

Council Agenda Packet

Tuesday, May 23rd, 2023 | 7:00 p.m. | Council Chambers | In-Person



Table of Contents

2	Agenda
4	<i>Minutes: Council April 25th, 2023</i> Budget Committee May 4 th , 2023 [p. 8]
11	Administrator
TBD	Public Works
22	Planning
24	Sheriff
25	Library
-	Office
26	Resolution 2023.10: Election to Receive State Revenue Sharing
27	Resolution 2023.11: Government Capital Loan Terms [TBD]
28	Ordinance 801: Memorials (<i>First Reading</i>)
33	Proclamation: National Military Appreciation Month
34	Legislative Advocacy & Policy Committee (LAPC) Recommendations
WS	Review the FY 2023.24 Budget Budget Committee Recommendation
38	Park Avenue Closure Request <i>Dawnita Nealon & Dayna Hansen</i>
39	EPC Report
40	Beekeeping <i>Dr. Rodia Email</i>
41	Beekeeping <i>Nan Van Sandt</i>
42	Beekeeping <i>Jad Lemhouse</i>
43	FY 2023.2024 <i>Tax Roll Leins</i>
44	Craven Letter <i>Senior Center</i>
45	Policy FYI <i>Citizen Responsibilities</i>
47	Yolonda Tauzer <i>Open Letter to Council Previously Emailed</i>
48	Linn County Article
50	State of Oregon Notices & Articles
54	2023.2024 Council Goals Council Values
58	Financials
✱	<i>Please visit:</i> https://www.ci.brownsville.or.us/citycouncil for these preparation documents, 1) FY 2023.2024 Budget as recommended by the Budget Committee, 2) TMDL Plan Letter (<i>Approved by the State</i>), 3) Dr. Rodia's Beekeeping Information Packet, 4) Linn County Reporter, 5) Linn County Parks (<i>Brownsville Feature</i>), 6) RAIN Report, 7) League of Oregon Cities Full Strategic Plan Report, 8) Acronyms, and 9) Who's Who.



Council Meeting

Tuesday, May 23rd, 2023

Location: Council Chambers | In-person

AGENDA

Regular Session

7:00 p.m.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS OR DELETIONS TO AGENDA
- 5) MINUTES: April 25th, 2023
 May 4th, Budget Committee Minutes
- 6) PUBLIC HEARINGS OR PRESENTATIONS:
 - A. Proposed Use of State Revenue Sharing
 - B. Budget Public Hearing | *FY 2023-2024*
- 7) DEPARTMENT REPORTS:
 - A. Sheriff
 - B. Public Works
 - C. Administrator
 - D. Planning
 - E. Library
 - F. Office
 - G. Council
- 8) CITIZEN COMMENTS (Non-agenda & Agenda items)
 - ★ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.
- 9) LEGISLATIVE:
 - A. **Resolution 2023.10:** Election to Receive State Revenue Sharing
 - B. **Resolution 2023.11:** Government Capital Loan Terms
 - C. **Ordinance 801:** Memorials (*First Reading*)

This Agenda is a specific list of the subjects to be discussed at the meeting. Should you need assistance in any way, please notify S. Scott McDowell, City Administrator, at (541) 466-5880 in advance. Thank You!



D. **Proclamation:** National Military Appreciation Month

10) ACTION ITEMS:

- A. Legislative Advocacy & Policy Committee (LAPC) Recommendations
- B. Park Avenue Closure Request | *Dawnita Nealon & Dayna Hansen*
- C. GR12 Waterline | *Authorize Necessary Signatures*

11) DISCUSSION ITEMS:

- A. Park Caretakers | *Walter & Marta Lynch*
- B. ROI Grant Disbursements | *Inception-to-Date*
- C. April Financials

12) CITIZEN QUESTIONS & COMMENTS

- ★ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.

13) COUNCIL QUESTIONS & COMMENTS

14) ADJOURN

Please visit www.ci.brownsville.or.us for the meeting agenda, agenda packet and other City information.





Council Minutes

April 25th, 2023

ROLL CALL: Mayor Craven called the meeting to order at 7:00 p.m. with Council President Chambers, Councilor Hansen, Councilor Solberg, Councilor Humphreys, Councilor Winklepleck, and Councilor LaCoste present. Administrative Assistant Elizabeth Coleman, Administrative Assistant Tammi Morrow, and City Administrator Scott McDowell were also present.

ABSENT: Public Works Superintendent Karl Frink was excused.

PUBLIC: Barbara Andersen, Debie Wyne, Karmel Curtis, Dan Murphy, Rod Souza, Jordan Parrish, Don Ware, Gary Shepherd (7:45 p.m.), Tia Parrish (*The Times*), Penny Rosenberg (*Democrat-Herald*) & guest, and Deputy Hardy (*LC*SO) were present.

The pledge of allegiance was recited.

ADDITIONS AND DELETIONS: McDowell added a motion to be considered after the TMDL presentation...

MINUTES: Councilor Chambers made a motion to approve the March 28th, 2023 meeting as presented. Councilor Solberg seconded the motion and it passed unanimously.

PUBLIC HEARING | PRESENTATIONS:

Pioneer Association | Debie Wyne & Karmel Curtis – Linn County Pioneer Association President Debie Wyne & Karmel Curtis requested permission to have a beer garden for this year's Picnic. Ms. Wyne briefly discussed the history of the Picnic and their plans for the beer garden. Karmel Curtis is working with Deluxe Brewing Company from Albany to make this happen. Friday night will be karaoke night. A live band, Pendleton Highway, is planned for Saturday night. Councilor Chambers liked the layout in Option #1 which was part of the materials provided to Council. Councilor Solberg asked about open container in the Park. Curtis said that OLCC requires all alcohol to stay within certain confines which will be in the Dance Hall. Councilor Chambers was concerned about kids being around alcohol on Saturday night. Councilor Hansen felt that adding a beer garden would be a departure from the family atmosphere created by Picnic. Councilor Solberg thanked the Association for generating attendance and excitement for the Picnic by adding this to their event.

Councilor Chambers made a motion to approve their request as submitted as presented. Councilor LaCoste seconded the motion and the motion passed 6-1 with Councilor Hansen voting no.

Semi-Annual TMDL Review – McDowell reported on the required the Department of Environmental Quality (DEQ) mandates concerning Total Maximum Daily Load (TMDL). The State deemed all cities Designated Management Agencies (DMA) in March 2021 so the State can start fining and levying mandatory improvements for stormwater systems. The City has been trying to comply with the mandate that started as a voluntary program, but is anything but that now. The City is working on complying with this unfunded mandate and was unnecessarily threatened by DEQ. The end goal of TMDL is to require cities to treat stormwater. For Brownsville to install the necessary infrastructure for this program, the costs would be close to \$25 million dollars. The City already has \$56 million in assets with nearly half in critical condition.

Legislative Advocacy & Awareness Webpage Review – McDowell gave a brief overview of a newly made webpage for Council and the public to use. The page has quick links to State and Federal representatives as well as a direct link to the Oregon Legislative Information System (OLIS) which has everything being considered by the State Legislature available to all. There is a link to the Department of Administrative Services (DAS) that allows anyone to sign up for email alerts, notices and hearings from any State agency.



DEPARTMENT REPORTS:

1. **Linn County Sheriff's Office (LCSO) Report.** Deputy Brian Hardy filled in for Sergeant Frambes. Hardy reviewed the stats for March. Hardy said that the State has cleared the way for a mental health emergency line, 988, which will act like 911. The program does not have enough funding to work just yet, but is being built out. Linn County does have a mental health team that responds to certain kinds of law enforcement calls. Hardy indicated that no progress has been made on the counterfeiting issue due to tracking logistics. Councilor Winklepleck asked for the counterfeiting update. Councilor Hansen pointed out the traffic report for Blakely Avenue as presented by the LCSO. Hansen felt this highlighted how safe people are driving overall.
2. **Administration.** Administrator Scott McDowell shared that Budget Committee will meet Thursday, April 27th and on May 4th. McDowell reviewed several construction logistics for the Rec Center Renovation project. City Hall will be an official Ballot Drop Site for the May 16th, 2023 election. Morrow and McDowell made a line item on the monthly financial report that shows Court revenue instead of providing a full report to Council. McDowell briefly reviewed the way the City prepares information for the public. The City is required by the Comprehensive Plan to include many inputs. McDowell said the City exceeds what is required in many different ways. Citizens receive the same information at the same time as Council members. The City sends out a monthly synopsis to every person in the 97327 zip code. The City is lucky to have great citizens who volunteer in many meaningful ways.
3. **Planning.** No comments.
4. **Library.** No comments.
5. **Office.** No comments.
6. **Court.** No comments.
7. **Council Comments.** No comments.
8. **Citizen Comments.** Stephen Irwin introduced himself as a candidate for the Linn Benton Community College Board of Directors, position #1. Irwin shared a bit of his personal history which included many years in law enforcement. Irwin asked Council for their vote on May 16th.

Rod Souza expressed concern about homelessness camps being mandated by the State of Oregon. Souza cautioned Council about potential negative impacts of such a policy.

LEGISLATIVE:

1. **Resolution 2023.08: State Shared Revenues & Services Verification** – Councilor Chambers made a motion to approve the annually required resolution as presented. Councilor Humphreys seconded the motion and it passed unanimously.
2. **Resolution 2023.09: River's Edge Open Space Disbursement Accounting** – Councilor Chambers made a motion to approve the resolution as presented. Councilor Winklepleck seconded the motion and it passed unanimously.
3. **Ordinance 797: Curfew (Second Reading)** – Councilor Chambers moved to read the ordinance by title only. Councilor Humphreys seconded. The motion carried. Councilor Chambers made a motion to approve the ordinance as written. Councilor LaCoste seconded the motion and it passed unanimously.



4. **Ordinance 800: Farm Animals (Emergency)** – McDowell presented an email from Dr. Rodia about residential beekeeping rules. McDowell said the City Attorney had assisted with the writing of this ordinance and that many cities prohibit beekeeping due to health and safety reasons. *Councilor Hansen moved to read the ordinance by title only. Councilor Chambers seconded. The motion carried. Councilor Chambers made a motion to approve the ordinance as written and pass as an emergency. Councilor Winklepleck seconded the motion and the motion passed 6-1 with Councilor Solberg voting no.*
5. **Proclamation: Linn County Pioneer Association** – Mayor Craven recognized Pioneer Picnic as a time honored, Brownsville tradition.
6. **Proclamation: Mental Health Month** – Mayor Craven declared May Mental Health Month to highlight the importance of mental health awareness.
7. **Proclamation: Older Americans Month** – Mayor Craven declared May Older Americans Month highlighting the invaluable contributions senior citizens make in Brownsville.

ACTION ITEMS:

1. **Central Linn Rec Center Renovation | Award Bid** – McDowell shared logistical issues being handled by the City. McDowell also discussed the need for additional financing for the successful completion of this project. *Councilor Chambers made a motion to award the Central Linn Recreation Center Renovation project to JE John Company out of Vancouver, Washington in the total amount of \$2,095,400 which includes a 10% contingency as presented and to authorize the Mayor and City Administrator to execute all necessary, associated documents for the project as needed. Councilor Solberg seconded the motion. The motion passed unanimously.*
2. **Linn County Pioneer Association | Annual Letter** – Councilor Solberg made a motion to approve the coordination letter as requested. Councilor Humphreys seconded the motion. The motion passed unanimously.
3. **Hands on History Request** – Councilor Chambers made a motion to approve the closure of Park Avenue on August 26th, 2023 for Linn County Museum's Hands on History Event in Library Park. Councilor Winklepleck seconded the motion. The motion passed unanimously.
4. **Finalize Council Values** – Councilor Chambers made a motion to adopt Council Values as presented. Councilor Solberg seconded the motion. The motion carried unanimously.
5. **OLCC Liquor License Renewals (Annual)** – Councilor Chambers made a motion to approve the OLCC renewals as presented. Councilor LaCoste seconded the motion. The motion carried unanimously.
6. **Senior Center Agreement | Modification** – Councilor Winklepleck made a motion to approve the modification of the partnership agreement with the Senior Center to raise the level to \$1,500 starting immediately. Councilor LaCoste seconded the motion. The motion carried unanimously.

DISCUSSION ITEMS:

1. **Canal Company Insurance | Annual** – McDowell informed Council that it was time to check in with the Canal Company to make sure insurance is in place for the upcoming pumping season.



2. **CIS Renewals** – McDowell let Council know that Staff is in the process of reviewing all insurance coverages carried by the City for the upcoming renewal. McDowell shared the unprecedented, rising costs of coverage.
3. **March Financials** – No comments.

CITIZEN QUESTIONS & COMMENTS.

Rod Souza readdressed the Council thanking them for defending employees from getting the Covid-19 vaccine and for standing up for freedom.

COUNCIL COMMENTS

Councilor Chambers shared the ODOT work zone safety public service announcement that reminds everyone to drive safely in work zones and on farming roads.

Councilor Hansen shared the stats on the traffic counter report for Blakely Avenue.

