City Administrator

Adam Craven
Mayor



City of Brownsville

APPLICATION FOR COMMISSION/COMMITTEE/BOARD MEMBER

Name: Natalie L. Wade		Date: 2-13-24	
Present Address: 209 Templeton St			
City/State/Zip: Brownsville, OR 97327			
Phones:	Work:	Home:	Cell: 541-619-2291
Email: brambleinbrownsville@gmail.com			
Years Lived In Brownsville:		Almost 30 years total	
Occupation: Self employed - Owner of Bramble House			
Education: High School Grad - Central Linn, some College, many self-improvement classes			
Address for Past 5 Years: 209 Templeton St			
City/State/Zip: Brownsville, OR 97327			
Registered Voter: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Resident of Brownsville: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Commission/Committee/Board Applying For (excluding City Council and Mayor position):			
<input type="checkbox"/> Budget Committee		<input checked="" type="checkbox"/> Parks & Open Space Advisory	
<input type="checkbox"/> Library Board		<input type="checkbox"/> Other (Specify) _____	
<input type="checkbox"/> Planning Commission			
Why you want to apply: I am currently serving on other boards and find that I often provide a differing opinion based on the way I look at life. Each commitment is taken seriously and I serve as a "working" board member. The opportunity to serve Brownsville in an Advisory capacity would be a great opportunity to learn more about the way the City operates and to gain insight in ways to be helpful and positive for Brownsville. The parks in our town are well kept and used by many. Parks are important gathering spots for our residents and need continued good management.			
What experience/expertise/interest do you have for this group?			
Willing to learn, always interested in helping make a positive impact in my community. Currently embarking on a permaculture education. Growing native, practical, useful plants should be important to all. I also firmly believe our community may become more important to the residents as we learn to stick closer to home by shopping, playing and socializing locally. Parks are a very important component if we want to localize those activities. Thank you for your consideration.			

When you apply, it is understood that you will be volunteering to attend all meetings and to actively participate. Commissions/Committees/Boards generally meet once monthly during the evening hours. Some groups may meet more often, if necessary. THIS FORM IS NOT AN APPLICATION FOR A CITY COUNCIL OR MAYOR POSITION.

A resume may be attached to this application but is not required.

For City Use Only

Dated Received: _____
Mayor's Decision: _____



City of Brownsville
APPLICATION FOR COMMISSION/COMMITTEE/BOARD MEMBER

Name: <u>Rick Morrow</u>		Date: <u>2/16/2024</u>	
Present Address: <u>27006 GAP ROAD</u>			
City/State/Zip: <u>Brownsville OR 97327</u>			
Phones:	Work:	Home:	Cell: <u>541-409-7339</u>
Email: <u>autoricks@yahoo.com</u>			
Years Lived In Brownsville: <u>30</u>			
Occupation: <u>Self</u>			
Education: <u>CLHS / Tech</u>			
Address for Past 5 Years: <u>Same As Above</u>			
City/State/Zip:			
Registered Voter: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Resident of Brownsville: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Commission/Committee/Board Applying For (excluding City Council and Mayor position):			
<input type="checkbox"/> Budget Committee		<input checked="" type="checkbox"/> Parks & Open Space Advisory	
<input type="checkbox"/> Library Board		<input type="checkbox"/> Other (Specify) _____	
<input type="checkbox"/> Planning Commission			
Why you want to apply: <u>Having witnessed the recent transformation of the Rec Center by the City is very impressive. It has renewed my desire to be involved and do my part. It would be a honor to be a Park Board Member as the City faces the upcoming challenges and plan for the future</u>			
What experience/expertise/interest do you have for this group?			
<u>Volunteered for several years - Fire Department, City Council, Planning Commission, CLRA Board, Basketball Director / Coach</u>			

When you apply, it is understood that you will be volunteering to attend all meetings and to actively participate. Commissions/Committees/Boards generally meet once monthly during the evening hours. Some groups may meet more often, if necessary. THIS FORM IS NOT AN APPLICATION FOR A CITY COUNCIL OR MAYOR POSITION.

A resume may be attached to this application but is not required.

For City Use Only

Dated Received: <u>2-16-24</u> <i>[Signature]</i>
Mayor's Decision: _____



www.ci.brownsville.or.us

City Hall
 255 N. Main Street • P.O. Box 188
 Brownsville, OR 97327 • 541.466.5666
 Fax 541.466.5118 • TT/TDD 800.735.2900

February 7th, 2024

Re: 2024 GR12 Well Water Line & Pump Station Improvements Project

Dear Resident(s):

Recently, the City signed a contract with Jesse Rodriguez Construction LLC from Silverton, Oregon to complete the above referenced project. The project will make improvements to the GR12 well pump house and will install a raw water line to the headworks of the Water Treatment Plant in Pioneer Park. The water line and improvements will provide water for Brownsville for the next forty years based on engineering calculations. Construction activity is scheduled to begin mid-February 2024. The project is expected to be completed by May 25th, 2024. We have included two maps for your review. Jesse Rodriguez Construction will have two sub-contractors, Reese Electric, Inc. & NW Drilling and Boring.

City Engineer, Ryan Quigley of Dyer Partnership, has designed the improvements. Public Works Superintendent Karl Frink will provide daily inspection of the installation and final operation of the water line. The City hopes to have the project completed in a timely manner.

What to expect?

The City is not expecting any service outages, however if something should arise the City will do its best to ensure any interruptions are minimal and Jesse Rodriguez Construction LLC will keep you informed of any changes that could affect your service. Traffic should not be impacted by the project scope; however, Kirk's Ferry Park will be inaccessible during certain phases of construction. If you have any questions or concerns, please contact us at your convenience. Scott's e-mail is admin@ci.brownsville.or.us. Karl's e-mail is publicworks@ci.brownsville.or.us.

Cordially,

S. Scott McDowell
 Administrator

Karl Frink
 Public Works Superintendent

c: Mayor & Council
 DSL Builders LLC
 City Engineer Ryan Quigley
 Public Works Superintendent Karl Frink
 File

S. Scott McDowell

From: Patrick Starnes <patrickstarnes@live.com>
Sent: Sunday, February 18, 2024 6:39 PM
To: Adam Craven; McDowell, Scott; Elizabeth Coleman
Cc: info@gocfa.org
Subject: Thank you for the Library Park extension

To Mayor Craven, City Council and Staff,

On behalf of the Calapooia Food Alliance, we want to thank you for giving us an extension on using the Library Park for our Thursday Market.

Since that council meeting we have received approval of a private property site, for the Market, from Donnie Nealon at the Brownsville Body Shop.

Most Grateful,

Patrick Starnes,
CFA Board President
541-671-7829

S. Scott McDowell

From: Adam Craven
Sent: Monday, February 19, 2024 8:04 PM
To: S. Scott McDowell
Subject: Fwd: Most Successful Munch Night Ever!
Attachments: PXL_20240217_024140397.jpg

----- Forwarded message -----

From: **Patrick Starnes** <patrickstarnes@live.com>
 Date: Mon, Feb 19, 2024, 5:42 PM
 Subject: Most Successful Munch Night Ever!
 To: info@gocfa.org <info@gocfa.org>

Another Great Munch Night For The Calapooia Food Alliance
Benefiting Sharing Hands!

The Calapooia Food Alliance kicked off the 2024 Munch Night season with a benefit for Sharing Hands Food Bank, our most successful event to date. Bringing in \$805 at the door, and a private donation of \$10,000, all being matched by the Anderson family!! The grand total for the night, a whopping \$21,610 all benefiting the build out for the new food bank! Good job Brownsville!!

The presentation from Executive Director of Sharing Hands, Debra Gruell, was the highlight of the evening. She presented to a crowd of 55 community members with a brief history of Sharing Hands and what the bright future of the organization holds. The evening started with a baked potato bar provided by The CFA board, with lots of conversation between bites. Much gratitude to all who attended and for your continued support of The Calapooia Food Alliance and Sharing Hands.

For those of you who didn't have the opportunity to attend Munch Night there is still time to donate to the build out of the new food bank. March 1st is the deadline for all donations to be matched by the Anderson Family. Donations can be dropped off at either the Sharing Hands Food Bank or the Sharing Hands Thrift Store.

Munch Night is a seasonal monthly event of education, great food and community building. **March 15th** we'll have presenter Jennifer Gilbert, OSU Extension, talking about different ways of food preservation. It'll be a great way to plan for the upcoming growing season.

Also exciting news, The Brownsville **Thursday Market** has found a permanent location adjoining the Brownsville Community Garden! More details to come. Market starts **April 18th**.

Once again, bravo Brownsville!

-Joshua Bloomfield
 Programs Director, Calapooia Food Alliance (CFA)



COBRA BOOSTER CLUB AUCTION & DINNER

Saturday, March 16th, 2024

Central Linn High School
32433 Highway 228
Halsey, OR 97348-9719

Door open: 4:30 p.m.

Silent Auction: 4:30 - 6:20 p.m.

Dinner: 6:00 p.m.

Live Auction: 7:00 p.m.



Cobra Booster Club
P.O. Box 301
Brownsville, OR 97327

PRSRT STD
ECRWSS
U.S. POSTAGE
PAID
EDDM RETAIL

LOCAL POSTAL
CUSTOMER

Tickets: \$25 Tables (seats 10): \$300

Call 541-740-9028 or email cobra boosterclub@hotmail.com
for reservations & additional information

S. Scott McDowell

From: Salazar, Scott (PacifiCorp) <Scott.Salazar@pacificorp.com>
Sent: Friday, February 9, 2024 8:08 AM
To: undisclosed-recipients:
Subject: Pacific Power's new demand response program to increase efficiency



FOR IMMEDIATE RELEASE
Media hotline: 503-813-6018

Pacific Power's new demand response program to increase efficiency

PORTLAND, Ore., (Feb 8, 2024) —Pacific Power is offering a new energy program called Optimal Time Rewards for residential customers across Oregon and Washington to help customers manage costs while creating a more resilient and sustainable grid.

Participants in the [Optimal Time Rewards](#) program can earn incentives of up to \$50, plus ongoing annual incentives, by partnering with Pacific Power to more effectively manage spikes in demand and fluctuations of power supply. Optimal Time Rewards is one of a portfolio of energy efficiency and demand response programs Pacific Power is offering to help keep energy costs low for everyone through the use of smart technology.

There are two ways to participate. Residential customers can enroll a smart thermostat connected to electric heating or cooling equipment, and customers in multifamily housing can also enroll an electric water heater. Participants benefit from ongoing incentives in exchange for allowing the utility to make minor adjustments to their thermostat or to manage their water heater consumption for brief periods when electricity demand is high.

Residential customers who want to learn more about enrolling a smart thermostat can visit the Pacific Power Optimal Time Rewards website at [PacificPower.net/OTR](#). Property managers can find out how to enable water heater enrollment for their residents at [PacificPower.net/Landlord](#).

“Optimal Time Rewards will provide an additional cost-effective option to our customers to help offset their energy costs” said Laura James, demand response program manager at Pacific Power. “Pacific Power is pleased to team up with OATI, Inc. and Armada Power to facilitate this effective tool that will help manage growing electricity demands and stabilize the grid to improve reliability.”

About Pacific Power

Pacific Power provides safe and reliable electric service to more than 800,000 customers in 243 communities across Oregon, Washington and California. Pacific Power is part of PacifiCorp, one of the lowest-cost electricity producers in the United States, serving nearly two million customers in six western states as the largest regulated utility owner of wind power in the West. For more information, visit www.pacificpower.net.

