

Council Agenda Packet

Tuesday, April 25th, 2023 | 7:00 p.m. | Council Chambers | In-Person

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Council Meeting

Tuesday, April 25th, 2023

Location: Council Chambers | In-person

AGENDA

Regular Session

7:00 p.m.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS OR DELETIONS TO AGENDA
- 5) MINUTES: March 28th, 2023
- 6) PUBLIC HEARINGS OR PRESENTATIONS:
 - A. Linn County Pioneer Association Request | *Debie Wyne & Karmel Curtis*
 - B. TMDL Review | *Frink & McDowell*
 - C. Legislative Advocacy & Awareness Webpage Review
- 7) DEPARTMENT REPORTS:
 - A. Sheriff
 - B. Public Works
 - C. Administrator
 - D. Planning
 - E. Library
 - F. Office
 - G. Council
- 8) CITIZEN COMMENTS (Non-agenda & Agenda items)
 - ★ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.
- 9) LEGISLATIVE:
 - A. **Resolution 2023.08:** State Shared Revenues & Services Verification
 - B. **Resolution 2023.09:** River’s Edge Open Space Disbursement Accounting
 - C. **Ordinance 797:** Curfew (*Second Reading*)

This Agenda is a specific list of the subjects to be discussed at the meeting. Should you need assistance in any way, please notify S. Scott McDowell, City Administrator, at (541) 466-5880 in advance. Thank You!



- D. **Ordinance 800:** Farm Animals (*Emergency*)
- E. **Proclamation:** Linn County Pioneer Association
- F. **Proclamation:** Mental Health Month
- G. **Proclamation:** Older Americans Month

10) ACTION ITEMS:

- A. Central Linn Rec Center Renovation | *Award Bid*
- B. Linn County Pioneer Association | *Annual Letter*
- C. Hands on History Request
- D. Finalize Council Values
- E. OLCC Liquor License Renewals
- F. Senior Center Agreement | *Modification*

11) DISCUSSION ITEMS:

- A. Canal Company Insurance | *Annual*
- B. CIS Renewals
- C. March Financials

12) CITIZEN QUESTIONS & COMMENTS

★ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.

13) COUNCIL QUESTIONS & COMMENTS

14) ADJOURN

Please visit www.ci.brownsville.or.us for the meeting agenda, agenda packet and other City information.

Immediately Following Council



Council Retreat
 8:30 p.m. to 9:00 p.m.
Community Room



March 28th, 2023

ROLL CALL: Mayor Craven called the meeting to order at 7:02 p.m. with Council President Chambers, Councilor Hansen, Councilor Solberg, Councilor Humphreys, Councilor Winklepleck, and Councilor LaCoste present. Public Works Superintendent Karl Frink, Librarian Sherri Lemhouse, Administrative Assistant Elizabeth Coleman, Administrative Assistant Jannea Deaver, Administrative Assistant Tammi Morrow, and City Administrator Scott McDowell were also present.

ABSENT: Everyone was present.

PUBLIC: Felipe Eversull, Shannon Bremner, Dan Murphy, Tricia Thompson, Chenoweth Robertson, Michael Beach, Joe Ervin, Tia Parrish (*The Times*), and Deputy Frambes (*LCSO*) were present.

The pledge of allegiance was recited.

ADDITIONS AND DELETIONS: McDowell...

MINUTES: Councilor Solberg made a motion to approve the February 28th, 2023 meeting as presented. Councilor Hansen seconded the motion and it passed unanimously.

PUBLIC HEARING | PRESENTATIONS:

Chamber of Commerce | Jenna Stutsman – Chamber of Commerce President Jenna Stutsman outlined 2023 events highlighting the City Wide Garage Sale, Fourth of July Pancake Breakfast, and the Antique Faire. Food trucks will be brought in to events this year to supplement food availability for events. Last year local restaurants ran out of food due to record attendance. Social media presences continues to build and bring people to town.

Annual Consumer Confidence Report – Public Works Superintendent Frink gave an overview and training on the City's Annual Consumer Confidence Report. The U.S. EPA requires all cities nationwide to file an annual report showing lab results. The City has great water thanks to constant maintenance, monitoring and testing by Karl Frink and the Public Works Staff. Karl shared a link that shows the entire list of items the City tests for every year. It can be found on the Public Works page of the City website.

DEPARTMENT REPORTS:

1. **Linn County Sheriff's Office (LCSO) Report.** Deputy Steve Frambes talked about the Citizens Academy and encouraged any one interested to sign up soon. The Academy takes a deep dive into all services offered by of the Sheriff Office. New deputies are being training in Brownsville. Frambes warned of counterfeit money. He encouraged testing bills with a special pen or machine because these counterfeit bills are very authentic in look and feel.
2. **Public Works (PW).** Public Works Superintendent Karl Frink reported that the City Engineering determined the path of the GR12 waterline project and found subsurface conditions to be favorable. The cemetery gate is complete and the cemetery information board received a new roof. Frink said Pioneer Park will be officially open March 31st this year. Frink also explained the street tree program and policies. See the City website for more information.
3. **Office | Utility Billing.** Administrative Assistant Jannea Deaver gave an overview of the City's monthly utility billing process. Deaver outlined City policies and efforts that go into ensuring accounts are accurate. The utility bill is mailed the last day of the month and due by the 10th. Accounts are considered late after 45 days. Deaver audits accounts to check for unusual water usage



so any water leaks can be detected quickly. Frink and Deaver work closely on many aspects of this process.

4. **Administration.** Administrator Scott McDowell previewed another sharp rise to City general liability insurance rates. McDowell reported that the Budget Committee will meet April 27th and on May 4th. The bid opening for the Rec Center Renovation project is scheduled for April 10th, 2023 at 2:00 p.m. Council is scheduled to award the bid at their April 25th Council meeting.
5. **Planning.** No comments.
6. **Library.** No comments.
7. **Office | Utility Billing.** Administrative Assistant Jannea Deaver gave an overview of the City's monthly utility billing process. Deaver outlined City policies and efforts that go into ensuring accounts are accurate. The utility bill is mailed the last day of the month and due by the 10th. Accounts are considered late after 45 days. Deaver audits accounts to check for unusual water usage so any water leaks can be detected quickly. Frink and Deaver work closely on many aspects of this process. Administrative Assistant Jannea Deaver gave an overview of the City's utility billing process. Councilor Winklepleck asked about assistance efforts. Deaver explained the many ways that people who need assistance with their bill can receive it. Fortunately, we have citizens who do give additional money for folks in need, along with several area programs that help with utility assistance. The Central Linn area has had this heart to help each other for a very long time. Councilor Chambers mentioned how she appreciated getting a courtesy call when she had a leak. It is nice to know that the City is looking out for customers and the integrity of the City's water system.
8. **Court.** No comments.
9. **Council Comments.** Councilor Chambers talked about Women's History Month by sharing her dismay that biological males were being recognized by USA Today, the New York City Women's Cycling event and the Biden Administration instead of biological women. Her family has supported the suffrage movement that gave women the right to vote, the movement that allowed women birth control, and to fight for women to have a voice. She is abhorred that men are taking over this space that has been carved out for women and by women. Councilor Chambers recognized the women of the City's Staff.
10. **Citizen Comments.** No comments.

LEGISLATIVE:

1. **Resolution 2023.05: Workers' Compensation (Annual)** – Councilor Hansen made a motion to approve the resolution as presented. Councilor Chambers seconded the motion and it passed unanimously.
2. **Resolution 2023.06: River's Edge Open Space Disbursement** – Councilor Chambers made a motion to approve the resolution as presented. Councilor Hansen seconded the motion and it passed unanimously.
3. **Resolution 2023.07: Rural Opportunities | Phase II** – Councilor Hansen made a motion to approve the resolution as presented. Councilor Solberg seconded the motion and it passed unanimously.
4. **Ordinance 797: Curfew (First Reading)** – Councilor Hansen moved to read the ordinance by title only. Councilor Solberg seconded. The motion carried. Councilor Winklepleck made a motion



to approve the ordinance and pass as an emergency. Councilor Solberg seconded the motion and it passed unanimously.

5. **Ordinance 798: Unfunded Mandates (Emergency)** – Councilor Chambers moved to read the ordinance by title only. Councilor Winklepleck seconded. The motion carried. Councilor Winklepleck suggested adding “in support of” after any associated legislation in the latter part of the ordinance. Councilor Winklepleck made a motion to approve the ordinance as amended and pass as an emergency. Councilor Solberg seconded the motion and it passed unanimously.
6. **Ordinance 799: HB 3115 | Martin v. Boise (Emergency)** – Councilor Chambers moved to read the ordinance by title only. Councilor Humphreys seconded. The motion carried. Mayor Craven started the discussion by expressing his complete disgust for this ordinance and unfunded mandate. The State giving rights to a specific group of citizens is wrong and unconstitutional. Councilor Chambers said that she hates the idea of being forced to pass this ordinance by the State. However, if the City doesn’t pass this ordinance the outcomes will be worse for our citizens. Chambers said the City will spend \$60,000 or more to create this designated space. Councilor Chambers suggested putting a banner on the fence that will be constructed that tells citizens the State is responsible for this space. Councilor Winklepleck said he does not like being forced to do this either. Forcing cities to create a space that can possibly bring issues that the City is not properly equipped to handle. Councilor Solberg said this ordinance will protect private property for residents and for businesses, continues the traditional use of Pioneer Park, and protects the riparian area of the Calapooia River. Solberg said this may be the only time Council will be allowed by the State to create and pass an ordinance. Chambers agreed saying that this ordinance does give the City some rules to enforce that will hopefully limit the potential negative impacts. Councilor Hansen said the City really has two options 1) outright refuse to comply, or 2) pass this ordinance and buy time to push back against this mandate. Chambers felt that if the City were not to pass this ordinance, the City would give up their right to have any say not to mention law enforcement problems due to lack of a law.

Councilor Solberg made a motion to approve the ordinance and pass as an emergency. Councilor LaCoste seconded the motion and the motion carried 6-1 with Council Hansen voting against the ordinance.

7. **Proclamation: Child Abuse & Prevention Month** – Mayor Craven declared April as time to remember the effects of child abuse on our community. Council passed the proclamation by consensus.
8. **Proclamation: Firefighter Appreciation Week** – Mayor Craven declared the week of April 3rd as time to appreciate the firefighters who provide invaluable service to Brownsville. Council passed the proclamation by consensus.

ACTION ITEMS:

1. **Linn County Pioneer Association | Road Closure Request** – Councilor Chambers to approve the closure as requested. Councilor Chambers seconded the motion. The motion passed unanimously.
2. **5-Cities Coalition (SMAC) | Sean Tate Proposal** – McDowell outlined the effort. This proposal will build a model for small cities to work together to build relationships with representatives, weigh in on State legislative efforts, and create a voice for rural Oregon. Councilor Solberg made a motion to approve the proposal as requested. Councilor Winklepleck seconded the motion. The motion passed unanimously.



3. **Officials Handbook Update** – Councilor Hansen made a motion to approve the handbook as presented. Councilor Chambers seconded the motion. The motion passed unanimously.

4. **Appoint Legislative Advocacy & Policy Committee Members** – The City advertised for vacancies on the newly create Legislative Advocacy & Policy Committee (LAPC). Council appointed the following members:

Legislative Advocacy & Policy Committee (LAPC)

Shannon Bremner
Felipe Eversull
Don Ware

Councilor LaCoste made a motion to appoint Shannon Bremner, Felipe Eversull & Don Ware to the Legislative Advocacy & Policy Committee (LAPC). Councilor Solberg seconded the motion. The motion carried unanimously.

Council thanked all the applicants.

Council then appointed Councilor Chambers and Councilor Hansen to sit on the Committee.

5. **Cascade West Council of Governments | Meals on Wheels Request (Annual)** – Councilor Hansen made a motion to approve the Meals on Wheels request as presented. Councilor LaCoste seconded the motion. The motion carried unanimously.

6. **Haworth Curb Painting Request** – Cheryl Haworth requested the curb on the east side of Butte Street to be painted yellow. Staff denied the request in February 2023 because it did not meet any of the requirements used by the City. Councilor Hansen shared that he had drive this multiple times and spoke with area residents about the intersection. He could see no reason to paint the curb yellow. Councilor Chambers and Councilor Winklepleck shared that they too had driven the area to thoroughly review the request and came to the same conclusion. Councilor Winklepleck made a motion to affirm Staff's recommendation to deny this request. Councilor LaCoste seconded the motion. The motion carried unanimously.

7. **Central Linn Recreation Association Addendum #2** – Mayor Craven explained the request made by the Central Linn Recreation Association for a temporary storage unit. Councilor Chambers said that she was not interested in supporting this addendum because this will start an unwanted precedent for Pioneer Park. The City will have no way of denying any similar request by any other non-profit group or community partner. Councilor Winklepleck said the Central Linn Recreation Association provides amazing programs for our youth, but like Councilor Chambers cannot support this addendum. Councilor Hansen does not like the idea from an aesthetic stand point. Looking out over the park and seeing temporary storage units is not the desire effect. He also wants the ADA portable toilet moved for the same reasons. Councilor Winklepleck made a motion to deny addendum #2 as presented. Councilor Chambers seconded and the motion passed 6-0 with Councilor Humphreys abstaining.

8. **Napa Road Closure Request** – Councilor Winklepleck moved to approve the closure as requested. Councilor Hansen seconded the motion. The motion passed 6-0. Councilor LaCoste recused himself from voting.



DISCUSSION ITEMS:

1. **Vineyards Wind Machines Reminder.** McDowell said the City recently sent the Spring a newsletter out that reminded everyone about the wind machines starting soon; weather dependent.
2. **OGEC | Progress Report.** – McDowell said several members have already filed. Please make sure that you are filed by April 15th, 2023, so the City can avoid being fined.
3. **Clean-Up Day Request for Action Letters.** – McDowell shared letters that were sent to nearly two dozen properties in advance of Clean Up Day that encouraged property owners to take advantage of this service provided by Sweet Home Sanitation. McDowell briefly review the City’s nuisance abatement process.
4. **Veteran’s Day Parade Request.** McDowell shared a request from Commissioner Will Tucker asking if City Council was interested in putting a float in the parade this year. Council took the issue under advisement. Mayor Craven shared that he had a few ideas.
5. **February Financials.** No comments.

CITIZEN QUESTIONS & COMMENTS.

Janea Deaver addressed the yellow curb request on Butte Street. Deaver said that she lived on the hill and drove that street to work for nearly fourteen years. She could see no reason that the curb should be painted.

COUNCIL COMMENTS.

Councilor Winklepleck asked Staff to include a review of the Senior Center agreement at the next Council meeting. Council agreed by consensus.

Councilor Hansen said he voted against Ordinance 799 out of sheer protest to the City being forced by the State to do this. He is tired of mandates.

Mayor Craven shared some thoughts about Veronica Christie who recently passed away after a bout with cancer. Craven said that the City lost a gem of person in Veronica and her condition was exacerbated due to the absence of medical care forced by the State of Oregon due to the Pandemic.

Mayor Craven observed a moment of silence to honor Veronica Christie.

ADJOURNMENT: Councilor Chambers moved for adjournment, Councilor Solberg seconded and the meeting adjourned at 9:00 p.m.

City Administrator S. Scott McDowell

Mayor Adam Craven



City Administrator Report



April 25th, 2023

From: S. Scott McDowell
To: Mayor & Council
Re: General Business

Budget Committee
Thursday | 7 p.m. | City Hall

Note: The first section of this report follows the Council meeting agenda and provides an overview of topics to be discussed the night of Council. If an item title is **highlighted in green**, that means the item is part of Council Goals. When you see this symbol, ☐, it means more information will be provided at the meeting.

“Everybody has the choice of being a hero or not being a hero every day of their lives.”
~ George Lucas, *Filmmaker*

“An overnight success is ten years in the making.”
~ Tom Clancy, *Writer*

“If you are not willing to risk the usual, you will have to settle for the ordinary.”
~ Jim Rohn, *Speaker*

Quote Then & Now

Old: “If you can’t say anything good about anybody, don’t say anything at all.”

New: “If you can’t say anything good about anybody, turn to social media and tell everyone the ‘dirt.’”



AGENDA ITEMS DISCUSSION

The following items follow the order of the Agenda

6) PUBLIC HEARINGS OR PRESENTATIONS:

- A. **Linn County Pioneer Association Request | Debie Wyne & Karmel Curtis** – Association President Debie Wyne filed a request for Council to approve a Beer Garden for this year’s Pioneer Picnic. The letter is in the agenda packet for your review. Debie Wyne and Karmel Curtis will be presenting their request Tuesday evening. I have included minutes from March 23rd, 2010 where Council unanimously changed the Brownsville Municipal Code to incorporate section 9.10.030 which allows alcohol through the OLCC permitting process as authorized by Council. Below is the language from the Code:

9.10.030 Drinking in public.

- A. It is unlawful for any person to drink or consume any alcoholic beverage while in or upon any street, alley, public grounds, building, or place open and available to the general public, or while in a motor vehicle on premises open to the public.
- B. It is unlawful to possess on one’s person any bottle, can, or other receptacle containing any alcoholic beverage which has been opened, or upon which a seal has been broken,



or from which the contents have been partially removed while in or upon any street, alley, public grounds, building, or place open and available to the general public, or while in a motor vehicle on premises open to the public.

- C. The prohibitions of subsections (A) and (B) of this section shall not apply to any place wherein the possession or consumption of alcoholic beverages is subject to the control or regulation of the Oregon Liquor Control Commission, where otherwise permitted by State law, or where otherwise authorized by the City of Brownsville or in any City park wherein the possession or consumption of alcoholic beverages is not prohibited by other provisions of this code.
- D. A violation of this section is a misdemeanor punishable under the general penalty provided in Chapter 1.05 BMC.
- E. For purposes of this chapter, an alcoholic beverage is defined as any beverage containing more than one-half percent of alcohol by volume and every liquid or solid, patented or not, containing alcohol, and capable of being consumed by a human being.

What is Council being asked to do?

Consider the request from the Association and make a decision.

Precedence: The Association is the only group that has ever been allowed a permit. The Association’s 136 year tradition is the primary reason.



- B. **TMDL Semi-Annual Review** – Staff will give an overview of the City’s program required by the Department of Environmental Quality (DEQ). The proposed Designated Management Agency (DMA) plan that was required by DEQ in March 2021 has been reviewed by the Department and forwarded back for their final review. The document can be found for your review on the Council webpage.

9) LEGISLATIVE:

- A. **Resolution 2023.08: State Shared Revenues & Services Verification (Annual)** – Annually, Council passes this Resolution to be eligible to receive State Revenue Sharing. The City has historically used this money to help partially cover the cost of streetlighting. Over the years, the portion received by the City continues to dwindle. The City should receive about \$25,000 this upcoming fiscal year.



What is Council being asked to do?

Pass the resolution to secure revenue sharing from the State.

- B. **Resolution 2023.09: River’s Edge Open Space Disbursement Accounting** – This resolution provides accounting details for the recent transaction authorized by Council Resolution 2023.06.

What is Council being asked to do?

Pass the resolution for accounting purposes.

- C. **Ordinance 797: Curfew (Second Reading)** – Staff amended the curfew ordinance as part of the ordinance changes the City is working on with the Linn County Sheriff’s Office. Recently, Council passed an ordinance amending the abandoned vehicles ordinance for the same reason.



What is Council being asked to do?

Consider passage of this ordinance.



- D. **Ordinance 800: Farm Animals (Emergency)** – Council is being asked to modify the Brownsville Municipal Code to prohibit beekeeping. In 2018, there was discussion about including this prohibition, but it was never finalized. I will provide more information at the Council meeting.

What is Council being asked to do?

Consider accepting the proposed language as an emergency ordinance.



- E. **Proclamation: Linn County Pioneer Association** – Annually, the City recognizes the Linn County Pioneer Picnic Association’s Annual Pioneer Picnic event. The upcoming event will be the 136th consecutive event which makes it the longest running event of it’s kind in the State!
- F. **Proclamation: Mental Health Month** – Annually, the City declares this proclamation as included in the agenda packet to support awareness about community mental health issues.
- G. **Proclamation: Older Americans Month** – Annually, the City declares this proclamation as included in the agenda packet to highlight the significant contributions made by this group of citizens.

10) ACTION ITEMS:

- A. **Central Linn Rec Center Renovation | Award Bid** – The City hosted the bid opening on April 10th, 2023. The City received three bids. Jonathan Dunn and Tyler Miller of Woodblock Architecture have reviewed all bids for accuracy and found the low, qualified bid to be JE John Construction Co. Inc. from Vancouver, Washington. The total bid is \$2,095,400.00 and includes a 10% contingency. The FY 2023.2024 budget will include a \$1,600,000 line item for the project. Staff recommends exploring financing options for the remaining amount – either a line of credit or a loan, whichever proves to have the lowest interest rate. Given current inflation figures, the project is only going to cost more in the future. If the City is serious about having a recreation center, now is the time to make the investment. Council will have to approve and adopt any contracts for money borrowed at a future meeting.



Other project notes: Public Works will be installing the water line to the building and the City is also coordinating the power drop to the building with Pacific Power. Staff is working with the Central Linn Recreation Association, Sharing Hands and the Chamber to empty the contents of the building. The City will incur the expense of a Conex unit to store the items through the construction process.



What is Council being asked to do?