Councilor Winklepleck told Council he did a ride along with Sergeant Frambes for four hours in Brownsville. Winklepleck noted the importance and quality of the work performed by the Linn County Sheriff's Office.

ADJOURNMENT Councilor Chambers moved for adjournment, Councilor Solberg seconded and the meeting adjourned at 8:24 p.m.

City Administrator S. Scott McDowell

Mayor Adam Craven



Budget Committee Minutes

May 4th, 2023

Members of the Budget Committee met this day in-person to reconvene a regular session meeting at 7:11 p.m. in the Community Room.

Present: Councilor Mike Winklepleck, Councilor Michael Humphreys, Councilor Lynda Chambers, Councilor Dave Hansen, Mayor Adam Craven (7:09 p.m.), Councilor Sean LaCoste (7:17 p.m.), Don Andrews, Dayna Hansen, Matt Shoemaker, Administrative Assistant Tammi Morrow, and Budget Officer S. Scott McDowell.

Absent: Rick Dominguez, Trapper Solberg, Kaye Fox, Felipe Eversull, and Wendy Toshitsune.

Public: No one was present.

Presiding: Lynda Chambers.

The meeting was called to order at 7:11 p.m. by acting Chair Chambers. Chambers called to resume deliberations from last week. *Don Andrews moved to resume deliberations; Michael Humphreys seconded the motion. Motion carried unanimously.* The meeting reconvened at 7:11 p.m.

Mr. McDowell took roll call as noted above. Acting Chair Chambers entertained a motion to approve the minutes from last meeting. *Don Andrews moved to accept the minutes as presented. Matt Shoemaker seconded the motion and it passed unanimously.*

Acting Chair Chambers noted that no members of the public were present for the public comment period.

POSSIBLE & PROPOSED USES OF STATE REVENUE SHARING. McDowell indicated that the City has historically used State Revenue Sharing funds to help pay for streetlights for public safety. The money can be used for any general purpose.

BUDGET DISCUSSION, OVERVIEW & QUESTIONS. Acting Chair Chambers then turned the meeting over to McDowell for the discussion of the budget document. McDowell asked if there were any questions, stating that he had not heard from anyone over the last week. Andrews asked again about the salaries line item for the Library. McDowell explained that salaries are divided among the various accounts. McDowell could have used a different General Fund account to spread salaries over. McDowell also said that there is some padding in the salary accounts to help with beginning cash balance at end of the fiscal year. He also said that it is wise to have money appropriated in the event of a natural disaster. The City does not want to have to go through some non-sensical bureaucratic supplemental budgetary process to access funds in the event of an unforeseen emergency.

Dayna Hansen asked about the ARPA funds. McDowell explained that every city across the United States received money from the Federal government through the State. The City received two payments of just over \$202,000. The requirements were burdensome and the Feds kept changing



Budget Committee Minutes

how the funds could be used. McDowell took heat from some Staff because some neighboring cities were using the money as salary bonuses. McDowell explained the former Mayor Don Ware, then Councilor Adam Craven, and Administrative Assistant Tammi Morrow reviewed the requirements collectively and determined that the best course of action was to use the money on major capital improvements such as the Downtown Sanitary Sewer and Waterline project and the impending GR12 Waterline project. McDowell said that he did not want to use the money in any other way. McDowell surmises that the Feds will more than likely raise concerns over the money in the next couple of years and require a new auditing process – because cities and counties are the ‘real perpetrators of overspending.’ In that scenario, McDowell wants to ensure that Brownsville has super clear lines on how the City used the money. To this end, McDowell requested that Council pass resolutions explained how the money was to be used.

Record high inflation drove the cost for both projects higher than the money the City received. Who is surprised? Politicians on both sides of the aisle have run up a \$32T debt.

McDowell then made the distinction that Don Andrews often made through the years, by stating the Budget Committee is an oversight committee and not a policy committee. With that said, McDowell likes to overshare information so everyone knows what is going on... McDowell has been investigating gap financing for the Rec Center Renovation project. McDowell explained the proposed terms of the loan. He shared that he may advise Council to use part of the \$220,000 that was earmarked for the playground replacement in Pioneer Park as the first year’s loan payment depending on origination of the loan. McDowell will know more in a few weeks.

McDowell indicated that the next steps will be publishing the LB1 in the local newspaper. Council will hold a public hearing at their May 23rd, 2023 meeting. Council will adopt the budget at the June 27th, 2023 regular Council meeting. No one had any further questions or comments.

APPROVE THE 2023.2024 BUDGET & RECOMMEND TO COUNCIL.

1. *Mike Winklepleck moved to approve the full permanent tax rate of \$6.9597 per \$1,000 assessed valuation. The motion was seconded by Don Andrews and was approved unanimously.*
2. *Don Andrews moved to approve the levy amount needed for the Wastewater Bond Debt in the amount of \$183,050. The motion was seconded by Mike Winklepleck and was approved unanimously.*
3. *Matt Shoemaker moved to approve a 6% Utility Rate increase for the upcoming fiscal year. The motion was seconded by Mike Winklepleck and was passed unanimously.*
4. *Adam Craven moved to approve the historic use of State Revenue Sharing levy for public safety needs, specifically street lighting. The motion was seconded by Matt Shoemaker and was approved unanimously.*
5. *Sean LaCoste moved to approve and recommend the continued use of all designated funds and line items contained in this FY 2023.2024 budget document. The motion was seconded by Adam Craven and was approved unanimously.*



Budget Committee Minutes

6. *Don Andrews moved to approve the 2023.2024 Budget as presented and to recommend the same to Council. The motion was seconded by Sean LaCoste and was approved unanimously.*

In closing, McDowell asked members to please drop off your binder before leaving. McDowell thanked everyone for taking their time to review and approve the City budget. McDowell thanked Wendy Toshitsune and Lynda Chambers for serving as Chair.

ADJOURN. *The committee adjourned by consensus at 7:24 p.m.*

ATTEST:

APPROVED:

S. Scott McDowell
Budget Officer

Adam Craven
Mayor



May 23rd, 2023

From: S. Scott McDowell
To: Mayor & Council
Re: General Business

Note: The first section of this report follows the Council meeting agenda and provides an overview of topics to be discussed the night of Council. If an item title is highlighted in green, that means the item is part of Council Goals. When you see this symbol, [box icon], it means more information will be provided at the meeting.

“Tenderness and kindness are not signs of weakness and despair, but manifestations of strength and resolution.”

~ Khalil Gibran, Writer

“Life is challenging, but I’m always up for a challenge.”

~ Venus Williams, Tennis Player

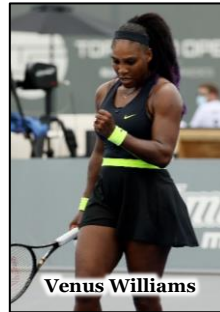
“When you come out of the storm, you won’t be the same person who walked in. That’s what this storm’s all about.”

~ Haruki Murakami, Writer

Quote Then & Now

Old: “What doesn’t kill you makes you stronger.”

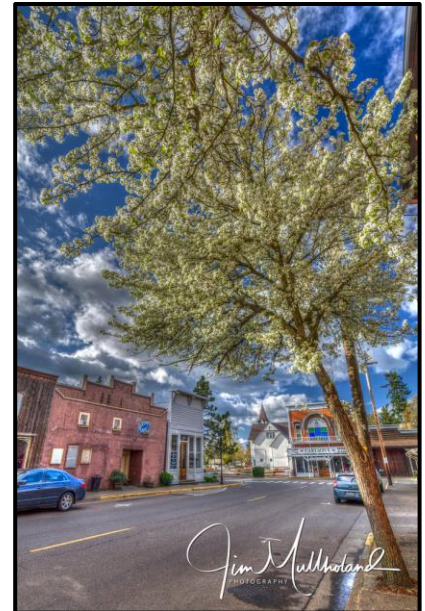
New: “What doesn’t kill you, doesn’t kill you.”



Venus Williams



Haruki Murakami



Jim Mulholand PHOTOGRAPHY

AGENDA ITEMS DISCUSSION

The following items follow the order of the Agenda

6) PUBLIC HEARINGS OR PRESENTATIONS:

A. Proposed Use of State Revenue Sharing | FY 2023.2024 – Mayor Craven will open the floor to anyone from the public wishing to speak or make recommendations for State Revenue Sharing funds. The Budget Committee recommended using the funds for public safety (street lighting) as has been the City’s past practice. Anyone from the public can speak to any part of the budget they choose for Council’s consideration.

What is Council being asked to do?

Take public comment, if any.



B. Budget Public Hearing | FY 2023.2024 – Mayor Craven will leave the floor open for anyone from the public wishing to speak about the budget as proposed by the Budget Committee. Next month, the public will have another opportunity to comment on the budget prior to appropriation and official adoption.



Items included by the Budget Committee in this FY 2023.2024 budget are below:

- ★ Approve the Full Permanent Tax Rate – \$6.9597 per \$1,000.
- ★ Approve the levy amount needed for the Wastewater Bond Debt – \$183,050.
- ★ Recommend a 6% Utility Rate Increase for the upcoming fiscal year.
- ★ Approve Historic Use of State Revenue Sharing (*Street Lights*).
- ★ Approve and recommend the continued use of all designated funds and line items contained in this FY 2023.2024 budget document.
- ★ Approve the FY 2023.2024 Budget and recommend the same to Council.

What is Council being asked to do?

Take public comment, if any. Next month Council will officially adopt the budget.

9) LEGISLATIVE:

- A. **Resolution 2023.10: Election Receive State Revenue Sharing (Annual)** – Annually, Council passes this resolution to receive State Revenue Sharing. The City has historically used this money to help cover the cost of street lights.

What is Council being asked to do?

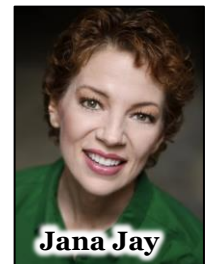
Pass the resolution to secure funding.

- B. **Resolution 2023.11: Government Capital Loan Terms** – Government Capital Corporation’s Jana Jay was very happy to report that terms of the loan changed in the City’s favor. The original quote is included in the agenda packet for your review. The handwritten notes show the new rate, and the new payment will be slightly under \$58,000 annually. The City will be able to pay the loan off in the eighth year without penalty. The resolution will be delivered the night of Council and emailed to Council once received by the City.



What is Council being asked to do?

Pass the resolution to secure loan gap funding for the Brownsville Rec Center Renovation project.



- C. **Ordinance 801: Memorials (First Reading)** – Parks & Open Space Advisory Board voted unanimously to recommend changes that will clarify memorials in Pioneer Park.

What is Council being asked to do?

Consider the new language and give the ordinance a first reading.

- D. **Proclamation: National Military Appreciation Month** – A proclamation recognizing National Military Appreciation Month as generally requested by the Cascade West Council of Governments.

10) ACTION ITEMS:



- A. **Legislative Advocacy & Policy Committee (LAPC) Recommendations** – The recommendations report from the LAPC is included in the agenda packet for your review. Council will have a discussion regarding these recommendations at Council meeting. I will provide a quick slide show of the recommendations as a point of reference for Council. I will also review the League of Oregon Cities Strategic Plan as it is currently being rolled out to the membership. I will also briefly talk about progress and next steps with the SMAC effort.



*From 04.25.2023:*The newly formed Legislative Advocacy & Policy Committee (LAPC) has had two meetings and are close to rendering initial process and policy recommendations to Council for consideration. They meet again May 1st to fine tune their recommendations.

What is Council being asked to do?

Review the Committee’s recommendations and discuss next steps.

- B. **Park Avenue Closure Request | Nealon & Hansen** – Dawnita Nealon & Dayna Hansen are requesting the closure of Park Avenue for an antique sale. Last year, a group of four or five vendors used Sandy Mooers lot across from Napa to host a one day sale. The sale went over well for residents as well as visitors and the group would love the opportunity to host another sale in August. The Chamber of Commerce has named them as insured and will provide the necessary coverages required by the City for the event. Nealon & Hansen know they must obtain permission from the property owners along the street as well. Full details are enclosed in the agenda packet for your review.

What is Council being asked to do?

Consider approving the closure of Park Avenue for the purpose described.

- C. **GR12 Waterline Project** – Staff will be requesting authorization for the Mayor and Administrator to execute all necessary documents for this project



What is Council being asked to do?

Authorize personnel to execute necessary associated documents.