Scott Salazar
Regional Business Manager

From: Oregon Cascades West Council of Governments <communications@ocwcog.org>
Sent: Monday, January 22, 2024 4:03 PM
To: admin@ci.brownsville.or.us
Subject: January OCWCOG Region360 Newsletter



OCWCOG TO HOST MEDICARE 101 COURSES FOR SENIORS

Oregon Cascades West Council of Governments in partnership with Senior Health Insurance Benefits Assistance (SHIBA) program is hosting a series of classes covering the basics of Medicare A, B, C, and D.

This class is designed for anyone who will be eligible for Medicare within a few months or is new to Medicare. Current beneficiaries who would like a better understanding of their Medicare benefits and options will also find this course valuable. Spouses and family members are welcome to attend to gain knowledge about Medicare and options for their loved one!

Due to the limited class size, advanced registration is required for all classes.

SHIBA is part of the OCWCOG AmeriCorps Seniors program, and we will have a SHIBA counselor presenting the course. AmeriCorps is the federal agency connecting individuals and organizations through service and volunteering to tackle some of the nation's most pressing challenges.

UPCOMING MEDICARE 101 COURSES

CORVALLIS

Wednesday, February 7th at 10 am
Lbcc Benton Center

NEWPORT

Friday, February 23rd at 10 am
Samaritan Health Education Building

ALBANY

Wednesday, March 6th at 2 pm
Linn Benton Community College

NEWPORT

Friday, April 19th at 10 am
Samaritan Health Education Building

NEWPORT

Friday, June 7th at 2 pm
Newport 60+ Center



**Register today by calling
 541-812-0849 or 541-574-2684**

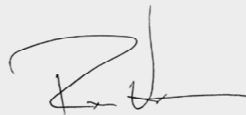
A NOTE FROM THE DIRECTOR



Happy New Year! There was a lot of change that happened in 2023 that I have been reflecting on the last few weeks. We had quite a run last year with some amazing happenings. We began working with a contractor to help guide us through our DEI journey. Since then, they have done a full organizational baseline review and policy review and just finished leading our Action Planning for the next 2 years. We purchased and moved into a new building in Corvallis and are excited to expand our partnership with Community Services Consortium by co-housing with them at this new location on 9th Street. We received an incredible amount of grants to help fund our programs and projects. From transportation to brownfields to financial coaching and more, our staff went above and beyond to help secure this funding.

Our Annual Report for 2023 will be out soon and will share in detail the impact that our programs made across the region this past year. If you can't wait that long, we've recapped a few highlights in the following pages for you. I am incredibly proud to work next to our incredible staff as we work to make a difference in the lives of people throughout Linn, Benton, and Lincoln Counties. 2023 was a great year. I know for me personally, just when I believe I couldn't be more proud of the work we have done for the region, I only have to take a moment to think of all the great things we have in store for this coming year. Here's to an even better 2024!

Keep Smiling!



Ryan Vogt, OCWCOG Executive Director



New Corvallis Location

OCWCOG opened the doors to a new Corvallis location in September 2023. The new office, located at 1121 NW Ninth Street in the former Keller Williams building, houses staff dedicated to Senior and Disability Services, Community Service Programs, the Corvallis Area Metropolitan Planning Organization (CAMPO), and the Benton County Veteran Service Office. Like our other offices in Linn and Lincoln Counties, the new location is poised to become a hub of resources, information, and assistance that caters to the diverse needs of veterans, seniors, individuals, and families throughout the region. The Corvallis office is operating by appointment only as we continue to get settled. Call to make an appointment today!

CALL TO MAKE AN APPOINTMENT!

VETERAN SERVICES

541-368-7100

SENIOR & DISABILITY SERVICES

541-967-8630



DEI Initiatives Continued

At the end of 2022, OCWCOG published a Request for Proposal (RFP) for a DEI Services Consultant in partnership with Community Services Consortium (CSC). In 2023, both OCWCOG and CSC began working with the selected contractor to help guide us through our DEI journey. Since then, a full organizational baseline review has been done, a policy review was completed, and we just finished our Action Planning for the next two years. Our DEI Committee continues to provide opportunities for the staff to grow and learn with various events and a monthly newsletter.



Housing Support Services Added

Senior and Disability Services hired two new positions, a Housing Navigator and a Housing Coordinator, in 2023. These positions support Long Term Care Services and eligible individuals in the region with intensive case management, and help address housing risks and issues throughout the region. OCWCOG began taking referrals in August of 2023 and was able to connect with **92** individuals, secure long-term housing for **4**, and place at least **2** in long-term care settings before the close of the 2023 calendar year.

Meals on Wheels

With the help of staff and volunteers, our Meals on Wheels program served **276,775** meals out of our 11 meal sites in 2023. This was made possible by the **306** volunteers who helped prepare and deliver meals and **\$209,047** in donations received to support the program. Meals served included dining room meals, delivery meals, and blizzard boxes of shelf-stable meals for inclement weather situations.



CASE MANAGEMENT SERVICES

OCWCOG staff provide case management for Long Term Services and Supports (LTSS) throughout the region. There were a total of **2,811** residents who received case management from OCWCOG staff in 2023. Lives are better, and sometimes saved, because of the work done by our case managers!

AmeriCorps Seniors Foster Grandparent Program

The AmeriCorps Foster Grandparent program provided **17,206** volunteer hours to support the youth in our region. These **25** volunteer "grandparents" volunteer and mentor kids ages three to eighteen in public schools, after school programs, and through various literacy programs.



Benton County Veteran Service Office

The Benton County Veteran Service Office connected with veterans **2,762** individual times in 2023. These connections resulted in **640** filed claims, **\$241,762** in new monetary awards, and **\$1,203,441** in retroactive funds awarded. Outreach was expanded to rural areas in Benton County, giving veterans in rural communities easier access to services.

Senior Health Insurance Benefit Assistance

The Senior Health Insurance Benefits Assistance (SHIBA) program provided services to **1,720** residents in Linn, Benton, and Lincoln Counties in 2023. Staff and the **25** volunteers in the SHIBA program held **25** seminars throughout the region over the calendar year to help seniors better understand the benefits available to them.





Cascades West Business Lending

Cascades West Business Lending provided **3** new small business loans, bringing their total of active loans in the community to **20**. These loans provide **\$1,856,018** of funds to the region.

In 2023, CWBL was awarded **\$1 million** from the Business Oregon Community Lender Loan Loss Reserve Program (CLLLRP). As

new loans are funded, they are enrolled in the program. If an enrolled loan defaults, after OCWCOG has completed its standard liquidation process, any remaining principal loss can be recouped by the program. This program will assist us in getting much needed capital into the hands of small businesses that may not qualify for conventional lending.

Mobility Hub Project



In 2023, OCWCOG received a **\$2.4 million** grant to fund the construction of mobility hubs at both Oregon State University and Linn Benton Community College. Both hubs will have covered, well lit waiting areas, incorporate secure bike parking, and serve multiple transit agencies across the region. The funding was approved by the Oregon Transportation Commission at the recommendation of the Public Transportation Advisory Committee. This particular project received the highest ranking in the state by the review committee.



Cascades West Ride Line

Cascades West Ride Line coordinates transportation services for eligible Oregon Health Plan (OHP), Medicaid, and select Medicare clients traveling to and from covered non-emergency medical services. In 2023, Ride Line provided rides throughout the region totaling **2,783,720** miles and averaging **12,835** trips per month.

Agency Values

**COMPASSION • COLLABORATION
DIVERSITY, EQUITY & INCLUSION • INTEGRITY • RESPECT**

MEMBER GOVERNMENTS | COUNTIES Linn, Benton, and Lincoln **CITIES** Adair Village, Albany, Brownsville, Corvallis, Depoe Bay, Halsey, Harrisburg, Lebanon, Lincoln City, Millersburg, Monroe, Newport, Philomath, Siletz, Sodaville, Sweet Home, Tangent, Toledo, Waldport, and Yachats **SOVEREIGN NATION** Confederated Tribes of Siletz Indians **PORT** Port of Newport

S. Scott McDowell

From: Senator Jeff Merkley <Senator_Merkley@Merkley.senate.gov>
Sent: Tuesday, February 6, 2024 9:52 AM
To: admin@ci.brownsville.or.us
Subject: Town hall countdown



Countdown to Town Halls 2024!

Jeff has been called the “roots and boots” Senator because of his deep Oregon roots and his boots on the ground—traveling to meet with Oregonians in every corner of the state.

Since taking office in 2009, Jeff has kept his promise to hold an open town hall for all 36 counties in Oregon each year. This is an important opportunity for Jeff to hear directly from Oregonians about their priorities and what’s going on in their communities.

Jeff is energized to begin his 2024 town hall tour. His first of these community conversations for the year will be announced soon, so be sure to check [Jeff’s website](#) to see when there’s an upcoming town hall near you!

Building bridges and stronger communities

A top priority for the Mid-Columbia that Jeff has long championed reached a major milestone!

In January, [Jeff announced \\$200 million](#) in federal funding from the landmark *Bipartisan Infrastructure Law* to help fund the replacement of the critical Hood River-White Salmon Bridge that connects Oregon and Washington. More than four million vehicles use the bridge to cross the Columbia River every year. For locals, this bridge is essential to accessing jobs, childcare, school, and medical services. The bridge is also needed for facilitating evacuations during wildfire crises, fueling the movement of agricultural products, and connecting people to world-class recreation opportunities in the Gorge.

The current bridge came online in 1924, but it's now functionally obsolete and nearing the end of its usable life. If not replaced, the 100-year-old bridge would have to be closed to truck traffic in six years and closed to all traffic by 2040—Jeff knew that couldn't be allowed to happen. That's why he advocated to the highest levels of the Biden administration to ensure a federal commitment to replace the aging bridge with a modern, seismic-resilient, and accessible span. When the new bridge is complete by 2029, it will feature a number of improvements, including bike and pedestrian access, wider and safer vehicle lanes, and improved passage for river traffic on the Columbia.

Preparing the West to take on wildfire smoke

As climate chaos intensifies, so do extreme wildfires and hazardous smoke events—events that endanger public health and impact everyday life for those under the plumes of dark smoke. In January, the U.S. Environmental Protection Agency (EPA) announced its plan to **invest nearly \$11 million dollars in community wildfire smoke preparedness programs in Oregon and the West.** The Biden administration's announcement will devote federal resources to support the Wildfire Smoke Preparedness in Community Buildings program, which Jeff created as Chair of the Interior Appropriations Subcommittee.

Jeff created this program because he saw personally how worsening fire and smoke seasons were straining local resources in Oregon and across the West, and making it harder for people to stay safe and healthy when the air is blanketed by smoke. This federal program aims to enhance community wildfire smoke preparedness by providing grants to states, federally recognized Tribes, public preschools, local educational agencies, and non-profit organizations.

Houses for families

Following the 2008 housing crisis, the government offered large private equity firms and hedge funds substantial portfolios of foreclosed homes for pennies on the dollar. That was a bad idea then, and we are seeing the long-term effects of that disastrous policy shift now. In 2011, no single entity owned over 1,000 single-family rental units in the U.S., but as of June 2022, large hedge funds and other institutional investors owned roughly 574,000 single-family homes across the country.