Review the documentation and move to accept and award the bid from JE John Construction Inc. as presented by Woodblock Architecture for the renovation of the Rec Center, and authorize the Mayor and City Administrator to execute all necessary documents.

- B. Linn County Pioneer Association | Logistics Letter (Annual)** – Enclosed in the agenda packet is the annual letter the City sends to the Association to make sure the City and the Association are on the same page concerning logistics for the Pioneer Picnic.

What is Council being asked to do?

Review the letter for approval.

- C. Hands on History Request** – The Linn County Museum is planning to host the event this year on August 26th, 2023 from 10:00 a.m. to 4:00 p.m. Museum staff will secure the required signatures from neighboring property owners for the closure of Park Avenue between Main Street and Averill Street pending Council’s decision. The Museum is requesting use of Library Park and the closure of Park Avenue. Staff will be using the same one page agreement as has been used in previous years.



What is Council being asked to do?

Allow the use of Library Park, close Park Avenue and authorize Staff to handle City-related logistics for the event.

- D. Finalize Council Values** – Council modified language in February. The values are ready for approval.

What is Council being asked to do?

Decide whether or not to adopt Council values as presented.

- E. OLCC Liquor License Renewals** – Council is asked by OLCC to review the liquor licenses each year. The City does not charge businesses for an annual permit fee as some cities do. Historically, Council asks Staff to send a letter to OLCC in support of these businesses. Any Council member having any comments or concerns is encouraged to address them at the meeting.

What is Council being asked to do?

Share any concerns, and/or approve the licensing by motion.

- F. Senior Center Agreement | Modification** – Council suggested reviewing the City’s partnership with the Senior Center due to rising costs of operating the Center. The current agreement is included on the Council webpage for your review.



What is Council being asked to do?

Consider revising the agreement.

11) DISCUSSION ITEMS:



City Administrator Report

- A. **Canal Company Insurance** – Annually, Council authorizes Staff to check in on the insurance and solvency of the Canal Company prior to turning on the pumps for the Mill Race. The pumps are allowed from May 15th through October 15th at the sole discretion of the State Water Master. Last year was this first year ever that the State Water Master did not require the City to turn off the pumps. Typically, the City is required to shut down the pumps by the middle of August.
- B. **CIS Renewals** – Annually, Staff reviews all coverages & schedules carried by the City on all forms of insurance. The City’s insurance agent is Darrin Godfrey with HUB International out of Corvallis. Everything is due by the end of May.
- C. **March Financials**



Council Retreat – After Council meeting, Council will be recessing to the Community Room for a Retreat. Council has a bit of housekeeping to do. The Retreat will provide all members to weigh in on the dynamics of Council by raising interaction issues, asking meeting operations questions or making meeting improvement suggestions. Typically, the Retreat is held in September, but Council has been executing business very well and you are all ahead of schedule as a group. The intent is to fine tune interactions, and ultimately to strengthen Council meetings.

UPDATES, INFORMATION & HAPPENINGS

Linn County Sheriff’s Office Monthly Report | [G1] – The City is under contract for 200 hours per month. The eighteen-month average looks like this:

LCSO Month-to-Month Comparison (18 months)

| Year | Month | Citations | Warnings | Hours |
|------|-----------------|-----------|----------|--------|
| 2023 | March | 7 | 15 | 208.65 |
| 2023 | February | 13 | 16 | 204.25 |
| 2023 | January | 13 | 34 | 202 |
| 2022 | December | 12 | 18 | 209 |
| 2022 | November | 16 | 13 | 202 |
| 2022 | October | 4 | 10 | 219.95 |
| 2022 | September | 5 | 5 | 225.25 |
| 2022 | August | 14 | 21 | 200 |
| 2022 | July | 18 | 6 | 223 |
| 2022 | June | 11 | 16 | 176 |
| 2022 | May | 15 | 7 | 200 |
| 2022 | April | 40 | 18 | 231 |
| 2022 | March | 13 | 12 | 211.25 |
| 2022 | February | 19 | 12 | 213.25 |
| 2022 | January | 11 | 11 | 244.5 |
| 2021 | December | 19 | 17 | 200 |
| 2021 | November | 12 | 16 | 220.75 |
| 2021 | October | 13 | 25 | 204 |
| | <i>Subtotal</i> | 255 | 272 | 3794.9 |



City Administrator Report

Total Average 14.17 15.11 210.83

LCSO Quarterly Meeting – Next meeting is June 1st. Council President Chambers, Councilor Winklepleck, liaison, and I will attend the upcoming meeting. Sheriff Duncan is planning a tour of the County's jail facility.

From 03.23.2023: Councilor Winklepleck and I attended the quarterly meeting on March 2nd, 2023 in Millersburg. Sheriff Duncan reported that personnel is showing signs of shoring up. The SO is still understaffed, but are getting some key people in key spots which is at least some relief. Duncan talked briefly about the marijuana bust in Halsey. Duncan talked about the problems SB 48 is causing. She also listed a few bills she is watching closely. The list includes, 1) HB 2697, 2) HB 2400, 3) HB 2800, and 4) SB 907. Duncan will forward a list of bills that are impacting operations to the cities for their review soon.

Budget Preparations – Administrative Assistant Tammi Morrow and I have been busy compiling the FY 2023.2024 Budget. Please see the Budget TTDL posted on the Council webpage if you are interested to see what goes into completing the annual budget. ***Budget Committee will meet Thursday, April 27th, 2023 in the Community Room at City Hall.***

Small Municipalities Advocacy Coalition (SMAC) | Harrisburg – I attended Harrisburg's Council meeting with Sean Tate at their request of Harrisburg's City Manager Michele Eldridge the second week of April. Eldridge, Tate & I presented and answered questions about the Small Municipalities Advocacy Coalition proposal and plan. Harrisburg's Council unanimously approved the proposal. I have also been working with other communities who have expressed interest in joining the coalition.

Woodblock Architecture | Scheduling, Logistics & Choices – See above.

From 03.28.2023: The City hosted two pre-bid walk throughs at the Rec Center; both were well attended. The team is working on associated details and logistics for this renovation. Staff recently met with Central Linn Recreation Association's President Katy Kallai and Sharing Hands Executive Director Deb Gruell to discuss the removal of furniture and equipment. Kallai is organizing an indoor garage sale for May 5th & 6th. The City will be renting a conex unit for all the contents that the Rec Center will be retaining for use after the project is completed. Bids are scheduled to be open on April 10th, 2023. Please see the City website for more information.

Active: Rec Center Renovation |[G5] ☒ – See above, Woodblock. A project update will be provided Tuesday night.

From 12.20.2022: The team met to discuss several details throughout the building from the fire suppression system to the electrical system. Public Works will be installing a waterline from Park Avenue to connect the new fire supply. I will provide a project overview at the January meeting. I have also met with the Fundraising Committee. I will provide a short report at Council meeting Tuesday evening.

From 05.24.2022: [...] The City is hoping to start the work in June 2023 which means the project would need to be out for bid early Spring 2023. [...]

Legislative Advocacy & Policy Committee | Parameters – The newly formed Legislative Advocacy & Policy Committee (LAPC) has had two meetings and are close to rendering initial process



City Administrator Report

and policy recommendations to Council for consideration. They meet again May 1st to fine tune their recommendations.

GR12 Waterline – Staff is busy finishing the project for bidding and securing the necessary easement.

From 03.28.2023: The City hired Foundation Engineering to perform subsurface testing for the proposed path of the waterline. The City obtained permission for the testing from acting Linn County Park Director Brian Carroll since access to the Moyer House property was required.

REAL Strategic Planning Session – *From 03.28.2023:* Staff was successful in obtaining additional, supplemental grant funding from Business Oregon’s ROI for the strategic planning, marketing & website projects. RAIN will assist with an open house event this summer that will increase awareness for the effort, champion things that are happening and celebrating things that have already been accomplished.

League of Oregon Cities Legislative Updates – Every Friday the League of Oregon Cities is hosting a webinar update for their legislative effort. The League’s lobby team reviews bills, developments and committee meetings directing membership on hot button topics and alerts as needed.

Small Municipalities Advocacy Coalition (SMAC)

Active: League of Oregon Cities Five Cities Meeting

☑ – *From 03.28.2023:* Staff attended Scio’s & Sodaville’s Council meeting to share the plan. Both Council’s unanimously supported working together on this plan and on these important issues facing rural Oregonians. Work continues with the five cities. The group is working on including other small cities on a proposal to gain a better voice in Salem.



Sean Tate Meetings – Michele Eldridge, Harrisburg City Manager, and I have been working closely with Mr. Tate on a proposal that will greatly assist with Council’s advocacy goals.

From 12.20.2022: Council authorized sending a joint letter to the League of Oregon Cities which precipitated a meeting with League Staff this past week. Freshly appointed Executive Director Patty Mulvehill brought Lisa Trevino and Jim McAuley to listen and address concerns over legislative priorities, policy outcomes and ways to improve advocacy. The group of cities will continue to follow-up and help with issues. One of the biggest takeaways was the importance of the local elected officials developing working relationship with State representatives. Mulvehill spoke about recent League efforts around this effort.

From 10.23.2022: The five cities, Harrisburg, Halsey, Scio, Sodaville and Brownsville, have been in contact with Interim Executive Director Patty Mulvehill to discuss the parameters of the letter and how all small cities and the League could work together more effectively to create a better voice for small cities. The meeting is scheduled for December 12th, 2022.

Active: D-Prep Launch | [G4] – *From 03.28.2023:* The plan reveal was rescheduled for the second week of April. Work continues.



City Administrator Report

From 12.20.2022: Surveys and questionnaires have launched. Staff is working for a December 21st, 2022 deadline for the initial work to be completed.

From 10.25.2022: The group is moving forward with the project launch meeting on November 16th, 2022. Projected start date is early January 2023. The City of Sweet Home is in the process of on-boarding a new City Manager.

From 6.28.2022: Members met to discuss whether or not to move forward with the contract. After much discussion, the group decided to move forward with the Phase I assessment. The firm contract is WSP USA Solutions Inc. out of Portland, Oregon for the total amount of \$34,741.92. The City of Sweet Home is the official contracting agency. Execution of this contract will follow the guidelines set forth in an intergovernmental agreement signed by the six agencies about a year or so ago. Phase I will assess areas that should be addressed to be ready for a variety of disasters, how to setup an effective Emergency Operations Center (EOC), provide guidelines and locate shared resources & personnel, along with highlighting the need for training & specific exercises.

REAL↑BUSINESS

Active: REAL Meetings | [G3] ☒ – I will provide an oral update Tuesday evening. The most recent meeting happened on March 23rd, 2023. See above information as well.

From 10.25.2022: I will give a brief presentation of the new REAL website. The latest JayRay report is also included in the agenda packet for your review.

From 09.27.2022: The group has met three times since the last Council meeting. REAL is trying to work on communication details with RAIN, finish the ROI grant, launch the website and hire a consultant to assist with future strategy & goal setting. RAIN assisted with the completion of the monthly report for July. The State of Oregon is holding onto the remaining portion of the grant. The latest invoice from JayRay has been included on the spreadsheet which is a part of the agenda packet.

From June 28th, 2022: Council authorized a two-year extension with partner communities.

ACTIVE, PENDING, STALLED & COMPLETED

Active: Central Linn Recreation Center Meeting – Regular meetings continue as relationship building and coordination are of utmost concern. I have met with leadership twice this month to iron out details and logistical issues.

From 03.28.2023: Rec Center Association meetings have resumed. Staff has been working with Katy Kallai to assist with programmatic efforts and the renovation project.



From 11.22.2022: Staff has been working with President Katy Kallai on a number of issues including bylaw changes, financial transition items, janitorial services and the renovation project to name a few. The Association has an exciting, young group of people working to bring programming to the youth of our Central Linn community.

From 09.27.2022: I attended the last two meetings of the Rec Board. I reviewed the renovation plans for the Rec Center. Everyone seemed satisfied with the improvements, upgrades and schedule. Several folks volunteered to help fundraise. Council also authorized me to assist with organizational development pieces at the request of President Katy Kallai.



City Administrator Report

Active: Linn County Planning & Building (LCPB) | Quarterly Contract Cities – Administrative Assistant Elizabeth Coleman will be attended the April 27th meeting later this week.

From 07.26.2022: Administrative Assistant Elizabeth Coleman and I attended the latest meeting with the County and contract cities. LCPB has made significant staffing changes. All cities were happy with the transition and the County's attentiveness to city needs. A few problems were addressed concerning fees and fee schedules. The County is still working on full implementation of their e-permitting system. The group will talk about the long awaited update to the Urban Growth Boundary (UGB) agreements the cities have with Linn County. Brownsville's has not be reviewed since 1978. Now we have development happening in the UGB which has caused a few problems we are still trying to work out.

Active: Water Management Conservation Plan – The City is still waiting for the final plan review. Tim Tice recently reported that the State has a backlog of plans to review and the City's plan is in the queue.

From 11.22.2022: The State has requested more information and clarification on certain sections of the report. Mr. Tim Tice is working on those revisions.

From 10.25.2022: The WMCP was filed August 15th, 2022 [...]

Active: River's Edge Outcome ☒ – Funds have been disbursed as directed by Staff and Council. Staff has made necessary adjustments to the FY 23.24 budget to accommodate the remaining reimbursement for the River's Edge Open Space once the work is performed to the satisfaction of the City. Construction on Phase III continues. Concerns over financing and responsibilities regarding the incorrectly installed sanitary sewer have been resolved. The City did not have to take any financial, engineering or legal action regarding the matter.

From 03.28.2023: Staff has been engaged in addressing issues with the sanitary sewer lines that were installed by the developer for Phase III. The City is working out logistical requirements for the utility to effectively meet the Public Works Standards.

From 05.24.2022: Staff continues to work closely on inspections and permitting issues. Public Works Superintendent Karl Frink recently reported that the developer was planning on making the required improvements to the open space area in the subdivision. This open space area will be the responsibility of the homeowners association. The City is holding \$102,946.95 for the completion of this project. Once the open space meets inspection, the City will refund those monies.

Active: TMDL Report | Dyer Partnership ☒ – The proposed report being sent back to the State after the State's initial review is posted on the City Council webpage for your review. I will providing an oral presentation for this item.

From 09.27.2022: The State's Department of Environmental Quality (DEQ) required all cities to submit new TMDL policies that support the responsibilities of a Designated Management Agency (DMA) by September 3rd, 2022. The State unilaterally made all cities comply with these new requirements last March 2021 under the threat of fines. Dyer Partnership was hired to ensure that the new plan met the minimum requirements being handed down by the DEQ. I explained to the State's representative that I could not submit the plan without Council review, so I was asking for a simple extension to accommodate Council review. Dyer had the plan ready the week before the deadline. The State did not grant an extension. They decided to send the City a compliance letter which is a perfect example of what is coming in the future from the Department of Environmental Quality (DEQ) on this issue.



Note: Council is basically saying that the City will always do the items included in this plan which means that you are committing to funding these items forever or else you will be fined by the State.



Pending: EPC Meeting – Staff is busy updating the website.

From 02.28.2023: Everyone was present for the last meeting. The group has targeted several events including the BRFD Open House, the HSRFPD Pancake Breakfast, Halsey City Day, School Field Day along with hosting a meeting with civic organizations to discuss preparedness efforts.

Pending: Climate Change Initiatives & IGA | Department of Land Conservation & Development (DLCD) – *From 12.20.2022:* Staff will continue to monitor this situation and report back to Council. The latest word from the State of Oregon is cities are not required to adopt an IGA, resolution to participate.

From 10.25.2022: The Federal Emergency Management Agency and DCLD are pushing climate change initiatives through required agreements through certain flood and fire plans.

Completed: CIS Best Practice Survey – *From 03.28.2023:* Staff is reviewing requirements, policy and training needs for 2023.

From 12.20.2022: Katie Durfree of City/County Insurance Services visited last week to review the survey to ensure the City is meeting legal and insurance requirements. The survey is broken into twenty-five specific categories including Enterprise Risk Management, Information Technology, Continuity of Operations Plan, Employment Liability, Building Maintenance, Fleet Safety and so on. Council and Staff do a good job keeping the City compliant with all the requirements. The City has won safety awards over multiple years for an excellent safety record due to the City’s safety committee and the commitment of the Public Works Superintendent’s safety focus.

Respectfully Submitted,

S. Scott McDowell
City Administrator

COUNCIL CORNER | GENERAL INTEREST

Please visit the City website at <https://www.ci.brownsville.or.us> for all kinds of information pertaining to the City’s business & operations.

★ *Kirk Avenue History* ★ *Calapooia Riverbank* ★ *Plus much more*

Life is hard enough without leaders who press the fear and anger buttons as often as possible. You may have noticed that the news media is full of stories that are designed to make you feel fearful and angry. A recent study published in *Nature* added to the supporting evidence that news consumers are more likely to click on a link to a news story if it features negative language:

In the current age, people are more likely to share and engage with online content that is embedding anger, fear or sadness. . . .

We find that a higher share of negative language in news headlines increases the CTR [click-through rate], whereas a higher share of positive language decreases the CTR. It is important to note that headlines belong to the ‘same’ news story and, therefore, phrasing news, regardless of its story, in a negative language increases the rate of clicking on a headline.



**Thursday | 7:00 p.m. | City Hall
Community Room**

We... all want progress. But progress means getting nearer to the place where you want to be. And if you have taken a wrong turn[ing], then to go forward does not get you any nearer. If you are on the wrong road, progress means doing an about turn and walking back to the right road; and in that case the man who turns back soonest is the most progressive man.



Public Works Report April 19, 2023

Water:

- *Billing Support*- Follow through on customer service support and requests.
- *Meter reading* – Water meters have been read for the month of April.
- *Distribution System* – There were four small leaks in the last month.
- *Cross Connection Program*- The Cross Connection Control Program has been reviewed and revised to include updated rules and regulations. Public works will be going out for bid for backflow device testing in April 2023.
- *Water Treatment Plant* – All water plant analysis instruments have been calibrated to factory specifications. One chemical feed pump failed, and a replacement was installed.
- *Misc.* –The Water Management and Conservation plan is still under review at the Oregon Department of Water Resources. Several monthly and annual reports are complete and have been submitted to various state agencies as required.

Sewer:

- *North Lagoons* –Discharge began April 3rd and will continue until April 29th.
- *South Lagoons*- Discharge began April 3rd and will continue until April 29th.
- *Collection System*- Nothing to report this month.
- *Misc.* – We are currently working on a design to install a new de-chlorination system for the wastewater discharge at the south wastewater treatment facility. DEQ requires the design be engineered before installation.

Streets:

- *Mowing/Tree Maintenance* –Public Works trimmed trees within the public rights-of-way for safety and vision clearance. Public works has mowed all accessible right of ways.
- *Asphalt/ Gravel Road Maintenance* –The asphalt patching work is complete. The gravel streets have been lightly graded to fix any potholes. The streets will be graded mid spring.
- *Storm Drainage* – A few drains have been identified as not working correctly and will be cleaned next time we have a vac truck in town.
- *Misc.* – Street sign work continues as time allows. There are multiple new locations that have new posts set up and the new signs installed. We will be creating a map that indicates all the areas in town that public works mows and maintains. The traffic counters and speed indicators are in the process of being reinstalled. These devices will be moved around town to various locations to gather traffic data.

Parks:

- *Pioneer Park* –Public Works performs daily and weekly maintenance of the park. The park was officially opened March 31st. Public works mows and maintains the park as weather allows.
- *Blakely Park* – The Park is maintained as needed. The park has been mowed.
- *Kirk's Ferry Park* – This Park is maintained as needed. This park has been mowed.
- *Remington Park* – This park is maintained as needed. The park sign will be installed soon. This park has been mowed.

Cemetery:

- *Grounds* –The new entry gate and fence are complete. An automatic gate opener has been installed and will soon be connected to the internet so it can be operated remotely as needed. Public works have cleaned up fallen debris in the cemetery and will begin mowing soon.

Library:

- *Grounds*- This facility has been maintained as needed.
- *Buildings*- Several minor building repairs are complete.

Downtown

- *Restrooms* – This facility is cleaned every Friday, or more often needed.
- *Garbage cans* – Downtown garbage cans are emptied every Friday, or more frequently as needed.
- *Parking Lot* – Nothing to report this month.
- *Misc.* – Nothing further to report this month.

City Hall:

- *Buildings*- Nothing to report this month.
- *Grounds* –The grass maintained as needed.
- *Community Center*- Nothing to report from this facility this month.

Rec. Center:

- *Grounds*- This facility has been maintained as needed.
- *Buildings*- One toilet has been repaired and several lights have been replaced.

Public Works:

- *Grounds*- This facility has been mowed and maintained as needed.
- *Buildings*- Cleaning and organizing continues as time allows.
- *Misc.* – Preventative maintenance is being performed on all the vehicles and equipment. All the equipment at public works has been repaired or in the process of being repaired to prepare for use.
- *Equipment Repair*- Several pieces of equipment have broken down and have been repaired.
- *Training*- Nothing to report this month.