11) DISCUSSION ITEMS:

- A. **Park Caretakers | Walter & Marta Lynch** – The Caretakers have arrived and are going through training.
- B. **ROI Grant Disbursements | Inception-to-Date** – I hope to provide this report Tuesday evening.
- C. **April Financials**



UPDATES, INFORMATION & HAPPENINGS

Linn County Sheriff's Office Monthly Report | [G1] – The City is under contract for 200 hours per month. The eighteen-month average looks like this:

LCSO Month-to-Month Comparison (18 months)

Year	Month	Citations	Warnings	Hours
2023	April	6	19	200
2023	March	7	15	208.65
2023	February	13	16	204.25
2023	January	13	34	202
2022	December	12	18	209
2022	November	16	13	202
2022	October	4	10	219.95
2022	September	5	5	225.25
2022	August	14	21	200
2022	July	18	6	223
2022	June	11	16	176
2022	May	15	7	200
2022	April	40	18	231
2022	March	13	12	211.25
2022	February	19	12	213.25
2022	January	11	11	244.5
2021	December	19	17	200
2021	November	12	16	220.75
	<i>Subtotal</i>	248	266	3790.9
	Total Average	13.78	14.78	210.6

LCSO Quarterly Meeting – Next meeting is June 1st. Council President Chambers, Councilor Winklepleck, liaison, and I will attend the upcoming meeting. Sheriff Duncan is planning a tour of the County's jail facility.

From 03.23.2023: Councilor Winklepleck and I attended the quarterly meeting on March 2nd, 2023 in Millersburg. Sheriff Duncan reported that personnel is showing signs of shoring up. The SO is still understaffed, but are getting some key people in key spots which is at least some relief. Duncan talked briefly about the marijuana bust in Halsey. Duncan talked about the problems SB 48 is causing. She also listed a few bills she is watching closely. The list includes, 1) HB 2697, 2) HB 2400, 3) HB 2800, and 4) SB 907. Duncan will forward a list of bills that are impacting operations to the cities for their review soon.

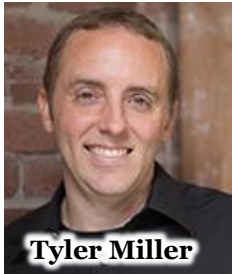
Budget Preparations – Council will have two public hearings, May & June, and officially adopt the budget at the June Council meeting. Staff will certify the budget with the Linn County Assessor's Office and the Linn County Clerk's Office as required by State law. Staff will enter the new budget into the General Ledger software the first week of July.

From 04.25.2023: Administrative Assistant Tammi Morrow and I have been busy compiling the FY 2023.2024 Budget. Please see the Budget TTDL posted on the Council webpage if you are interested



to see what goes into completing the annual budget. Budget Committee will meet Thursday, April 27th, 2023 in the Community Room at City Hall.

Woodblock Architecture | Scheduling, Logistics & Choices ☒ – I have been working with the City’s lender, the City’s insurance agent, the Contractor, the Architect, and vendors to make preparations for the start of the renovation project. The pre-construction meeting is scheduled for May 24th, at 9:00 a.m. at the Rec Center. The Contractor is set to start on June 5th, 2023. A project update will be provided Tuesday night.



Tyler Miller

From 12.20.2022: The team met to discuss several details throughout the building from the fire supression system to the electrical system. Public Works will be installing a waterline from Park Aevnue to connect the new fire supply. I will provide a project overview at the January meeting. I have also met with the Fundraising Committee. I will provide a short report at Council meeting Tuesday evening.

From 05.24.2022: [...] The City is hoping to start the work in June 2023 which means the project would need to be out for bid early Spring 2023. [...]

From 03.28.2023: The City hosted two pre-bid walk throughs at the Rec Center; both were well attended. The team is working on associated details and logistics for this renovation. Staff recently met with Central Linn Recreation Association’s President Katy Kallai and Sharing Hands Executive Director Deb Gruell to discuss the removal of furniture and equipment. Kallai is organizing an indoor garage sale for May 5th & 6th. The City will be renting a conex unit for all the contents that the Rec Center will be retaining for use after the project is completed. Bids are scheduled to be open on April 10th, 2023. Please see the City website for more information.

GR12 Waterline ☒ – Staff is busy finishing the project for bidding and securing the necessary easement for construction.

From 03.28.2023: The City hired Foundation Engineering to perform subsurface testing for the proposed path of the waterline. The City obtained permission for the testing from acting Linn County Park Director Brian Carroll since access to the Moyer House property was required.

Small Municipalities Advocacy Coalition (SMAC)

Small Municipalities Advocacy Coalition (SMAC) | Harrisburg – The original members of SMAC met in Halsey two weeks ago to work out logisitcal details and plan for the initial training sessions with Tate Public Affairs.

From 04.25.2023: I attended Harrisburg’s Council meeting with Sean Tate at ther request of Harrisburg’s City Manager Michele Eldridge the second week of April. Eldridge, Tate & I presented and answered questions about the Small Municipalities Advocacy Coalition proposal and plan. Harrisburg’s Council unanimously approved the proposal. I have also been working with other communities who have expressed interest in joining the coalition.

Active: League of Oregon Cities ☒ – I will provide a brief overview of the League of Oregon Cities new Strategic Plan Tuesday evening as Council reviews the Legislative Advocacy & Policy Committee (LAPC) recommendations.

From 03.28.2023: Staff attended Scio’s & Sodaville’s Council meeting to share the plan. Both Council’s unanimously supported working together on this plan and on these important issues facing rural



City Administrator Report

Oregonians. Work continues with the five cities. The group is working on including other small cities on a proposal to gain a better voice in Salem.

- ▶ **Sean Tate Meetings** – Michele Eldridge, Harrisburg City Manager, and I have been working closely with Mr. Tate on a proposal that will greatly assist with Council’s advocacy goals.

From 12.20.2022: Council authorized sending a joint letter to the League of Oregon Cities which precipitated a meeting with League Staff this past week. Freshly appointed Executive Director Patty



Mulvehill brought Lisa Trevino and Jim McAuley to listen and address concerns over legislative priorities, policy outcomes and ways to improve advocacy. The group of cities will continue to follow-up and help with issues. One of the biggest takeaways was the importance of the local elected officials developing working relationship with State representatives. Mulvehill spoke about recent League efforts around this effort.

From 10.23.2022: The five cities, Harrisburg, Halsey, Scio, Sodaville and Brownsville, have been in contact with Interim Executive Director Patty Mulvehill to discuss the parameters of the letter and how all small cities and the League could work together more effectively to create a better voice for small cities. The meeting is scheduled for December 12th, 2022.

- ▶ **League of Oregon Cities Legislative Updates** – Every Friday the League of Oregon Cities is hosting a webinar update for their legislative effort. The League’s lobby team reviews bills, developments and committee meetings directing membership on hot button topics and alerts as needed.

Active: D-Prep Launch | [G4] – I met with Joe Rodondi, Lebanon Fire Chief, and Nancy Brewer, Lebanon City Manager, two weeks ago to discuss next steps. The tentative plan is to work on developing the IGA and certain SOP’s over the remainder of this year. Budget constraints have slowed this project.

From 03.28.2023: The plan reveal was rescheduled for the second week of April. Work continues.

From 12.20.2022: Surveys and questionnaires have launched. Staff is working for a December 21st, 2022 deadline for the initial work to be completed.

From 10.25.2022: The group is moving forward with the project launch meeting on November 16th, 2022. Projected start date is early January 2023. The City of Sweet Home is in the process of on-boarding a new City Manager.



From 6.28.2022: Members met to discuss whether or not to move forward with the contract. After much discussion, the group decided to move forward with the Phase I assessment. The firm contract is WSP USA Solutions Inc. out of Portland, Oregon for the total amount of \$34,741.92. The City of Sweet Home is the official contracting agency. Execution of this contract will follow the guidelines set forth in an intergovernmental agreement signed by the six agencies about a year or so ago. Phase I will assess areas that should be addressed to be ready for a variety of disasters, how to setup an effective Emergency Operations Center (EOC), provide guidelines and locate shared resources & personnel, along with highlighting the need for training & specific exercises.

Active: REAL Meetings | [G3] ☒ – I will provide an oral update Tuesday evening. The most recent meeting happened on March 16th, 2023. The next meeting is the day after Council meeting. I recently



attended Halsey City Council to share the newly adopted five year plan rolled out by REAL. I will share the presentation at the June Council meeting due to time constraints that will be experienced at the May meeting.

From 03.28.2023: Staff was successful in obtaining additional, supplemental grant funding from Business Oregon’s ROI for the strategic planning, marketing & website projects. RAIN will assist with an open house event this summer that will increase awareness for the effort, champion things that are happening and celebrating things that have already been accomplished.



Be Part of Something Bigger

From 10.25.2022: I will give a brief presentation of the new REAL website. The latest JayRay report is also included in the agenda packet for your review.

From 09.27.2022: The group has met three times since the last Council meeting. REAL is trying to work on communication details with RAIN, finish the ROI grant, launch the website and hire a consultant to assist with future strategy & goal setting. RAIN assisted with the completion of the monthly report for July. The State of Oregon is holding onto the remaining portion of the grant. The latest invoice from JayRay has been included on the spreadsheet which is a part of the agenda packet.

ACTIVE, PENDING, STALLED & COMPLETED

Active: EPC Meeting ☑ – Administrative Assistant Tammi Morrow will give an oral update.

From 02.28.2023: Everyone was present for the last meeting. The group has targeted several events including the BRFD Open House, the HSRFPD Pancake Breakfast, Halsey City Day, School Field Day along with hosting a meeting with civic organizations to discuss preparedness efforts.

Active: River’s Edge Outcome – Administrative Assistant Elizabeth Coleman and I have once again reviewed progress made on the Open Space portion of the project. Staff is currently working with Chad E. Davis Homes to complete the remaining punch list items.



From 04.25.2023: Funds have been disbursed as directed by Staff and Council. Staff has made necessary adjustments to the FY 23.24 budget to accommodate the remaining reimbursement for the River’s Edge Open Space once the work is performed to the satisfaction of the City. Construction on Phase III continues. Concerns over financing and responsibilities regarding the incorrectly installed sanitary sewer have been resolved. The City did not have to take any financial, engineering or legal action regarding the matter.

From 03.28.2023: Staff has been engaged in addressing issues with the sanitary sewer lines that were installed by the developer for Phase III. The City is working out logistical requirements for the utility to effectively meet the Public Works Standards.

From 05.24.2022: Staff continues to work closely on inspections and permitting issues. Public Works Superintendent Karl Frink recently reported that the developer was planning on making the required improvements to the open space area in the subdivision. This open space area will be the responsibility of the homeowners association. The City is holding \$102,946.95 for the completion of this project. Once the open space meets inspection, the City will refund those monies.



City Administrator Report

Active: TMDL Report | Dyer Partnership ☒ – The State apologized briefly over the phone about threatening the City. I was told that the plan looks good as submitted and is in the process of being approved by the State. Later that week, the City received the approval letter which is on the City Council webpage.

From 04.25.2023: The proposed report being sent back to the State after the State's initial review is posted on the City Council webpage for your review. I will providing an oral presentation for this item.

From 09.27.2022: The State's Department of Environmental Quality (DEQ) required all cities to submit new TMDL policies that support the responsibilities of a Designated Management Agency (DMA) by September 3rd, 2022. The State unilaterally made all cities comply with these new requirements last March 2021 under the threat of fines. Dyer Partnership was hired to ensure that the new plan met the minimum requirements being handed down by the DEQ. I explained to the State's representative that I could not submit the plan without Council review, so I was asking for a simple extension to accommodate Council review. Dyer had the plan ready the week before the deadline. The State did not grant an extension. They decided to send the City a compliance letter which is a perfect example of what is coming in the future from the Department of Environmental Quality (DEQ) on this issue.

Note: Council is basically saying that the City will always do the items included in this plan which means that you are committing to funding these items forever or else you will be fined by the State.

Active: Central Linn Recreation Center Meeting – Regular meetings continue as relationship building and coordination continues.



From 03.28.2023: Rec Center Association meetings have resumed. Staff has been working with Katy Kallai to assist with programmatic efforts and the renovation project.

From 11.22.2022: Staff has been working with President Katy Kallai on a number of issues including bylaw changes, financial transition items, janitorial services and the renovation project to name a few. The Association has an exciting, young group of people working to bring programming to the youth of our Central Linn community.

From 09.27.2022: I attended the last two meetings of the Rec Board. I reviewed the renovation plans for the Rec Center. Everyone seemed satisfied with the improvements,

upgrades and schedule. Several folks volunteered to help fundraise. Council also authorized me to assist with organizational development pieces at the request of President Katy Kallai.

Active: Linn County Planning & Building (LCPB) | Quarterly Contract Cities – *From 04.25.2023:* Administrative Assistant Elizabeth Coleman will be attended the April 27th meeting later this week.

From 07.26.2022: Administrative Assistant Elizabeth Coleman and I attended the latest meeting with the County and contract cities. LCPB has made significant staffing changes. All cities were happy with the transition and the County's attentiveness to city needs. A few problems were addressed concerning fees and fee schedules. The County is still working on full implementation of their e-permitting system. The group will talk about the long awaited update to the Urban Growth Boundary (UGB)



City Administrator Report

agreements the cities have with Linn County. Brownsville’s has not be reviewed since 1978. Now we have development happening in the UGB which has caused a few problems we are still trying to work out.

Active: Water Management Conservation Plan – *From 04.25.2023:* The City is still waiting for the final plan review. Tim Tice recently reported that the State has a backlog of plans to review and the City’s plan is in the queue.

