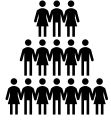




March 24th, 2020



Public Meetings | Emergency Protocol

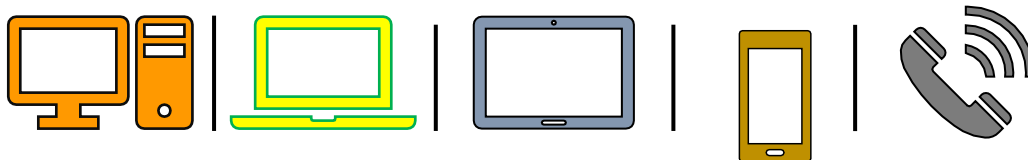
The City will continue having public meetings using electronic means. To that end, the City will be using FreeConference.com. This platform will allow up to fifty (50) video callers and up to 1,000 dial-in participants.

If you are a member of the public wishing to attend any public meeting, you must request an invitation to the meeting. Send your request to S. Scott McDowell at admin@ci.brownsville.or.us.

City Officials will receive an invitation from the City Administrator.

You must download the Google Chrome Browser to use a computer. You assume all risk associated with such a process per the attached emergency declaration issued by the Mayor.

You can access the platform various ways:



1. Desktop or Laptop Computer.

- 1) Check your camera and microphone.
- 2) Laptops and Tablets often have those two components readily available.
- 3) Allow the program to connect via the Internet to use both video and audio options.
- 4) Otherwise, select which option works for you best.

2. Android, iPhone or Tablet.

- 1) Download the app in Play Store or the App Store | Icon Below:

 **FreeConference.com**

- 2) You will want to diagnose or test your phone.
- 3) You will enter the meeting access code provided to you by the City. It will be a seven digit number.

3. Regular Landline Telephone.

- 1) Dial in using the number and access code provided in the email sent to you by the City.

Please let me know if you have any questions.

Below is what the invitation will look like for your convenience & information.

Accessing Meetings



Brownsville Oregon invited you to a call

Brownsville Oregon's Conference Call | Block & McDowell Testing

Monday, March 23 2020 8:45 AM - 9:00 AM PDT

Add to your calendar



Are you attending?

Yes

Maybe

No

Dial-in information

Connect to the call by dialing in with your phone.

United States - Toll-Free [+1 800-719-6100](tel:+18007196100)

United States [+1 712-832-8330](tel:+17128328330)

United States [+1 717-275-8940](tel:+17172758940)

Step #1

Access code 187 3859

Join online

Connect to the call using your computer microphone and speakers with no connection fees. Use video, screen sharing, text chat, and more! [Google Chrome](#) is required.

Step #2

Join online

First time joining a call?

Use our quick call diagnostic test to check if you are ready to join the call using your computer microphone and speakers.

Step #1



Run tests

View participant guide



LOCAL DECLARATION OF EMERGENCY FOR THE CITY OF BROWNSVILLE

March 23rd, 2020

WHEREAS, the City of Brownsville has the authority granted under Oregon Revised Statutes Chapter 401, that provides direction to the City, its officials, and others in the event of an emergency; and

WHEREAS, the following conditions have resulted in the need for the declaration of a state of emergency: Multiple cases of COVID-19 have been detected in Linn County, and the Linn County Board of Commissioners has declared a state of emergency relating to COVID-19 in Linn County, Oregon; and The Governor of the State of Oregon has declared a state of emergency relating to COVID-19 in the State of Oregon; and The President of the United States has declared a state of emergency relating to COVID-19 in the United States; and

WHEREAS, the foregoing circumstances constitute a threat of imminent widespread illness, human suffering, loss of life, and financial loss, which in the determination of the Mayor will cause such significant damage as to warrant disaster assistance from resources other than the City's to supplement the efforts and available City resources to alleviate the damage, loss, hardship or suffering caused; and

WHEREAS, the foregoing circumstances require a coordinated response beyond that which occurs routinely, and the required response cannot be achieved solely with the added resources acquired through mutual aid or cooperative assistance agreements; and

WHEREAS, the foregoing circumstances affects all territory within the City limits; and

WHEREAS, the foregoing circumstances are anticipated to remain in effect until the Governor, or the Linn County Commissioners relieve either emergency declaration, or other unknown, future provisions that may allow for this emergency declaration to be lifted;

NOW, THEREFORE IT IS DECLARED THAT A STATE OF EMERGENCY NOW EXISTS IN THE CITY OF BROWNSVILLE, ENCOMPASSING ALL OF THE AREA WITHIN THE CITY LIMITS; and,

IT IS FURTHER DECLARED that the City and its officials shall be authorized to take such actions and issue such orders as are determined to be necessary to protect the public and property and efficiently conduct activities that minimize or mitigate the effect of the emergency; and



IT IS FURTHER DECLARED that the City shall take all necessary steps authorized by law to coordinate response and recovery from this emergency, including but not limited to, requesting assistance and potential reimbursements from the State of Oregon and appropriate Federal agencies; and

IT IS FURTHER DECLARED that emergency procurements of goods and services are authorized pursuant to ORS 279B.080, ORS 279C.335(6), ORS 279.380(4), and all other applicable rules.

IT IS FURTHER DECLARED that public meetings shall be conducted by electronic means in order to meet statutory requirements that have not been waived by the State of Oregon including but not limited to the City Council, the Planning Commission, the Budget Committee, the Library Advisory Board and the Parks & Open Space Advisory Board. The public shall have access to these meetings electronically via social media, internet, telephonically or otherwise. It shall be the public's responsibility to let the City know of their interest to listen in on the meeting via email or by telephone during business hours as posted on:

<https://www.ci.brownsville.or.us/citycouncil> or <https://www.ci.brownsville.or.us/>

All parties to the public meeting will have to download Google Chrome Browser in order to participate. All parties shall hold the City harmless from any, and all claims that may arise out of such download and use. The public shall follow the requirements posted by the City; it shall be each individual's sole responsibility to gain access to the electronic meeting as directed.

THIS DECLARATION IS EFFECTIVE MARCH 23, 2020 AT 1:00 PM AND SHALL REMAIN IN EFFECT UNDER THE CONDITIONS SET FORTH ABOVE, UNLESS SUPERCEDED SOONER.

A handwritten signature in blue ink that reads "Don Ware". The signature is written in a cursive style and is followed by a long horizontal line.

Don Ware
Mayor