Respectfully Submitted,



Karl Frink, Public Works Superintendent

PLANNING AT A GLANCE APRIL 2023

Permits *Building, Plumbing, Mechanical, Fence, Etc.*

- | | | |
|----------------|---------------------------------------|------------------|
| • Structural | Solar install | 830 Ash St. |
| • Mechanical | Replace 2 furnaces AC & 2 Hum | 101 Park Ave. |
| • Mechanical | Gas piping & unit heater installation | 855 Linn Way |
| • Mechanical | Replace bathroom fan | 1019 Oak St. |
| • Plumbing | Install toilet & 2 sinks | 102 Kisling Ave. |
| • Construction | Accessory Structure | 411 Depot Ave. |
| • Fence | | 867 Maple St. |
| • Fence | | 510 Hausman Ave. |
| • Fence | | 785 Butte St. |
| • Fence | | 1115 Ash St. |
| • Fence | | 232 Putman St. |
| • Fence | | 417 Faust St. |

Updates

Linn County Planning & Building Department Meeting

I will be attending the quarterly Linn County Planning & Building meeting for Contract Cities at the end of the month. Contract Cities and LCPB have been meeting since 2021 and the outcomes have been very positive. The County now has a Code Enforcement Officer that is working very well. The officer duties also extend to Contract Cities if needed.

Elizabeth E. Geman



Start: 2023-04-05
End: 2023-04-17
Times: 0:00-23:59

Page | 23
Compliance & Risk Report
Brownsville, Blakely/Robe, EB

Medium Risk Threshold: Speed Limit + 10
High Risk Threshold: Speed Limit + 20
Speed Range: 1 to 150
Time View: By Hour (Total Volumes)

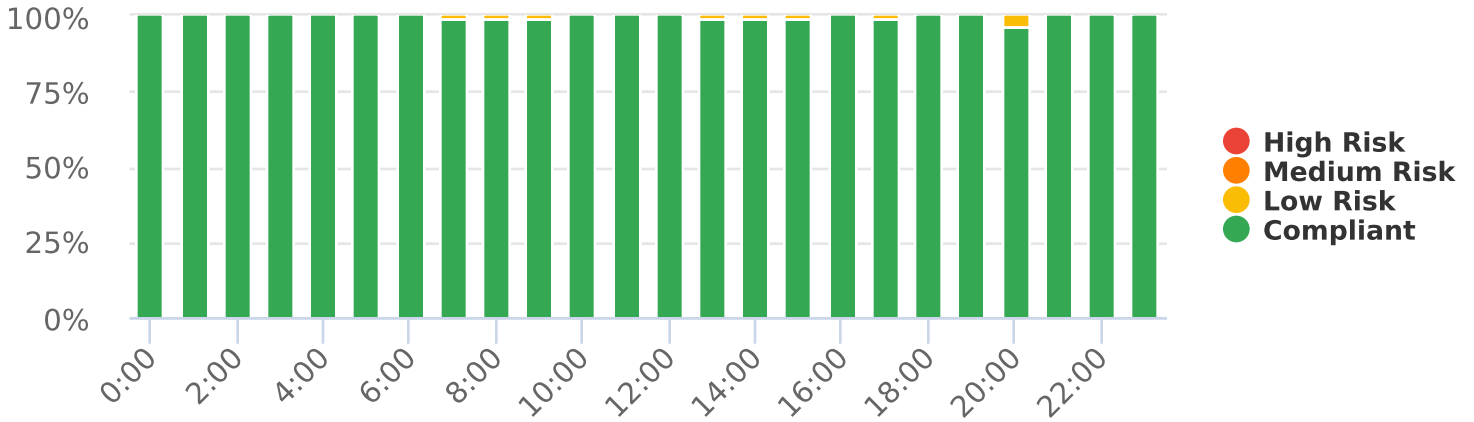
| Time | Speed Limit | Mode | Compliant | Low Risk | Medium Risk | High Risk | Total Num Vehicles |
|--------------|-------------|--------------------|-------------|-----------|-------------|-----------|--------------------|
| 0:00 | 25 | Dependent Messages | 9 | 0 | 0 | 0 | 9 |
| 1:00 | 25 | Dependent Messages | 3 | 0 | 0 | 0 | 3 |
| 2:00 | 25 | Dependent Messages | 5 | 0 | 0 | 0 | 5 |
| 3:00 | 25 | Dependent Messages | 1 | 0 | 0 | 0 | 1 |
| 4:00 | 25 | Dependent Messages | 5 | 0 | 0 | 0 | 5 |
| 5:00 | 25 | Dependent Messages | 12 | 0 | 0 | 0 | 12 |
| 6:00 | 25 | Dependent Messages | 33 | 0 | 0 | 0 | 33 |
| 7:00 | 25 | Dependent Messages | 87 | 1 | 0 | 0 | 88 |
| 8:00 | 25 | Dependent Messages | 298 | 3 | 0 | 0 | 301 |
| 9:00 | 25 | Dependent Messages | 83 | 1 | 0 | 0 | 84 |
| 10:00 | 25 | Dependent Messages | 182 | 0 | 0 | 0 | 182 |
| 11:00 | 25 | Dependent Messages | 220 | 0 | 0 | 0 | 220 |
| 12:00 | 25 | Dependent Messages | 191 | 0 | 0 | 0 | 191 |
| 13:00 | 25 | Dependent Messages | 137 | 1 | 0 | 0 | 138 |
| 14:00 | 25 | Dependent Messages | 410 | 3 | 0 | 0 | 413 |
| 15:00 | 25 | Dependent Messages | 189 | 1 | 0 | 0 | 190 |
| 16:00 | 25 | Dependent Messages | 145 | 0 | 0 | 0 | 145 |
| 17:00 | 25 | Dependent Messages | 263 | 3 | 0 | 0 | 266 |
| 18:00 | 25 | Dependent Messages | 230 | 0 | 0 | 0 | 230 |
| 19:00 | 25 | Dependent Messages | 150 | 0 | 0 | 0 | 150 |
| 20:00 | 25 | Dependent Messages | 97 | 4 | 0 | 0 | 101 |
| 21:00 | 25 | Dependent Messages | 63 | 0 | 0 | 0 | 63 |
| 22:00 | 25 | Dependent Messages | 31 | 0 | 0 | 0 | 31 |
| 23:00 | 25 | Dependent Messages | 16 | 0 | 0 | 0 | 16 |
| Total | | | 2860 | 17 | 0 | 0 | 2877 |



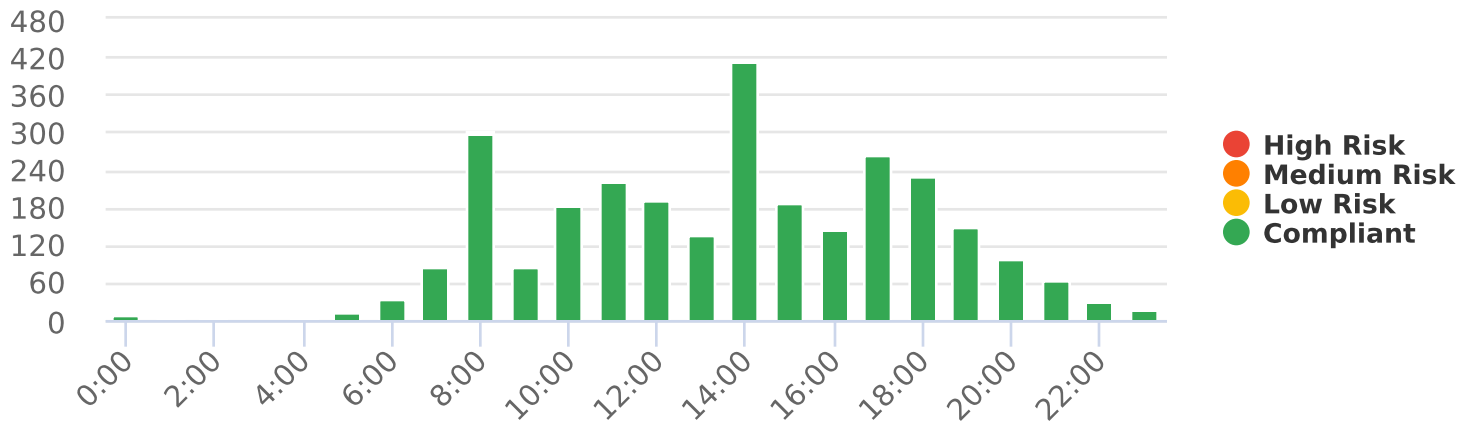
Start: 2023-04-05
 End: 2023-04-17
 Times: 0:00-23:59

Medium Risk Threshold: Speed Limit + 10
 High Risk Threshold: Speed Limit + 20
 Speed Range: 1 to 150
 Time View: By Hour (Total Volumes)

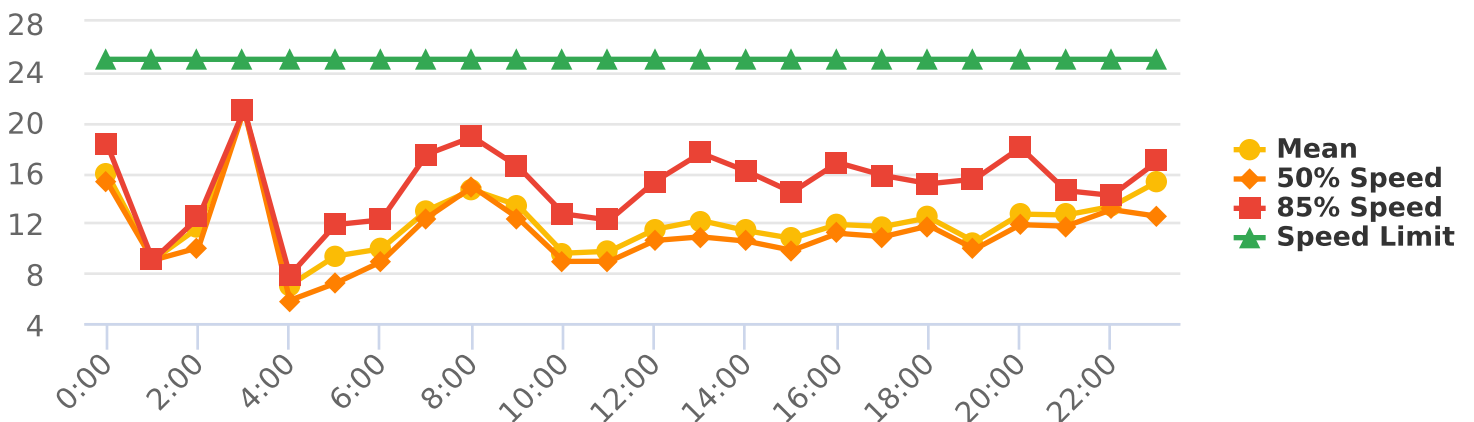
Compliance % by Hour (Totals)



Compliance by Hour (Totals)



Speeds





Library Advisory Board

Librarian's Report

March 2023

Here are a few facts about our Library for the month of March 2023. We have received 113 new books for the library. Volunteers donated 157.5 hours to our library. There were 1,566 materials checked out. 462 adult fiction books; 124 adult non-fiction books; 90 audio books; 533 children's books; 202 junior books; 47 junior reference books and 108 large print books.

There was a total of 169 electronic materials checked out. 106 adult fiction books; 40 adult non-fiction books; and 23 junior books. Of these 82 were eBooks and 87 were e-Audiobooks.

In March we held 11 children's programs with 94 participants. There were 7 programs for adults with 36 participants.

The Library received many more new items than normal this month! The Friends of the Library were given a gift of \$500 from Jerry & Kay Mumper (former Central Linn Graduates) to purchase books for children and juniors. It was very rewarding to see these books be checked out almost immediately! The Brownsville Women's Study Club purchased 28 new Large Print books also! As the numbers show, patrons are very excited about the new selections.

Our first Mobile Makerspace/STEM program had 4 young people attend. These two families had previously attended a different STEM program at another location. They had a great time making a still animation cartoon. The next STEM program will be Friday, April 7 and will feature Solar Bugs. The final World Cultures & Travel program for this spring was held Thursday March 16: Venice and the Venetian Empire was one of the best. Don Lyon will return next fall with this popular program.

Respectfully submitted,

Sherri Lemhouse
Librarian



Council Meeting Synopsis

Council met in regular session at 7:00 p.m. in Council Chambers on February 28th, 2023.

- ★ All members of Council were present. Mayor Craven presided.
- ★ Chris Kjar & Joshua Stanley presented on behalf of Sweet Home Sanitation. Kjar outlined recent personnel changes while Stanley highlighted corporate values & operational model, safety record, hours spent in town and amount of refuse collected. Sweet Home Sanitation was requesting an 8.15% user rate increase. Factors for the rate increase included increases for Fuel (48%), Personnel (17%), Equipment (18%), and Technology (17%).
- ★ McDowell gave an overview of the League of Oregon Cities website and how it dovetails with the Oregon Legislative Information System (OLIS). McDowell opened a few House and Senate Bills, showed how to find the text of the Bill, how to comment, and how to register for testimony.
- ★ McDowell gave a brief overview of proposed Council Goals for 2023.2024 as directed by Council. Capital projects such as the Rec Center Renovation, the GR12 waterline extension, and planning for an additional sewer lagoon, head up the priorities Council is working on. Council is also charting a course of active advocacy on issues impacting City operations and looking into the development of a larger social media footprint to name a few other priorities. Goals can be found on the City website and are included in every Council agenda packet.
- ★ Public Works Superintendent Karl Frink has been updating the City's Backflow & Cross-connection Program that will be rolling out for customers soon. Frink's plan makes it easier for customers to comply with the State's backflow laws. Frink reported the State delivered their final version of the City's Water Management & Conservation Plan (WMCP). Frink & McDowell will review the requirements and develop a plan of action. The City is required to implement certain elements within specific timeframes. The new River's Edge subdivision added 68 new backflow devices. City Engineering is finishing the details of the GR12 waterline project. The line will add an additional 530 units of capacity for the City. Currently, the City has 857 units. Frink reported that Public Works recently successfully completed wastewater discharge. The City has until May to discharge. Frink said operations will begin next to week to get Pioneer Park ready to open.
- ★ Administrator Scott McDowell said many Councilors attended Capital Day in Salem, hosted by the League of Oregon Cities. The Disaster Preparedness effort continues with Sweet Home & Lebanon and Staff will be attending a review in two weeks. The Rural Economic Alliance is working on developing a five-year strategy and goals. Cities include Brownsville, Halsey, Harrisburg, Tangent, Lebanon, Sweet Home, Monroe, Philomath & Adair Village. See REAL's website for more information, <https://www.ruraleconomicalliance.com>. McDowell shared some advocacy articles and reviewed potential impacts of certain items being considered by the State Legislature. The City now has the capability of electronically depositing checks remotely. McDowell encouraged everyone to check out the Policy FYI document on the City website for more information on a variety of topics.
- ★ Resolution 2023.04: Solid Waste Rates (Annual): Council unanimously passed this resolution that raises refuse bills as requested by Sweet Home Sanitation.
- ★ Ordinance 796: Legislative Advocacy & Policy Committee (Emergency): Council unanimously passed this ordinance that creates a legislative advocacy committee that will make recommendations to Council.



City of Brownsville
 255 North Main Street
 P.O. Box 188
 Brownsville, OR 97327



LOCAL POSTAL PATRON

Council Meeting Synopsis Continued ...

- ★ Council unanimously passed an agreement addendum for the Calapooia Food Alliance to use a portion of Park Avenue for the Farmer's Market and made provisions for fencing and a storage shed at the new location for the community garden on Main Street.
- ★ Council appointed Felipe Eversull & Matt Schoemaker to the Budget Committee and Barbara Andersen to the Planning Commission.
- ★ Council officially adopted goals for the next two years. Please visit the City's website for more information. Council tabled discussion on Council Values until the March 28th, 2023 meeting.
- ★ Council authorized Mayor Craven and City Administrator McDowell to review an issue involving the sanitary sewer that will be serving a future, final addition to the River's Edge subdivision. Council authorized a limit of \$35,000 that could potentially be used toward the sewer.

All information the Mayor & Council received for the meeting can be found on-line prior to every meeting and afterwards at <https://www.ci.brownsville.or.us/meetings>. Please contact City Administrator Scott McDowell with questions at 541.466.5880 or email at admin@ci.brownsville.or.us.



Upcoming Events

- Chamber of Commerce Meeting | March 8th | Community Room | 6:00 p.m.
- Central Linn Recreation Association Meeting | March 15th | Rec Center Music Room | 7:00 p.m.
- Council Meeting | March 28th | Council Chambers | 7:00 p.m.
- Clean-Up Day | April 1st | Rec Center Parking Lot | 7:00 a.m. to 3:00 p.m.

For more information, please visit <https://ci.brownsville.or.us>.



RESOLUTION NO. 2023.08

**A RESOLUTION VERIFYING SERVICES PROVIDED BY THE
CITY OF BROWNSVILLE IN ACCORDANCE WITH THE
DEPARTMENT OF ADMINISTRATIVE SERVICES
REQUIREMENTS FOR STATE-SHARED REVENUES**

WHEREAS, Oregon Revised Statutes (ORS) 221.760 provides as follows:

Section 1. The office responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police Protection
- (2) Fire Protection
- (3) Street Construction, Maintenance and Lighting
- (4) Sanitary Sewer
- (5) Storm Sewers
- (6) Planning, Zoning, and Subdivision Control
- (7) One or more utility services and;

WHEREAS, City officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNSVILLE, a Municipal Corporation of the State of Oregon, hereby certifies that it provides the following municipal services enumerated in Section 1, ORS 221.760:

- Police Protection,
- Street construction, maintenance and lighting,
- Sanitary Sewer,
- Storm Sewers,
- Planning, zoning, and subdivision control,
- Water Utility,
- Library Services,
- Municipal Court and
- Parks;

PASSED AND ADOPTED by the Council of the City of Brownsville this 25th day of April 2023.

Attest:

Approved:

S. Scott McDowell
City Administrator/Recorder

Adam Craven
Mayor



RESOLUTION NO. 2023.09

A RESOLUTION AUTHORIZING A TRANSFER WITHIN THE GENERAL FUND FOR THE FISCAL YEAR 2022-2023 BUDGET

WHEREAS, Council would like to maintain accurate expenditures for each and every fiscal year; and

WHEREAS, the City accepted a cashier’s check in the amount of \$102,742.20 from Chad E. Davis Homes on December 3rd, 2021 to be held in earnest for the completion of an open space area that was required by the Planning Commission as a condition of approval for said development; and,

WHEREAS, the City received a request for inspection of the open space area and Staff found that half of the work had been performed, and recommends refunding \$52,387.70; and,

WHEREAS, funds from the contingency line item will be used to cover this refund disbursement; and,

WHEREAS, funds were moved in accordance with Oregon Local Budget Law; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNSVILLE, a Municipal Corporation of the State of Oregon, that the following funds be transferred in the following accounts:

| <u>Transfer From:</u> | <u>Transfer To:</u> | |
|-----------------------------------|--|--------------------|
| General Fund – Operations | | |
| 100.060.950.000.00.00 Contingency | 100.060.645.000.00.00 Refunds & Reimbursements | <u>\$52,387.70</u> |

Total Amount of Transfer \$52,387.70

PASSED AND ADOPTED by the City Council of the City of Brownsville this 25th day of April 2023.

APPROVED:

Adam R. Craven

ATTEST:

S. Scott McDowell, City Administrator



ORDINANCE NO. 797

AN ORDINANCE REVISING CHAPTER 9.15 OF THE BROWNSVILLE MUNICIPAL CODE – CURFEW

WHEREAS, Chapter 9.15 of the Brownsville Municipal Code (BMC) sets out rules and procedures for Offenses Relating to Minors; and,

WHEREAS, the Council wishes to revise the BMC at the Linn County Sheriff's Office recommendation; and,

NOW THEREFORE, the City of Brownsville ordains as follows.

Section 1. BMC 9.15.30 currently reads as follows:

**Brownsville Municipal Code | Chapter 9.15.30
Minors prohibited in public places during certain hours**

Current Ordinance

- A. Curfew Imposed. No minor under 18 years of age shall be on the street, highway, park, alley, or other public place between the hours specified in subsection (B) of this section, unless the minor is accompanied by a parent or legal guardian 21 years of age or over, or unless the minor is engaged in a lawful pursuit or activity which requires the minor's presence upon the street, highway, park, alley or other public place, or unless the minor is emancipated under ORS [109.550](#).
- B. Curfew Hours. For the purposes of this chapter, the applicable hours of curfew are:
 - 1. On Sunday through Thursday, the hours between 10:00 p.m. and 5:00 a.m. of the following morning.
 - 2. On Friday and Saturday, the hours between 11:00 p.m. and 5:00 a.m. of the following morning.
- C. Parental Responsibility. No parent, guardian or other person having legal custody of a minor person under the age of 18 years shall permit the minor to be in violation of this chapter.
- D. Police Custody. Any minor who violates any provision of this chapter may be taken into temporary custody by a peace officer in accordance with ORS [419.760](#). The officer, subject to the limitations set forth in ORS [419.575](#), may detain any minor taken into temporary custody at the police station for a reasonable period of time. As soon as practicable after the minor is taken into custody, the officer shall notify the minor's parent, guardian, or other person responsible for the minor and shall release the minor to such person at the police station.
- E. Subsequent Violations. If there is a subsequent violation, the minor shall be taken home by the officer, and the parent, guardian or person having legal custody shall be served with a citation to appear before the Court with the minor and show cause why this chapter has been violated a second time.