From 11.22.2022: The State has requested more information and clarification on certain sections of the report. Mr. Tim Tice is working on those revisions.

From 10.25.2022: The WMCP was filed August 15th, 2022 [...]

Pending: Climate Change Initiatives & IGA | Department of Land Conservation & Development (DCLD) – *From 12.20.2022:* Staff will continue to monitor this situation and report back to Council. The latest word from the State of Oregon is cities are not required to adopt an IGA, resolution to participate.

From 10.25.2022: The Federal Emergency Management Agency and DCLD are pushing climate change initiatives through required agreements through certain flood and fire plans.

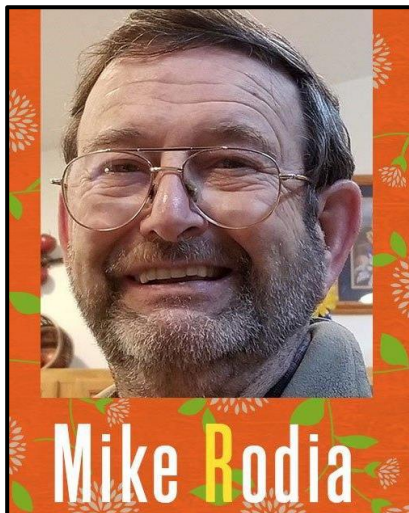
Respectfully Submitted,

S. Scott McDowell
City Administrator

COUNCIL CORNER | GENERAL INTEREST

Please visit the City website at <https://www.ci.brownsville.or.us> for all kinds of information pertaining to the City’s business & operations.

★ *Kirk Avenue History* ★ *Calapooia Riverbank* ★ *Plus much more*



Ralph (Mike) Rodia, a life time member of the Oregon State Beekeepers Association (OSBA) and the Willamette Valley Beekeepers Association [WVBA], has a PhD in Organic Chemistry, was a research scientist, college educator, occupational health inspector and supervisor (Oregon OSHA), Oregon Chief Deputy State Fire Marshal, and has been active in the OSBA at the regional and state levels for the last 20 years. His experience in the preparation and implementation of laws and rules has allowed him in the past, and now as OSBA’s Agricultural Liaison to interact with governmental agencies at all levels, to foster and advance beekeeping in Oregon, particularly as it relates to residential beekeeping.

Listen in as we talk with Mike Rodia about residential beekeeping and the ways to work with your local government to keep your local hives nuisance-free.



Ensuring Members Have Access to Cyber Coverage

Last year, the CIS Board approved hiring a Cyber Risk Management Consultant to help Members prevent cyberattacks. So far, the investment is paying off with fewer cyber claims in 2022. This has led to no premium increases for our first two tiers of coverage and a 5% increase for Tier 3.

Members who have cyber coverage through CIS receive free cyber security consulting from our in-house IT expert. Our coverage is tailored to cities and counties, and often better than what can be secured from the for-profit insurance market.

To encourage CIS Members to sign up, we've reduced the eligibility requirements from last year so more Members can qualify.

When you have CIS cyber coverage, you receive free dark web monitoring, a cyber risk management expert to assist you, and much more.

CIS cyber coverage is reasonably priced, and unlike the cyber insurance market, CIS contributions are stable because we can self-insure the first \$250,000 in limits.

Here's what else you need to know:

TIER 1: \$50,000 Limit — No application needed. The CIS Board wants to ensure every Oregon city and county has a minimum level of cyber coverage. The contribution is very reasonable, and we encourage Members to work with their Agents to place this coverage with CIS.

TIER 2: \$250,000 Limit (\$200,000 excess of \$50,000) — Application required. To help cities and counties obtain this coverage, we have reduced the minimum requirements to:

- Having a cyber security policy
- Strong passwords
- Offsite backups
- Training employees
- Having CIS Property and Excess Crime coverage (**Required**)

TIER 3: Up to \$1,250,000 Limit (up to \$1M excess of \$250,000) — Qualifying for Tier 2 can also qualify for Tier 3. Tier 3 is a fully insured program. Keep in mind that this excess coverage program is in addition to the \$250,000 limit. >>

For additional information contact Greg Hardin at 503-763-3889, or visit cisoregon.org/cyber for more details and the application.

You can also contact Tena Purdy at tpurdy@cisoregon.org or Karen Masterson at kmasterson@cisoregon.org for more information.

Property/Casualty Trust Rates

During our Annual Report to Members during the [February Virtual Conference](#), we announced our preliminary not-to-exceed rates. The following final rates were adopted by the CIS Board in April.

Please remember that the P/C Trust rate changes listed here are an average for each program. Actual rates vary by your claims experience. Organizations with more claims over the last four years will pay more than those with fewer claims. Rates are applied to the exposures reported to determine the contribution. So, each entity's contribution also changes when the number of police officers, vehicles, new buildings or infrastructure, budget, or staffing changes. Also, please note that inflationary pressures on construction costs led us to increase the insured value of covered properties.

LIABILITY RATES

CIS' Liability program has been hit hard with large claims. Corrections and public safety remained the top two areas incurring high-dollar claims. Because of anti-law-enforcement sentiment and social inflation, the cost of these two types of claims continue to increase — despite the frequency of these claims going down.

9%

Overall average increase

15%

Law enforcement rate per sworn officers and jail beds

5%

Employment practices and all-other liability rates



PROPERTY & AUTO PHYSICAL DAMAGE RATES

CIS' Property Program is different than our Liability Program in that it covers catastrophic claims such as devastating disasters. For CIS' Property program, national disasters like the hurricanes in the southern part of the United States have rocked the domestic and international insurance marketplace that CIS utilizes to back our program. Despite the volatility in the market, CIS was able to secure \$600 million in reinsurance.

16%

Rate increase for property and auto physical damage coverage

+ 7%

Increase in insured value to trend those properties that are not appraised. This accounts for inflation in construction costs

= 23%

Budget increase for property contributions (add more for any new properties)

CYBER RATES

With the CIS Board's wise investment of instituting cyber best practices and hiring a Cyber Risk Management Consultant to help Members, there were fewer cyber claims in 2022. This led to no increases for our first two tiers and only a 5% increase for Tier 3.

0%

Tier 1

0%

Tier 2

5%

Tier 3

CIS Benefits Rates

Inflation, the increased cost of care, and increased claims continue to affect the healthcare market in Oregon and around the country. While rate increases on CIS' self-insured medical plans administered by Regence are quite modest overall, Kaiser medical plan rates have gone up, especially compared to previous years. New Kaiser medical plans with higher deductibles will be offered as an option to lower premiums.

These rate changes don't apply to experience-rated groups.

MEDICAL

CIS BENEFITS (SELF-FUNDED PLANS ADMINISTERED BY REGENCE)



KAISER



VISION

CIS BENEFITS (SELF-FUNDED PLANS ADMINISTERED BY VSP)



DENTAL (ALL GROUPS)

CIS BENEFITS (SELF-FUNDED PLANS ADMINISTERED BY DELTA DENTAL)



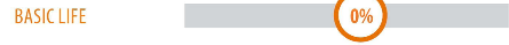
KAISER DENTAL



WILLAMETTE DENTAL



LIFE/DISABILITY (All Members)





LEGISLATION, POLICY AND GRANTS

Drag queen storytime at Alaska library rejected by city

Ketchikan, Alaska, City Manager Delilah Walsh has directed the municipal public library not to hold a drag queen storytime during its Pride Month programming this year, despite the popularity of the event last year. Although the 2022 event was well attended, it also drew strong objections from some community members.

Full Story: [Alaska Public Media](#) (5/2)



Some Calif. cities still enforcing pandemic-era eviction bans

Multiple California cities are still enforcing pandemic-era tenant protections, including prohibitions against eviction, even though much of the country ended these policies more than a year ago. Some property owners argue there is no longer a justification for these prohibitions.

Full Story: [The Wall Street Journal](#) (5/8)



ECONOMIC DEVELOPMENT, RESTORATION AND SUSTAINABILITY

Deal signed for \$1.22B Calgary Flames arena

Calgary, the province of Alberta and the ownership of the NHL's Calgary Flames have struck a deal on a \$1.22 billion arena for the team. The event center will ultimately be a complete district, "not a single venue," said Sonya Sharp of the Calgary City Council. Timelines and project designs have yet to be decided.

Full Story: [Calgary Herald \(Alberta\)](#) (4/25)



PLANNING AT A GLANCE MAY 2023

Permits *Building, Plumbing, Mechanical, Fence, Etc.*

• Mechanical	Add AC	601 Calapooia Ave
• Mechanical	Commercial Install HP & 2 AH	305 N Main
• Mechanical	Replace Gas Furnace & AC	144 Hausman Ave
• Mechanical	Install AC	220 Locust Ave
• Accessory Structure		1016 Ash St
• Construction	Patio Cover	232 Putman St
• Accessory Structure		223 Holloway Hts
• Fence	Replacement	518 Kirk Ave

Updates

Linn County Planning & Building Department Meeting Updates

Contract Cities IGA: At the inception of the LCPB/Contract Cities Quarterly Meetings, the contract cities requested a review of the Building Intergovernmental Agreements as most haven't been updated since 1993. Per Building Director, Steve Wills, the IGA's have been reviewed; aside from date changes, no updates are needed.

AG Exempt Permits: Structures that meet the definition of an agricultural building provided by ORS 455.315 are exempt from the Oregon Structural Specialty Code and do not require *building permits* or inspections related to building. However, fire & life safety codes for Fire, Water, & Access review are still needed.

Accela – E-Permitting System Update:

The County is diligently working toward updating and installing the Accela State run permitting process. The LPBD expects to be up and running by July 1st, 2023, as well as a smooth transition process between the contract cities & county.

Code Enforcement | Carol Gordon:

This service seems to be going very well, with a lot of positive results. Carol provided information on the process and encouraged the Contract Cities to use this service whenever needed, and to contact her with any questions or concerns. Code Enforcement is intertwined with building permits as well.

Guests:

Commissioner Springer & Sergeant Steve Frambes attended the meeting. Sgt. Frambes (& Gordon) explained the relationship between the building permit process, code enforcement & law enforcement.

Other Topics:

EFU Zoning & Solar Plants

Other:

Buildable Lands Inventory:

I have updated and submitted several maps to Dave Kinney for review. Comments & updates from Public Works Superintendent, Karl Frink & Dave Kinney will determine the next steps.

Elizabeth E. Grewer



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff

1115 S.E. Jackson Street, Albany, OR 97322
Albany, OR. 97322
Phone: 541-967-3950
www.linnsheriff.org

2023

MONTHLY REPORT TO THE CITY OF BROWNSVILLE FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF: APRIL

TRAFFIC CITATIONS: -----	6
TRAFFIC WARNINGS: -----	19
TRAFFIC CRASHES: -----	0
ARRESTS MADE: -----	1
COMPLAINTS/INCIDENTS INVESTIGATED:-----	99

TOTAL HOURS SPENT:
BROWNSVILLE
200 hours

CONTRACT HOURS = 200 HOURS

Michelle Duncan,
Sheriff, Linn County

By: Lt. Brian Hardy



Library Advisory Board

Librarian's Report

April 2023

Here are a few facts about our Library the month of April 2023. We have received 42 new books for the library. Volunteers donated 130.25 hours to our library. There were 1,108 materials checked out. 321 adult fiction books; 87 adult non-fiction books; 59 audio books; 334 children's books; 178 junior books; 33 junior reference books and 96 large print books.

There was a total of 70 electronic materials checked out. 106 adult fiction books; 30 adult non-fiction books; and 5 junior book. Of these 73 were eBooks and 68 were eAudiobooks. The eBook/eAudiobook system switched over from Overdrive to Libby by Overdrive. I do not anticipate any large hiccups in the switchover in our area.

In April, we held 9 children's programs with 60 participants. There were 4 programs for adults with 15 participants. Our Estate Planning: Funeral Arrangement Session had to be rescheduled to this fall due to an unforeseen event. The Farmer's Market has begun, and we are so excited to have a presence at this event. Our information table and craft are set up outside on the 'back porch' for parents and children to enjoy.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sherri Lemhouse".

Sherri Lemhouse
Librarian



RESOLUTION NO. 2023.10

**A RESOLUTION DECLARING THE CITY'S
ELECTION TO RECEIVE STATE REVENUES**

The City of Brownsville ordains as follows:

Section 1. Pursuant to ORS 221.770, the City hereby elects to receive State revenues for fiscal year 2023-2024.

Passed by Council this 23rd day of May, 2023.

Approved by the Mayor this 23rd day of May, 2023.

Adam Craven
Mayor

S. Scott McDowell
City Administrator
Attest

I certify that a public hearing before the Budget Committee was held on April 27th, May 4th and May 23rd, 2023 and a public hearing before the City Council was held on May 23rd, 2023, giving citizens an opportunity to comment on use of State Revenue Sharing at three separate public meetings.