The housing in our communities should be homes for families, not profit centers for Wall Street. Yet, investors and hedge funds continue to buy up available housing with all-cash offers, leaving many ordinary would-be home buyers and hardworking Americans priced out of the housing market.

By 2030, Wall Street could control 40 percent of U.S. single-family rental homes. Though this problem has been on the horizon for quite a while, it has now reached a crisis point where it's starting to be felt more around the nation, including here in Oregon. That's why Jeff introduced the *End Hedge Fund Control of American Homes Act*. This bill will ban hedge funds from owning single-family homes and

help give families a fair chance to buy a decent home in a decent community at a price they can afford.

[Hear more from Jeff about his *End Hedge Fund Control of American Homes Act.*](#)

Thank you!

Thank you for reading -- and don't forget, you can see the latest updates by **[liking Jeff on Facebook](#)** and **[following Jeff on Twitter](#)**. And be sure to check **[Merkley.senate.gov](#)** for more information on upcoming town halls and current events.

This email was sent to admin@ci.brownsville.or.us



TINA KOTEK
GOVERNOR

February 15, 2024

Fred Girod State Senator, District 9	Danielle Bethell Marion County Commissioner	Mayor Jim Trett City of Detroit
Cedric Hayden State Senator, District 6	Kevin Cameron Marion County Commissioner	Mayor Brian Lewis City of Sodaville
John Lively State Representative, District 7	Colm Willis Marion County Commissioner	Mayor Justin Cary City of Waterloo
Jami Cate State Representative, District 11	Ryan Ceniga Lane County Commissioner	Mayor Don Bennett City of Lowell
Charlie Conrad State Representative, District 12	David Loveall Lane County Commissioner	Mayor Tim Kirsch Mill City
Ed Diehl State Representative, District 17	Mayor Kenneth Jackola City of Lebanon	Mayor Adam Craven City of Brownsville
Roger Nyquist Linn County Commissioner	Mayor Susan Coleman City of Sweet Home	Mayor Michael Myers City of Jefferson
Will Tucker Linn County Commissioner	Mayor Steve Horning City of Turner	Mayor Scott Cowen City of Millersburg
Sherrie Sprenger Linn County Commissioner	Mayor Ron Evans City of Gates	Brent Stevenson Santiam Water Control District

Dear Signatories of the January 3rd Letter regarding the Willamette Basin Dams:

Thank you for reaching out to express your concerns about the involvement of the Oregon Department of Fish and Wildlife (ODFW) in the litigation related to fish protections in the basin. You are correct that much occurred prior to my administration. That said, I am told that in the years leading up to the filing of the lawsuit, ODFW attempted to engage the U.S Corps of Engineers (Corps) in discussions aimed at

254 STATE CAPITOL, SALEM OR 97301-4047 (503) 378-3111 FAX (503) 378-8970

WWW.GOVERNOR.OREGON.GOV

February 15, 2024

Page 2

addressing the underlying fish passage issues that were placing the agency's operation of the dams in violation of the federal Endangered Species Act (ESA). During this period, the Corps implemented some measures, but it took no constructive steps to advance the most important measure – improving fish passage. As a result, the decline of listed salmon and steelhead stocks continued, and the status of these populations became more tenuous.

ODFW is not a plaintiff in the court filing. Instead, it serves in an advisory role to the court to provide expert testimony associated with the agency's role on the ESA recovery team formed by the Corps. In that role, ODFW attempted to keep public health and safety front and center while also recognizing the requirements of the federal ESA. From the outset, the Department advised the court that violating water quality standards was not inevitable, and that coordination and communication by the Corps across all levels of state and local governments would be critical as the drawdowns were planned and implemented. This is what was advocated for leading up to the last drawdown, and that it did not occur is a source of frustration that we all share and agree needs to be addressed going forward.

My staff and agency directors are scheduled to meet with the highest levels of the regional administration of the Corps to see what we can do to constructively address this and other relationship challenges we are currently experiencing, as Corps program implementation intersects state program authorities and federal ESA requirements. What happened to your communities is unacceptable. I assure you that my team and I are closely tracking this discussion. The Corps has proposed over a billion dollars in recovery measures that have considerable uncertainty being realized. Our agencies are advocating that lower-cost solutions to address diminishing fish runs covered by the federal ESA be examined and that any costs to communities be factored into the federal budget.

ODFW and the Oregon Department of Environmental Quality (DEQ) stand ready to work with you and the Corps to improve coordination and communication across all levels of government to help ensure the negative impacts observed this year can be avoided moving forward.

Sincerely,



Governor Tina Kotek

cc: Director Curt Melcher, ODFW
Director Leah Feldon, DEQ

S. Scott McDowell

From: Oregon Department of Agriculture <ODA@public.govdelivery.com>
Sent: Wednesday, February 7, 2024 2:36 PM
To: admin@ci.brownsville.or.us
Subject: UPDATED LINKS: State accepting applications for two vacant Board of Agriculture positions

Having trouble viewing this email? [View it as a Web page.](#)



**OREGON
DEPARTMENT OF
AGRICULTURE**

News Release: February 7, 2024

State accepting applications for two vacant Board of Agriculture positions

Updated Links

The Office of Oregon Governor Tina Kotek is now accepting applications to fill partial terms for two Oregon State Board of Agriculture producer positions. The two open producer positions require the applicant to produce agricultural commodities in Oregon actively.

Term lengths on open positions are as follows:

- Producer position 02, partial term ends 10/31/2026, eligible to serve at least one additional 4-year term.
- Producer position 06, partial term ends 10/31/2026, qualified to serve at least one additional 4-year term.

In addition to new producer applications, previous eligible producer applications with interest forms on file with the Governor's Executive Appointments office will also be considered. Ideal candidates for producer positions will reflect the diverse nature of agriculture production in Oregon, including geographic and commodity representation.

Top candidates may be contacted for additional information during the interest form review process. Applicants must submit their [applications](#) by the close of business on **March 29**. This will be an abbreviated process to ensure the Board has full membership by the meeting in June 2024.

To apply:

You must complete an interest form and include supplemental information such as a resume, statement of interest, and a short bio by March 29 end of day. Please visit the State of Oregon Boards and Commissions webpage for complete steps and details.

Meeting and compensation:

The 10-member Board meets every quarter at locations throughout the state as the chairperson determines. Compensation and travel expenses for time spent performing official duties are permitted based on [the Oregon Revised Statute \(ORS\) 292.495](#).

The Governor is responsible for appointing nine Board of Agriculture members. The Oregon State Board of Agriculture is a 10-member board that advises the Oregon Department of Agriculture on policy issues, develops recommendations on key agricultural issues, and advocates for the state's agriculture industry in general. The Board is established by [Oregon Revised Statute \(ORS\) 561.372](#).

Board membership requirements include:

- Seven board members who are actively engaged in the production of agricultural commodities.
- Two board members who are not actively engaged in the production of agricultural commodities.
- Chairperson of the Soil and Water Conservation Commission (ex-officio, voting).
- Director of the Oregon Department of Agriculture (ex-officio, non-voting).
- Dean of the College of Agricultural Sciences of Oregon State University (ex-officio, non-voting).
- Members appointed to the Board must be Oregon residents.
- Not more than five members appointed to the Board may belong to the same political party.

Appointment terms:

- Term length: 4 years; may serve two consecutive terms.
- Confirmed by Senate: No

El Estado admite candidaturas para dos puestos vacantes en la Junta Estatal de Agricultura

La Oficina de la Gobernadora de Oregon, Tina Kotek, está aceptando solicitudes para cubrir mandatos parciales de dos puestos de productor en la Junta Estatal de Agricultura de Oregon. Los dos puestos vacantes de productor requieren que el solicitante produzca de forma activa productos agrícolas en Oregon.

La duración de los puestos vacantes es la siguiente:

- Puesto de productor 02, el mandato parcial finaliza el 31/10/2026, con posibilidad de extender el mandato por 4 años.
- Puesto de productor 06, el mandato parcial finaliza el 31/10/2026, con posibilidad de extender el mandato por 4 años.

Además de las solicitudes de nuevos productores, también se tendrán en cuenta las solicitudes de productores con formularios de solicitud previos, archivados en la oficina de Nombramientos Ejecutivos de la Gobernadora. Los candidatos ideales para los puestos de

productor reflejarán la naturaleza diversa de la producción agrícola en Oregon, incluida la distribución geográfica y la representación de productos básicos.

Los mejores candidatos serán contactados para obtener información adicional durante el proceso de evaluación del formulario de solicitud. Los candidatos deberán presentar sus [solicitudes](#) antes del cierre del plazo el **29 de marzo**. Este será un proceso breve para garantizar que la Junta cuente con todos sus miembros para la reunión de junio de 2024.

Para aplicar:

Debe rellenar un formulario de solicitud e incluir información adicional como un currículum vitae, una declaración de interés y una breve biografía antes del final del día 29 de marzo. Visite la página web de las Juntas y Comisiones del Estado de Oregon para conocer todos los pasos y detalles.

Reuniones y remuneración:

La Junta, compuesta por 10 miembros, se reúne cada trimestre en los emplazamientos del estado que determine el presidente. La remuneración y los gastos de viaje por el tiempo dedicado al desempeño de funciones oficiales están permitidos en virtud del [Estatuto Revisado de Oregon \(ORS\) 292.495](#).

La Gobernadora es responsable de nombrar a nueve miembros de la Junta de Agricultura. La Junta Estatal de Agricultura de Oregon es una junta de 10 miembros que asesora al Departamento de Agricultura de Oregon sobre cuestiones políticas, elabora recomendaciones sobre cuestiones agrícolas clave y aboga por la industria agrícola del estado en general. La Junta está establecida por el [Estatuto Revisado de Oregon \(ORS\) 561.372](#).

Entre los requisitos para ser miembro de la Junta se incluyen:

- Siete miembros que se dediquen activamente a la producción de productos agrícolas.
- Dos miembros que no se dediquen activamente a la producción de productos agrícolas.
- Presidente de la Comisión de Conservación del Suelo y el Agua (ex officio, con derecho a voto).
- Director del Departamento de Agricultura de Oregon (ex officio, sin derecho a voto).
- Decano de la Facultad de Ciencias Agrícolas de la Universidad Estatal de Oregon (ex officio, sin derecho a voto).
- Los miembros nombrados deben ser residentes en Oregon.
- No podrán pertenecer al mismo partido político más de cinco miembros designados para la Junta.

Duración del mandato:

- Duración del mandato: 4 años; puede ejercer dos mandatos consecutivos.
- Confirmado por el Senado: No

ODA News Blog

Contact

S. Scott McDowell

From: Oregon Department of Revenue <oregondor@public.govdelivery.com>
Sent: Friday, February 16, 2024 9:02 AM
To: admin@ci.brownsville.or.us
Subject: Revenue adopts updated 2022-2027 Strategic Plan



Strategic Plan Update

Revenue adopts updated Strategic Plan

The Oregon Department of Revenue is excited to announce the adoption of our updated strategic plan.

With the information we have learned from our customers and Revenue staff and with the significant progress that has been made on our strategic projects, leadership has adopted updates to our current strategic goals. These updated goals allow us to continue to work and focus on our four strategic priorities.

- **Racial equity** - Adapt our culture, modify our practices, and adjust our infrastructure to ensure dignity and inclusion for all.
- **Our customers** - Make it simpler for customers to work with us.
- **Our employees** - Train and prepare our workforce for the future.
- **Our data** - Enhance data access and use.