F. Penalty. Following a subsequent violation of this chapter, the parent, guardian or person having legal custody of the minor is subject to a fine for violation of this chapter not to exceed \$500.00. [Ord. 621 §§ 1 – 6, 1993; 1981 Compilation §§ 4-1.1 – 4-1.6.]



Section 2. BMC 9.15.30 is amended, in total, to read as follows:

Recommended Ordinance Revision

9.15.030 Curfew.

The City of Brownsville has adopted and implements the Oregon Revised Statutes pertaining to the process and procedures for curfew within the City of Brownsville. [Ord. 797 § 2023.]

Section 3. This ordinance shall take effect immediately upon adoption by the Council.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR
this 25th day of April, 2023.

Approved:

Attest:

Mayor Adam R. Craven

City Administrator S. Scott McDowell



ORDINANCE NO. 800

**AN ORDINANCE AMENDING SECTION 6.10.060 (Farm Animals)
TITLE 6 OF THE BROWNSVILLE MUNICIPAL CODE**

WHEREAS, Council recognizes a need to adopt a prohibition for the peace, safety and health of citizens: and,

WHEREAS, Title 6 of the Brownsville Municipal Code (BMC), Chapter 6.10 contains the language that generally governs offenses relating to animals; and,

WHEREAS, the Brownsville City Council desires to amend the Brownsville Municipal Code to include a prohibition for bee keeping within City limits; and,

NOW THEREFORE, the Brownsville City Council ordains as follows:

6.10.060 Farm animals.

PERMITTED

- Fowl, poultry & rabbits must be properly penned and/or contained and are allowed within the city limits.
- Minimum acreage for farm animals shall be one (1) acre for each horse, mule, donkey, bovine, llama, alpaca or goat.
- Sheep shall be an administrative review.
- Roosters shall be an administrative review.

PROHIBITIONS

- Peacocks are not permitted in city limits.
- Swine/pigs are not permitted in city limits.
- Exotic animals are not permitted outdoors in city limits.
- Bees and beekeeping are not permitted in city limits.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR
this 25nd day of April, 2023.

ATTEST:

APPROVED:

City Administrator

Mayor



PROCLAMATION

**136th Annual
Linn County Pioneer Picnic
*"Fun & Games through the Years"***

Whereas, 2023 marks the 136th Annual Linn County Pioneer Picnic in Brownsville when we welcome hundreds of visitors to our community; and,

Whereas, the Pioneer Picnic is a county-wide event and the City’s recognition of this event is fitting and appropriate; and,

Whereas, 2023 will see the return of events to Pioneer Park; and,

Whereas, the community of Brownsville can show their support and celebrate Pioneer Picnic week by decorating their homes and businesses during the week of June 16th – 18th, 2023, and by attending this annual, traditional celebration; and,

Now, Therefore, I, Mayor Adam Craven do hereby proclaim June 16th – 18th, 2023, as the Linn County Pioneer Picnic – a time for the City of Brownsville to show their fondness and memories of Pioneer Picnic with the theme of “Fun & Games through the Years.”

Approved:

Attest:

Adam Craven
Mayor

S. Scott McDowell
Administrator

Adopted this 25th day of April 2023



Mental Health Month 2023 Proclamation



WHEREAS, mental health is essential to everyone’s overall health and well-being; and,

WHEREAS, all Americans experience times of difficulty and stress in their lives; and,

WHEREAS, promotion and prevention are effective ways to reduce the burden of mental health conditions; and,

WHEREAS, there is a strong body of research that support user-friendly tools that all Americans can access to better handle challenges, and protect their health and well-being; and,

WHEREAS, mental health conditions are real and prevalent in our nation; and,

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and,

WHEREAS, each business, school, government agency, faith-based organization, health care provider, veteran’s groups and citizen has a responsibility to promote mental wellness and support prevention efforts; and,

WHEREAS, Linn County, as well as the nation as a whole, is finally returning to normal after an infectious disease outbreak, it is important to remember that feeling anxious, confused, overwhelmed or powerless remain as common problems and are quite normal. By limiting media consumption, staying connected with loved ones and staying active we can maintain our mental health as we try to protect our physical health; and,

WHEREAS, the Linn County Mental Health Advisory Board is emphasizing that there is no health without mental health by being involved with Public Service Announcements, Health Fairs, public speakers and various trainings regarding mental health issues;

THEREFORE, I, Adam Craven, do hereby proclaim May 2023 as Mental Health Month in Brownsville, Oregon. As the Mayor, I also call upon the citizens, governmental agencies, public and private institutions, businesses and schools in Brownsville to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Proclaimed this 25th day of April 2023.

Approved:

Attest:

S. Scott McDowell
City Administrator

Adam Craven
Mayor



Older Americans Month 2023

A PROCLAMATION

Whereas, Oregon Cascades West Council of Governments is proud to provide services to approximately 14,833 adults age 60 and older, in the Benton County area, 6,662 adults age 60 and older, in the Lincoln County Area, and 25,012 adults age 60 and older, in the Linn County area who deserve recognition for their contributions and sacrifices to ensure a better life for future generations; and

Whereas, the City of Brownsville is committed to helping all individuals live longer, healthier lives in the communities of their choice for as long as possible; and

Whereas, since 1965, the Older Americans Act has provided services that help older adults remain healthy and independent by complementing existing medical and health care systems, helping prevent hospital readmissions, and supporting some of life’s most basic functions, such as bathing or preparing meals; and

Whereas, these programs also support family caregivers, address issues of exploitation, neglect and abuse of older adults, and adapt services to the needs of Native American elders; and

Whereas, we recognize the value of community engagement and service in helping older adults remain healthy and active while giving back to others; and

Whereas, our community can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting and engaging in activity, wellness, and social inclusion;
- Emphasizing home- and community-based services that support independent living; and
- Ensuring community members of all ages benefit from the contributions and experience of older adults.

Now therefore, I, Mayor Adam Craven, do hereby proclaim May 2023 to be Older Americans Month. The City of Brownsville urges every resident to take time this month to celebrate older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to the community.

Dated this 25th day of April 2023

Attest:

Approved By:

S. Scott McDowell
City Administrator

Adam Craven
Mayor



2023-2024 Council Values

Council Vision Statement

The Brownsville City Council works collaboratively and effectively with each other, staff, and community partners to preserve the historic character and economic health of our town and to create a high quality of life for our citizens.

A Vision for Brownsville

For a tiny rural Oregon community, Brownsville has a huge presence. It is well-known throughout the state for its friendly welcome and for being a safe, clean, and attractive town. It is clear that residents value its historic character and make special efforts to preserve and enhance it. Talk to business owners in the thriving north and south business areas and you will find that it is the creative working relationships between city government and private, county, state, and federal partners that sustain our economic health and well-being. Residents participate in Brownsville's inclusive process of growing and enhancing our high quality of life. Brownsville citizens care about healthy city finances, they expect infrastructure that delivers, and they elect a City Council that works for the benefit of the community. Public spaces are a vital part of Brownsville's sense of place; citizens' and city government's attention to the appearance and cleanliness of parks, streets, and neighborhoods adds to the town's livability.

Tag line

Brownsville: Where People Care, Business Thrives, and History Lives

Who we are?

Brownsville is a City that is proud of its past while constantly improving toward the future for the benefit of our citizens. We are a group of citizens that honor each other by carefully balancing the social contract (Brownsville Municipal Code) to keep peace and order. The Brownsville Municipal Code and Comprehensive Plan help define the role of the City. Organizational transparency is a focus of Council. Council is working closely with Staff, volunteers, civic organizations, appointed officials and the citizenry to execute identified goals and carry out the responsibilities of the City.

Brownsville has a tremendous sense of place and synergy between City Hall and our residents. Active citizens are the true strength of Brownsville as evidenced by the volunteers who give freely of themselves to provide many municipal functions and civic services. Many civic organizations implement their missions actively in our community which provides a quality of life and vibrancy that is uncommon. Community events are planned and designed to invite people into town to share what Brownsville has to offer.

Council recognizes that many civic organizations and the City government are working diligently on implementing organizational development concepts in order to more efficiently provide services. Council recognizes that we are in a transition period between an authoritative model and are collectively moving toward a new, participatory approach within the organization and throughout the community.

What do we want for Brownsville?

Brownsville should honor the past, maintain a healthy present and strive to assure a dynamic future by focusing on fundamental municipal services such as:



- | | |
|-------------------------|----------------------------|
| 1. Treasury Health | 7. Contract Administration |
| 2. Water | 8. Personnel |
| 3. Sewer | 9. Police Protection |
| 4. Capital Improvements | 10. Municipal Court |
| 5. Parks | 11. Library Services |
| 6. Streets | 12. Planning & Zoning |

Organizational Development

1. *Elected & Appointed Officials.* People who understand their role and responsibilities for the City as policy & decision makers. People who have a tremendous amount of pride and caring about the future of Brownsville. People who understand the financial nuances of local government in Oregon. People who understand and respect the significant contributions of Staff. People who are focused on the greater good they can collectively make in the community. People who understand the mission of the City and who can explain City policy and issues with the general public. People who represent Brownsville citizenry as well as City Staff.
2. *Staff.* People who understand their multiple roles and responsibilities. People who love coming to work. People who are interested in creating the best possible work environment that is full of respect and compassion for the citizens and is honest and trusting among all the ranks of the organization. People who don't complain about what they cannot control but people who are interested in creating practical, cost-effective solutions for those issues they can control. People who expect more than the ordinary from themselves and from each other.
3. *Organizational Axiom.* Creating, developing and maintaining effective relationships with individuals, other civic organizations, County, State & Federal government personnel. Understanding that the number one priority of the City is relationship building. The City shall honor relationships and the ordinances and laws of the land. The City shall be ever mindful of the importance of the social contract of government and the order that it strives to preserve for the sake of freedom.
4. *Civil Rights Act of 1964.* The City creates an environment of equal access to opportunities for all individuals in Brownsville. The City is committed to equal access through Federal and State laws, but also through local practice principled in the elimination of bias and barriers that may exist in the community and from developing in the City's organization. Council shall continue to consider implications of new and past policies that may create unnecessary barriers for members of minority groups, women, veterans and vulnerable populations.

NOTES: Council has discussed many organizational theories & objectives as well as identifying important critical thinking models that will serve as a guide for making better decisions. Below are a few of those models:

THE PROCESS OF PROGRESS

1. Recognize & Identify
2. Accept & Agree
3. Strategize & Develop Action Steps



2023-2024 Council Values

- 4. Implement & Execute
- 5. Review Outcomes

LEXIPOL’S 10 FAMILIES OF RISK MODEL

- 1. External Risks
- 2. Legal & Regulatory Risks
- 3. Strategic Risks
- 4. Organizational Risks
- 5. Operational Risks
- 6. Information Risks
- 7. Human Resources Risks
- 8. Technology Risks
- 9. Financial and Administrative Risks
- 10. Political Risks

How are expectations set in City Government?

- ◆ Laws & Municipal Code
- ◆ Standards
- ◆ Requirements & Rules
- ◆ Memoranda of Understanding
- ◆ Contracts
- ◆ Agreements
- ◆ Employee Handbook
- ◆ Societal Norms
- ◆ Cultural Nuances
- ◆ Public Opinion

**Acceptable
Conduct**

vs.

**Unacceptable
Conduct**

S. Scott McDowell

From: S. Scott McDowell <admin@ci.brownsville.or.us>
Sent: Wednesday, April 19, 2023 5:29 PM
To: 'GOLDRICH-MIDDAUGH Grace * DEQ'
Cc: 'WOOLVERTON Priscilla * DEQ'; Jesse McElwain; 'Ryan Quigley';
Subject: RE: Willamette Mercury TMDL Implementation Plan
Importance: High

Good Afternoon Grace,

We are working with our City Engineer on this issue. We never asked to become a DMA in the first place. This is a far cry from the “voluntary program” that it started out as back in 2008.

The Department of Environmental Quality (DEQ) could have provided templates. Could have helped in a number of ways over the last decade... but have taken an adversarial position with the implementation of this program.

We will do our best to meet your requirements. I will have the engineer take another look.

I am not very happy about being threatened.

If you fine us, then fine us. The letter that was sent in September was a procedural joke any way. We had the plan done, but the City Council had not had a chance to review the plan which is the City’s procedure. I reported that to Woolverton who decided to send that letter you referenced, saying there was nothing she could do.

Do what you have to do, but know that this is not sitting well!



S. Scott McDowell
 City Administrator
 255 N. Main Street
 Brownsville, Oregon 97327
 541.466.5880 | Ext. 103
 541.466.5118 | Fax
www.ci.brownsville.or.us

From: GOLDRICH-MIDDAUGH Grace * DEQ <Grace.GOLDRICH-MIDDAUGH@deq.oregon.gov>
Sent: Wednesday, April 19, 2023 2:17 PM
To: CityofBrownsville <admin@ci.brownsville.or.us>

Cc: WOOLVERTON Priscilla * DEQ <Priscilla.WOOLVERTON@deq.oregon.gov>

Subject: Willamette Mercury TMDL Implementation Plan

Hello Scott,

DEQ cannot approve the implementation plan update you submitted for the mercury TMDL. The plan is missing a number of required elements outlined in my previous communication from 3/20/2023.

Please reach out if you would like to set up a virtual meeting to discuss the necessary updates to your plan. I will have to check with my manager regarding DEQ's enforcement guidance. Because the city already received a Warning Letter regarding this submission, I may have to send a Pre- Enforcement Notice since I cannot approve the revised plan that you submitted on 9/30/2022.

Thank you,



Grace Goldrich-Middaugh

Basin Specialist | DEQ Western Region

165 E 7th Avenue, Ste 100

Eugene, OR 97401

Work Cell: 541-972-5520

grace.goldrich-middaugh@deq.oregon.gov

(pronouns: She/Her/Hers, [Why share pronouns?](#))

S. Scott McDowell

From: WOOLVERTON Priscilla * DEQ
Sent: Thursday, September 15, 2022 10:34 AM
To: CityofBrownsville; CityofBrownsville(2)
Cc: WOOLVERTON Priscilla * DEQ; TUGAW Heather * DEQ
Subject: DEQ: Warning Letter for TMDL Plan
Attachments: Brownsville_WLOTC.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hi Scott,
Per our previous email exchange, attached is the Warning Letter for the implementation plan. Thanks again for the heads-up last month regarding the late submittal.
PW

Priscilla Woolverton | Willamette Basin Coordinator
DEQ Western Region | 165 E. 7th Ave., Ste. 100, Eugene, OR 97401-3049
pronouns: she/her

S. Scott McDowell

From: WOOLVERTON Priscilla * DEQ
Sent: Friday, August 26, 2022 3:22 PM
To: S. Scott McDowell
Cc: 'Ryan Quigley'; Jesse McElwain; Karl Frink; WOOLVERTON Priscilla * DEQ
Subject: RE: Mercury TMDL Implementation Plan

Follow Up Flag: Follow up
Flag Status: Completed

Hi Scott,

Thanks for reaching out. Our Office of Compliance and Enforcement won't allow for extensions. However, the worst case scenario is that if you do not submit by Sept. 3, the city will receive a Warning Letter that identifies a 30 day timeframe for submitting the implementation plan. It essentially provides for an extension but only through an enforcement mechanism. There are no penalties associated with a WL as long as the plan is submitted within the 30 day timeframe.

There are previously submitted plans and reports in my review queue, so it's not likely that I can schedule a review of the attached plan prior to Sept. 3. If you want to go ahead and submit the plan as-is, please email me a cover letter. If you want to wait for Council approval, that's fine too; the result will just be a WL with a submittal deadline of Aug. 3, 2022. Similarly, if I review the plan and it is not approvable, the city would receive a WL with a 30 day timeframe to re-submit with corrections.

Thanks,
PW

Priscilla Woolverton | Willamette Basin Coordinator
DEQ Western Region | 165 E. 7th Ave., Ste. 100, Eugene, OR 97401-3049
pronouns: she/her

From: S. Scott McDowell <admin@ci.brownsville.or.us>
Sent: Friday, August 26, 2022 3:07 PM
To: WOOLVERTON Priscilla * DEQ
Cc: 'Ryan Quigley'; Jesse McElwain; Karl Frink
<publiccorks@ci.brownsville.or.us>
Subject: RE: Mercury TMDL Implementation Plan
Importance: High

Good Afternoon Priscilla,

City Council tasked City Engineer Ryan Quigley of the Dyer Partnership with reviewing and preparing the TMDL plan as recently required by the Department of Environmental Quality (DEQ). Mr. Quigley and his colleague, Mr. Jesse McElwain, have completed the plan for review. I understand the deadline is September 3rd, 2022, however I am not comfortable releasing the report because it has not been reviewed and approved by Council. Council meets on September 27th, 2022.

I am requesting an extension until September 28th, 2022 to file the plan. I can send you the plan upon Council approval.

If you would like to review the draft plan, please contact Ryan Quigley.

I will be out of the office all next week. I appreciate your understanding and help on this matter. Thank you!

| | | | |
|---|---|---|--|
|  | <p>P. E. Ryan Quigley The Dyer Partnership Engineer</p> <p>(541) 405-4520 Work (541) 451-0089 Mobile rquigley@dyerpart.com</p> |  | <p>Jesse McElwain Dyer Partnership Engineering Intern</p> <p>(541) 405-4520 Work jmcElwain@dyerpart.com</p> <p>481 S. Main Street Lebanon, OR 97355</p> |
|---|---|---|--|



S. Scott McDowell
City Administrator
255 N. Main Street
Brownsville, Oregon 97327
541.466.5880 | Ext. 103
541.466.5118 | Fax
www.ci.brownsville.or.us

From: WOOLVERTON Priscilla * DEQ <Priscilla.WOOLVERTON@deq.oregon.gov>
Sent: Thursday, August 25, 2022 3:47 PM
To: HUMMON Cheryl * ODA <Cheryl.HUMMON@oda.oregon.gov>; City of Scio <scio@smt-net.com>; CityofAdairVillage
Cc: WOOLVERTON Priscilla * DEQ; GOLDRICH-MIDDAUGH Grace * DEQ

Subject: DEQ: Mercury TMDL Implementation Plan

Good afternoon,
 This is just a reminder that your TMDL implementation plans are due by Sept. 3, 2022. Thank you to everyone that has already submitted a plan. I am available to answer any questions you may have, but I will not be able to review and provide feedback on draft plans at this point.
 regards,
 PW

Priscilla Woolverton | Willamette Basin Coordinator
 DEQ Western Region | 165 E. 7th Ave., Ste. 100, Eugene, OR 97401-3049
 pronouns: she/her



Sept. 15, 2022

Scott McDowell
255 N. Main Street
PO Box 188
Brownsville, OR 97327

RE: **Warning Letter with Opportunity to Correct**
City of Brownsville – Mercury TMDL Implementation Plan
2022-WLOTC-7632

Dear Scott McDowell:

As a “Designated Management Agency” identified in the Oregon Department of Environmental Quality’s 2019 *Revised Mercury TMDL Water Quality Management Plan*, the City of Brownsville is required to submit an update to its TMDL Implementation Plan (the “updated Plan”). The Plan was due on Sept. 3, 2022. Based on a file review, the Department did not receive this Plan, and the Department has determined that the City of Brownsville is in violation of Oregon Administrative Rule 340-012-0055(2)(e) for failing to timely submit a Plan.

Failure to timely submit a Plan by a Designated Management Agency as required by order is considered a Class II violation. Class I violations are the most serious violations; Class III violations are the least serious.

Corrective Action Requested

In response to this Warning Letter, the Department requests that your Plan be submitted by Oct. 28, 2022. Please submit the report by email to priscilla.woolverton@deq.oregon.gov, or by mail to DEQ Western Region Eugene Office, 165 E. 7th Ave. Suite 100, Eugene OR. 97401, Attention: Priscilla Woolverton.

Should the City of Brownsville fail to submit its Plan by this date, this matter may be referred to the Department’s Office of Compliance and Enforcement for formal enforcement action, including the assessment of civil penalties and/or a Department order. Please note that civil penalties can be assessed for each day of violation.

If you believe any of the facts in this Warning Letter are in error, you may provide information to me at the address or email identified above for report submittal. The Department will consider new information you submit and take appropriate action. The

Department endeavors to assist you in your compliance efforts and believes that the submittal of your Plan is necessary for documenting the activities and time frames for the actions that the city will implement to restore and protect water quality in the Willamette Basin.

Should you have any questions about the content of this letter, please feel free to contact me.

Sincerely,

Priscilla Woolverton

Priscilla Woolverton
Basin Coordinator
Watersheds and Stormwater
Priscilla.woolverton@deq.oregon.gov
541-687-7347

ec: Heather Tugaw, Manger Watersheds and Stormwater, DEQ

<https://waterfm.com/epa-army-restore-wotus-definition-to-2015-protections/>

EPA, Army restore WOTUS definition to 2015 protections



On Dec. 30, the U.S. Environmental Protection Agency (EPA) and the U.S. Department of the Army announced a final rule establishing a durable definition of “waters of the United States” (WOTUS) to reduce uncertainty from changing regulatory definitions, protect public health and support economic opportunity.

The final rule restores essential water protections that were in place prior to 2015 under the Clean Water Act for traditional navigable waters, the territorial seas, interstate waters, as well as upstream water resources that significantly affect those waters. As a result, this action will strengthen fundamental protections for waters that are sources of drinking water while supporting agriculture, local economies and downstream communities.