S. Scott McDowell
City Recorder



GOVERNMENT CAPITAL
CORPORATION

April 28, 2023

Mr. Scott McDowell
Brownsville City Hall
541-466-5880
admin@ci.brownsville.or.us

Re: Recreational Center Renovation

Dear Mr. McDowell,

Thank you for the opportunity to present proposed financing for the City of Brownsville. I am submitting for your review the following structure:

ISSUER:	City of Brownsville, OR	
FINANCING STRUCTURE:	Oregon Full Faith and Credit Obligation	
FINANCED AMOUNT:	\$600,000.00	
TERM:	<u>10 Annual Payments</u>	<u>15 Annual Payments</u>
PAYMENT AMOUNT*:	\$79,274.99	\$59,928.71
FIXED RATE:	5.157%	5.352%
PAYMENTS BEGINNING:	One year from signing, annually thereafter	

*The above payment amounts include a \$7,500 legal fee for Mersereau Shannon LLP

Financing for these projects will be simple, fast and easy due to the following facts:

- ✓ We have an existing relationship with you and have your financial statements on file, expediting the process. Please keep in mind we may also need the current year's statements.
- ✓ We can provide familiar documentation for your legal counsel.

The above proposal is subject to audit analysis, assumes bank qualification and mutually acceptable documentation. The terms outlined herein are based on current markets. Upon credit approval, rates may be locked for up to thirty (30) days. If funding does not occur within this time period, rates will be indexed to markets at such time.

Our finance programs are flexible and as always, my job is to make sure you have the best possible experience every time you interact with our brand. We're always open to feedback on how to make your experience better. If you have any questions regarding other payment terms, frequencies or conditions, please do not hesitate to call.

With Best Regards,

Jana Jay

Jana Jay
Municipal Finance
817-722-0217 Direct
817-421-5400 Main
jana.jay@govcap.com
www.govcap.com

May 16, 2023 Modified
5.049%
\$58,000
\$30K
over 15 yrs.



ORDINANCE NO. 801

AN ORDINANCE REVISING SECTION 8.20.055 – 8.20.057 OF THE BROWNSVILLE MUNICIPAL CODE, RELATED TO MEMORIALS

WHEREAS, Section 8.20.055 – 8.20.057 of the Brownsville Municipal Code (BMC) that creates memorials guidelines and requirements; and

WHEREAS, the Council wishes to revise the BMC at the recommendation of the Parks & Open Space Advisory Board of the City of Brownsville; and

WHEREAS, to ensure memorials are constructed in an orderly manner and are done respectfully; and

NOW THEREFORE, the City of Brownsville ordains as follows.

Section 1. BMC 8.20.055 – 8.20.057 currently reads as follows:

8.20.055 Memorials – Generally.

- A. Purpose. To develop an organized and orderly method to accommodate citizen requests to memorialize and honor loved ones while keeping the City's parks and open spaces consistent with their intended use.
- B. Authority. The Parks and Open Space Advisory Board shall review the design, placement and artistic appropriateness of any structure, work of art, ornament or decoration to be placed on any publicly owned land. The number of memorials shall not detract from the primary recreational purpose of the grounds. [Ord. 716, 2008.]

8.20.056 Memorials – Definitions.

For the purposes of this chapter, the following words shall have their assigned meanings:

- A. "Existing bench" means a park bench already installed in any public park or other public area.
- B. "Funding" means monies collected from donors for the purchase of new benches, existing benches or new trees.
- C. "Honor or memorialize" means the process by which someone may establish recognition for a person, an event or an accomplishment.
- D. "Maintenance of new benches/existing benches" means that Public Works will place new benches on a regular department maintenance schedule. Existing benches will be maintained as per regular department maintenance schedule.
- E. "Maintenance of new trees" means that trees will be maintained by the City.
- F. "Memorial plaque" means a brass plate with engraved letters. Plaque to be provided by the City at cost plus 15 percent.



- G. “New bench” means a park bench not currently installed in any public park or public area and that meets the specifications of the Public Works Department.
- H. “New tree” means any tree not already planted in a park or public area and that meets the specifications of the Public Works Department.
- I. “Public area” means any public lands other than parks.
- J. “Public park” means any public area designated as “park space” in the Parks Master Plan.
- K. “Vandalism repair” means that any benches or trees damaged due to vandalism will be repaired or replaced by the City. Repairs will take place as soon as feasible. Seasonal restrictions apply. [Ord. 716, 2008.]

8.20.057 Memorials – Specific provisions.

- Amounts donated of less than \$500.00 or without specific recognition request may be used for general City park improvements and park upkeep.
- Amounts donated of \$500.00 or more may be used for individual recognition or memorial as per ordinance.
- Amounts donated of \$500.00 or more may be recognized by an appropriate plaque placed for public viewing on the “City Park Memorial Sidewalk” located in Pioneer Park and designated for this purpose.

A. Memorials and Plaques.

1. The maximum permitted size of memorial plaques is 12 inches by 16 inches.
2. Memorials are to be fitted at ground level on a concrete pad by the City.
3. The Board accepts no liability for the memorials once installed and the cost of any replacements will be the responsibility of the original applicant.
4. No additional mementos, e.g., vases, statues, etc., shall be permitted around memorials.
5. Plaques shall be made of cast bronze, black and must be purchased by the City to ensure consistency.
6. The total cost of a tree and memorial plaque will be dependent on the species of the tree. The City shall charge for the plant, plaque and labor at cost plus 15 percent.
7. The City shall not be liable for the replacement of old or diseased plants.
8. Tree species shall be at the discretion of the City.

B. Benches.

1. Benches will be of the type and color specified herein to be in keeping with the intended location.



2. The bench will be fitted to a concrete pad with a slabbed area directly in front of the bench to allow for ease of use by the public. The City will perform the installation.
3. Memorial plaques fitted to benches are to be a maximum size of 10 inches by three inches.
4. The inscription on the bench is to be restricted to "In the Memory of," the name of the person, recognition of public office (if appropriate) and the dates of birth and death. (Wording such as or similar to "Forever in our thoughts" or "Beloved husband and father of" will not be accepted.)
5. The City, in line with the current maintenance schedule for benches, will maintain the bench; however, it accepts no replacement liability for the plaque or the bench at the end of its useful life. Any replacements of benches or plaques will be the responsibility of the original applicant.
6. No additional mementos, e.g., vases, statues, flowers or wreaths, etc., shall be permitted on or around the bench.
7. Any maintenance carried out by a third party will be in strict agreement with the City.
8. The total cost of the installation of a memorial bench will be dependent of the type of bench allowed and the type of fittings required. The City will charge for the bench, materials and labor at cost plus 15 percent. (The City will procure the bench, all materials and labor.)

Applications for existing benches, new benches or new trees for the current year will be reviewed by:

- May 1st – benches (new and existing)
- August 31st – new trees
- All other requests shall be considered in the subsequent year.

Any other special requests or projects must be reviewed and approved by the Parks and Open Space Advisory Board. [Ord. 716, 2008.]



Section 2. Shall be amended to read as follows:

8.20.057 Memorials – Specific provisions.

- Amounts donated of less than \$1,000.00 or without specific recognition request may be used for general City park improvements and park upkeep.
- Amounts donated of \$1,000.00 or more may be used for individual recognition or memorial as per ordinance.
- ~~Amounts donated of \$500.00 or more may be recognized by an appropriate plaque placed for public viewing on the "City Park~~



~~Memorial Sidewalk” located in Pioneer Park and designated for this purpose.~~

A. Memorial Trees.

1. The total cost of a tree will be dependent on the species of the tree. The City shall charge for the tree and labor of installation at cost plus 15 percent.
2. Tree species shall be placed at the discretion of the City and have a one-year warranty. The City is not responsible for replacing any memorial tree.
3. The City shall maintain a public map of where memorial trees were planted in the right-of-way.

B. Benches.

1. Benches will be of the type and color specified herein to be in keeping with the intended location.
2. The bench will be fitted to a concrete pad with a slabbed area directly in front of the bench to allow for ease of use by the public. The City will handle the installation.
3. Memorial plaques fitted to benches are to be a maximum size of 10 inches by three inches.
4. The inscription on the bench is to be restricted to “In the Memory of,” the name of the person, recognition of public office (if appropriate) and the dates of birth and death. (Wording such as or similar to “Forever in our thoughts” or “Beloved husband and father of” will not be accepted.)
5. The City, in line with the current maintenance schedule for benches, will maintain the bench; however, it accepts no replacement liability for the plaque or the bench at the end of its useful life. Any replacements of benches or plaques will be the responsibility of the original applicant.
6. No additional mementos, e.g., vases, statues, flowers or wreaths, etc., shall be permitted on or around the bench.
7. No maintenance will be allowed to be carried out by a third party unless said third-party is an agent of the City.
8. The total cost of the installation of a memorial bench will be dependent of the type of bench. The City will charge for the bench, materials and labor at cost plus 15 percent. (The City will procure the bench, all materials and labor.)
9. Memorials may be placed on existing benches in accordance with City policies.
10. Applications for existing benches, new benches or new trees for the current year will be reviewed on a case-by-case basis.

Any other special requests or projects must be reviewed and approved by the Parks and Open Space Advisory Board.

Section 3. This ordinance shall take effect on the thirtieth day after its adoption by the Council.



PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR
this ____ day of _____, 2023.

Approved:

Mayor Adam Craven

Attest:

City Administrator Scott McDowell



PROCLAMATION

May & June 2023 “National Military Appreciation Month”

Every year, the President issues a proclamation reminding Americans to pay tribute to those that have sacrificed so much for our freedom. This tradition began in 1999 when the United States Congress first designated the month of May as National Military Appreciation Month, calling all Americans to remember those who gave their lives in defense of freedom and to honor the men and women of all our Armed Services who have served, and are now serving our Nation.

Regardless of the specific branch of military one has served, or is still serving, they have taken an oath to be disciplined in mind and body, never quit, and to act as guardians for our freedom and democracy. Their code to live by is that of honor, courage, and commitment.

WHEREAS, the City of Brownsville have the deepest gratitude toward all veterans and service members, and their families, and honors the many people who are serving, and have served, our Nation; and

WHEREAS, the City of Brownsville extends its heartfelt gratitude and good will to service members and the personnel of all armed services who have earned the respect and admiration of a grateful Nation,

THEREFORE, the City of Brownsville proclaim the end of May 2023 and the entire month of June, set aside for honoring our veterans, service members, and their families in observance of their contribution to our community, our state, and our Nation.

ATTEST:

APPROVED:

Administrator Scott McDowell

Mayor Adam Craven

Legislative Advocacy & Policy Committee Report

Recommendations



May 23rd, 2023

To: Mayor & City Council
From: Legislative Advocacy & Policy Committee (LAPC)
Re: Initial Recommendations

Purpose

Council created the Legislative Advocacy & Policy Committee in January 2023. The State Legislative Assembly allows thousands of bills to be considered each long session which creates an ineffective and unsustainable legislative approach that contributes to poor policy concepts and ideas. The League of Oregon Cities attempts to track and lobby on bills that impact city operations however, many small cities across the State are not being heard or even considered on these critical issues negatively impacting their communities.

Council made a concerted effort this year to build relationships with State representatives and Federal representatives so that issues impacting Brownsville citizens could be heard and considered. Small cities across Oregon must increase relationships with representatives so the impacts of these policy ideas can be addressed before they become law.

In 2008, Oregon voters erased the double majority standard that required a 50% plus 1 to pass tax increases during certain election cycles. This major policy shift subjected the tax payers of the State to more taxes by creating an easier path for revenue requests.

In 2010, Measure 71 shifted the dynamic between the State and the cities & counties because it allowed the State Legislative Assembly to meet every year, creating the short session.

The Secretary of State's Office has allowed several measures to be considered by the voters that have been illegal under Federal law without consideration or recourse.

Scope

Council appointed Council President Lynda Chambers, Councilor Hansen, Shannon Bremner, Felipe Eversull and Don Ware to provide recommendations and to setup the inner workings of policy development and advocacy for the City. Administrative Assistant Elizabeth Coleman, Administrative Assistant Tammi Morrow and City Administrator Scott McDowell also participate in discussions and advise the Committee.

The LAPC would deliver initial recommendations that would include, 1) create a list of policy areas, 2) develop policy analysis components, 3) layout community awareness methods, and 4) Council process recommendations.