Aligned in a common vision and committed to a shared strategy, the Oregon Department of Revenue is well-positioned to deliver on its goals and further its mission: Together, we collect the revenue that Oregon counts on.

Please see the full plan in English or Spanish at <https://www.oregon.gov/dor/Pages/About-us.aspx>.

Stay Connected with Oregon Department of Revenue:

[Department of Revenue Homepage](#) | [Contact us](#)





Seidel

New Drinking Water Data Uncovers Flaws in EPA's Proposed PFAS Rules

By Chad Seidel

RECENTLY RELEASED DRINKING WATER QUALITY TESTING DATA

calls into doubt major assumptions underpinning the U.S. Environmental Protection Agency's (U.S. EPA's) proposed National Drinking Water Standards for PFOA and PFOS. Most importantly, these water quality testing results from water systems across the U.S. clearly show that the Agency significantly overestimated the number of large water systems impacted and underestimated the impact on small water systems. These discrepancies have major implications on the public health benefits and costs of the EPA's proposed PFAS drinking water rule.

The Safe Drinking Water Act requires the U.S. EPA to periodically identify and analyze currently unregulated contaminants in drinking water that may pose potential risks to public health. This periodic testing is mandated under the Unregulated Contaminants Monitoring Rule (UCMR) and the most recent analysis (referred to as UCMR5) focused on 29 different Per- and Polyfluoroalkyl Substances (PFAS), including PFOA and PFOS, and lithium. This represents the most current and comprehensive results for PFAS occurrence in U.S. drinking water supplies.

In March 2023, the EPA proposed national drinking water regulations for PFOA and PFOS as individual contaminants and 4 other PFAS as a mixture. Their proposed PFOA and PFOS MCLs – the maximum allowable concentration for those compounds in drinking water – are set at 4 parts per trillion (ppt), which are the lowest levels of reliable detection. These levels are significantly lower than international standards like those set by Health Canada and Australia and others.

Careful analysis of the UCMR5 PFAS findings uncovered two major flaws in the EPA's rationale for such stringent rules. First, EPA's estimated public health benefit of the proposed PFAS rule assumed that PFAS would be found at levels above the proposed MCLs in many more of the largest drinking water systems serving millions of Americans than the UCMR 5 data have found. The UCMR 5 data, with observed PFAS occurrence above the MCLs being lower in large water systems and higher in small water systems than estimated by EPA, demonstrate EPA overestimated the number of people exposed to higher levels of PFAS in drinking water.

The UCMR5 data also illuminates a second major flaw in the EPA's PFAS drinking water rule proposal: EPA assumed that high compliance costs could be managed by the largest municipalities and water utilities with significant operating budgets. In fact, the cost burden and economic impact will disproportionately fall on small water systems and small, underserved communities. The UCMR5 PFAS results indicate a greater economic burden of this rule will fall on the smallest, underserved communities.

What is the cost of compliance? The EPA's initial economic impact estimates suggest that national compliance cost for remediating PFAS in drinking water will be \$772 million annually. However, the American Water Works Association suggest that more than \$45 billion in water utility compliance costs will be required to meet the requirements of EPA's proposed rule. Such high compliance costs will be economically debilitating for small communities even with record federal investment in drinking water infrastructure of \$50 billion from the Bipartisan

Infrastructure Law.

All of this begs an important question: is exposure to trace levels of PFAS in drinking water a meaningful public health risk? For context, consider that regulators and the scientific community today have vastly differing opinions on the potential health risks associated with low levels of PFAS exposure. Regulatory agencies around the globe have set drinking water standards that differ by over 100,000 times. The EPA claims human epidemiological studies show associations between PFOA and PFOS and various health risks, but many scientists have spoken out about the significant uncertainty in the available studies. With on-going research, inconsistent interpretations of the science, and such large uncertainty associated with EPA's proposed PFAS MCLs, it is unclear that such a stringent and costly 4 ppt rule is necessary to protect public health:

More importantly, such high compliance costs will have the unintended consequence of forcing smaller communities to divert limited funds away from more pressing drinking water needs like water supply reliability and failing infrastructure.

The EPA must follow the Safe Drinking Water Act process and let the science and data lead their rulemaking to ensure their regulations do more good for our nation's drinking water supply than harm. Everyone deserves safe, affordable, and reliable water. We must prioritize our resources to accomplish that most effectively. 🍁

Chad Seidel, Ph.D., P.E., is president of Corona Environmental Consulting.

Dear Mayor Craven,

As we embark on a new year, the LOC Foundation Board of Directors would like to express our sincere gratitude for your ongoing commitment to strengthening your community.

In reflecting on the past year, we have seen remarkable growth in the number of first-time Council Members and Mayors. These emerging leaders bring fresh perspectives and enthusiasm to their roles, but they also face unique challenges as they navigate the complexities of municipal governance. Now, more than ever, it is crucial to invest in their development and empower them with the knowledge and skills necessary for effective leadership.

To this end, we are reaching out to request your generous contribution to the LOC Foundation's fundraising campaign. Your donation will play a pivotal role in enabling elected officials from across the state to attend LOC Conferences and training programs, fostering their growth and enhancing their ability to serve their communities effectively.

The impact of your support goes beyond the individual—it ripples through communities, creating a network of informed and empowered leaders. By contributing to this cause, you contribute to the strength and resilience of Oregon's cities.

Here's how your donation can make a difference:

1. **Conference Attendance:** Your support will enable elected officials to attend LOC and OMA Conferences, providing them with valuable opportunities for networking, knowledge-sharing, and professional development.
2. **Training Programs:** Your contribution help send elected officials to essential training programs that cover a range of topics, including municipal governance, ethics, and public meeting laws, ensuring that our elected officials are well-equipped to address the challenges they face.
3. **Leadership Development:** By supporting the LOC Foundation, you invest in the future leadership of Oregon cities. Your contribution helps create a pipeline of well-informed, capable leaders who will contribute to the continued success of all communities.

Every contribution, regardless of size, makes a meaningful impact. Thank you for considering our request, and for your unwavering commitment to the success of Oregon's cities. Together, we can build a future where every elected official has the resources and support needed to lead with confidence.

Wishing you a joyful New Year.

Sincerely,

LOC Foundation Board of Directors

cc: S. Scott McDowell



Commissioners OK \$70,000 economic development grant for Lebanon chamber

ALBANY — In March 2023, a car struck the Lebanon Chamber of Commerce building in the middle of the night, causing extensive damage to the 70-year-old former DMV office building. Tuesday morning, Linn County Commissioners Roger Nyquist, Sherrie Sprenger and Will Tucker approved a \$70,000 economic development grant to help repair the building and modernize it with an ADA approved restroom.

Chamber CEO Rebecca Grizzle told the commissioners the project estimate is \$202,000 for the basic structural repairs. The ADA restroom and major electrical upgrades will cost more. Insurance will cover about \$180,000 and Grizzle said that leaves about \$70,000 to raise. She said the ADA improvements are not mandated “but it is the right thing to do.”

Grizzle said the chamber has applied for financial assistance from the City of Lebanon as well and has been fundraising in the community. Board Chairman Nyquist said the grant will come from the monthly lease of property adjacent to the intermodal facility in Millersburg. Linn County purchased 192 acres from International Paper, sold about 60 acres for the intermodal facility and is in the process of developing an industrial park on the remaining property. National Carbon (now known as Aymium) has leased 33 acres at about \$462,000 per year for 16 years, plus inflation increases. That money is being earmarked by Linn County for economic development, including small businesses. Aymium will use woody biomass from area forests to produce high-value carbon products used to improve metals production, purify air and water and improve crop production.

The commissioners unanimously agreed the Lebanon Chamber of Commerce, as well as all chambers in the county, directly benefit small businesses in many ways. The Lebanon chamber has 400 members. The commissioners also agreed that an application process should be developed — much like one used to help local businesses during the COVID-19 pandemic — as this program is expected to last for decades to come. The chamber has been working out of the Morley Thomas Law Firm building since the incident. Fortunately, the incident happened at 2:21 a.m. and no staff members were in the building.

In other business, the commissioners:

- Had an extensive discussion with Public Health Director Todd Noble about the need for more beds and staff to provide long-term mental health care. Noble headed up Linn County Mental Health Department for many years before becoming chief of all of the county’s Public Health services. He said in his 30 years of service, he has never seen such critical need for beds and staffing. He said this is a statewide issue. A woman whose brother has mental health issues outlined her family’s situation and asked the commissioners to continue to make advances, including developing a local crisis center. Commissioner Sprenger agreed, adding



that the Legislature ultimately controls much of the issue, but has reduced the number of beds available for the last 10 years or more.

- Were informed by Robin Nygren of the Linn County Veterans Memorial Association, that the group is building a Gold Star Families Memorial at the Timber Linn Park site. Nygren said the estimated cost is \$10,000, of which \$5,000 has been raised. Gold Stars families have lost a family member while in service to their country. Nygren said there are only a few memorials nationwide dedicated to Gold Star Families. Nygren asked the commissioners to show support for the project.
- Were told by Dr. Adam Brady there were 62 births in January, 32 girls and 30 boys and 125 deaths. He said there were an unusual number of salmonella cases — eight —and that is being investigated.
- Approved a personal services agreement between Linn County and One 2 Another, which will provide peer services to children and adolescents at a rate of \$30 per hour.
- Appointed Rex Watkins and reappointed Commissioner Tucker to the Budget Committee.
- Were informed by Kris Barnes, director of the Fair & Expo Center, that the facility is very busy, with several multi-day events in January and February and more planned in March. He said January revenue topped \$161,000 and year-to-date revenue through January was \$611,226. He said the Road Department has provided considerable help drying out the warm-up arena after a broken water pipe during last month's ice storm dumped thousands of gallons of water.
- Approved holding a public hearing on April 16 to determine if property at 2187 Mill Street in Lebanon can be deemed a subject of waste or abandonment. If so, the county could reduce the redemption period for unpaid taxes as a derelict property. The county completed an extensive clean-up of the property about a year ago to assist neighbors.
- Terminated an emergency access easement grant on Victory Drive, south of Lebanon, since the area has been developed and now meets emergency access needs.
- Approved transferring nine tax-foreclosed barrier strips — ranging from one square foot to 60 square feet each to the City of Harrisburg. The strips total 331 square feet valued at \$1,390.

Gave Law Librarian Amber Boedigheimer permission to apply for a \$49,300 grant from the Commons Law Center to fund a Warm Line Project for the Linn County Eviction Prevention Program. A Warm Line is a telephone number someone can call to talk with professionals about eviction issues. It will be staffed and maintained by the Commons Law Center in Portland.

Media contact: Alex Paul, Linn County Communications Officer, 541-409-8025 or email apaul@co.linn.or.us.



Commissioners learn about Alcohol & Drug efforts

ALBANY — Linn County’s Alcohol & Drug Department provided services to more than 1,151 individuals last year, director Justin Thomas told the Linn County Board of Commissioners Tuesday morning.

And, he said, his staff provided more than 30,000 services, up more than 4,000 services over the prior year. Those services come through group and individual therapy sessions.

Thomas said part of the uptick in services provided is improved outreach by staff.

“The county has provided transportation options for clients in more rural parts of the county, including pickups in county vans,” Thomas said.

Opioids deaths have increased significantly in recent years, from eight deaths in 2018 to 30 deaths in 2023, he said.