“When Congress passed the Clean Water Act 50 years ago, it recognized that protecting our waters is essential to ensuring healthy communities and a thriving economy,” said EPA Administrator Michael S. Regan. “Following extensive stakeholder engagement, and building on what we’ve learned from previous rules, EPA is working to deliver a durable definition of WOTUS that safeguards our nation’s waters, strengthens economic opportunity, and protects people’s health while providing greater certainty for farmers, ranchers, and landowners.”

This rule establishes a durable definition of “waters of the United States” that is grounded in the authority provided by Congress in the Clean Water Act, the best available science, and extensive implementation experience stewarding the nation’s



<https://waterfm.com/epa-army-restore-wotus-definition-to-2015-protections/>

waters. The rule returns to a reasonable and familiar framework founded on the pre-2015 definition with updates to reflect existing Supreme Court decisions, the latest science, and the agencies' technical expertise. It establishes limits that appropriately draw the boundary of waters subject to federal protection.

"This final rule recognizes the essential role of the nation's water resources in communities across the nation," said Assistant Secretary of the Army for Civil Works Michael L. Connor. "The rule's clear and supportable definition of waters of the United States will allow for more efficient and effective implementation and provide the clarity long desired by farmers, industry, environmental organizations, and other stakeholders."

According to the agencies, the final rule restores fundamental protections so that the nation will be closer to achieving Congress' goal in the Clean Water Act that American waters be fishable and swimmable, and above all, protective of public health. It will also ensure that the nation's waters support recreation, wildlife and agricultural activity, which is fundamental to the American economy. The final rule will cover those waters that Congress fundamentally sought to protect in the Clean Water Act—traditional navigable waters, the territorial seas, interstate waters, as well as upstream water resources that significantly affect those waters.

More information, including a pre-publication version of the *Federal Register* notice and fact sheets, is available at [EPA's "Waters of the United States" website](#).

Accompanying the issuance of the final rule, the agencies are also releasing several resources to support clear and effective implementation in communities across America. This week, a [summary of 10 regional roundtables](#) was released that synthesizes key actions the agencies will take to enhance and improve implementation of "waters of the United States." These actions were recommendations provided during the 10 regional roundtables where the agencies heard directly from communities on what is working well from an implementation perspective and where there are opportunities for improvement. The roundtables focused on the geographic similarities and differences across regions and provided site specific feedback about the way the scope of "waters of the United States" has been implemented by the agencies.

The agencies also said they are taking action to improve federal coordination in the ongoing implementation of "waters of the United States." First, EPA and Army are issuing a [joint coordination memo](#) to ensure the accuracy and consistency of



<https://waterfm.com/epa-army-restore-wotus-definition-to-2015-protections/>

jurisdictional determinations under this final rule. Second, the agencies are issuing a [memo with U.S. Department of Agriculture](#) to provide clarity on the agencies' programs under the Clean Water Act and Food Security Act.

Background

On June 9, 2021, EPA and the Department of the Army [announced](#) their intent to revise the definition of “waters of the United States” to better protect our nation’s vital water resources that support public health, environmental protection, agricultural activity, and economic growth. On Nov. 18, 2021, the agencies announced the signing of [a proposed rule revising the definition of “waters of the United States.”](#)

The Clean Water Act prohibits the discharge of pollutants from a point source into “navigable waters” unless otherwise authorized under the Act. “Navigable waters” are defined in the Act as “the waters of the United States, including the territorial seas.” Thus, “waters of the United States” is a threshold term establishing the geographic scope of federal jurisdiction under the Clean Water Act. The term “waters of the United States” is not defined by the Act but has been defined by the agencies in regulations since the 1970s and jointly implemented in the agencies’ respective programmatic activities.

Tags: [EPA](#), [EPA Water](#), [Waters of the U.S.](#), [WOTUS](#)

<https://waterfm.com/republican-led-states-sue-epa-over-wotus-rule/>

[Republican-led states sue EPA over WOTUS rule](#)



A group of two dozen Republican-controlled states is suing the U.S. Environmental Protection Agency (EPA) over the Biden administration’s Waters of the U.S. (WOTUS) rule that the group is calling an overreach that could end up harming ranchers, farmers and homeowners.

On Dec. 30, EPA and the U.S. Department of the Army [announced a final rule](#) establishing a durable definition of WOTUS to reduce uncertainty from changing regulatory definitions, protect public health and support economic opportunity. The final rule restores protections that were in place prior to 2015 under the Clean Water Act that the agencies say bring the nation closer to achieving the goal that American waters be fishable, swimmable and protective of public health. The agencies added the action will strengthen fundamental protections for waters that are sources of drinking water while supporting agriculture, local economies and downstream communities.

But according to a report in *The Hill*, Republican attorneys general are arguing that the rule issues protections too liberally and that it “would harm jobs and economic growth by taking jurisdiction from states and asserting federal authority over nearly any body of water, including roadside ditches, short-lived streams and many other areas where

<https://waterfm.com/republican-led-states-sue-epa-over-wotus-rule/>

water may flow only once every 100 years,” said West Virginia Attorney General Patrick Morrisey (R).

In January, Texas Attorney General Ken Paxton (R) filed a lawsuit against the Biden Administration’s rule defining WOTUS. Paxton’s office said the rule “seeks to subject land with isolated wetlands, ephemeral streams, and off-channel reservoirs to an expensive and burdensome federal permitting process. It would also disrupt [Texas] development and management of its own energy, agriculture and transportation infrastructure.” In 2019, Paxton won a victory after a U.S. District Court ruled that the Obama-era WOTUS rule was unlawful.

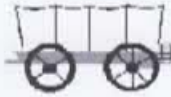
Earlier in February, Committee on Transportation and Infrastructure Chairman Sam Graves (R-MO), Water Resources and Environment Subcommittee Chairman David Rouzer (R-N.C.), and more than 150 Members of Congress [sponsored a joint resolution of disapproval](#) under the Congressional Review Act (CRA) on what they called the Biden Administration’s “flawed and burdensome” Waters of the United States WOTUS rule.

An [identical measure](#) was also introduced in the Senate by 49 senators, led by Environment and Public Works Ranking Member Shelley Moore Capito (R-WV). Numerous industry leaders and stakeholders have issued statements of support for the effort to overturn this rule, which will lead to sweeping changes to the federal government’s authority to regulate what is considered a navigable water, with enormous impacts on small businesses, manufacturers, farmers, home and infrastructure builders, local communities, water districts, and private property owners.

More information can be found [here](#) regarding some of the positions of industry associations supporting underground infrastructure constriction.

Tags: [EPA](#), [WOTUS](#)

Pioneer Picture Gallery



Linn County Pioneer Picnic

Linn County Pioneer Association
P.O. Box 57
Brownsville OR 97327
(541)466-5656

Date: April 18, 2023
To: City of Brownsville and Brownsville City Council
From: Linn County Pioneer Association
Subject: Request for Special Use in Pioneer Park of a Beer Garden During Pioneer Picnic, June 16-18, 2023

The Linn County Pioneer Association (LCPA) is requesting permission to have a beer garden in Pioneer Park, during Pioneer Picnic, June 16-18, 2023. Plans are being developed and tentatively are as follows:

The LCPA is working with Deluxe Brewing from Albany to be a Vendor selling beer and wine. They will be providing all the necessary beverages, Insurance Certificates, OLCC licenses and servers for the event and meet all requirements for security and food. Those over 21 will be given a wrist band to wear to enter the enclosed garden and have their ID checked at the entrance into the beer garden. There will be the required security fencing to mark off the garden area; please see the attached *draft* options. Placement depends on the weather and other Vendors/Activities that is still in the planning stage. The Vendor will provide certificates of insurance, listing the City of Brownsville and the LCPA as additional insureds. The Vendor will adhere to all state and local rules. The tentative plan is to have the garden open on Friday and Saturday from noon to midnight and on Sunday from noon to 4:00 pm; however, these times are subject to change.

LCPA Director Karmel Curtis, will be the liaison between Deluxe Brewing and the Association. She can be reached at 541-451-0673 with any questions or concerns.

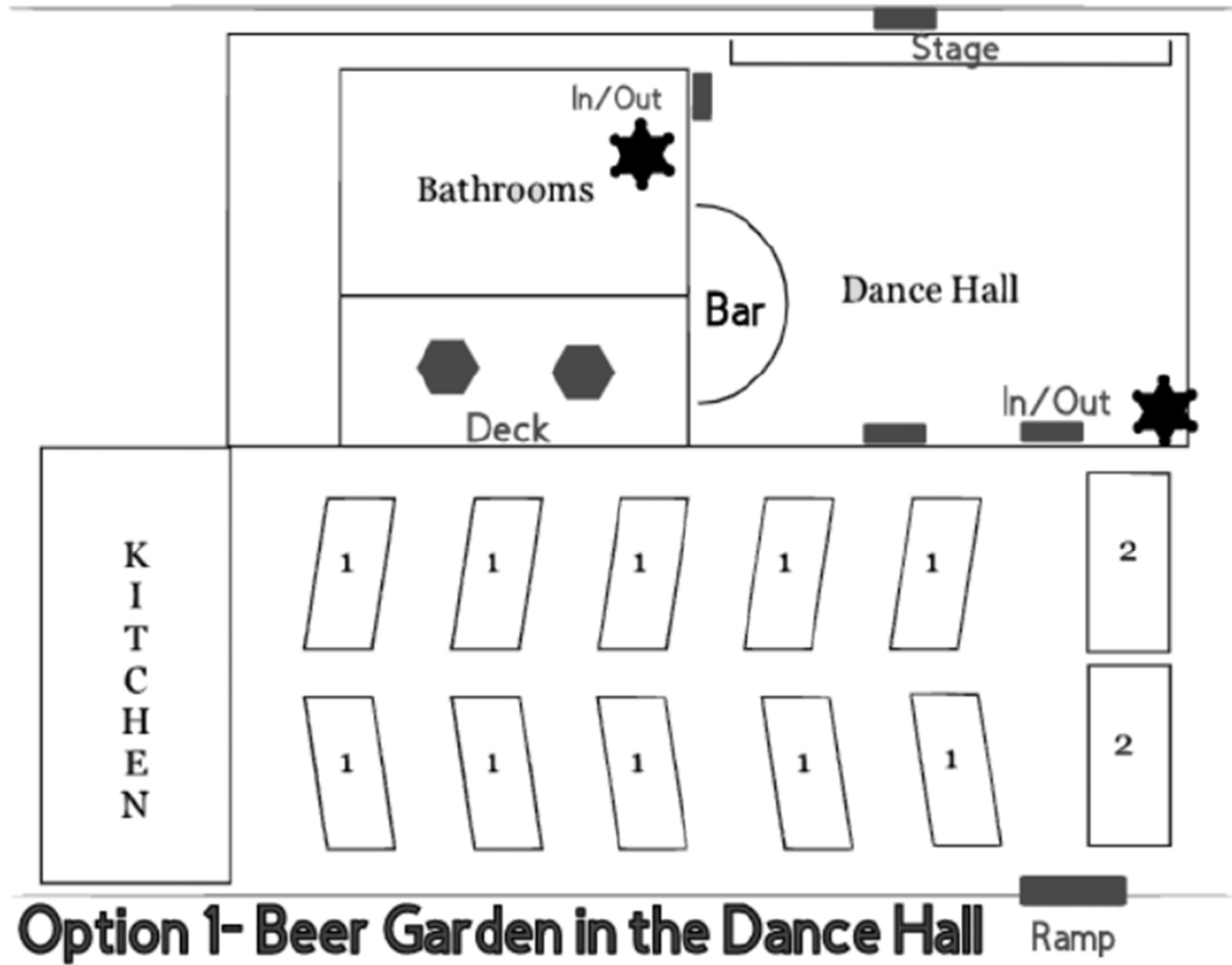
The LCPA respectfully request this consideration of Special Use in Pioneer Park of a Beer Garden during Pioneer Picnic, June 16-18, 2023.

Please let us know if you have any questions or concerns.

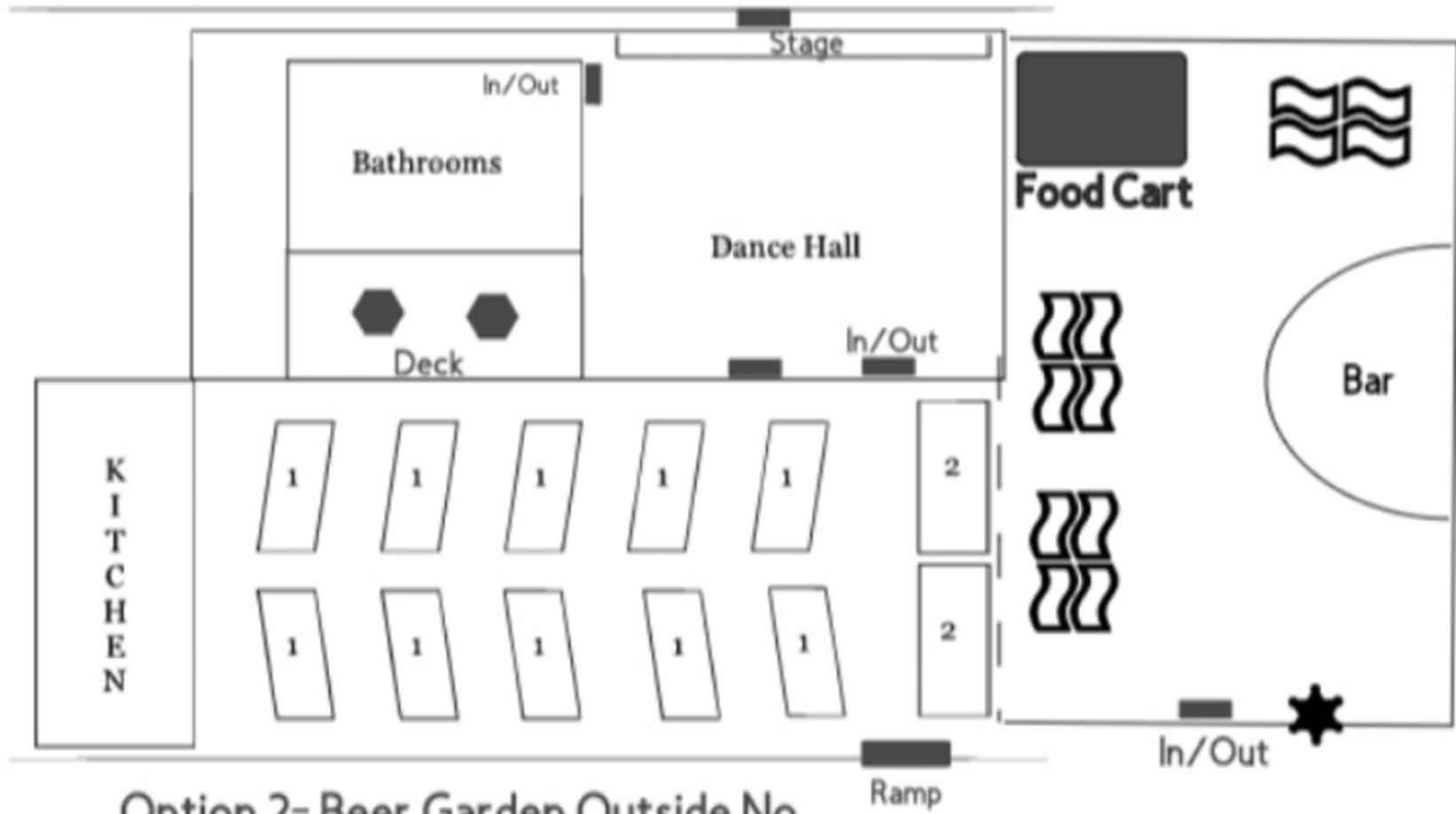
Sincerely,


Debie Wyne, President
LCPA

Attachments

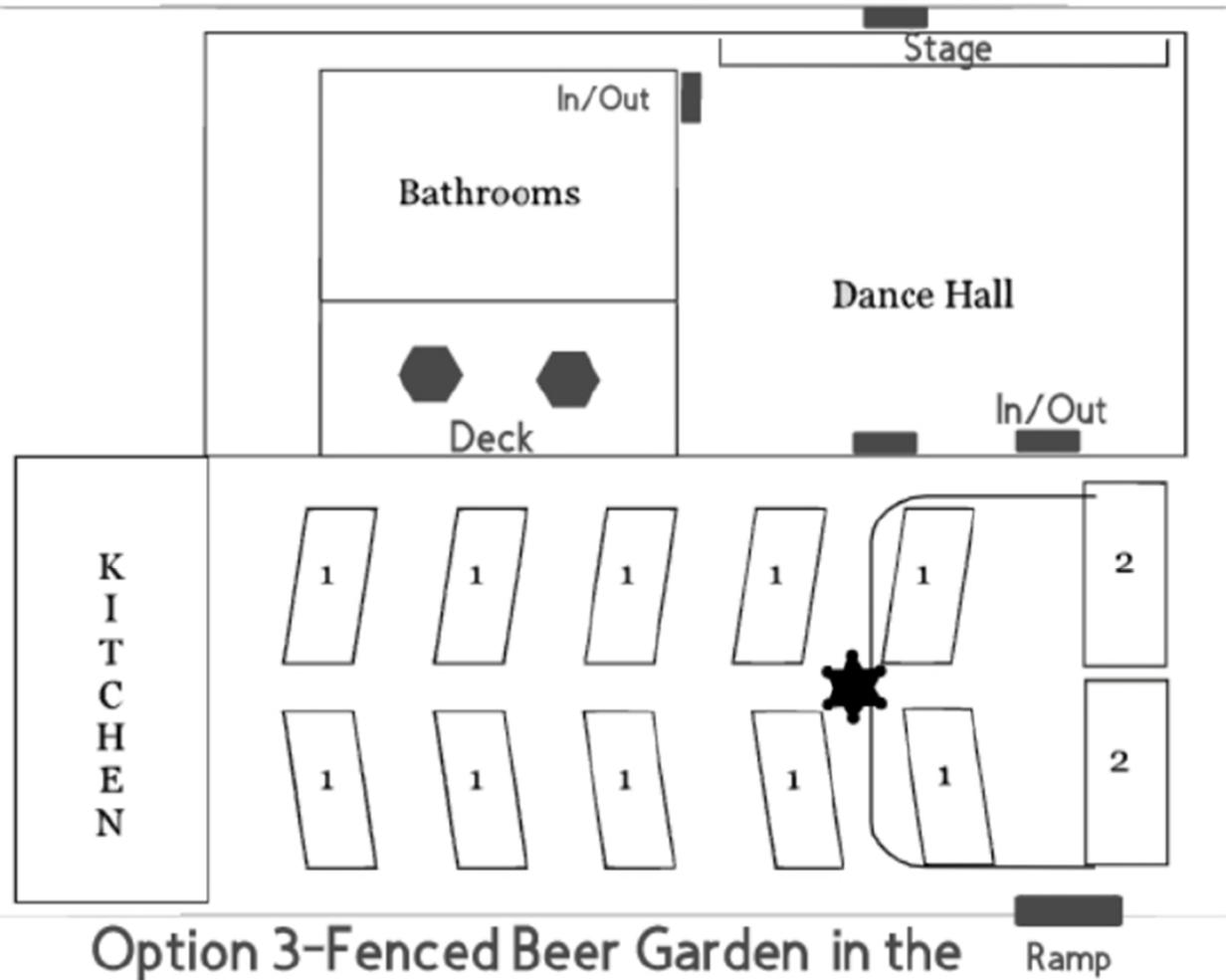


★ = Security



Option 2- Beer Garden Outside No Cover No Drinks in the Dance Hall

★ = Security □ = Fencing



Option 3-Fenced Beer Garden in the Pavillion. No Drinks in the Dance Hall.

★ = Security U = Fencing



BROWNSVILLE CITY COUNCIL
MEETING MINUTES

March 23, 2010

ROLL CALL: Mayor Ware called the meeting to order at 7:00 p.m. with Councilors Chambers, Gerber, Van Sandt, Cole and Shepherd present. Also present were City Administrator Scott McDowell, City Planner Bill Sattler and Public Works Director Karl Frink.

ADDITIONS AND DELETIONS: Mr. McDowell added an appointment to the Budget Committee and Councilor Shepherd added a discussion regarding Cleanup Day.