Recommendations

After three meetings, the LAPC recommends the following:

1. Policy Areas List

- ★ Utilities
 - ▶ Water
 - ▶ Sewer
 - ▶ Storm
 - ▶ Franchise Agreements

- ★ Services
 - ▶ Planning
 - ▶ Parks
 - ▶ Law Enforcement
 - ▶ Court
 - ▶ Cemetery
 - ▶ Technology
 - ▶ Emergency Management
- ★ General
 - ▶ Personnel
 - ▶ Financial Management
 - ▶ Contracting
 - ▶ Tort Limits
 - ▶ Insurance
 - ▶ Economic Development
- ★ New or Proposed
 - ▶ Local Budget Law
 - ▶ Third Party Concepts
 - ▶ Public Meetings Law
 - ▶ Climate Change Initiatives

2. Policy Analysis Components

- ★ Identify Audience | *Who are you talking to?*
 - ▶ Legislators
 - ▶ Councilors
 - ▶ Citizenry
 - ▶ Local Civic Organizations
 - ▶ Regional or Statewide Organizations
- ★ Statement of Problem
 - ▶ Issues
 - ▶ Impacts
 - ▶ Objective Data
 - ▶ Consequences
 - ▶ Projected Outcomes
- ★ Solutions
 - ▶ For or Against
 - ▶ Amendments
 - ▶ Propose Language
 - ▶ Hearings & Committee Meetings

3. Community Awareness Methods

- ★ Public Action
 - ▶ Social Media
 - ▶ Letter Writing
 - ▶ Email Lists
 - ▶ Submitting Testimony
 - ▶ Outcomes

- ★ Public Awareness
 - ▶ Forums*
 - ▶ Town Hall
 - ▶ Interest Groups
 - ▶ Civic Organizations

4. Council Process

- ★ Regular Session Meetings
 - ▶ Under Agenda Item 7. Department Reports, G. Council
 - Members reporting under this item on Council agenda shall only report on liaison or committee assignments.
 - ▶ Under Agenda Item 13. Council Questions & Comments
 - Councilors commenting on non-agenda items will have a three-minute time limit.
 - Councilors shall provide Staff & Council with a written preview of non-agenda items as a courtesy.
- ★ Member Conduct
 - ▶ Social Media Policy
 - Council needs to consider adopting rules for officials.
 - ▶ Conducting Personal Advocacy Meetings
 - Councilors or officials of the City may conduct personal perspectives and beliefs that could cause public confusion with Council approved policy positions.
 - Require a Statement of Purpose that is shared with officials and Staff prior to any such meeting.

Note

Forums* above is a concept that could be explored and implemented by Council. Basically, Council could decide to divide the Department of Administrative (DAS) listserve emails by agency among Council members. In this scenario, a Councilor or Councilors may host a forum on an issue that is an official policy position of Council. Councilors would serve as reviewing agents of certain agencies and report back to Council or the general public as needed.

Conclusion

The Committee recognizes there must be an orderly way to handle issues as they arise. These initial recommendations are simply the beginning of setting up a meaningful framework that will guide this endeavor. Officials are going to have varying views and positions that will not always align. Creating a foundation that is based on developing respectful interaction is vital.

The Committee is ready to serve as needed.

Sincerely,



Scott & City Council,

Let me start by introducing the crew of 4 who are proposing this Brownsville Harvest Vintage Market. The crew includes me (Dawnita - Owner of Royal Indulgence), Dayna - Owner of Not 2 Shabbee, Lesli Ann - Owner of Sage Prairie, and Joe Dezurney - Antique Dealer. We are all from Brownsville except for Lesli Ann.

Last year with a short 3 week time frame, the 4 of us threw together the Brownsville Harvest Vintage Market that was held in downtown Brownsville primarily across from Napa and in Randy's parking lot. We had lots of great feedback on the one day event from not only citizens, but customers who had never been to Brownsville, as well as business owners who got business sent their way. Randy in particular said he was very busy that day and wants a heads up if we are having it again so he can order in extra food and help for that day so he does not run out.

We are proposing to have the same type of event this year on Saturday, September 23, but with a handful more vendors than last year. This is a FREE event for all who would like to attend. Our goal is to bring even more customers in than last year, and more profit for the local business owners. We hope to possibly have some live music, NO ALCOHOL, most of all we will have true antiques, some handmade items, and a few baked items. We want this event known as a great place to find true antiques, not knock off new items.

We would like your permission to use the Library Park, and also ask if we could possibly shut down the bottom half of Park Street from the Museum to the east. Dayna will also be open in her usual spot at Randy's with possibly a couple vendors near her. We would like to start set up for the event on Friday, September 22nd in the morning and the event would be held Saturday, September 23rd only. We will not drive on the grass at all, just park on the street and carry items in from there to set up our booths.

Thanks for your consideration. If you have any questions, feel free to contact me at 541-401-4068 or email me at dnd6967@gmail.com

Dawnita Nealon
(and the rest of the crew)



Emergency Preparedness Committee Meeting



May 11th, 2023 | 10:30 a.m.
American Legion Travis Moothart Post 184

July Newsletter Discussion Ideas. The group discussed items of interest for the next EPC newsletter due out in July. Topics included:

- Go Bags – expiration dates and restocking of items
- Defensible Space
- Community Wildfire Protection Plan (CWPP) – generators and fuel
- Fire Extinguishers – Good working order, and different types

Halsey Fire District presented a \$250 check to the City of Brownsville to help defray the costs of publishing and distributing the bi-annual EPC newsletter that encompasses Brownsville, Halsey, and Shedd.

2023 Event Participation. Outreach events that the group plans to attend are:

- HSRFPD Breakfast on May 20th, 2023
- CLES Play Day on June 2nd, 2023
- BRFD Open House (date TBD)

Disaster Prep (D Prep). Tammi reported that the group (Lebanon, Sweet Home, and Brownsville cities and fire departments) is moving forward. More information to follow, as available.

Non-Profits & Community Groups Outreach Meeting. The group would like to reach out to various local organizations and initiate a brainstorming session on how we could best work together to serve our community.

Reported by *Tammi Morrow*, City of Brownsville

S. Scott McDowell

From: Ralph Rodia <rrodia@msn.com>
Sent: Wednesday, April 26, 2023 5:56 PM
To: Everett Kaser
Cc: Joe Maresh-Portland Consultant; osba.vice.president@gmail.com; Rose Ann Mattingly; shallotman@yahoo.com; adam.craven.97327@gmail.com; dave.hansen.97327@gmail.com; Lynda.Chambers.97327@gmail.com; Michael.Humphreys.97327@gmail.com; Trapper.Solberg.97327@gmail.com; Sean.Lacoste.97327@gmail.com; Mike.Winklepleck.97327@gmail.com; S. Scott McDowell
Subject: Re: Brownsville beekeeping

Follow Up Flag: Follow up
Flag Status: Completed

Everett, unbelievable! What a draconian decision when many (most) other cities and counties have or are softening or removing restrictions, in accordance with state law and the guidelines from OSU and League of Oregon Cities. With the continued loss of pollinators and now the banning of "bees", how do the residents of Brownsville expect their garden vegetables and fruit trees to be pollinated?

Everett, I learned about this "Emergency" adoption, about 6:00PM last night from a reporter with the Albany Herald. I sent an E-mail of concern to the city administrator and each member of the city Council before the meeting. Apparently, the ban is the result of one city resident's concern over being stung, because they would have a severe allergic response to "bee" stings.

It was too late for me to go to the Council meeting, but I was advised by Email from the city administrator that my concern was passed on and that the city would follow their city attorney.

My next step is to appear, with local beekeepers and others, before the Council, as needed, and to provide educational materials, data and information that would help persuade the city's attorney and the Council that they were in error. This process may take a while, based on past experience with other cities and counties which have mistakenly in the past or recently proposed rules not in accordance with Oregon State law or the guidelines issued by Oregon State University and those of the League of Oregon Cities, which were issued in accordance with state law.

Mike

From: Everett Kaser <everett@kaser.com>
Sent: Wednesday, April 26, 2023 12:38 PM
To: Ralph Rodia <rrodia@msn.com>
Subject: Brownsville beekeeping

Hi, Mike.

I suspect you already know about this, but I just heard and thought I'd pass it along in case...

Apparently, yesterday, Brownsville passed an ordinance prohibiting ALL beekeeping within the city limits. FYI.

Best wishes,
 Everett

 Everett Kaser Software
 POB 403 Albany OR USA 97321-0117

Note: Dr. Rodia provided a packet of information which was delivered along with the Council Agenda Packet and posted to the City website for reviewing and sharing purposes.

SM

S. Scott McDowell

From: Nan Van Sandt
Sent: Friday, April 28, 2023 3:57 PM
To: S. Scott McDowell
Subject: Bees?

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Scott-

Sorry that I haven't kept up with reading the agenda packets and missed the meeting this week. I fell into a lull of trust.... So, I was surprised to see the anti-beekeeping ordinance passed as an "emergency". Don't they usually allow 2 meetings for such items, so that the public has more time to be aware what's up? Why an all out ban vs sensible guidelines?

It's deja-vu all over for me. Fear of death from covid led to irrational mandates re: masks and medications....now fear of death from bee stings has led to an irrational complete ban of apiaries in our city. Yes, an average of 62 people die from either wasp, hornets, or bee stings each year- altho I would wager that most of them are wasps. People sadly do not know the differences in behavior, danger, and how to mitigate risks.

I was surprised that this council so readily passed this, without getting more information from folks who know and keep bees.... and from medical people that can vouch for the effectiveness of epi-pens, (for the very few who may need them.)

We were looking at other cities ordinances re: bees, and could find no outright bans. Yes, there is a smart way to keep bees so that they do not bother your neighbor. That is what should be reviewed. Guidelines vs outright ban.

I will be at next council meeting and hope we can re-visit this matter.
Feel free to share this letter with the councilors.

Thanks for all you do (well, almost, haha!)
Nan

Sent with [Proton Mail](#) secure email.

JAD LEMHOUSE
P.O. Box 616
Brownsville, OR 97327

May 17, 2023

Mayor and Council, City of Brownsville
City Hall, 255 N. Main
Brownsville, OR 97327

RE: Bee Ordinance

Greetings:

It has come to my attention that the City Council recently adopted an ordinance prohibiting the keeping of Honey Bees within the City. I call to your attention that at least some residents of the City live on acreages in excess of a city lot. My wife and I are such persons; we own a small farm of about 15 acres, a substantial portion of which has been rented to local farmers since 1987. The street address of our property is 714 Loucks Way, Brownsville.

Some of the crops grown on that acreage require bee-pollination, which in turn required the placement of bee hives on our property, which is entirely located within the City of Brownsville. Without an agricultural exception to that ordinance, crops such as clover and meadowfoam (which have both been grown on our farm from time to time), or any crop requiring bee-pollination cannot be grown within the City.

Since it appears no consideration was given to the effect this ordinance has upon agricultural operations within the City, I request that City Council enact an amendment to the ordinance that would allow the keeping of bees on lands within the City that are in regular use for agricultural purposes that require the use or keeping of bees.

Thank you for your attention to and consideration of this matter.


Jad Lemhouse

City of Brownsville
2023 Sewer Delinquent Accounts

<u>Tax Account #</u>	<u>Name & Address</u>	<u>Amount</u>
282141	Diane Ayala 333 Willson Ave. Brownsville, OR 97327	274.01
384434	Legore, Alicia 804 N. Main St. Brownsville, OR 97327	743.56
283503	Glenn Michalski 344 Kirk Ave Brownsville, OR97327	635.50
281960	Kingdom Builders 1031 Oak St. Brownsville, OR 97327	691.52
	TOTAL	\$2,344.59

Updated: May 16, 2023



www.ci.brownsville.or.us

City Hall
255 N. Main Street • P.O. Box 188
Brownsville, OR 97327 • 541.466.5666
Fax 541.466.5118 • TT/TDD 800.735.2900

May 4th, 2023

Brownsville Senior Center
P.O. Box 124
Brownsville, OR 97327

Re: Community Partnership Support

Dear Senior Center,

Please find enclosed our annual community partnership support for your organization.

Council recommended at the last Council meeting to increase our support for you and your programs. The City truly appreciates all you do for our senior citizens and the community at large. Council is grateful that we have such a vibrant active senior center in town, and your efforts to provide these services, activities, and events are appreciated and valued.

It is certainly community partners like you that make our community such a wonderful place to live and work.

We truly appreciate your organization and community support.

Sincerely,

A handwritten signature in blue ink, appearing to read "A. Craven", is written over a white background.

Adam R. Craven
Mayor





Citizen Responsibilities

The City is designed to encourage and allow citizen participation. Council, the elected officials, set policy and guidance for the City as duly elected representatives of the people of Brownsville. The Planning Commission, Library Advisory Board, Parks & Open Space Advisory Board, Budget Committee, and the Legislative Advocacy & Policy Committee are all appointed to serve the community in specific ways as directed by local and State law. The City benefits from a robust volunteer effort that powers the community library.

Brownsville is unique as far as small towns go due to the sheer amount of volunteers that operate in civic groups and community non-profit organizations. Community non-profit organizations include the Brownsville Chamber of Commerce, the Linn County Pioneer Association, the Central Linn Recreation Association, the Brownsville Senior Center, the American Legion Post 184, the Brownsville Art Association, the Calapooia Food Alliance, the Central Linn Community Foundation, the Flower Club, the Women’s Study Club, the Pollyannas Club and several other groups. All who donate countless hours of time and effort to organize events that enrich Brownsville. And I haven’t even mentioned the strong faith community that volunteers throughout the year as well serving the community in many other ways.

Below is an excerpt from the United States Citizenship and Immigration Services website, <https://www.uscis.gov/citizenship/learn-about-citizenship/should-i-consider-us-citizenship>:

Citizenship Rights and Responsibilities

Below you will find several rights and responsibilities that all citizens should exercise and respect. Some of these responsibilities are legally required of every citizen, but all are important to ensuring that America remains a free and prosperous nation.