Thomas said his team provided more than 500 assessments and in 78 of those cases, assessed their needs to be higher than our intensive outpatient program can provide. “Getting clients to those higher levels of care, most of which are out of county, causes some logistical barriers,” he explained after the meeting.

A & D completed 7,500 urine drug screenings and for 283 clients, marijuana was a key issue. Alcohol was a major issue for 239 clients and opioids doubled to 113 clients. Clients served by community were 615 from Albany, 179 from Lebanon, 100 from Sweet Home, 20 from Jefferson, 17 from Brownsville and 13 from the north canyon area.

Thomas said opiates are most addictive — alone or mixed with other drugs — in part because they “numb emotional pain.”

Community members recently asked the commissioners to establish a “detox/sobriety center”. Board Chairman Roger Nyquist said Portland has plans to develop such a facility, with an estimated annual cost of about \$7 million.

Linn County dedicates all of the funds it receives from the Oregon Liquor Control Commission are dedicated to the Alcohol & Drug programs. Nyquist asked if Thomas would pull money from the A & D budget to fund a detox/sobriety center.

Thomas suggested a detox/sobriety center might best be funded cooperatively by community partners — such as local hospitals that often find people sobering up in their emergency departments, which is not an ideal situation and expensive — that would benefit from such a center, before pulling money from the A & D budget alone. Nyquist asked Thomas if clients are referred to 12-step programs. Thomas said staff refer clients to those programs as well as other community-based support programs. Thomas said he believes there are times when people who don’t want to be helped are helped and beyond legal issues, there are important quality of life issues that his staff can help people address, such as mental and physical health support.

In other business, the commissioners:



- Ratified a declaration of emergency signed by vice-chairman Will Tucker last week. Governor Tina Kotek declared a state of emergency for all 36 counties on Thursday. The declarations help countries access funding streams for damage repair costs.
- Were told by Fair & Expo Center Director Kris Barnes that December was a busy month, with more than \$71,000 in income and January and February are shaping up to be busy as well. Barnes said a water pipe in the RV area broke during last week's freezing weather as did a water line in the warm-up arena. He estimated more than 100,000 gallons of water turned the ground into mud and it is going to take some time to dry out.
- Were told by Dr. Adam Brady via telephone that there were 101 deaths and 51 births in December, 31 females and 20 males. There were two suicides.
- Approved a 150-foot no parking zone designation at the intersection of Crabtree Drive and Cold Springs Road.
- Approved a lease termination for Lazarus 3D Inc., Suite 1100 in the Wheelhouse Building.
- Were informed by Juvenile Director Torri Lynn there were 27 referrals in December and there are 191 young people in the Probation Unit and 89 in the Community Programs Unit.
- Accepted a \$1,770,740 grant from the Criminal Justice Commission Justice Reinvestment Program for the Yellow Line mental health treatment program, drug court participation support and re-entry.
- Approved a Communications Use Lease from the U.S. Forest Service for property on which the Cougar Rock Radio Communication Site is located in east Linn County. The new agreements will run through September 25, 2040.

Were informed by Planning & Building Department Director Steve Wills there were 30 land use permits and 196 total permits issued last month. There were 13 new code enforcement cases opened and 21 closed.

Media contact: Alex Paul, Linn County Communications Officer, 541-409-8025 or email apaul@co.linn.or.us.

S. Scott McDowell

From: DEQ Online Subscriptions <ordeq@public.govdelivery.com>
Sent: Wednesday, February 21, 2024 4:02 PM
To: admin@ci.brownsville.or.us
Subject: DEQ Rulemaking Willamette Subbasins Temperature TMDL Replacement Public Comment Period Extended to March 15, 2024

DEQ Rulemaking – Willamette Subbasins Temperature TMDL Replacement – Public Comment Period Extended to March 15, 2024

Summary

The public comment period has been extended until 4 p.m., Friday, March 15, 2024.

The Oregon Department of Environmental Quality is proposing to amend Oregon Administrative Rule 340-042-0090 related to Total Maximum Daily Loads (TMDLs). Consistent with Oregon Revised Statute 468B.110 and OAR chapter 340 division 42, DEQ proposes the draft Total Maximum Daily Load and Water Quality Management Plan for the Willamette Subbasins to address temperature impairments. The TMDL and Water Quality Management Plan will be proposed for adoption by Oregon's Environmental Quality Commission, by reference, into OAR 340-042-0090. The U.S. Environmental Protection Agency will review the TMDL by Sept. 15, 2024, after the commission adopts the rule.

Public Comment

DEQ is asking for public comment on the proposed rule amendments. Anyone can submit comments and questions about this rulemaking. More information on this rulemaking, including the draft rules, TMDL and WQMP can be found on the [Willamette Subbasins Temperature TMDL rulemaking page](#).

How to comment: DEQ will accept comments by email, postal mail or verbally at the public hearing. Anyone can submit comments and questions about this rulemaking.

- **Email:** Send comments by email to: Willamette.TemperatureTMDL@DEQ.oregon.gov
- **Postal mail:** Oregon DEQ, Attn: Michele Martin, Water Quality, 700 NE Multnomah Street, Suite 600, Portland, Oregon 97232-4100
- **At public hearing:** A public hearing was held Feb. 16, 2024

DEQ will only consider comments on the proposed rules that DEQ receives by 4 p.m., on March 15, 2024.

Note for public university students:

ORS 192.345(29) allows Oregon public university and OHSU students to protect their university email addresses from disclosure under Oregon's public records law. If you are an Oregon public university or OHSU student, notify DEQ that you wish to keep your email address confidential.

Additional Information

To view the notice and rulemaking documents and learn more about this rulemaking and how to submit comments, please see the rulemaking web page at: [Willamette Subbasins Temperature TMDL rulemaking page](#).

If you did not receive this notice at your preferred email address and want to receive future email notices about this rulemaking, you may sign up at: [GovDelivery](#).

You can also obtain more information about this rulemaking by contacting:

Michele Martin
Project Manager
Willamette.TemperatureTMDL@DEQ.oregon.gov



Goals 2023-2024

(Compilation Date: February 2023)

(Selective Updates: February 2024. More details can be found the in the Updates & Milestones Report.)

1. Focus on the Fundamentals.

- ★ *Protect & manage Brownsville's treasury.*
- ★ *Foster cooperative and productive relationships both internally & externally.*

2. Advocacy Plan.

- ★ *Create an advocacy committee charged with developing an advocacy strategy complete with written policy statements as an effort to participate in the State legislative process and in the Federal legislative process when appropriate.*
- ★ *Focus on home rule with other stakeholders, partnerships, and other regional efforts to strengthen City policy positions.*
- ★ *Monitor new laws, tort limits, and recreational immunity protections for local amenities.*

3. Capital Improvements Plan.

- ★ *Complete Rec Center Renovation project.*
- ★ *Complete the GR 12 Waterline extension.*
- ★ *Plan for new sewer lagoon along with operational improvements.*
- ★ *Plan for construction of new pavilion and relocation of the playground.*

Update | Funding will delay these projects. Council will need to reassess during the upcoming Budget Season FY 2024.2025.

- ★ *Analyze new TMDL plan.*

Update | Department of Environmental Quality (DEQ) has not officially approved the City's new plan. Council approved submitting the edited report at the January 2024 Council meeting.

4. Community Development Plan.

- ★ *Refine Brownsville Municipal Code to better reflect actual practice.*

Update | Council passed several ordinances including parking, towing, curfew, camping, and administrative laws toward this effort.

- ★ *Adopt building rules and standards to preserve and promote the historic aesthetic.*
- ★ *Continue the local & regional emergency preparedness efforts.*

Update | Council supported the EPC who has been sending stand alone newsletters twice a year to all residents in Brownsville, Halsey, and the corresponding fire districts. The City ordinance is centered around public education.



- ★ *Support youth activities with community partners.*

Update | Council spent over \$2M renovating the Rec Center, adopted a new agreement and helped with organizational development and custodial services.

5. Economic Development Plan.

- ★ *Participate in regional efforts and opportunities with partner cities.*
- ★ *Support and implement the Rural Economic Alliance's 5-year strategic plan.*
- ★ *Complete and implement the Land Use inventory.*

6. Water Rights.

- ★ *Explore possible additional water source options.*
- ★ *Continually work on monitoring and perfecting City water rights.*
- ★ *Implement the State required Water Management & Conservation Plan.*

7. Organizational Development.

- ★ *Review Council rules and policies.*
- ★ *Focus on Council leadership development & training.*
- ★ *Foster positive and effective working relations between Council and Staff.*
- ★ *Maximizing social media efforts to promote City projects and events.*

Update | Council should revisit this item.

- ★ *Focus on recognizing volunteers, meeting training and procedures for all official boards & committees.*

Update | Council held both a volunteer appreciation cookout & a Staff dinner this past year.



Goals: Updates & Milestones



1

Goal 1 | Fundamentals: Treasury & Relationships

① | **Budget Law Training** | Annually, Administrative Assistant Tammi Morrow and I attended the annual budget training held in Albany.

① | **Budget Committee** | *April 2023* | The City fielded a full Committee by adding Felipe Eversull & Matt Schoemaker.

① | **Council & Staff** | Monthly, Staff handles all accounting activities and month end reporting. Council signs check and tracks financial progress via the Council Agenda Packet. Mayor Craven, Councilor Humphreys & Councilor Chambers sign checks as needed. Council made provisions to borrow gap finances to complete the Rec Center Renovation Project and to make the first payment due June 7th, 2024. Staff schedules all bond payments in accordance with finance contracts to meet the obligations of the City.

① | **Annual Audit Report** | *From 12.19.2023*: Staff presented the numbers from City Auditor Singerlewak.

① | **S & P Global Ratings Review** | *From 11.22.2022*: Caroline Baird and the team at Standard & Poors reviewed the City's bond rating. The outcome was the bond rating remained at AA-.

① | **Ordinance 798: Unfunded Mandates (Emergency)** – Attempts to protect the City's residents from paying for unfunded mandates.

① | **Ordinance 799: HB 3115 | Martin v. Boise (Emergency)** – The members drafted an ordinance that does the following: 1) protects private property owners, 2) protects private business owners, 3) protects riparian areas within City limits, 4) ensures the historic use of Pioneer Park, and 5) provides a designated space for persons who cannot afford to pay for camping. The discussion was thoughtful and methodical on how to accomplish most of the goals laid out by the State while honoring our citizens and traditions.

2

Goal 2 | Advocacy

② | **League of Oregon Cities & OLIS | Demonstration Training** | *From 02.28.2023*: McDowell will provide a review of the League of Oregon Cities website as it pertains to legislative support and advocacy. McDowell will then provide a quick demonstration of the Oregon Legislative Information System (OLIS) so council members can track bills as they see necessary.

② | **Capitol Day** | *October 2023* | Mayor Craven met with Governor Kotek and expressed City concerns on several key issues.

Goals: Updates & Milestones



From 01.24.2023: Mayor Craven, Councilor Chambers, Councilor Solberg, Councilor Winklepleck and City Administrator Scott McDowell attending the League of Oregon Cities Capitol Day.

2 | League of Oregon Cities Legislative Updates | *From 02.28.2023:* Every Friday at noon the League of Oregon Cities is hosting a webinar update for their legislative effort. All members of Council are welcome to attend.

2 | House Representative Jami Cate | Craven & McDowell continue meeting with Jami Cate to address City and regional concerns. Council has been actively working on several advocacy issues.