PUBLIC HEARINGS OR PRESENTATIONS:

1. Spay, Inc. – Julie Shoemaker. Ms. Shoemaker told the Council that she operates a nonprofit cat rescue center in Brownsville called Spay, Inc. She said the main focus of the operation is spaying cats to prevent unwanted kittens. Ms. Shoemaker said that last year they spent \$49,000 on this project and need funding to continue operating. She said that she would like the Council to donate \$2,000 to Spay, Inc., and provide free water and sewer to their building. She told the Council that she was not asking for an immediate decision and would let the Council consider the request before making a decision.
2. Brownsville Road – Karl Jones. Mr. Jones said that he had moved to Brownsville three years ago and he is concerned about the speed of vehicles entering town on Brownsville Road. He said that some drivers don't slow down in the 35 mile per hour zone. He said that he would like to see something done such as lowering the speed limit or extending the 35 mile per hour zone further out of town. Mr. McDowell noted that Brownsville Road is a Linn County road and any action would have to be taken by Linn County. Mr. McDowell explained the system used in Oregon to determine speed limits which includes the Oregon Department of Transportation monitoring the speeds of vehicles and basing the speed limit on how fast people actually drive the road. Mr. McDowell said that the speed limit had been lowered to 35 miles per hour just a few years ago and said that if people are ignoring the signs now there's no reason to believe they wouldn't ignore any new signs. He said that Linn County would not install speed bumps on a major road but there is the possibility of using rumble strips such as are installed on Rock Hill Road where it intersects with Brownsville Road. Mr. McDowell said that he will speak with the County Road Department and see what they think of the idea. The issue of getting a speed reader board to display the speeds of vehicles was raised. Sgt. Kelly said that they didn't do much as people who speed know that all they do is show your speed, they don't write tickets so they are ignored. Councilor Van Sandt made a motion directing Mr. McDowell to write to the Linn County Road Department to investigate the possible actions that could be taken. The motion was seconded by Councilor Cole and was approved unanimously.
3. Pioneer Picnic Beer Garden. Mayor Ware said that there were quite a few people in the audience who would like to speak so he asked everyone to keep their comments to three minutes or less. Mr. Charles Williams was the first person to speak. He said that everyone says they're concerned about the children in town so they shouldn't allow the consumption of alcohol in Pioneer Park as intoxicated people may be driving out of the park. Mr. Mike Nida said that he has been in town since 1989 and there used to be a lot of problems associated with Pioneer Picnic which have ceased since the beer garden was closed. Mr. Nida said that he didn't doubt Ms. Wade would do an excellent job of managing the beer garden, the problem is the people driving out of the park. Mr. John Mulder told the Council that he is in favor of the beer garden and he would like to see the ordinance changed to allow the Council to issue permits on a case by case basis. He said that there might be other events where it would be appropriate. Mr. Kevin Rogers said that he believes the current ordinance is working fine and doesn't see any need to change the law to accommodate one person. Mr. Jay Marsh said that he

remembers Picnic from when he was younger and he said it used to be a lot more fun. He would like to see the beer garden come back and would like to see more of the old events return such as the tug of war. Mr. Josh Kometz said he wasn't here for the prior beer garden but thinks that the current ordinance is working fine and doesn't see any need to change it. Ms. Tori Jager said that she is involved with the Pioneer Picnic Association and the event is dead in the evenings. She said that something needs to be done to attract people in the evenings. She said that no one is attending the dance and thinks that the beer garden would attract more people. Ms. Mary Lehto said that when she was young her family went to Pioneer Picnic and her dad would go to the beer garden. She said something needs to be done to attract people to Pioneer Picnic. Ms. Marilyn Grimes said that she has been working on this idea for two years. She said that there's already people drinking in Pioneer Park so why not have it in a controlled environment within the beer garden. She said that it doesn't have to be permanent, if there's a problem then quit doing it. Mayor Ware said that he had received a letter from Margaret Weger which said that she's 91 years old and has been going to Pioneer Picnic all her life. She said that she is in support of having the beer garden again. Mr. Randy Clausen said that he left town for a while and when he returned he was surprised at how dead Pioneer Picnic had become. Mr. Clausen said that drinking in the park should be allowed. Mr. Andrew Wenger said that everyone seems to be looking to alcohol to solve the problems of Pioneer Picnic and asked if they thought that was the best course of action. Mrs. Fran Wepler said that she thought the beer garden had originally ceased operations due to problems with obtaining affordable insurance. She said that she didn't remember any particular problems associated with the event. Councilor Shepherd said that it was his recollection that the Picnic put on a band and the Chamber of Commerce operated the beer garden. Councilor Cole said that she thought that the matter had been approved at the last meeting. Mr. McDowell said that at the last meeting the Council had voted to direct him to prepare a draft ordinance which would create a mechanism to allow the Council to issue a permit for a beer garden. The ordinance was prepared and the Council could vote to approve it or not. He said that this would be the first reading. The second reading would be at the May meeting and it would go into effect thirty days later. Councilor Cole moved to approve the draft ordinance as written. Councilor Cole then moved to read the ordinance by title only. The motion was seconded and was approved unanimously. Mayor Ware read the title of Ordinance 723. Councilor Chambers said that she would like to pass Ordinance 723 with an emergency clause so it would go into effect immediately so as to give more time to prepare for the event and made a motion to that effect. The motion was seconded by Councilor Shepherd and was approved unanimously.

4. Brownsville Art Association. Mrs. Alice Tetamore said she was representing the Brownsville Art Association and was present to discuss the operating agreement with the City. She said that she had provided a draft of the revised agreement for the Councilors to review. She said that Santiam Spokes had been added to the list of organizations as they had expressed an interest in using the space. Mrs. Tetamore said that she had made a list of the improvements needed to make the space useable. She said the main item was to have heat before next winter and that they would be seeking grants and doing fundraising to fund improvements. Mrs. Tetamore said that one change the Art Association had requested in the agreement was to change the required notice of termination from thirty days to ninety days. Councilor Cole asked what improvements the City should do. Mr. McDowell said that he thought the City's responsibility should be providing heat for the space and exterior improvements. He said that is the same policy as is already in place with the Rec Center and the Pioneer Picnic Art Gallery and the City should be consistent. Councilor Shepherd said that City Hall would be painted this summer and any exterior changes should be completed before that happens. Councilor Cole moved to approved the revised Memorandum of Understanding. Councilor Van Sandt seconded the motion Mr. McDowell said that there were still changes that needed to be made to the agreement before it was finalized. Mayor Ware suggested that the motion be changed to approving moving forward with the agreement and having Mr. McDowell prepare a draft for approval at the next Council meeting. Councilor Cole agreed and the motion was approved unanimously.



www.ci.brownsville.or.us

City Hall
 255 N. Main Street • P.O. Box 188
 Brownsville, OR 97327 • 541.466.5666
 Fax 541.466.5118 • TT/TDD 800.735.2900

April 27th, 2022

Pioneer Picnic Association

Attn: Leisa Keyser, Treasurer
 401 Washburn Street
 Brownsville, Oregon 97327

Re: Pioneer Picnic, June 17th – June 19th, 2022

Dear Leisa,

The City's goal is the same as the Association's which is to have a great Picnic! In order to accomplish that goal, we want to make sure we do our part. Karl & I have covered the major responsibilities below just to make sure we are all on the same page:

- 1) **Camping Fees** — The City needs to simplify this on our end. The City would like to charge flat rate \$500 for camping which would include Thursday through Monday with a 6:30 p.m. checkout on Monday. The Association can collect the money from the campers. In money in excess of the flat rate of \$500 can go to the Association.
- 2) **Service Personnel** — The Association will have people designated to take care of garbage and security for the event.
- 3) **Gates** — The City keeps the gates open at the discretion of the Park Caretakers; this item is at the sole discretion of the Association for the weekend.
- 4) **Park Caretakers** — Jeff & Liane Stone will be serving as Park Caretakers this year. Their role on behalf of the City will be to clean restrooms, stock restroom supplies and unplug toilets. (See item #6.)
- 5) **Additional Bathroom Supplies** — The City supplies the essentials and they will be available as needed through the Caretakers.
- 6) **Gator Use** — We anticipate the Association working out an agreement with the Park Caretakers to use their services and the Gator for miscellaneous purposes again this year. As you know, the State requires Off Highway Vehicles (OHV) safety training. Karl & I plan on having everyone take or renew the training.
- 7) **Wood Chips** — Please make sure Karl is aware of exactly where you want these placed. Please also make sure that arrangements have been made with Bear Mountain well in advance of the event. The City will pick up the wood chips and place them as directed.
- 8) **Keys** — We will issue keys to you for your distribution for the event. The Caretakers can always let folks in buildings if necessary. We will *only* release the keys to one official from the Association which has been you in the past. The City needs all sets back no later than Tuesday after the Picnic.

- 9) **Horse Area** — The group responsible for preparing the area will be making those arrangements.
- 10) **Parade Barrels/Cones/Candlesticks** — These are stored behind the stage by the north door. Public Works will make sure you have the amount you request. The City will ask for any lost items to be replaced at cost which is \$40 per candlestick.
- 11) **Barricade Placement** — Public Works will put them out for the Kiddie Parade on Friday and pick them up afterwards. We can make arrangements to hand the barricades over to a volunteer for placement on Saturday. The City will need to know who the Association wants to be responsible for the barricades. Council has closed Park Avenue between Main Street and Averill Street for Run Event Organizer Joe Ervin. The closure is Sunday from 6:30 a.m. to 11:00 a.m. Please make sure the placement of the traffic signage & barricades are in place.
- 12) **Park Street & Main Street Closure** — Traditionally, Council closes Park Street, as requested by the Association, on Friday before Picnic between the hours of 12:00 p.m. and 2:00 p.m. for the Kiddie Parade. Please forward a request for Council. The City also signs off on the Oregon Department of Transportation permit
- 13) **Special Needs Campers** — The City would like you to make room **behind** the new restrooms for folks who may have ADA concerns. Historically, folks have camped behind the Pavilion which causes problems for the rest of the season for the City.
- 14) **Kitchen Support Campers** — Historically we have allowed people helping with the kitchen area to camp in that area. We would strongly encourage a different plan.
- 15) **Kitchen** — We would like to let you know that we are not encouraging any items to be placed or left in the kitchen for the Fourth of July celebration. The City has the Pavilion rented to others before that event and it always causes problems. If you see something, please let us know. We would like to avoid this problem from arising. The City will ask Sweet Home Sanitation to provide three (3) recycling cans for use in this area.
- 16) **Information Booth** — Please make sure that the room is clean.
- 17) **Banners** — Public Works hangs the Welcome signs and banners.
- 18) **Dumpster** — We provide one, ten (10) cubic yard dumpster in the park for trash. A few years ago, we experienced some cleanup issues with food vendors. We would ask that you remind them to clean their area.

We know there are other items the City does in preparation for Picnic, however we wanted to address as many issues as possible to ensure good cooperation. We wish the Association the best of luck on a successful event, and welcome back! If you have any questions or concerns, please let us know.

Cordially



S. Scott McDowell
Administrator



Karl Frink
Public Works Superintendent

c: Mayor and Council
Park & Open Space Advisory Board
Staff
File

April 14, 2023

Bid Memorandum #2

Project: Brownsville Recreation Center Remodel
145 Park Ave
Brownsville, OR 97327

Architect's Project Number: 22-083
Date of Issuance: 04.14.23

Bids Received

1. JE John Construction Co., Inc.
 - Document 004100 Bid Form – Received
 - Document 004300 Unit Prices Form – Received
 - Document 004323 Alternates Form – Received
 - Document 004325 Substitution Request Form – During Procurement
 - Document 004327 Separate Prices Form – None Requested
 - Document 004336 Proposed Subcontractor Form – Received
 - Bid Bond – Received
 - Certificate of Liability Insurance – Received
 - First Tier Subcontractor Form – Received
 - Bid Offer \$2,095,400.00

2. Par-Tech Construction, Inc.
 - Document 004100 Bid Form – Received
 - Document 004300 Unit Prices Form – None Requested
 - Document 004323 Alternates Form – Received
 - Document 004325 Substitution Request Form – During Procurement
 - Document 004327 Separate Prices Form – None Requested
 - Document 004336 Proposed Subcontractor Form – Pending
 - Bid Bond – Received
 - Certificate of Liability Insurance – Pending
 - First Tier Subcontractor Form – Received
 - Bid Offer \$2,184,310.00

3. Creative Contracting
 - Document 004100 Bid Form – Received
 - Document 004300 Unit Prices Form – Received
 - Document 004323 Alternates Form – Received
 - Document 004325 Substitution Request Form – During Procurement
 - Document 004327 Separate Prices Form – None Requested
 - Document 004336 Proposed Subcontractor Form – Received
 - Bid Bond – Received
 - Certificate of Liability Insurance – Received
 - First Tier Subcontractor Form – Received
 - Bid Offer \$2,800,000.00

BID FORM SUPPLEMENTS

Per section 004100 Bid Form Section 1.10 B. Bid Form Supplements indicated in section 004100 A numbers 1-5 are due within 24 hours. April 11th, 2023 2:00 PM PST. Email supplements to Tyler@wblock.com

First Tier Subcontractor Disclosure form WH179 due by 4:00 PM PST 4/10/23

Jonathan Dunn
Architect

contract price that exceeds \$500,000 in response to an advertisement or solicitation from a state contracting agency.

(J) Has agreed in the bid or proposal to be bound by the terms and conditions of a community benefit contract, if the public improvement contract is a community benefit contract.

(K) Supplied all necessary information in connection with the inquiry concerning responsibility. If a bidder fails to promptly supply information concerning responsibility that the contracting agency requests, the contracting agency shall determine the bidder’s responsibility based on available information, or may find that the bidder is not responsible.

(c) Document the contracting agency’s compliance with the requirements of paragraphs (a) and (b) of this subsection in substantially the following form:

RESPONSIBILITY DETERMINATION FORM

Project Name: Brownsville Rec Center Remodel

Bid Number: 22-083

Business Entity Name: JE John Construction

CCB License Number: 63261

Form Submitted By (Contracting Agency):

Form Submitted By (Contracting Agency Representative’s Name): _____

Title: _____

Date: _____

(The contracting agency must submit this form with attachments, if any, to the Construction Contractors Board within 30 days after the date of contract award.)

The contracting agency has (check all of the following):

- Checked the list created by the Construction Contractors Board under ORS 701.227 for bidders who are not qualified to hold a public improvement contract.
- Determined whether the bidder has met the standards of responsibility. In so doing, the contracting agency has found that the bidder demonstrated that the bidder:
 - Has available the appropriate financial, material, equipment, facility and personnel resources and expertise, or the ability to obtain the resources and expertise, necessary to meet all contractual responsibilities.
 - Holds current licenses that businesses or service professionals operating in this state must hold in order to undertake or perform the work specified in the contract.
 - Is covered by liability insurance and other insurance in amounts required in the solicitation documents.
 - Qualifies as a carrier-insured employer or a self-insured employer under ORS 656.407 or has elected coverage under ORS 656.128.
 - Has disclosed the bidder’s first-tier subcontractors in accordance with ORS 279C.370.
 - Has a satisfactory record of performance.

- Has a satisfactory record of integrity.
- Is legally qualified to contract with the contracting agency.
- Possesses a certificate that the Oregon Department of Administrative Services issued under ORS 279A.167. N/A. Less than 50 full time employees.
- Agrees to be bound by the terms and conditions of a community benefit contract if the public contract is a community benefit contract. N/A. Not a Community Benefit Contract.
- Has supplied all necessary information in connection with the inquiry concerning responsibility.
- Determined the bidder to be (check one of the following):
 - Responsible under ORS 279C.375 (3)(a) and (b).
 - Not responsible under ORS 279C.375 (3)(a) and (b).

(Attach documentation if the contracting agency finds the bidder not to be responsible.)

(d) Submit the form described in paragraph (c) of this subsection, with any attachments, to the Construction Contractors Board within 30 days after the date the contracting agency awards the contract.

(4) The successful bidder shall:

(a) Promptly execute a formal contract; and

(b) Execute and deliver to the contracting agency a performance bond and a payment bond when required under ORS 279C.380.

(5) Based on competitive bids, a contracting agency may award a public improvement contract or may award multiple public improvement contracts when specified in the invitation to bid.

(6) A contracting agency may not exclude a commercial contractor from competing for a public contract on the basis that the license issued by the Construction Contractors Board is endorsed as a level 1 or level 2 license. As used in this section, "commercial contractor" has the meaning given that term in ORS 701.005. [2003 c.794 §117; 2005 c.103 §§17,18; 2005 c.376 §1; 2007 c.764 §§26,27; 2007 c.836 §§42,43; 2009 c.880 §§9,9a; 2015 c.454 §5; 2021 c.488 §3]

279C.380 Performance bond; payment bond; waiver of bonds. (1) Except as provided in ORS 279C.390, a successful bidder for a public improvement contract shall promptly execute and deliver to the contracting agency the following bonds:

(a) A performance bond in an amount equal to the full contract price conditioned on the faithful performance of the contract in accordance with the plans, specifications and conditions of the contract. The performance bond must be solely for the protection of the contracting agency that awarded the contract and any public agency or agencies for whose benefit the contract was awarded. If the public improvement contract is with a single person to provide both design and construction of a public improvement, the obligation of the performance bond for the faithful performance of the contract required by this paragraph must also be for the preparation and completion of the design and related services covered under the contract. Notwithstanding when a cause of action, claim or demand accrues or arises, the surety is not liable after final completion of the contract, or longer if provided for in the contract, for damages of any nature, economic or otherwise and including corrective work, attributable to the design aspect of a design-build project, or for the costs of design revisions needed to implement corrective work. A contracting agency may waive the requirement of a performance bond. A contracting agency may permit the successful bidder to submit a cashier's check or certified check in lieu of all or a portion of the required performance bond.

(b) A payment bond in an amount equal to the full contract price, solely for the protection of claimants under ORS 279C.600.

(2) If the public improvement contract is with a single person to provide construction manager/general contractor services, in which a guaranteed maximum price may be established by an amendment authorizing construction period services following preconstruction period services, the contractor shall provide the bonds required by subsection (1) of this section upon execution of an amendment establishing the guaranteed maximum price. The contracting agency shall

City of Brownsville, Attn: City Administrator
BROWNSVILLE
PO Box 188
Brownsville, OR 97327

RENEWAL NOTIFICATION PROCESS

It's time again for liquor license renewals in your area. Liquor licenses are due to expire **6/30/2023**. Attached is the list of licensees who are required to submit their renewal application to local government for comment. According to our records you charge:

\$0.00 Renewal Fee for ON-PREMISES \$0.00 Renewal Fee for OFF-PREMISES

We told applicants to mail your local government fees to the address on this letter.
PLEASE NOTIFY US IMMEDIATELY IF THE FEE(S) OR ADDRESS ARE INCORRECT

HOW TO MAKE A RECOMMENDATION

You have until 6/2/2023 to make your recommendation. Below are your options for renewals:

RECOMMEND APPROVAL

- 1. DO NOTHING.** If you do not submit a recommendation by **6/2/2023**, the OLCC will process the renewal application as a favorable recommendation.

RECOMMEND DENIAL (see additional information on page 2)

1. File an unfavorable recommendation, stating the grounds for the unfavorable (must meet the denial criteria on back of form); **OR**
2. Make a written request for additional time to complete an investigation. The request must state: 1) you are considering making an unfavorable recommendation; 2) the specific grounds being considered. **The grounds must be one referenced in Oregon Administrative Rule 845-005-0308(3).** If your request is granted you will be given a 45-day extension to file your unfavorable recommendation. Unfavorable means recommending denial of a license or requesting restrictions be placed on a license.

If you need assistance or would like to discuss a specific application, please contact your local OLCC office for help. Please send renewal recommendation correspondence to OLCC.Renewals@oregon.gov or OLCC License Renewals, P.O. Box 22297, Portland, OR 97269-2297. If you have questions, contact our license renewal section at 503.872.5138 or toll free at 1.800.452.6522 ext 25138.

REASONS WE MAY DENY OR RESTRICT A LICENSE
ORS 471.313(4)(5), OAR 845-005-0320, 845-005-0321, 845-005-0322
845-005-0325, 845-005-0326(4)(5) or 845-005-0355

The following is a list of problems relating to the **APPLICANT** or **BUSINESS** that OLCC can consider to refuse or restrict a license:

1. Applicant has a habit of using alcohol or drugs to excess
2. Applicant makes a false statement to OLCC (must be related to a refusal basis)
3. Applicant has been convicted of local, state or federal laws that are substantially related to the fitness of holding a liquor license
4. Applicant has demonstrated poor moral character
5. Applicant has a poor record of compliance when previously licensed by OLCC
6. Applicant is not the legitimate owner of the business
7. The business has a history of serious and persistent problems at this location. The problems can include:

obtrusive or excessive noise, music or sound vibrations
public drunkenness
fights or altercations
harassment
unlawful drug sales
alcohol or related litter

OLCC is not able to consider the following issues when deciding to renew a liquor license:

lack of parking
increase in traffic
too many licenses in a specific area (saturation)
entertainment type - nude dancing, gambling, live bands, etc.
increased noise
zoning issues

Visit www.oregon.gov/olcc/ to see the full text of ORS and OAR referenced above. In order for an unfavorable recommendation from a local government to be valid, the grounds must be found in the license refusal bases of ORS 471.313(4), 471.313(5), OAR 845-005-0320, 845-005-0321, 845-005-0322, 845-005-0325 or 845-005-0326(4)(5) or the license restriction bases of OAR 845-005-0355, and must be supported by reliable factual information.