Rights

- Freedom to express yourself.
- Freedom to worship as you wish.
- Right to a prompt, fair trial by jury.
- Right to vote in elections for public officials.
- Right to apply for federal employment requiring U.S. citizenship.
- Right to run for elected office.
- Freedom to pursue “life, liberty, and the pursuit of happiness.”

Responsibilities

- Support and defend the Constitution.

- Stay informed of the issues affecting your community.
- Participate in the democratic process.
- Respect and obey federal, state, and local laws.
- Respect the rights, beliefs, and opinions of others.
- Participate in your local community.
- Pay income and other taxes honestly, and on time, to federal, state, and local authorities.
- Serve on a jury when called upon.
- Defend the country if the need should arise.

Locally, there are a few citizen responsibilities that also come with living in town. Honoring the Brownsville Municipal Code by mowing your lawn, properly disposing of garbage, tending to your pets, and taking care of your property. A citizen is also responsible for finding out what is going on with your City government. Agendas are posted outside the door at City Hall as well as at the Library. Meeting information including agendas and packets can be found on the City website. Staff is always available by appointment and there is a wealth of information on the City website that can explain why things are the way they are, Council goals, capital infrastructure plans, park master plans and more.

The City publishes a general newsletter in March & September every year. Monthly the City sends out a synopsis of Council meeting happenings as an effort to keep everyone informed. The Emergency Preparedness Committee (EPC) sends out a newsletter twice a year in July & January to remind everyone the importance of being ready for a natural disaster or other emergency that could affect you and your family. These documents are sent to everyone in the Brownsville zip code. The EPC newsletters are also sent to the zip codes of Halsey & Shedd in partnership with the City of Halsey, the Halsey-Shedd Rural Fire Protection District, and the Brownsville Rural Fire District.

Citizens receive the agenda and the agenda packet at the same time that Council members do. That means everything Councilors see to make decisions, is there for the general public to review and examine too. The information is posted on the City website and notice is given on the City's Facebook page as well. Participating is made as simple as possible, but each citizen must do their part to be involved.

S. Scott McDowell

From: Yolonda Tauzer <ytauzer@gmail.com>
Sent: Monday, May 8, 2023 1:02 PM
To: admin@ci.brownsville.or.us
Cc: adam.craven.97327@gmail.com; dave.hansen.97327@gmail.com; lynda.chambers.97327@gmail.com; Michael.humphreys.97327@gmail.com; trapper.solberg.97327@gmail.com; sean.lacoste.97327@gmail.com; mike.winklepleck.97327@gmail.com
Subject: An open letter to Council members and City Administrator concerning Mayor Craven's recent Facebook post

It's understandable that Brownsville's mayor, Adam Craven, was upset about the recent theft of his truck. I get it. Unfortunately, the content of his recent Facebook post reveals the measure of the man in a time of personal challenge. The anger expressed over the theft quickly devolved into anger directed toward so-called "radical left wackadoodle policies" and the "radical left democrats" who supposedly voted for and supported such policies. In his incendiary rant, Mayor Craven implies that those who voted for these policies are "either mentally not well...or simply morally bankrupt". Such comments and beliefs tell me all I need to know about how Mayor Craven feels about me and other members of his constituency who are Democrats. He clearly states "You all disgust me!"

I am concerned about how Mayor Craven intends to represent, respect, and serve people for whom he expresses such disgust and antipathy. His rhetoric does nothing to bring the community together or heal the wounds of division. He took the time and made the effort to compose a nasty Facebook post aimed at disparaging those with whom he disagrees politically and holds in obvious contempt. As a result, I'm not ready or willing at this point to dismiss Mayor Craven's words as something he simply said out of anger and frustration over his stolen truck. I take his words seriously, as well as personally. I disgust him. He said it. He meant it.

Without knowing anything about my character, my background, or my upbringing, Mayor Craven has lumped me and many other folks in Brownsville as mentally ill, morally bankrupt, crime-loving miscreants bent on "the destruction of people's livelihoods and hard-earned assets", as well as this nation itself. If those words hurt our feelings, Craven advises us to "go piss up a rope." He encourages his supporters "to get off your ass" and "fight like hell against the machine." "We ride at dawn!" he proclaims. What?! I find such divisive, inflammatory rhetoric DEEPLY, DEEPLY, disturbing and threatening. Not a good quality for a man who publicly represents Brownsville, a town that prides itself on its friendliness, neighborliness, and welcoming inclusion. Maybe it's time for Mayor Craven to resign or for Brownsville to take down its "Welcome to Brownsville" sign, roll up its sidewalks, and retreat into the darkness. Take your pick.

Yolonda Tauzer
Brownsville



\$229 million 2023-24 budget approved by Budget Committee

ALBANY — After four daily meetings, the Linn County Budget Committee approved a proposed 2023-24 budget of \$229,270,552 Thursday morning at the Linn County Fair & Expo Center.

Budget Committee members include community volunteers Jennifer Stanaway, chair; Kerry Johnson, vice-chair; and Mellissa Barnard and Commissioners Roger Nyquist, Sherrie Sprenger and Will Tucker.

Stanaway, who has chaired the committee for many years, said that although the work is time-consuming, “I really enjoy the process every year, largely because everyone works together so well.”

Commissioner Nyquist thanked county staff and elected officials for working together year-round and being fiscally conservative with Linn County residents in mind.

Although approved by the Budget Committee, the budget will still need to be adopted by the Board of Commissioners before July 1 to be official.

The following fund levels were approved:

General Fund, \$52,054,069; **Road Fund**, \$31,814,204; **Fair Fund**, \$686,600; **Law Library**, \$360,651; **General Grants Fund**, \$31,515,265; **Bicycle and Pedestrian Fund**, \$408,468; **Corner Preservation Fund**, \$413,645; **Law Enforcement Levy**, \$44,140,211; **Historical Fund**, \$37,497; **County Forest Park Fund**, \$923,500; **Health Fund**, \$62,315,292; **County School Fund**, \$1,966,100; **Federal Forest Title III/Restricted Fund**, \$420,000; **Internal Service Fund**, \$2,215,050. **Total**: \$229,270,552.

The permanent tax rate was set at \$1.2736 per \$1,000 of property valuation.

The Law Enforcement Levy will be \$2.98 per \$1,000 of property valuation.

Will Summers brought three proposals from the Board of Compensation, that were approved by the committee.

They include adjusting the salaries of the Elected Officials based on the same Cost of Living Adjustments as the management staff adjustments; increasing the salary schedule of the Treasurer/Budget Officer to that of other elected officials, such as the County Clerk and Commissioners; adjusting the Sheriff’s salary to include all incentive pay for which she is qualified. State statute requires that the sheriff be the highest paid member of the office.

A major capital project approved by the committee will be \$500,000 to purchase and install a new HVAC system for the courthouse.

Another capital improvement will include purchasing 3,000 plastic chairs and 400 cloth-covered chairs to replace 25-year-old units at the Fair & Expo Center. Total cost: \$265,000.

Other information gleaned gathered during the meetings included:

- New Parks Director Stacy Whaley said the drawdown of the water level at Green Peter Reservoir this summer and in ensuing summers will affect parks revenue, but the Parks Department is going to bid on managing all of the U.S. Forest Service campgrounds in the Willamette National Forest as a possible revenue source replacement. Linn County already manages several Forest Service campgrounds near Cascadia.
- The Linn County Sheriff’s Office handled 4,341 cases last year and dispatchers fielded more than 62,000 calls. More than 2,900 inmates were booked and processed. The LCSO hired 29 new staff members, but there are still 18 vacancies. Total employment is 193.
- The Sheriff’s Office has reinitiated a GED program that was put on hold during COVID-19 pandemic, increased the Chaplain’s Service and is working closely with the Alcohol & Drug Department to assist inmates.
- The cost of new service vehicles is up about \$10,000 each, which adds up when 10 or more are needed at a time.
- The Clerk’s Office is seeing a decrease in revenue for property recordings as interest rates have gone up and home sales have slowed.
- Due to the type of winter weather the mid-valley experienced the Road Department used far more anti-icing materials than planned.
- The Health Department has seen a major increase in behavioral issues due to the COVID-19 pandemic and in addition to the Crisis Team, a new Mobile Crisis Team is being put together. Mental Health assistance will be available 24/7. More than 3,027 people are enrolled in the county’s Mental Health program. Public Health assisted more than 19,000 people last year.
- All but one Deputy District Attorney is responsible for a homicide case and the number of drug overdoses are escalating.



Also on Thursday, the 4-H/Extension Service District Budget Committee approved a 2023-24 budget of \$1,006,097 and a tax rate of 7 cents per \$1,000 of property valuation.

Although Linn County owns the building in Tangent in which the Extension Service is housed, Oregon State has leased space for \$83,000 per year, which the county used to pay for the building. Now, that money may be used in part for continuing maintenance and/or boosting 4-H/Extension programs.

Several months ago, a vehicle smashed into the Extension Service side of the building (the Sheriff's Office shares space in the building) and repairs are estimated to cost about \$60,000. Insurance is expected to cover that expense.

Media contact: Alex Paul, Linn County Communications Officer, 541-409-8025 or email apaul@co.linn.or.us.

S. Scott McDowell

From: Oregon Secretary of State <Oregon.SOS@public.govdelivery.com>
Sent: Monday, May 1, 2023 11:54 AM
To: admin@ci.brownsville.or.us
Subject: Secretary Fagan terminates contract with Veriede Holdings, LLC.

P R E S S R E L E A S E



Secretary of State SHEMIA FAGAN The State of Oregon

Contact: Ben Morris, 971-209-5521, ben.morris@sos.oregon.gov

Secretary Fagan terminates contract with Veriede Holdings, LLC.

SALEM, OR — Oregon Secretary of State Fagan held a media availability on zoom today at 11 AM after terminating her contract with Veriede Holdings and releasing the contract to the public. A recording is available on the [Secretary's YouTube page](#).

The following is a statement from Secretary Fagan:

"Today I am announcing that I have terminated my contract with Veriede Holdings, LLC.

"I owe the people of Oregon an apology. I exercised poor judgment by contracting with a company that is owned by my significant political donors and is regulated by an agency that was under audit by my Audits Division. I am sorry for harming the trust that I've worked so hard to build with you over the last few years, and I will spend the next two years working hard to rebuild it.

"Earlier this year, I began working for supplemental income, both at Willamette University Law School teaching a class and as an independent contractor consulting with Veriede Holding on the cannabis industry outside of Oregon. I diligently followed the Oregon Government Ethics Commission's published guidelines for private employment of public officials, the same exact ethics rules I've followed for a decade, since I became a legislator in 2013. I look forward to the findings of the Oregon Government Ethics Commission because they will confirm that I followed Oregon ethics rules and laws. I am also eager for the Department of Justice's review of the OLCC audit because the review will verify that hard-working auditors in the Oregon Audits Division conducted their work with independence and integrity.

“I’m holding a press conference today to answer questions and to own that there is a difference between following all the rules and doing nothing wrong. I broke your trust. That was wrong. I am truly sorry.

“My mission as Secretary of State continues to be to build trust. The first step to building trust is admitting that I broke it. I’ll spend the next two years rebuilding your trust in me and that starts today with releasing the contract that will be reviewed by the Government Ethics Commission.”

###

About Secretary Shemia Fagan

Pronunciation: shuh-MEE-uh (rhymes with “Maria”) FAY-gen (rhymes with “Megan”)

Shemia Fagan is Oregon’s 28th Secretary of State. She grew up in small Oregon towns, Dufur and The Dalles, and was raised by her single dad and two older brothers. Her public service began on her local school board. She was later elected to the Oregon House of Representatives, then to the Oregon State Senate. Secretary Fagan was a civil rights attorney before being elected to Secretary of State in 2020. She stays busy keeping up with her young children, teaching her dog not to jump on people and being a fanatic for women’s basketball.

About Oregon SOS

The Oregon Secretary of State is one of three constitutional offices created at statehood. Oregon’s Secretary of State is Oregon’s chief elections officer, chief auditor, chief archivist, and oversees business and nonprofit filings. The Secretary of State also serves as one of three members of the State Land Board and as the chair of the Oregon Sustainability Board. Under Article V, Section 8a of the Oregon Constitution, if there is a vacancy in the office of Governor, the Secretary of State becomes governor. As an independently elected constitutional officer, the Secretary of State answers directly and solely to the people of Oregon.

Our Mission

Build trust between the people of Oregon and their state government so Oregonians trust the public services that can make a positive difference in their everyday lives.

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S. Scott McDowell

From: Oregon Department of Transportation <odot@service.govdelivery.com>
Sent: Friday, May 5, 2023 1:26 PM
To: admin@ci.brownsville.or.us
Subject: ODOT seeks public comment on updated ADA Transition Plan

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Oregon Department
of Transportation

News Release

Public Encouraged to Comment on the Newly Updated ADA Transition Plan

May 5, 2023

For more information, contact Katherine Benenati
(Katherine.A.Benenati@odot.oregon.gov), 503-871-0388

SALEM -- The Oregon Department of Transportation released its newly updated Americans with Disabilities Act Transition Plan for public comment. The [ADA Transition Plan](#) identifies physical obstacles that result in barriers to access and lays out a schedule for making improvements, so all users have access to the state transportation system and ODOT owned facilities.