From 01.24.2023: Mayor Craven and McDowell met with have Jami Cate.

2 | Five City Coalition (SMAC) | McDowell is working with Sean Tate and the other cities on an advocacy plan that includes training, preparations and recruitment.

From 02.28.2023: Harrisburg City Manager Michele Eldridge and I have met with Sean Tate who is an area lobbyist to develop a plan for lobby effort and training for area council members. The five cities that are currently participating in this effort sent a joint letter to the League of Oregon Cities in September and met with LOC's officials in December. Eldridge, McDowell & Tate have been defining a proposal that will work for the five cities but also be expandable to include more cities as demand allows. Tate has a passion for rural Oregon and is very interested in helping with advocacy efforts. For more information on Sean Tate please visit <https://tatepublicaffairs.com>.

From past meetings: Council and the Chamber made a difference in getting an exemption for pharmacies carved out by the State Legislature due to the negative impact of the Corporate Activities Tax.

2 | Council & Advocacy | *From 2023:* Council created and implemented the Legislative Advocacy & Policy Committee (LAPC). The Committee put together policy statements and recommended meeting process rules and social media policy for the implementation of policy discussions and initiatives. Council has been active on the solar farm, reservoir drawdown, recreational immunity, TMDL and other unfunded mandates impacting City operations.

3

Goal 3 | Capital Improvements Plan

3 | Central Linn Rec Center Renovation | Award Bid – The first basketball games were held in the newly renovated Rec Center on January 27th, 2024. Practices began on January 5th, 2024. The Pioneer Christian Academy helped immensely by making their gym available for Rec Center use. Public Works did an amazing job providing support throughout the project. Jon Brockman, United Rental, and Pacific Power made considerable contributions toward the success of the project as well.

Goals: Updates & Milestones



Council & Staff completed the Renovation project and are currently planning the Open House to be held on February 22nd, 2024.

The City hosted the bid opening on April 10th, 2023. The City received three bids. Jonathan Dunn and Tyler Miller of Woodblock Architecture have reviewed all bids for accuracy and found the low, qualified bid to be JE John Construction Co. Inc. from Vancouver, Washington. The total bid is \$2,095,400.00 and includes a 10% contingency. The FY 2023.2024 budget will include a \$1,600,000 line item for the project. Staff recommends exploring financing options for the remaining amount – either a line of credit or a loan, whichever proves to have the lowest interest rate. Given current inflation figures, the project is only going to cost more in the future. If the City is serious about having a recreation center, now is the time to make the investment. Council will have to approve and adopt any contracts for money borrowed at a future meeting.

Other project notes: Public Works will be installing the water line to the building and the City is also coordinating the power drop to the building with Pacific Power. Staff is working with the Central Linn Recreation Association, Sharing Hands and the Chamber to empty the contents of the building. The City will incur the expense of a Conex unit to store the items through the construction process.

③ | **Downtown Sanitary Sewer** | Completed 2022.

③ | **GR12 Waterline** | Currently, working on plans and specifications. Staff is procuring easements for the installation. Council recently awarded the bid to Jesse Rodriguez Construction, LLC out of Silverton, Oregon. The project is scheduled to start on February 5th, 2024.

③ | **Sewer Lagoon Project** | Currently, working on community needs and design ideas.

③ | **Wastewater Processes** | Sulfur Dioxide transition to Calcium Thiosulfate is in the planning stage. Associated costs which much higher than originally anticipated.



Goal 4 | Community Development

④ | **Central Linn Community Foundation | Chenoweth Robertson** | Recently, Central Linn Community Foundation's (CLCF) partnership continued for 2023 and 2024.

④ | **Brownsville Art Association | Alice Tetamore** | *From 12.20.2022:* The Brownsville Art Association agreement was adopted continuing the ongoing partnership for another three-year term.

④ | **EPC Annual Report | Simms & Frazier** | *From 12.20.2022:* The Emergency Preparedness Committee filed their annual report on their activities and looked forward to 2023 plans.

Goals: Updates & Milestones



4 | Approved Chamber of Commerce MOU | *From 11.22.2022:* Council approved a three-year agreement with Chamber.

4 | Approved Calapooia Food Alliance MOU | *January 2024* | Council entered into a one-year agreement for the use of Library Park and Park Avenue for the Farmers Market at the request of the CFA.

From 11.22.2022: Council approved a three-year agreement with the Alliance for the use of the Red Barn. Extended water service for the new Farmer's Market location on Main Street. Approved the use of Library Park for the Farmer's Market for one year.

The City extended the water allocation to the new Garden site on Main Street. The City has provided a water allocation for the Garden since 2007.

The City is not being asked to consider changing any policies regarding liability or do anything that would set precedence.

4 | Approved Central Linn Recreation Association Agreement Addendum

Council authorized the agreement with the Central Linn Recreation Association to be re-written to address building control and scheduling issues among others. Staff continue working with the Association to deliver results for the youth of our community.

From 01.24.2023: Council adopted an addendum to the Rec Center agreement that adds mat service and mop service for the Rec Center. The City agreed to provide janitorial services that will clean restrooms, the bleachers, mop the floor and take out the trash.

4 | Rally on the River | Wade Long | *From 01.24.2023:* Event organizer Wade Long reported that he has been awarded the Spartan National Trailer Rally for 2025 and he is planning to host the event along with Rally on the River in 2025. Long gave an update at the December 2023 Council meeting.

4 | Linn County Housing Rehabilitation Program (LCHRP) Meeting | *From 01.24.2023:* The group met for the first time in a while. The Pandemic had brought this effort to a halt for a variety of reasons. Liza Newcombe reported that contractors are very difficult to come by due to hiring shortages and the small nature of these jobs. Factors that are driving delay and concern are inflation impacts on the cost of materials and supplies. Currently, the group has secured funding through CDBG and Lebanon is the sponsoring agency and plans to go for another round with Lebanon as the sponsor. DevNW is the group who operates all programming on behalf of the LCHRP.

4 | Active: Canal Company & the Mill Race | [G4] Agreement Proposal | *January 2024* | The City was notified that a meeting will be held soon to move forward with officers for the Canal Company. McDowell gave a brief presentation to remind Council where this project left off last.

From 05.24.2022: Staff has forwarded the agreement to Canal Company leadership and is waiting to set up a meeting as scheduling allows.

Goals: Updates & Milestones



From 03.22.2022: I finished the initial draft of the proposed agreement. Mayor Ware & Councilor Craven have reviewed the document, however, Council should make a few key decisions before proceeding any further.

4 | Land Inventory | [G4] | *From 01.24.2023:* Mr. Kinney continues preparations. Staff have provided a few deadlines to move the process forward. We are hoping to be holding public hearings in 2023.

From 03.26.19: Please review the letter from Planning Consultant Dave Kinney. I asked Mr. Kinney to provide this letter to show Council the process and the political will that is going to be necessary for this important project.

See past reports for more information.

4 | RV Ordinance & the Zoning Code Amendment | [G4] | *From 10.27.2020:* Administrative Assistant Elizabeth Coleman and Planning Consultant Dave Kinney have been working on a major amendment to Title 15 of the Brownsville Municipal Code. The proposed RV ordinance from last meeting falls within Title 15. City Attorney Ross Williamson said that any amendments to Title 15 will require a special process as it falls within the Measure 56 rule that requires two separate public hearings and a direct mailing to all effected property owners.

4 | Right-of-Ways & Storage Containers | [G4] | *From 12.17.19:* Council considered **two** ideas moving forward at the last meeting. Idea #1) consider permitting for temporary storage containers, and Idea #2) consider future requirements for storage containers as permitted living spaces.

4 | HB 3115 | [G4] | *January 2024* | Council addressed camping permits with a new ordinance and reaffirmed the no alcohol policy in Pioneer Park.

June 2023 | Council passed an ordinance to comply with a new State Law regarding lay and rest for homeless persons.

5

Goal 5 | Economic Development

5 | Ordinance 793: Pacific Power Franchise Agreement (Final) | *From 12.20.2022:* Council adopted the franchise agreement.

5 | Ordinance 790: Psilocybin Ban [Ballot Measure 22-196] | This voted approved measure has been filed with the Secretary of State's Office.

Council unanimously placed this on the ballot as Measure 22-196. The voters have prohibited psilocybin within the city limits of Brownsville.

5 | Rural Economic Alliance (REAL) Website Review | The ROI grant has been completed. The City acted as agent for REAL. The REAL website was completed and the Five-Year Strategic Plan. The City continues to be a major contributor to the organization. Recently, Pacific Power and other private agencies have expressed interest in the efforts of REAL. REAL continued its relationship with RAIN

Goals: Updates & Milestones



May 2023 | REAL is in the process of updating their strategic plan for 2023-2028. Kinesis has been hired to facilitate this process.

From 02.28.2023: The nine cities continued work on developing a five-year strategic plan. Great progress was made with Kinesis in late January. Brownsville is administering the Rural Opportunities Initiative (ROI) grant for the group. Staff worked on finalizing the award from the State and is looking into additional funding for the effort as well.

From October 2022: Staff will review the newly launched website designed to assist with City and regional economic development efforts. The City has been working on this project for many years to bring this regional effort alive and to make it tangible. The website really provides an interface for current businesses and future businesses to interact with our region and cities. The site will provide support and take advantage of opportunities that will create jobs and promote financial well-being for residents of our region. The Rural Opportunities Initiative (ROI) through Business Oregon provided most of the funding for the development of this website.

5 | Authorize Rural Economic Alliance (REAL) Agreement Extension | 2023 | See REAL progress in the City Administrator report for more information. The website is finished. The group is now busy working on strategic plan development per the IGA.

See above for more information.

6

Goal 6 | Water Rights

6 | Oregon Association of Water Utilities (OAWU) | [G2] | Council accepted the report from OAWU in 2022. The Oregon Water Resources Department (OWRD) approved the plan in late summer of 2023. Staff presented a plan to address the major concerns. Public Works Superintendent Karl Frink is working on replacing key meters before the City hires a leak detection service. Staff will regularly update progress on this continuous effort.

From 01.24.2023: Staff just reviewed Tim Tice's modifications to the report. Tice sent the report back to the State for further comments.

From 12.20.2022: Public Works Superintendent Karl Frink and Tim Tice are actively working on modification and clarification questions posed by the State's review.

From September 2022: The Water Management & Conservation Plan (WMCP) is currently under review by the Oregon Water Resources Department. The State reserves the right to make edits to the document and forward it back to Council for further approval.

From 07.26.2022: [Council passed Resolution 2022.18 acknowledging the WMCP Draft] The City was required by the State of Oregon to adopt a WMCP plan. Council hired Oregon Association of Water Utilities (OAWU) to complete the required report. The report will be filed with the Oregon Water Resources Department (OWRD) for their

Goals: Updates & Milestones



official review. Staff is simply asking Council to acknowledge the report has been completed and will be filed with the State. Staff is not asking Council for official approval. The City will wait for the State's official review to be completed prior to officially adopting the plan.

6 | Dyer Partnership | [G2] | City Engineer Ryan Quigley is working on the Mill Race water right. Staff continually monitors all City water rights. Council is executing the GR12 Water Line project that is projected to provide water to the residents for forty (40) years.