District 3 Renewals

BROWNSVILLE

Page 1

| <u>License No./ Premises No.</u> | <u>Tradename/Licensee/License Type</u> | <u>Premises Address & Phone</u> | <u>Premises Mailing Address</u> |
|--------------------------------------|---|--|---|
| Lic. 351985 Prem. 46040 | ARMANDOS FAMILY RESTAURANT ARMANDOS 2 LLC F-COM - FULL ON-PREMISES SALES | 122 SPAULDING AVE BROWNSVILLE, OR 97327 541-466-3636 | 3095 W 11TH AVE EUGENE, OR 97402 |
| Lic. 351945 Prem. 48307 | BROWNSVILLE VIDEO DEBORAH A. LARSEN O - OFF-PREMISES SALES | 130 SPAULDING AVE BROWNSVILLE, OR 97327 541-466-9100 | PO BOX 340 BROWNSVILLE, OR 97327 |
| Lic. 350144 Prem. 4952 | DARI MART STORE #24 DARI-MART STORES INC O - OFF-PREMISES SALES | 220 S MAIN ST BROWNSVILLE, OR 97327 541-466-5335 | 125 E 6TH AVE JUNCTION CITY, OR 97448 |
| Lic. 352586 Prem. 58701 | DOLLAR GENERAL STORE #18547 DG RETAIL LLC O - OFF-PREMISES SALES | 178 S MAIN ST BROWNSVILLE, OR 97327 541-466-0905 | 100 MISSION RIDGE GOODLETTSVILLE, TN 37072 |
| Lic. 351427 Prem. 55666 | HARPERS WINE HOUSE MICHELLE D. SMITH HARPER L - LIMITED ON-PREMISES SALES | 320 N MAIN BROWNSVILLE, OR 97327 541-974-3815 | PO BOX 475 BROWNSVILLE, OR 97327 |
| Lic. 350568 Prem. 40133 | JERRY'S GAS & FOOD MART JERRY'S GAS & FOOD MART LLC O - OFF-PREMISES SALES | 203 E BISHOP WAY BROWNSVILLE, OR 97327 541-369-2801 | PO BOX 274 BROWNSVILLE, OR 97327 |
| Lic. 352955 Prem. 49205 | KIRK'S FERRY TRADING POST KIRK'S FERRY TRADING POST LLC F-COM - FULL ON-PREMISES SALES | 217 W BISHOP WAY BROWNSVILLE, OR 97327 541-466-5614 | PO BOX 805 BROWNSVILLE, OR 97327 |
| Lic. 353332 Prem. 4951 | THE BROWNSVILLE SALOON BROWNSVILLE TAVERN LLC F-COM - FULL ON-PREMISES SALES | 419 & 425 N MAIN ST BROWNSVILLE, OR 97327 541-466-5251 | 155 N MAIN ST BROWNSVILLE, OR 97327 |

Count for **BROWNSVILLE**

8



Citizen Responsibilities

The City is designed to encourage and allow citizen participation. Council, the elected officials, set policy and guidance for the City as duly elected representatives of the people of Brownsville. The Planning Commission, Library Advisory Board, Parks & Open Space Advisory Board, Budget Committee, and the Legislative Advocacy & Policy Committee are all appointed to serve the community in specific ways as directed by local and State law. The City benefits from a robust volunteer effort that powers the community library.

Brownsville is unique as far as small towns go due to the sheer amount of volunteers that operate in civic groups and community non-profit organizations. Community non-profit organizations include the Brownsville Chamber of Commerce, the Linn County Pioneer Association, the Central Linn Recreation Association, the Brownsville Senior Center, the American Legion Post 184, the Brownsville Art Association, the Calapooia Food Alliance, the Central Linn Community Foundation, the Flower Club, the Women’s Study Club, the Pollyannas Club and several other groups. All who donate countless hours of time and effort to organize events that enrich Brownsville. And I haven’t even mentioned the strong faith community that volunteers throughout the year as well serving the community in many other ways.

Below is an excerpt from the United States Citizenship and Immigration Services website, <https://www.uscis.gov/citizenship/learn-about-citizenship/should-i-consider-us-citizenship>:

Citizenship Rights and Responsibilities

Below you will find several rights and responsibilities that all citizens should exercise and respect. Some of these responsibilities are legally required of every citizen, but all are important to ensuring that America remains a free and prosperous nation.

Rights

- Freedom to express yourself.
- Freedom to worship as you wish.
- Right to a prompt, fair trial by jury.
- Right to vote in elections for public officials.
- Right to apply for federal employment requiring U.S. citizenship.
- Right to run for elected office.
- Freedom to pursue “life, liberty, and the pursuit of happiness.”

Responsibilities

- Support and defend the Constitution.

- Stay informed of the issues affecting your community.
- Participate in the democratic process.
- Respect and obey federal, state, and local laws.
- Respect the rights, beliefs, and opinions of others.
- Participate in your local community.
- Pay income and other taxes honestly, and on time, to federal, state, and local authorities.
- Serve on a jury when called upon.
- Defend the country if the need should arise.

Locally, there are a few citizen responsibilities that also come with living in town. Honoring the Brownsville Municipal Code by mowing your lawn, properly disposing of garbage, tending to your pets, and taking care of your property. A citizen is also responsible for finding out what is going on with your City government. Agendas are posted outside the door at City Hall as well as at the Library. Meeting information including agendas and packets can be found on the City website. Staff is always available by appointment and there is a wealth of information on the City website that can explain why things are the way they are, Council goals, capital infrastructure plans, park master plans and more.

The City publishes a general newsletter in March & September every year. Monthly the City sends out a synopsis of Council meeting happenings as an effort to keep everyone informed. The Emergency Preparedness Committee (EPC) sends out a newsletter twice a year in July & January to remind everyone the importance of being ready for a natural disaster or other emergency that could affect you and your family. These documents are sent to everyone in the Brownsville zip code. The EPC newsletters are also sent to the zip codes of Halsey & Shedd in partnership with the City of Halsey, the Halsey-Shedd Rural Fire Protection District, and the Brownsville Rural Fire District.

Citizens receive the agenda and the agenda packet at the same time that Council members do. That means everything Councilors see to make decisions, is there for the general public to review and examine too. The information is posted on the City website and notice is given on the City's Facebook page as well. Participating is made as simple as possible, but each citizen must do their part to be involved.

S. Scott McDowell

From: MILLHAUSER Susan * DLCD
Sent: Monday, March 27, 2023 2:21 PM
Subject: Linn County Natural Hazards Mitigation Plan and Community Wildfire Protection Plan Update
Attachments: Linn Co Full Project Schedule_03-24-23.pdf
Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon, Linn County NHMP and CWPP Partners,

I wanted to provide an update on the timeline for the NHMP update as well as an update on the CWPP, including an upcoming community engagement opportunity.

The NHMP update will kick off in earnest in October 2023 and we’re aiming for completion, including adoption by City Councils and the County Commission, by July 2024. The NHMP Steering Committee will meet in October and November, 2023 and monthly from January through April 2024, dates to be determined. Please see the attached timeline. More information will be forthcoming over the summer.

The CWPP Steering Committee is currently working to assess risk and identify wildfire mitigation projects. A focus group meeting is being planned for July to hear from community leaders, direct service providers, organizations that represent various sectors, non-profits, business groups, and others, with an emphasis on people and areas most at risk to wildfire hazards within the wildland urban interface. County Planning and Emergency Management staff are working with OSU Forestry Extension and DLCD to identify representatives and organizations to invite and may reach out to cities for assistance over the coming months. Subsequently, the CWPP will be finalized and approved by the Steering Committee, then reviewed by the Linn County Fire Defense Board and Oregon Department of Forestry, followed by Board of County Commission review and adoption this winter. See attached project schedule.

Please don’t hesitate to contact me with any questions.

Thank you,
Susan



Susan Millhauser

Natural Hazards Planner - Wildfire | Planning Services Division

Pronouns: she/her

Oregon Department of Land Conservation and Development

635 Capitol Street NE, Suite 150 | Salem, OR 97301-2540

Cell: 971-718-1584 | Main: 503-373-0050

susan.millhauser@dlcd.oregon.gov | www.oregon.gov/LCD

Linn County Multi-Jurisdictional NHMP & CWPP Update Projects

NHMP CWPP

★ Proposed Steering Committee meetings
 □ Proposed Public Outreach Activity

Updated 3/24/23

| | 2022 | | | | | | | | | | | | 2023 | | | | | | | | | | | | 2024 | | | | |
|---|--------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------------------------------|-----|-----|-----|-----|
| | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep |
| Project Initiation | Natural Hazard Mitigation Plan | | | | | | | | | | | | Community Wildfire Protection Plan | | | | | | | | | | | | | | | | |
| Review/ Approve IGA & Scope of Work | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Establish Steering Committees | NHMP--> ★ | | | | | | | | | | | | CWPP--> ★ | | | | | | | | | | | | | | | | |
| Jurisdictions Sign IGAs & Create or Link Web Page | | | | | | | | | | | | | IGA deadline | | | | | | | | | | | | Web link to County | | | | |
| Plan Updates | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Risk Assessment | | | | | | | | | | | | | ★ | | | | | | | | | | | | ★ | | | | |
| Project Map Development | | | | | | | | | | | | | ★ | | | | | | | | | | | | ★ | | | | |
| Jursdiction NHMP Addendum & Website Updates | | | | | | | | | | | | | | | | | | | | | | | | | ★ | | | | |
| Mitigation Strategy & Plan Maintenance Process | | | | | | | | | | | | | ★ | | | | | | | | | | | | ★ | | | | |
| Public Review | | | | | | | | | | | | | Meeting | | | | | | | | | | | | Project Flyer | | | | |
| Document Process | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Finalize Plan for Review | | | | | | | | | | | | | | | | | | | | | | | | | Public Feedback: Risk Assessment | | | | |
| Steering Committee Plan Approval | | | | | | | | | | | | | | | | | | | | | | | | | Meeting | | | | |
| CWPP: Linn Co. BCC, Linn Co. Fire Defense Board, ODF Plan Review | | | | | | | | | | | | | | | | | | | | | | | | | Adoption at BCC meetings | | | | |
| NHMP: FEMA/OEM Plan Review | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Plan Approval | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Plan Adoption | | | | | | | | | | | | | | | | | | | | | | | | | Adoption at Council/ BCC meetings | | | | |
| Plan Distribution | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Despite the hustle, Linn County won't see extra emergency housing funds

Alex Powers

Apr 14, 2023

Dashing hopes, Linn County's declaration of emergency over homelessness nets exactly nothing, according to multiple participants in a vast group of local authorities seeking a piece of a \$26.1 million infusion from the state meant to quickly add shelter beds.

Their impression, and frustration, after a Friday morning, April 14, teleconference with state officials is that Oregon will prioritize Linn County the same way it does 25 other mostly rural counties when the funding is made available with the start of the fiscal biennium in July.

That's even after elected officials in March took a relatively extraordinary step by **declaring unsheltered homelessness is threatening "widespread human suffering" in the mid-Willamette Valley.**

People are also reading...

- 1 **Albany police: Burglaries are increasing**
- 2 **OSU women's basketball: Center Sela Heide transfers to OSU**
- 3 **18-year-old walks away from youth facility in Albany**
- 4 **Missing Albany teen found in Portland**

"We jumped through all the steps, we met the matrix, and the bottom line is counties that didn't qualify for the same funding," said Erik Anderson, Linn County's emergency preparedness planner.

Gov. Tina Kotek's set aside up to \$40 million from the state housing authority's budget in a Day 1 executive order, when she declared a statewide emergency over homelessness. The order asked city and county governments to seek aid through the order from the Oregon Department of Emergency Management.

Advocates for homelessness service providers helped back a county-by-county effort to petition the state for access to emergency funds, and Kotek recognized three for inclusion in Oregon's emergency: Clatsop, Linn and Malheur.

Following the news, Linn County assembled a group of 70 elected officials and staff from local government, NGOs and service providers — a state requirement to quickly recognize where Oregon can place new shelter beds with some of the emergency budget reapportionment from Oregon Housing & Community Services.

That group started meeting April 6 and will recommend shelter bed projects not knowing its share of a \$26.1 million apportionment to be divvied up among the 26 non-urban counties known as "Balance of State." This money is separate from the Day 1 executive order, coming from a state budget allocation approved by the Legislature.

Officials from numerous agencies said the state doesn't yet have a methodology for dispersing the money while projects and counties effectively compete for funding.

"It's anywhere from zero to \$26 million," Anderson said.

Local and state officials also didn't know as of Tuesday, April 11 whether inclusion in the executive order would elevate Linn to receive additional money from the executive order. But there was hope.

Then representatives from the county and local housing authority learned Friday as the group met with state agencies that Linn's inclusion in the executive order does not net service providers any of those funds.

"Unfortunately, it sounds like Linn County is in the same position as the other 25 counties," Anderson said.

State employees told the Linn group coordinating shelter beds, Anderson said, that inclusion in the executive order qualifies the region for Oregon's "technical assistance."

The bulk of funding for shelter and housing so far has targeted the state's most populous regions, 10 counties organized in seven jurisdictions under the federal Continuum of Care Program, generally based around Bend, Eugene, Medford, Salem and Portland.

Following up on the governor's first executive orders, the Legislature added another \$85 million-plus, also for the state's most populated regions.

A legislative appropriation announced by the governor's office on Monday, April 10 starts the clock on a relatively fast-moving effort to create 600 new shelter beds and put 1,200 households in long-term housing by January 2024.

The mid-Willamette Valley is lumped together with two-thirds of the state, including Eastern Oregon, the South Coast and parts of the Columbia River Gorge that sweeps up larger cities, including Albany and Corvallis, in a region labeled "balance of state."

Statewide, Anderson said, the shelter and housing goals could significantly reduce the number of people living in Oregon without a stable or long-term place to live.

"If everything is changed the way the governor has asked, we will see a dramatic change in homelessness on the streets," Anderson said.

Officials in Clatsop and Linn counties are now attempting to figure out how service providers will secure funding to pay the wages and costs associated with running some of those beds, once opened.

"At the end of the day, to potentially solve the problem, we need funding. That's what it comes down to," Anderson said.



Commissioners oppose proposed Habitat Conservation Plan

ALBANY — Linn County Commissioners Roger Nyquist, Sherrie Sprenger and Will Tucker agreed Tuesday morning to send a letter to the Oregon Board of Forestry, expressing their concerns with a proposed Habitat Conservation Plan that would be a major segment of how state lands are managed in coming decades.

Drafted by Commissioner Tucker, the letter notes the proposed plan would, “significantly reduce the volume of timber harvested on state lands, which will result in a reduction in jobs and timber harvest revenue in our community.”

The letter also points out that in the 1930s and 1940s, Oregon counties turned over nearly 700,000 acres of lands that would be aggregated into what is called the State Forest Lands, with the intent they would be managed for the “greatest permanent value” of those properties.

That meant sustainable timber sale programs.

“If implemented, this Habitat Conservation Plan will reduce log supply which jeopardizes entire communities and not just those which work directly in the forest sector,” Tucker noted in the letter. “The cost associated with public services, education, housing, etc., will most likely increase during the 70-year HCP permit period. Reducing revenue that supports these services will greatly impact our life and the ability to deliver services.”

The letter also notes:

- ODF used inaccurate numbers to project job losses in the Environmental Impact Statement. The ODF projects three job losses per million board feet not harvested, which private industry projects 11 to 12 jobs per million board feet.
- The Board of Forestry and Oregon Department of Forestry will be in direct conflict with the goal of managing the forest for the “greatest permanent value.”
- The Board of Forestry did not obtain input or approval from the Council of Forest Trust Land Counties.
- Wildfire is considered a “disturbance” in the Environmental Impact Statement, but wildfires are most severe in passively managed forests. Wildfires consume forests, kill wildlife, pollute the air and damage waterways.
- The population of the Northern Spotted Owl has continued to decline since the 1990s, even though government agencies have tried to recreate their preferred habitat. They are not able to compete with the more aggressive Barred Owl.

In other business, the commissioner:

- Approved a \$30,000 payment to the Regional Accelerator & Innovation Network (RAIN), after considerable discussion about whether its outreach has a significant effect on helping new businesses be successful or established businesses grow. Commissioner Nyquist was concerned whether potential start-up businesses truly understand how difficult it is to create a small business in Oregon. Commissioners Sprenger and Tucker agreed with that notion, but added the potential to create local jobs, especially in rural communities, outweighs some of the risk involved with funding their efforts.
- Were informed by Planning & Building Director Steve Wills that there were 62 land use permits and 261 total permits issued in March. There were permits for eight single-family dwelling and one manufactured dwelling. There were seven permits issued within contract cities.
- Were told by Accounting Officer Bill Palmer that department heads and elected officials have been diligent in watching spending, even though the county had a significant carryover of funds due to Covid 19 payments. He said fund balances are “in very good shape.” Although the county is at 75% of the fiscal year, only 62% of the General Fund has been expended; 36% of the Road Fund; 57% of the Law Enforcement Levy; and 47% of the Health Fund. Personal Services is at 67%, materials and supplies, 37% and capital outlay, almost 31%. As the county begins budget hearings in early May for the 2023-24 Fiscal Year, the board agreed the county is in a “glide pattern” as it develops budgets that are being weaned off the state and federal COVID-19 monies. “At the January 24 Public Hearing, the client didn’t seem to know much about what type of industry was interested,” Nyquist said. “It just wasn’t done in a way that gave members of the public an opportunity to speak. The record seems to be incomplete, or just not correct.”

Media contact: Alex Paul, Linn County Communications Officer, 541-967-3825 or email apaul@co.linn.or.us.

Alex Paul

Linn County Communications Officer
541-967-3825



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
 (541) 967-8720 • FAX (541) 967-6123

March 27, 2023

City of Brownsville
 Budget Officer
 PO Box 188
 Brownsville, OR 97327

RE: Projected Dues Budget for FY 2023-24

Member dues are used by OCWCOG to match Federal and State grants and contracts which help fund our community programs, projects, and services. For example, as required by State law dues provide match for our Medicaid transfer dollars, allowing us to determine eligibility and provide support to Medicaid clients. As required by Federal law, dues are also used to match funding for our Economic Development District; allowing us to access Federal money for economic development and to develop a five-year Comprehensive Economic Development Strategy for our Region.

Dues are calculated based on population estimates from the Population Research Center at Portland State University. These numbers are certified and released each December. Additionally, OCWCOG uses the Consumer Price Index-Urban for the Western Region-Seattle to factor local inflation into the annual rates.

Preliminary calculations utilizing our historical methodology indicate population growth of 1.4% for our region as well as 8.9% CPI as of October 2022. These factors increase dues 9.5% overall. Each member's dues will increase based on their own estimated population change and actual increase will vary.

Please find below the initial calculation of dues projected for your agency for FY 2023-24. *This is the maximum projected amount your agency will pay.* The Board of Directors will meet to discuss and consider alternative methods in May which could lower your dues on a one-time basis.

| | |
|---------------------|-----------|
| City of Brownsville | \$2686.05 |
|---------------------|-----------|

Final dues invoices will be sent in early July and will include the calculation method selected by the Board for your information.

Thank you,

Marit Nelson

Marit Nelson
 Finance Director
 OCWCOG

S. Scott McDowell

From: Oregon Department of Transportation <odot@service.govdelivery.com>
Sent: Monday, April 17, 2023 9:31 AM
To: admin@ci.brownsville.or.us
Subject: ODOT workers beg you, for your own safety: Respect our work zones

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Oregon Department of Transportation

News Release

ODOT workers beg you, for your own safety: Respect our work zones

National Work Zone Awareness Week is April 17-21

April 17, 2023

For more information, contact Michelle Godfrey, michelle.d.godfrey@odot.oregon.gov, 503-945-5270

SALEM -- if a car careened into your office cubicle, destroying your desk and computer and nearly missing you, you may be okay, but you'd be shaken up, to say the least.

Near misses happen every day in ODOT work zones on roads around the state. And sometimes, the cars don't miss. Since 2016, an average of six people were killed each year in work zones; another 26 were injured because a vehicle crashed into a work zone. Each incident, devastating.



Most of the people killed or injured in work zones were the drivers themselves, or their passengers.

“We are very concerned about safety in work zones,” said ODOT Director Kris Strickler. “Our crews are experiencing more close calls than ever, and a close call is mere inches from becoming a crash.”

Near-miss data suggests work zone incidents are more common than reported.

Driving behavior around work zones is such a concern that ODOT’s Work Zone Safety Task Force is capturing data on “near misses” to lessen the risk. A new online reporting system allows an ODOT employee or contractor with a smart phone and a QR code to report a near-miss incident. The form takes five minutes to complete, and reporting is anonymous.

While the system is in development and reporting is voluntary (so under-reporting is likely), during the pilot period from August to December 2022, the task force received 133 near-miss reports, an average of 27 incidents per month. Of those, two-thirds involved a vehicle nearly hitting equipment or crews, or a driver going around a flagger, all extremely risky behaviors for people in the vehicles and the work zones.

It confirms what workers tell us: they’re seeing more drivers speeding and driving too close for comfort in work zones. When tragedy results, it’s too much to bear...for the drivers, the workers, and the families and communities connected to them.

Most Current Crash Statistics for Oregon Work Zones

| Year | Fatalities (persons killed) | Serious injuries | Any Injury (including serious) | Property Damage Only | Total Crashes |
|----------------------|--|-----------------------------|---|---------------------------------|--------------------------|
| 2020 | 6 | 19 | 337 | 173 | 399 |
| 2019 | 4 | 27 | 472 | 189 | 498 |
| 2018 | 8 | 26 | 585 | 228 | 585 |
| 2017 | 4 | 28 | 596 | 288 | 659 |
| 2016 | 7 | 26 | 548 | 279 | 633 |
| 2016-2020 Total | 29 | 126 | 2,538 | 1,157 | 2,774 |
| 2016-2020 Average | 6 | 25 | 508 | 231 | 555 |

Drive like you work there.

As Oregon marks National Work Zone Awareness Week April 17-21, we implore you: take action to keep yourself and our crews safe. If it were your own workspace, you'd protect it. We ask that you do the same for workers on the road and be alert to work zone cues.