A fully inclusive transportation system is critical to fulfilling ODOT's mission. ODOT's Transition Plan was developed by listening to the experiences of people with disabilities, reviewing technical standards for accessible design, and following the priorities set by the Oregon Transportation Commission, federal requirements, and ODOT's commitment to prioritize curb ramp and pedestrian signal accessibility under the agency's settlement agreement with independent living advocates.

These settlement requirements were reflected in the 2017 transition plan and are also included in this update. Recognizing that six years have passed since the last plan update, ODOT had updated its transition plan to reflect our progress with ADA implementation, to describe our broader goals for universal accessibility to the state transportation system, and to align with the agency's [Equity Priority](#) in our [Strategic Action Plan](#) and new [Oregon Transportation Plan](#).

How to provide public comment

There are multiple opportunities for interested people to comment on ODOT's updated ADA Transition Plan:

1. Attend our [online open house](#), open until June 2. Here you'll find links to the plan document as well as additional background. We encourage you to participate in our nine-question survey at the end.
2. Attend one of our live virtual public comment sessions, either [Monday May 22 at 5:30 p.m.](#) or [Thursday, May 25 at 10 a.m.](#)

- 3. Send us an email at ODOT_ADA@ODOT.Oregon.gov.
- 4. Request an alternative format of the plan under the Americans with Disabilities Act or for persons with Limited English Proficiency, or for assistance providing your comments, call 1-888-AskODOT or email ODOT_ADA@ODOT.Oregon.gov.

Public comment will close on June 2. All comments will be included in the public record that goes to the Oregon Transportation Commission before they adopt the final ADA Transition Plan.

To learn more about the update to the [ADA Transition Plan please visit our website](#).



Looking for a great job with a competitive salary and good benefits?
Want to help your community every day? Apply now at ODOTJobs.com.
Nothing quite fit? Check back often!

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Oregon Department of Transportation

355 Capitol Street NE, MS 11
Salem, OR , 97301-3871 USA

Goals 2023-2024



1. Focus on the Fundamentals.
 - ★ *Protect & manage Brownsville's treasury.*
 - ★ *Foster cooperative and productive relationships both internally & externally.*

2. Advocacy Plan.
 - ★ *Create an advocacy committee charged with developing an advocacy strategy complete with written policy statements as an effort to participate in the State legislative process and in the Federal legislative process when appropriate.*
 - ★ *Focus on home rule with other stakeholders, partnerships, and other regional efforts to strengthen City policy positions.*
 - ★ *Monitor new laws, tort limits, and recreational immunity protections for local amenities.*

3. Capital Improvements Plan.
 - ★ *Complete Rec Center Renovation project.*
 - ★ *Complete the GR 12 Waterline extension.*
 - ★ *Plan for new sewer lagoon along with operational improvements.*
 - ★ *Plan for construction of new pavilion and relocation of the playground.*
 - ★ *Analyze new TMDL plan.*

4. Community Development Plan.
 - ★ *Refine Brownsville Municipal Code to better reflect actual practice.*
 - ★ *Adopt building rules and standards to preserve and promote the historic aesthetic.*
 - ★ *Continue the local & regional emergency preparedness efforts.*
 - ★ *Support youth activities with community partners.*

5. Economic Development Plan.
 - ★ *Participate in regional efforts and opportunities with partner cities.*
 - ★ *Support and implement the Rural Economic Alliance's 5-year strategic plan.*
 - ★ *Complete and implement the Land Use inventory.*

6. Water Rights.
 - ★ *Explore possible additional water source options.*
 - ★ *Continually work on monitoring and perfecting City water rights.*
 - ★ *Implement the State required Water Management & Conservation Plan.*

7. Organizational Development.
 - ★ *Review Council rules and policies.*
 - ★ *Focus on Council leadership development & training.*
 - ★ *Foster positive and effective working relations between Council and Staff.*
 - ★ *Maximizing social media efforts to promote City projects and events.*
 - ★ *Focus on recognizing volunteers, meeting training and procedures for all official boards & committees.*



2023-2024 Council Values

Council Vision Statement

The Brownsville City Council works collaboratively and effectively with each other, staff, and community partners to preserve the historic character and economic health of our town and to create a high quality of life for our citizens.

A Vision for Brownsville

For a tiny rural Oregon community, Brownsville has a huge presence. It is well-known throughout the state for its friendly welcome and for being a safe, clean, and attractive town. It is clear that residents value its historic character and make special efforts to preserve and enhance it. Talk to business owners in the thriving north and south business areas and you will find that it is the creative working relationships between city government and private, county, state, and federal partners that sustain our economic health and well-being. Residents participate in Brownsville's inclusive process of growing and enhancing our high quality of life. Brownsville citizens care about healthy city finances, they expect infrastructure that delivers, and they elect a City Council that works for the benefit of the community. Public spaces are a vital part of Brownsville's sense of place; citizens' and city government's attention to the appearance and cleanliness of parks, streets, and neighborhoods adds to the town's livability.

Tag line

Brownsville: Where People Care, Business Thrives, and History Lives

Who we are?

Brownsville is a City that is proud of its past while constantly improving toward the future for the benefit of our citizens. We are a group of citizens that honor each other by carefully balancing the social contract (Brownsville Municipal Code) to keep peace and order. The Brownsville Municipal Code and Comprehensive Plan help define the role of the City. Organizational transparency is a focus of Council. Council is working closely with Staff, volunteers, civic organizations, appointed officials and the citizenry to execute identified goals and carry out the responsibilities of the City.

Brownsville has a tremendous sense of place and synergy between City Hall and our residents. Active citizens are the true strength of Brownsville as evidenced by the volunteers who give freely of themselves to provide many municipal functions and civic services. Many civic organizations implement their missions actively in our community which provides a quality of life and vibrancy that is uncommon. Community events are planned and designed to invite people into town to share what Brownsville has to offer.

Council recognizes that many civic organizations and the City government are working diligently on implementing organizational development concepts in order to more efficiently provide services. Council recognizes that we are in a transition period between an authoritative model and are collectively moving toward a new, participatory approach within the organization and throughout the community.

What do we want for Brownsville?

Brownsville should honor the past, maintain a healthy present and strive to assure a dynamic future by focusing on fundamental municipal services such as:



- | | |
|-------------------------|----------------------------|
| 1. Treasury Health | 7. Contract Administration |
| 2. Water | 8. Personnel |
| 3. Sewer | 9. Police Protection |
| 4. Capital Improvements | 10. Municipal Court |
| 5. Parks | 11. Library Services |
| 6. Streets | 12. Planning & Zoning |

Organizational Development

- Elected & Appointed Officials.* People who understand their role and responsibilities for the City as policy & decision makers. People who have a tremendous amount of pride and caring about the future of Brownsville. People who understand the financial nuances of local government in Oregon. People who understand and respect the significant contributions of Staff. People who are focused on the greater good they can collectively make in the community. People who understand the mission of the City and who can explain City policy and issues with the general public. People who represent Brownsville citizenry as well as City Staff.
- Staff.* People who understand their multiple roles and responsibilities. People who love coming to work. People who are interested in creating the best possible work environment that is full of respect and compassion for the citizens and is honest and trusting among all the ranks of the organization. People who don't complain about what they cannot control but people who are interested in creating practical, cost-effective solutions for those issues they can control. People who expect more than the ordinary from themselves and from each other.
- Organizational Axiom.* Creating, developing and maintaining effective relationships with individuals, other civic organizations, County, State & Federal government personnel. Understanding that the number one priority of the City is relationship building. The City shall honor relationships and the ordinances and laws of the land. The City shall be ever mindful of the importance of the social contract of government and the order that it strives to preserve for the sake of freedom.
- Civil Rights Act of 1964.* The City creates an environment of equal access to opportunities for all individuals in Brownsville. The City is committed to equal access through Federal and State laws, but also through local practice principled in the elimination of bias and barriers that may exist in the community and from developing in the City's organization. Council shall continue to consider implications of new and past policies that may create unnecessary barriers for members of minority groups, women, veterans and vulnerable populations.

NOTES: Council has discussed many organizational theories & objectives as well as identifying important critical thinking models that will serve as a guide for making better decisions. Below are a few of those models:

THE PROCESS OF PROGRESS

1. Recognize & Identify
2. Accept & Agree
3. Strategize & Develop Action Steps



2023-2024 Council Values

- 4. Implement & Execute
- 5. Review Outcomes

LEXIPOL’S 10 FAMILIES OF RISK MODEL

- 1. External Risks
- 2. Legal & Regulatory Risks
- 3. Strategic Risks
- 4. Organizational Risks
- 5. Operational Risks
- 6. Information Risks
- 7. Human Resources Risks
- 8. Technology Risks
- 9. Financial and Administrative Risks
- 10. Political Risks

How are expectations set in City Government?

- ◆ Laws & Municipal Code
- ◆ Standards
- ◆ Requirements & Rules
- ◆ Memoranda of Understanding
- ◆ Contracts
- ◆ Agreements
- ◆ Employee Handbook
- ◆ Societal Norms
- ◆ Cultural Nuances
- ◆ Public Opinion

**Acceptable
Conduct**

vs.

**Unacceptable
Conduct**

MONTH END FINANCIAL RECAP

		APRIL 2023					
		REVENUE	EXPENDITURES	YTD	%	Unexpended	
1	GENERAL	\$ 26,344.26	\$ 130,025.67	\$ 920,266.58	23.82%	\$ 2,942,389.42	1
2	WATER	\$ 34,152.73	\$ 35,929.86	\$ 338,872.11	34.43%	\$ 645,262.89	2
3	SEWER	\$ 39,930.55	\$ 20,311.77	\$ 249,946.48	30.33%	\$ 574,184.52	3
4	STREETS	\$ 20,397.92	\$ 14,155.86	\$ 166,578.32	45.02%	\$ 203,471.68	4
5	WATER BOND	\$ 617.51	\$ -	\$ 46,394.00	43.00%	\$ 61,506.00	5
6	SEWER BOND	\$ 1,536.05	\$ -	\$ 300,569.76	86.62%	\$ 46,430.24	6
7	SEWER DEBT FEE	\$ 11,883.58	\$ -	\$ 132,822.73	97.75%	\$ -	7
8	BUILDING & EQUIPMENT	\$ 897.87	\$ -	\$ -	0.00%	\$ 222,300.00	8
9	WATER RESERVE	\$ 2,369.32	\$ -	\$ -	0.00%	\$ 150,760.00	9
10	HOUSING REHAB	\$ 896.28	\$ -	\$ -	0.00%	\$ 221,300.00	10
11	WATER SDC	\$ 226.71	\$ -	\$ -	0.00%	\$ 168,150.00	11
12	SEWER SDC	\$ 1,819.37	\$ -	\$ -	0.00%	\$ 606,400.00	12
13	STORMWATER SDC	\$ 471.47	\$ -	\$ -	0.00%	\$ 211,400.00	13
14	BIKEWAY/PATHS	\$ 350.29	\$ -	\$ -	0.00%	\$ 60,200.00	14
15	LIBRARY TRUST	\$ 30.91	\$ -	\$ -	0.00%	\$ 7,630.00	15
16	CEMETERY	\$ 33.92	\$ -	\$ -	0.00%	\$ 8,226.00	16
17	TRANSIENT ROOM TX	\$ 7.50	\$ -	\$ 2,110.00	100.00%	\$ -	17
18	SEWER CONSTRUCTION	\$ -	\$ -	\$ -	0.00%	\$ -	18
19	LAND ACQUISITION	\$ -	\$ -	\$ -	0.00%	\$ 9,985.00	19
20	COMMUNITY PROJECTS	\$ 585.98	\$ 2,800.00	\$ 11,465.00	11.29%	\$ 89,085.00	20
		\$ 142,552.22	\$ 203,223.16	\$ 2,036,202.25			

Key Bank Account	
General Checking	\$ 68,502.18
Oregon State Treasury	\$ 6,934,249.85
Community Improvements	\$ 172.04
Project Escrow Holding	\$ 10.63
Project Holding Acct #2	\$ 52,932.27
TOTAL OST / LGIP	\$ 6,987,364.79

Annual Bond Payment	
Water	\$ 45,167.05
Wastewater	\$ 307,259.95
Total	\$ 352,427.00

Previous Month Court Revenue \$1,459.26

2022-2023	YTD	% of Total
Appropriated	\$ 8,265,883.00	24.63%

Total Bonded Debt (Principal Only)	
	\$ 172,298.00
	\$ 5,520,000.00
	\$ 5,692,298.00

Total Bonded Debt is \$8,438,044 (Principle & Interest)

ARPA Funds SLFRP	\$404,801.67	Total Funds Received
(American Rescue Plan Act)	\$202,457.75	Funds Disbursed