7

Goal 7 | Organizational Development

7 | Council Goals | Council monitors goals through monthly progress reports provided to Council via the Agenda Packet. Annually, Staff updates the City Prospectus which accounts for projects completed since 2007, and periodically Staff presents the Project Outlook document which tracks priorities associated with the current fiscal year. Council members have also done a great job meeting with the City Administrator regularly to stay abreast of key events and topics of general interest.

From January 2023 | Council will discuss current and possible goals for 2023.2024. The City has several goals that must continue such as the GR12 Waterline project, the Rec Center Renovation project, the Rural Economic Alliance (REAL) economic development effort, Disaster Preparedness, Department of Environmental Quality (DEQ) TMDL plan, implementation of the Water Management & Conservation plan, sewer lagoon investigation & planning, among others. Hopefully, Council will be able to home in on priorities for the next two years during this Council session. Please see the minutes from February 9th, 2023, and the two goal reports that are included in this agenda packet for more information.

7 | New Councilor Training | Staff will provide a brief overview at the upcoming retreat.

From 01.24.2023: Staff is currently on-boarding new members.

7 | Mayoral Administration | Mayor Craven & Administrator McDowell work closely on key projects, major & minor issues facing the City, Staff and Council.

January 2023 | Craven and McDowell are working on goals, advocacy and a variety of administrative issues for Council's future consideration.

7 | Council Retreat | Council held two retreats to address Council process & operational workings to ensure cooperation. Councilors have done a very good job expressing and addressing their concerns with each other and with Staff.

From 02.28.2023: Staff & Council met on Saturday, February 4th, 2023 to tour facilities and review basic governing materials including meeting mechanics and historical happenings.

Goals 2023-2024



1. Focus on the Fundamentals.
 - ★ *Protect & manage Brownsville's treasury.*
 - ★ *Foster cooperative and productive relationships both internally & externally.*

2. Advocacy Plan.
 - ★ *Create an advocacy committee charged with developing an advocacy strategy complete with written policy statements as an effort to participate in the State legislative process and in the Federal legislative process when appropriate.*
 - ★ *Focus on home rule with other stakeholders, partnerships, and other regional efforts to strengthen City policy positions.*
 - ★ *Monitor new laws, tort limits, and recreational immunity protections for local amenities.*

3. Capital Improvements Plan.
 - ★ *Complete Rec Center Renovation project.*
 - ★ *Complete the GR 12 Waterline extension.*
 - ★ *Plan for new sewer lagoon along with operational improvements.*
 - ★ *Plan for construction of new pavilion and relocation of the playground.*
 - ★ *Analyze new TMDL plan.*

4. Community Development Plan.
 - ★ *Refine Brownsville Municipal Code to better reflect actual practice.*
 - ★ *Adopt building rules and standards to preserve and promote the historic aesthetic.*
 - ★ *Continue the local & regional emergency preparedness efforts.*
 - ★ *Support youth activities with community partners.*

5. Economic Development Plan.
 - ★ *Participate in regional efforts and opportunities with partner cities.*
 - ★ *Support and implement the Rural Economic Alliance's 5-year strategic plan.*
 - ★ *Complete and implement the Land Use inventory.*

6. Water Rights.
 - ★ *Explore possible additional water source options.*
 - ★ *Continually work on monitoring and perfecting City water rights.*
 - ★ *Implement the State required Water Management & Conservation Plan.*

7. Organizational Development.
 - ★ *Review Council rules and policies.*
 - ★ *Focus on Council leadership development & training.*
 - ★ *Foster positive and effective working relations between Council and Staff.*
 - ★ *Maximizing social media efforts to promote City projects and events.*
 - ★ *Focus on recognizing volunteers, meeting training and procedures for all official boards & committees.*



2023-2024 Council Values

Council Vision Statement

The Brownsville City Council works collaboratively and effectively with each other, staff, and community partners to preserve the historic character and economic health of our town and to create a high quality of life for our citizens.

A Vision for Brownsville

For a tiny rural Oregon community, Brownsville has a huge presence. It is well-known throughout the state for its friendly welcome and for being a safe, clean, and attractive town. It is clear that residents value its historic character and make special efforts to preserve and enhance it. Talk to business owners in the thriving north and south business areas and you will find that it is the creative working relationships between city government and private, county, state, and federal partners that sustain our economic health and well-being. Residents participate in Brownsville's inclusive process of growing and enhancing our high quality of life. Brownsville citizens care about healthy city finances, they expect infrastructure that delivers, and they elect a City Council that works for the benefit of the community. Public spaces are a vital part of Brownsville's sense of place; citizens' and city government's attention to the appearance and cleanliness of parks, streets, and neighborhoods adds to the town's livability.

Tag line

Brownsville: Where People Care, Business Thrives, and History Lives

Who we are?

Brownsville is a City that is proud of its past while constantly improving toward the future for the benefit of our citizens. We are a group of citizens that honor each other by carefully balancing the social contract (Brownsville Municipal Code) to keep peace and order. The Brownsville Municipal Code and Comprehensive Plan help define the role of the City. Organizational transparency is a focus of Council. Council is working closely with Staff, volunteers, civic organizations, appointed officials and the citizenry to execute identified goals and carry out the responsibilities of the City.

Brownsville has a tremendous sense of place and synergy between City Hall and our residents. Active citizens are the true strength of Brownsville as evidenced by the volunteers who give freely of themselves to provide many municipal functions and civic services. Many civic organizations implement their missions actively in our community which provides a quality of life and vibrancy that is uncommon. Community events are planned and designed to invite people into town to share what Brownsville has to offer.

Council recognizes that many civic organizations and the City government are working diligently on implementing organizational development concepts in order to more efficiently provide services. Council recognizes that we are in a transition period between an authoritative model and are collectively moving toward a new, participatory approach within the organization and throughout the community.

What do we want for Brownsville?

Brownsville should honor the past, maintain a healthy present and strive to assure a dynamic future by focusing on fundamental municipal services such as:



- | | |
|-------------------------|----------------------------|
| 1. Treasury Health | 7. Contract Administration |
| 2. Water | 8. Personnel |
| 3. Sewer | 9. Police Protection |
| 4. Capital Improvements | 10. Municipal Court |
| 5. Parks | 11. Library Services |
| 6. Streets | 12. Planning & Zoning |

Organizational Development

- Elected & Appointed Officials.* People who understand their role and responsibilities for the City as policy & decision makers. People who have a tremendous amount of pride and caring about the future of Brownsville. People who understand the financial nuances of local government in Oregon. People who understand and respect the significant contributions of Staff. People who are focused on the greater good they can collectively make in the community. People who understand the mission of the City and who can explain City policy and issues with the general public. People who represent Brownsville citizenry as well as City Staff.
- Staff.* People who understand their multiple roles and responsibilities. People who love coming to work. People who are interested in creating the best possible work environment that is full of respect and compassion for the citizens and is honest and trusting among all the ranks of the organization. People who don't complain about what they cannot control but people who are interested in creating practical, cost-effective solutions for those issues they can control. People who expect more than the ordinary from themselves and from each other.
- Organizational Axiom.* Creating, developing and maintaining effective relationships with individuals, other civic organizations, County, State & Federal government personnel. Understanding that the number one priority of the City is relationship building. The City shall honor relationships and the ordinances and laws of the land. The City shall be ever mindful of the importance of the social contract of government and the order that it strives to preserve for the sake of freedom.
- Civil Rights Act of 1964.* The City creates an environment of equal access to opportunities for all individuals in Brownsville. The City is committed to equal access through Federal and State laws, but also through local practice principled in the elimination of bias and barriers that may exist in the community and from developing in the City's organization. Council shall continue to consider implications of new and past policies that may create unnecessary barriers for members of minority groups, women, veterans and vulnerable populations.

NOTES: Council has discussed many organizational theories & objectives as well as identifying important critical thinking models that will serve as a guide for making better decisions. Below are a few of those models:

THE PROCESS OF PROGRESS

1. Recognize & Identify
2. Accept & Agree
3. Strategize & Develop Action Steps



2023-2024 Council Values

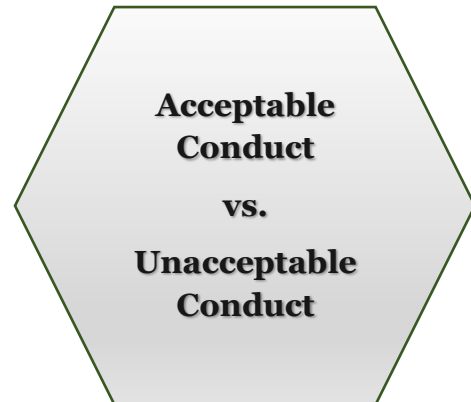
- 4. Implement & Execute
- 5. Review Outcomes

LEXIPOL’S 10 FAMILIES OF RISK MODEL

- 1. External Risks
- 2. Legal & Regulatory Risks
- 3. Strategic Risks
- 4. Organizational Risks
- 5. Operational Risks
- 6. Information Risks
- 7. Human Resources Risks
- 8. Technology Risks
- 9. Financial and Administrative Risks
- 10. Political Risks

How are expectations set in City Government?

- ◆ Laws & Municipal Code
- ◆ Standards
- ◆ Requirements & Rules
- ◆ Memoranda of Understanding
- ◆ Contracts
- ◆ Agreements
- ◆ Employee Handbook
- ◆ Societal Norms
- ◆ Cultural Nuances
- ◆ Public Opinion



Decision Making

- | | |
|----------------------|----------------------------|
| 1. General Liability | 6. Need or Want |
| 2. Legal Implication | 7. Political Lift or Will |
| 3. Legality | 8. Support or Lack of |
| 4. Precedence | 9. Resource Management |
| 5. Staff Capacity | 10. Community Implications |



GOVERNMENT CAPITAL
CORPORATION

February 2024

Municipal Market Bulletin

by Government Capital Corporation

your public finance partner

Interest Rates in Review

Throughout 2023, the Federal Funds Target Rate, which is the range at which commercial banking institutions lend to each other and is used to set the Prime Rate, increased multiple times. The Effective Federal Funds Rate, the actual rate at which commercial banking institutions lend to each other, also rose from 4.33% at the beginning of 2023 to 5.33% at the end of 2023.

Despite the increases in lending rates, municipal lending volumes were steady on average throughout the past year, with the exception of a sharp dip in March 2023 due to the Silicon Valley Bank default. Higher lending rates also meant higher investment earnings rates for municipal issuers who frequently chose to finance purchases and projects and their cash invested.

For 2024, most economists expect the Federal Reserve to cut interest rates, though how much and when remains to be seen. The Federal Funds Target Rate remains at 5.25 - 5.5% but is predicted to fall by 1% by the end of this year. The Effective Federal Funds Rate has remained at 5.33% since August 2023.

The Federal Reserve Bank's first 2-day meeting of 2024 began on January 30 and resulted in no change in rates, though many are hopeful rates will begin to come down by mid-year. The first 2024 Summary of Economic Projections containing policymaker's expectations for interest rates, growth, unemployment, and inflation for this year and beyond is expected after the Fed's second meeting of the year beginning March 20.