Road crews use several technologies including automated flagging devices, mobile barriers, and portable message signs to make work zones visible and safer. That's in addition to the traditional work zone color orange on the signs, cones and vests that road crews wear.

What can drivers do to be safe around work zones?

- **Pay attention and focus on the road.** Driver inattention is a major factor in work-zone crashes.
- **Obey speed signs.** Speed limits may be reduced to keep you and workers safe by giving drivers more time to react.
- **Move over.** Work zone traffic lanes often are narrow, without shoulders or emergency lanes. Workers need room.
- **Plan ahead.** Give yourself enough time for your trip—including possible work zone delays. Before you start, call 511 or visit TripCheck.com for the latest road conditions and work-zone information across Oregon.
- **Remember that fines double** in all Oregon work zones, whether workers and signs are present or not.

Move over! It's the law.

When you're driving and you see flashing lights ahead, move over into the next available lane. If you're not able to do that, you must slow down—to at least 5 mph below the speed limit. It can save lives...most likely, yours.

And since 2017, "move over" has been the law for flashing lights of *any* color on any type of vehicle—tow trucks, public works trucks, emergency response vehicles, hazard lights on passenger vehicles, law enforcement units or ODOT vehicles. They're all the same.

Stay safe out there. Move over. Slow down. We're depending on you, and our workers thank you!

###

NEWSROOMS: Videos and interview opportunities with ODOT workers

We have [video stories](#) and ODOT workers available for interviews. Each worker can share a personal story about an incident or a near-miss experienced while in a work zone.

For (horizontal) video downloads or to set up an interview, contact Michelle Godfrey, michelle.d.godfrey@odot.oregon.gov, 503-945-5270.

Looking for a great job with a competitive salary and good benefits?
Want to help your community every day? Apply now at ODOTJobs.com.
Nothing quite fit? Check back often!

S. Scott McDowell

From: Brittney Breen <brittneyb@forthmobility.org>
Sent: Monday, April 3, 2023 12:22 PM
To: Brittney Breen
Subject: ODOT Community Charging Rebates Program

Hello,

My name is Brittney Breen and I work on the Access-to-Charging team at Forth, a non-profit organization dedicated to the equitable advancement of clean transportation.

Coming this June, the Oregon Department of Transportation (ODOT) will be launching the Community Charging Rebates (CCR) program to increase access to EV charging in Oregon communities. The CCR program will offer Level 2 charging rebates of \$4,250 per port for publicly accessible parking sites, and \$5,500 for multi-family housing sites. Rebates of \$750 for Level 1 charging will also be available at multi-family housing sites only.

For more information, please visit ODOT's website:

<https://www.oregon.gov/odot/climate/Pages/communitychargingrebates.aspx>

In addition, Forth is hosting biweekly information sessions on the rebate. Click on a date below to register:

- [April 12, 2023](#) at 12pm PT
- [April 26, 2023](#) at 12pm PT
- [May 10, 2023](#) at 12pm PT
- [May 24, 2023](#) at 12pm PT

If none of these times work for you, the Forth team is happy to schedule a one-on-one meeting with your organization to discuss how we can support you in leveraging these funds to reduce the cost burden of installing charging infrastructure.

You can contact us at ODOTchargingrebates@forthmobility.org. If you would like to stay informed about CCR program news, sign up for ODOT's EV [listserv](#). Additionally, here are some helpful resources related to the CCR program.

- [Rebate Fact Sheet](#)
- [Community Charging Rebates FAQ](#)
- [Ideal Site Host Locations](#)

We look forward to hearing from you!

Sincerely,
 Brittney

FORTH Empowering Mobility

BRITTNEY BREEN (*she, her, hers*) | Program Associate
 C: 360.831.7065

[FORTHMOBILITY.ORG](https://www.forthmobility.org)

Advancing Clean and Equitable Electric Transportation

[Register for the Forth Roadmap Conference, May 15-17 in Portland, Oregon](#)

S. Scott McDowell

From: Oregon Department of Land Conservation and Development
<DLCD@public.govdelivery.com>
Sent: Saturday, April 15, 2023 7:57 PM
To: admin@ci.brownsville.or.us
Subject: Land Conservation and Development Commission (LCDC) Meeting Notice: April 20-21, 2023

Having trouble viewing this email? [View it as a Web page.](#)



Land Conservation and Development Commission (LCDC) Meeting Notice: April 20-21, 2023

The [agenda](#) for the **Land Conservation and Development Commission (LCDC) April 20-21, 2023 hybrid meeting** is now available online. Please see page five of the agenda for guidance on how to participate in or view this hybrid meeting.

Thursday, April 20

- The commission will consider adoption of rule amendments to the **Simplified Growth Boundary process**, 660-038.
- The commission will consider adopting temporary rule amendments to the **Climate-Friendly and Equitable Communities Rules**, 660-012.
- The commission will consider initiating the **Climate-Friendly and Equitable Community Rule Permanent rule amendments**.
- The commission will consider an **Enforcement Order against Washington County**.
- The commission will consider rule amendments to update the **Territorial Sea Plan**, 660-036

- The commission will determine whether good cause exists to proceed with the enforcement order petitioned by **Paul Conte v. The City of Eugene**.

A previously published version did not include bullet point 3 regarding agenda item 5 - Climate-Friendly and Equitable Community Rule Permanent rule amendments. We apologize for any inconvenience.

Friday, April 21

- Commission will be in **Executive Session** and is closed to the public. The executive session will be held pursuant to ORS 192.660(2)(h), which allows the commission to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- **Robert Liberty** will present to the commission, data about the cumulative totals of dwellings and other uses approved in Exclusive Farm Use, Forest and Mixed Farm-Forest zones, as reported to the Department by the counties beginning in 1983.
- **Public Comment** will be accepted for topics not included elsewhere on the agenda beginning at approximately 9:00am.
- The commission will review and comment on the **Draft Equity Framework for Decision Making**.
- Staff will present the **Rural Transportation Equity program**, including program background, status of six projects currently underway, and overall findings about supporting equitable transportation in rural areas.
- The commission will Vote on new **Local Officials Advisory Committee (LOAC) members** and receive updates on the **Citizen Involvement Committee (CIAC) work plan**. The Commission will receive the **Budget and Management (BAM) Subcommittee report**. and consider any other commission business.
- The commission will attend a **Spotlight Tour hosted by the City of Salem**. The walking tour will provide the commission the ability to view in person, the progress made by the City of Salem in various projects to revitalize its downtown core.

Meeting Details:

Thursday, April 20, 2023 at 8:00 a.m. (PDT)

Friday, April 21, 2023 at 8:00 a.m. (PDT)

In-person:

Agriculture Building - Basement Hearing Room
635 Capitol Street NE, Salem, OR 97301

Virtual:

[Zoom Webinar](#) (Passcode:831273) / [Livestream](#)

Please see page five of the agenda for additional meeting details.

[Sign up](#) to provide public comment.

Additional information and meeting materials can be found on the Oregon Department of Land Conservation and Development's [website](#).

For answers to any questions about the LCDC meeting, please contact: Jan Guerrero, Executive Assistant to the Director and Commission (971) 718-3230 or jan.guerrero@dlcd.oregon.gov.

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This email was sent to admin@ci.brownsville.or.us using GovDelivery Communications Cloud on behalf of: Oregon Department of Land Conservation and Development - 635 Capitol St. NE, Suite 150 - Salem, OR 97301-2540



S. Scott McDowell

From: Oregon Secretary of State <Oregon.SOS@public.govdelivery.com>
Sent: Friday, March 31, 2023 8:02 AM
To: admin@ci.brownsville.or.us
Subject: Building Trust: The addiction crisis, cause for hope

**OREGON SOS** | Building Trust

Building Trust: A newsletter from Secretary of State Shemia Fagan. For faster updates, follow us on [Facebook](#), [Twitter](#), [Instagram](#) and [YouTube](#).

Dear Oregonians,

In this month's issue of *Building Trust* I want to talk with you about the addiction crisis. Many of you know that my mom struggled with addiction for most of my life. When I was asked to participate in a KOIN 6 Town Hall on the issue, I jumped at the chance. (Not literally, [I am still in a knee brace](#).)

Watch the [Town Hall here](#). Or scroll past this note to see the latest news.

We heard from parents who lost loved ones, experts in treatment and policy, as well as elected leaders. My takeaway: stories of pain are easy to find. Solutions, on the other hand, are few and far between.

Still, I left the event feeling hopeful. My mom lived on and off the streets of Portland for two decades, and she nearly overdosed when I was in law school. But eventually she got clean. Through hard work and struggle, she achieved an ordinary life. Her story is how I know that it's possible to beat addiction.

Over the last two months, Oregon has taken two important steps forward. First, my office released an audit of Measure 110. We identified issues with the Oregon Health Authority's grant making process, which is supposed to distribute funding to the state's addiction treatment system. Our recommendations [are already leading to legislation in Salem](#). With those recommendations, and focus from OHA, the funding from Measure 110 will lead to more treatment capacity in Oregon. That is going to help us solve our addiction crisis.

I was also pleased to see the State Legislature and Governor Kotek made [a historic investment](#) in addressing housing and homelessness. Living on the street can lead a person to drugs, make an existing problem worse or prevent people from getting help. Our affordable housing crisis is deeply connected to the addition crisis. And these investments are a positive step forward.

I won't make any excuses for the lack of action that got us to where we are today. But thanks to the hard work of advocates, journalists and others, we have two reasons to be hopeful. With continued focus and accountability, I believe we can solve this problem.

Sincerely,

Shemia Fagan
Oregon Secretary of State

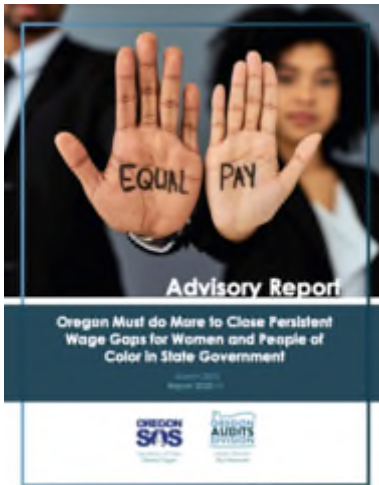


The Latest from the Secretary of State

A new vision for the Oregon Corporation Division.

The Secretary of State’s Corporation Division is a critical part of how Oregon does business. The new director, Eloisa Miller, has a vision to embrace technology, center equity and operate at the speed of business in Oregon. She is asking the State Legislature to invest in a reimagined division that meets the growing needs of Oregon’s business and nonprofit community.

[Learn more about her plan.](#)



Secretary of State audit finds wage gaps persist six years after pay equity law went into effect.

In 2017, Governor Brown signed a bill meant to eliminate wage gaps, when one group of people earns less for the same work than another group. Since then, Oregon’s largest employer, the State, has made some progress but failed to eliminate persistent wage gaps for women and people of color.

[Read our report here.](#)

State Archives celebrated Women’s History Month with an exhibit on women’s suffrage.

Oregonians have always been voters, and the women of the 1900s were no different. Learn about the women’s suffrage movement with the Oregon State Archives’ virtual exhibit, [On Her Own Wings: Oregon Women and the Struggle for Suffrage](#).



Legislature passes SCR 1, expressing support for local election officials.

A key piece of Secretary Fagan’s Protect Our Democracy Agenda passed in March. "SCR 1 sends a message to election officials from the leaders in our state," Secretary Fagan said. "That message is we support you. We’ve got your back, and we won’t let false information interrupt the critical work you do for our democracy."

Every Oregon county has an elected Clerk or appointed elections administrator. These experts are responsible for the day-to-day work of running elections. Among their many duties, they send out and process ballots, answer questions from the public about voting, and make sure voter registration information is accurate and updated. You can find your county clerk at [Oregonvotes.gov/counties](https://oregonvotes.gov/counties).

[Read the Secretary's full statement on SCR 1.](#)

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S. Scott McDowell

From: BOLI-TA <boli-ta-bounces@omls.oregon.gov> on behalf of BOLI Employer Assistance <boli-ta@omls.oregon.gov>
Sent: Monday, April 17, 2023 7:57 AM
To: BOLI's TA List
Subject: [BOLI-TA] New minimum wage rates announced
Attachments: Employer Luncheon_Flyer12.pdf



New minimum wage rates announced

Commissioner Stephenson announced specifics on [upcoming changes to Oregon's minimum wage](#).

For hours worked July 1st and forward, Oregon's minimum wage will increase based on year-over-year inflation as follows:

- Standard Minimum Wage: \$14.20 per hour
- Portland Metro Minimum Wage: \$15.45 per hour
- Non-Urban Minimum Wage: \$13.20 per hour

The **current** standard minimum wage rate is \$13.50. Based on an increase in the CPI of 5.0% from March 2022 to March 2023, the calculation used for determining the increase to the standard minimum wage rate:

$$\$13.50 \times .05 = \$0.675, \text{ rounded to the nearest five cents } \$0.70.$$

By statute, the Portland metro minimum wage is \$1.25 more than the standard minimum wage, and the non-urban minimum wage is \$1.00 less than the standard minimum wage.

Oregon employers are required to post minimum wage posters. Individual posters reflecting the new minimum wage rates as of July 1, 2023 will be available for download on BOLI's website free of charge by June 1, 2023. Updated composite posters should be available for purchase in early May.

Employer resources for eastern Oregon

Let's do lunch! Presenters will be in eastern Oregon sharing about several resources and programs for employers May 1st through May 5th.

Questions about agricultural overtime, paid leave, small business benefits, and other services to Oregon employers? Catch a Lunch and Learn event in your area:

May 1: **Ontario**, Four Rivers Cultural Center 12PM –2PM (Mountain Standard Time)

May 2: **Baker City**, Armory, 1640 Campbell St 11AM –1PM

May 3: **La Grande**, Armory, 440 12th St 11AM –1PM

May 4: **Pendleton**, Armory, 2016 Airport Rd 11AM –1PM

May 5: **Hermiston**, Community Center 11AM –1PM

See attached flyer for details and registration information.

Plus, our own trainers are coming mid-May — our Pendleton sessions include:

[Leave Law Basics](#) – **May 17th 10:00 am – 3:00 pm**

[Legal Hiring Practices](#) – **May 18th 10:00 am – 12:00 pm**

[Documentation, Discipline & Discharge](#) – **May 18th 1:00 pm – 3:00 pm**

Click through our catalog of trainings by month at our [online registration page](#), or view the entire list by topic or location from “View as List” tab.

Please note, in-person trainings are not hybrid/virtual events. Confirm location information carefully when you register.

Questions? Call us!

As always, our staff are available to answer your employment law questions. Drop us a line by phone or email: 971-361-8400 | employer.assistance@boli.oregon.gov.

[Unsubscribe](#)

Goals 2023-2024



1. Focus on the Fundamentals.
 - ★ *Protect & manage Brownsville's treasury.*
 - ★ *Foster cooperative and productive relationships both internally & externally.*

2. Advocacy Plan.
 - ★ *Create an advocacy committee charged with developing an advocacy strategy complete with written policy statements as an effort to participate in the State legislative process and in the Federal legislative process when appropriate.*
 - ★ *Focus on home rule with other stakeholders, partnerships, and other regional efforts to strengthen City policy positions.*
 - ★ *Monitor new laws, tort limits, and recreational immunity protections for local amenities.*

3. Capital Improvements Plan.
 - ★ *Complete Rec Center Renovation project.*
 - ★ *Complete the GR 12 Waterline extension.*
 - ★ *Plan for new sewer lagoon along with operational improvements.*
 - ★ *Plan for construction of new pavilion and relocation of the playground.*
 - ★ *Analyze new TMDL plan.*

4. Community Development Plan.
 - ★ *Refine Brownsville Municipal Code to better reflect actual practice.*
 - ★ *Adopt building rules and standards to preserve and promote the historic aesthetic.*
 - ★ *Continue the local & regional emergency preparedness efforts.*
 - ★ *Support youth activities with community partners.*

5. Economic Development Plan.
 - ★ *Participate in regional efforts and opportunities with partner cities.*
 - ★ *Support and implement the Rural Economic Alliance's 5-year strategic plan.*
 - ★ *Complete and implement the Land Use inventory.*

6. Water Rights.
 - ★ *Explore possible additional water source options.*
 - ★ *Continually work on monitoring and perfecting City water rights.*
 - ★ *Implement the State required Water Management & Conservation Plan.*

7. Organizational Development.
 - ★ *Review Council rules and policies.*
 - ★ *Focus on Council leadership development & training.*
 - ★ *Foster positive and effective working relations between Council and Staff.*
 - ★ *Maximizing social media efforts to promote City projects and events.*
 - ★ *Focus on recognizing volunteers, meeting training and procedures for all official boards & committees.*

MONTH END FINANCIAL RECAP

| | | MARCH 2023 | | | | | |
|----|----------------------|---------------|---------------|-----------------|---------|-----------------|----|
| | | REVENUE | EXPENDITURES | YTD | % | Unexpended | |
| 1 | GENERAL | \$ 94,490.08 | \$ 155,824.04 | \$ 790,240.91 | 20.46% | \$ 3,072,415.09 | 1 |
| 2 | WATER | \$ 39,224.20 | \$ 39,518.31 | \$ 302,942.25 | 30.78% | \$ 681,192.75 | 2 |
| 3 | SEWER | \$ 42,834.46 | \$ 25,550.52 | \$ 229,634.71 | 27.86% | \$ 594,496.29 | 3 |
| 4 | STREETS | \$ 16,879.84 | \$ 24,908.15 | \$ 152,422.46 | 41.19% | \$ 217,627.54 | 4 |
| 5 | WATER BOND | \$ 638.37 | \$ - | \$ 46,394.00 | 43.00% | \$ 61,506.00 | 5 |
| 6 | SEWER BOND | \$ 1,587.94 | \$ - | \$ 300,569.76 | 86.62% | \$ 46,430.24 | 6 |
| 7 | SEWER DEBT FEE | \$ 12,736.65 | \$ - | \$ 110,305.78 | 88.24% | \$ - | 7 |
| 8 | BUILDING & EQUIPMENT | \$ 928.20 | \$ - | \$ - | 0.00% | \$ 222,300.00 | 8 |
| 9 | WATER RESERVE | \$ 2,544.82 | \$ - | \$ - | 0.00% | \$ 150,760.00 | 9 |
| 10 | HOUSING REHAB | \$ 926.56 | \$ - | \$ - | 0.00% | \$ 221,300.00 | 10 |
| 11 | WATER SDC | \$ 234.37 | \$ - | \$ - | 0.00% | \$ 168,150.00 | 11 |
| 12 | SEWER SDC | \$ 1,880.82 | \$ - | \$ - | 0.00% | \$ 606,400.00 | 12 |
| 13 | STORMWATER SDC | \$ 487.39 | \$ - | \$ - | 0.00% | \$ 211,400.00 | 13 |
| 14 | BIKEWAY/PATHS | \$ 232.77 | \$ - | \$ - | 0.00% | \$ 60,200.00 | 14 |
| 15 | LIBRARY TRUST | \$ 31.96 | \$ - | \$ - | 0.00% | \$ 7,630.00 | 15 |
| 16 | CEMETERY | \$ 35.06 | \$ - | \$ - | 0.00% | \$ 8,226.00 | 16 |
| 17 | TRANSIENT ROOM TX | \$ 7.76 | \$ - | \$ 2,110.00 | 100.00% | \$ - | 17 |
| 18 | SEWER CONSTRUCTION | \$ - | \$ - | \$ - | 0.00% | \$ - | 18 |
| 19 | LAND ACQUISITION | \$ - | \$ - | \$ - | 0.00% | \$ 9,985.00 | 19 |
| 20 | COMMUNITY PROJECTS | \$ 605.75 | \$ 2,025.00 | \$ 8,665.00 | 8.53% | \$ 91,885.00 | 20 |
| | | \$ 216,307.00 | \$ 247,826.02 | \$ 1,832,979.09 | | | |

| Key Bank Account | |
|--------------------------------|------------------------|
| <i>General Checking</i> | \$ 103,620.37 |
| Oregon State Treasury | \$ 6,907,637.58 |
| <i>Community Improvements</i> | \$ 171.51 |
| <i>Project Escrow Holding</i> | \$ 10.60 |
| <i>Project Holding Acct #2</i> | \$ 105,109.10 |
| TOTAL OST / LGIP | \$ 7,012,928.79 |

| Annual Bond Payment | |
|---------------------|----------------------|
| <i>Water</i> | \$ 45,167.05 |
| <i>Wastewater</i> | \$ 307,259.95 |
| Total | \$ 352,427.00 |

| 2022-2023 | YTD | % of Total |
|--------------|-----------------|------------|
| Appropriated | \$ 8,265,883.00 | 22.18% |

| Total Bonded Debt (Principal Only) | |
|------------------------------------|------------------------|
| | \$ 172,298.00 |
| | \$ 5,520,000.00 |
| | \$ 5,692,298.00 |

Total Bonded Debt is \$8,438,044 (Principle & Interest)

| | | |
|-----------------------------------|--------------|----------------------|
| ARPA Funds SLFRP | \$404,801.67 | Total Funds Received |
| <i>(American Rescue Plan Act)</i> | \$202,457.75 | Funds Disbursed |

Previous Month Court Revenue **\$402.50**