Recent Closings

Texas EDC
Land Acquisition
\$1,756,351 | 15 years

Louisiana Fire District
Fire Apparatus
\$101,295 | 3 years

Ohio School
Energy Conservation
\$299,000 | 20 years

Alabama City
Water Meters
\$883,379 | 7 years

Texas School District
School Buses
\$447,726 | 7 years

Mississippi City
Fire Apparatus
\$470,000 | 10 years

Oregon City
Police Vehicles
\$170,500 | 4 years

Alabama City
Self-Contained Breathing Apparatus
\$134,475 | 3 years

Texas Emergency Services District
Fire Station
\$23,200,844 | 20 years

Oklahoma Hospital

While inflation appears to be cooling and is expected to return to target levels, the Fed reserves the right to increase rates again if needed, particularly if inflation does not consistently decrease. Additionally, while the jobs market remains robust, jobs gains have slowed down and could trend downward later in 2024.

In the current interest rate environment, many municipal issuers are opting for financing with flexible call provisions. Such provisions allow issuers to take advantage of lower rates in the event the market changes and rates begin to fall. For more information on financing with flexible call provisions, contact Government Capital toll-free at 800-883-1199.

Lab Equipment
\$186,768 | 5 years

Louisiana City
Police Vehicles
\$655,528 | 5 years

Oregon School
School Buses
\$871,396 | 10 years

Texas County
Roads & Bridges Equipment
\$186,936 | 3 years

5-Year and 10-Year Treasury Rates



GOVERNMENT CAPITAL CORPORATION

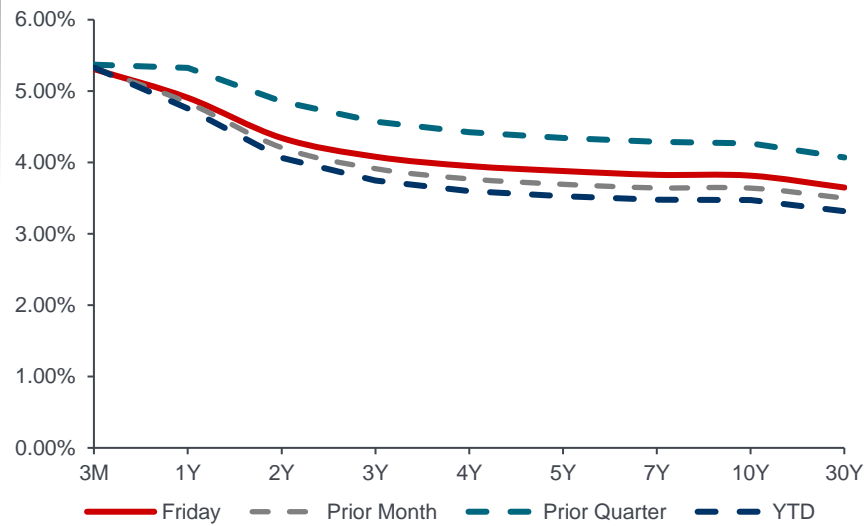
Government Capital Corporation is a leading public finance firm providing professional financial services to all local governmental entities. Since its founding in 1992, the company and its affiliates have successfully completed over 10,000 municipal financings exceeding \$6 billion in Texas and across the country.

Government Capital Corporation
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Current Rate Environment

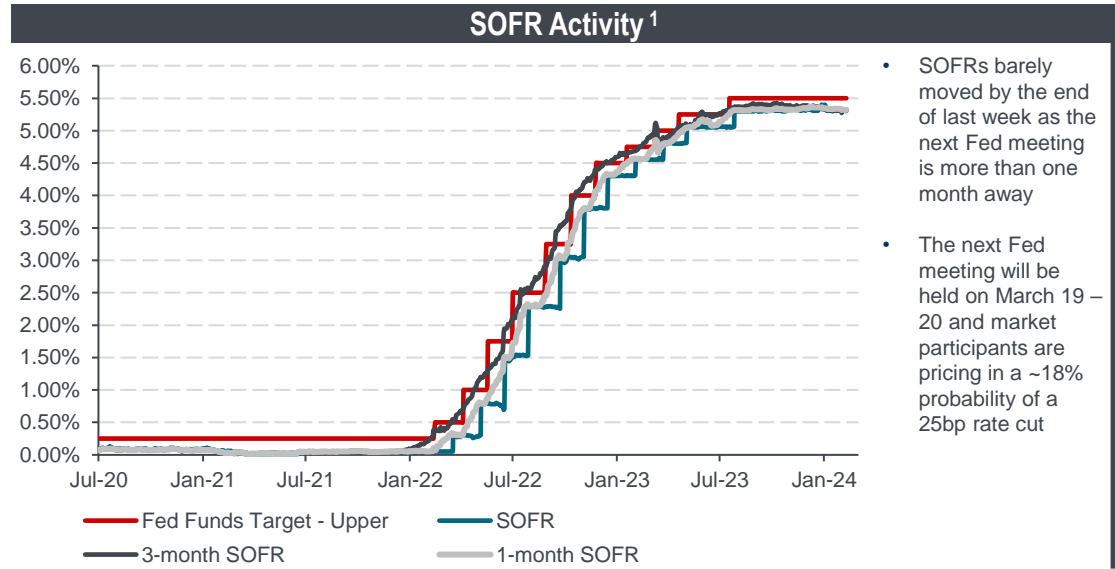
	Friday	Prior Week	Change
SOFR	5.31%	5.32%	(0.01%) ↓
1-Month SOFR	5.32%	5.32%	0.00% ○
3-Month SOFR	5.31%	5.29%	0.02% ↑
Fed Funds	5.50%	5.50%	0.00% ○
Fed Discount	2.75%	2.75%	0.00% ○
Prime	8.50%	8.50%	0.00% ○
US Treasury Yields			
2-year Treasury	4.48%	4.37%	0.11% ↑
5-year Treasury	4.14%	3.98%	0.16% ↑
10-year Treasury	4.18%	4.02%	0.16% ↑
Swaps vs. SOFR			
2-year	4.34%	4.24%	0.10% ↑
5-year	3.88%	3.73%	0.15% ↑
10-year	3.81%	3.66%	0.15% ↑

USD Swap Curve Activity¹:



- USD swap rates rose 10-15bps across the curve by the end of last week. The curve remains inverted
- Various Fed officials echoed each other by acknowledging the progress on disinflation last week but reiterated that they don't see any imminent rate cuts as they wait for more data to confirm disinflation. Economic data showed that the service sector of the US economy remained robust, adding fresh evidence to the Fed's call for patience to declare victory over inflation

¹) Data sourced from Bloomberg. The curves were constructed using 3M daily SOFR and USD mid-market swap rates, which are not executable levels



- SOFRs barely moved by the end of last week as the next Fed meeting is more than one month away
- The next Fed meeting will be held on March 19 – 20 and market participants are pricing in a ~18% probability of a 25bp rate cut

The Week Ahead

- This week's economic data slate will consist of CPI and PPI indices, retail sales, industrial production, empire manufacturing, and housing starts
- Various Fed members will speak throughout the week about the economic outlook and monetary policy

Date	Indicator	For	Forecast	Last
13-Feb	CPI MoM	Jan	0.20%	0.30%
13-Feb	CPI YoY	Jan	2.90%	3.40%
13-Feb	CPI Ex Food and Energy MoM	Jan	0.30%	0.30%
13-Feb	CPI Ex Food and Energy YoY	Jan	3.70%	3.90%
14-Feb	MBA Mortgage Applications	Feb 9	-	3.70%
15-Feb	Initial Jobless Claims	Feb 10	220K	218K
15-Feb	Retail Sales Advance MoM	Jan	-0.10%	0.60%
15-Feb	Industrial Production MoM	Jan	0.20%	0.10%
15-Feb	Empire Manufacturing	Feb	-12.5	-43.7
15-Feb	Philadelphia Fed Business Outlook	Feb	-8.8	-10.6
16-Feb	U. of Mich. Sentiment	Feb P	80.0	79.0
16-Feb	Housing Starts	Jan	1460K	1460K
16-Feb	PPI Final Demand MoM	Jan	0.10%	-0.10%

¹) Data sourced from Bloomberg



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MONTH END FINANCIAL RECAP

		JANUARY 2024					
		REVENUE	EXPENDITURES	YTD	%	Unexpended	
1	GENERAL	\$ 29,622.05	\$ 296,440.36	\$ 2,296,807.05	50.02%	\$ 2,278,199.95	1
2	WATER	\$ 41,352.29	\$ 46,207.33	\$ 348,814.07	24.64%	\$ 1,066,835.93	2
3	SEWER	\$ 43,381.71	\$ 23,106.15	\$ 192,959.63	20.15%	\$ 764,630.37	3
4	STREETS	\$ 21,732.95	\$ 14,683.94	\$ 120,661.29	34.56%	\$ 228,473.71	4
5	WATER BOND	\$ 452.30	\$ 13,145.11	\$ 46,417.84	74.88%	\$ 15,572.16	5
6	SEWER BOND	\$ 948.83	\$ 78,979.76	\$ 300,721.39	67.73%	\$ 143,278.61	6
7	SEWER DEBT FEE	\$ 12,704.41	\$ -	\$ 92,054.69	63.44%	\$ -	7
8	BUILDING & EQUIPMENT	\$ 769.25	\$ -	\$ -	0.00%	\$ 188,800.00	8
9	WATER RESERVE	\$ 2,745.85	\$ -	\$ -	0.00%	\$ 175,300.00	9
10	HOUSING REHAB	\$ 933.49	\$ -	\$ -	0.00%	\$ 222,000.00	10
11	WATER SDC	\$ 946.01	\$ -	\$ -	0.00%	\$ 241,960.00	11
12	SEWER SDC	\$ 3,116.07	\$ -	\$ -	0.00%	\$ 758,500.00	12
13	STORMWATER SDC	\$ 1,150.55	\$ -	\$ -	0.00%	\$ 277,575.00	13
14	BIKEWAY/PATHS	\$ 395.14	\$ -	\$ -	0.00%	\$ 63,730.00	14
15	LIBRARY TRUST	\$ 1,032.19	\$ -	\$ -	0.00%	\$ 7,650.00	15
16	CEMETERY	\$ 35.05	\$ -	\$ -	0.00%	\$ 9,040.00	16
17	TRANSIENT ROOM TX	\$ -	\$ -	\$ -	0.00%	\$ -	17
18	SEWER CONSTRUCTION	\$ -	\$ -	\$ -	0.00%	\$ -	18
19	LAND ACQUISITION	\$ -	\$ -	\$ -	0.00%	\$ 9,985.00	19
20	COMMUNITY PROJECTS	\$ 362.43	\$ 3,105.00	\$ 13,628.00	18.11%	\$ 61,622.00	20
		\$ 161,680.57	\$ 475,667.65	\$ 3,320,009.27			

Key Bank Account	
General Checking	\$ 151,030.46
Oregon State Treasury	\$ 5,286,443.28
Community Improvements	\$ 178.04
Project Escrow Holding	\$ 102,957.88
Project Holding Acct #2	\$ -
CLRC Renovation Acct	\$ 617,152.58
TOTAL OST / LGIP	\$ 6,006,731.78

2023-2024	YTD	% of Total
Appropriated	\$ 6,513,152.73	33.76%

Total Bonded Debt (Principal Only)

	\$ 6,142,195.00
Total Bonded Debt is \$8,691,081 (Principle & Interest)	

CLRC Loan Payment
[\$57,996.99]

Annual Bond Payment	
Water	\$ 45,167.05
Wastewater	\$ 307,259.95
Total	\$ 352,427.00

ARPA Funds SLFRP	\$404,801.67	Total Funds Received
(American Rescue Plan Act)	\$202,457.75	Funds Disbursed

Previous Month Court Revenue \$424.43