



## Council Meeting Synopsis

Council met in regular session at 7:00 p.m. in Council Chambers on January 23<sup>rd</sup>, 2024.



- ★ All members of Council were present. Mayor Craven presided.
- ★ *Joselyn Miller | Miller*, representing Central Linn High School ASB, asked Council for \$450 for the purchase of a camera with video making capabilities to promote the school on social media platforms. Council referred her request to the Central Linn Community Foundation for further consideration.
- ★ *Canal Company Presentation | McDowell* reviewed the relationship the City has had with the Canal Company since the removal of the Brownsville Dam in 2007. Council had directed Staff to create an agreement that would solidify the relationship with the Canal Company so that the Mill Race could be properly maintained. McDowell will be meeting with Canal Company representatives to discuss the agreement and what a future partnership would look like.
- ★ *Linn County Sheriff's Office (LCSO) Report | Sergeant Frambes* reviewed the statistics for December, highlighting several items that included 31 traffic stops. Frambes gave a brief overview of the 2023 crime statistics that included 142 traffic citations, 50 arrests, and 1,362 calls for service. The busiest month was October with 154 calls, with the slowest month being March with 83 calls. Frambes indicated that the LCSO were down nine deputy positions. He explained that from the Academy, to having a road ready deputy, is about a two-year process.
- ★ *Public Works Report | Public Works Superintendent Karl Frink* reported on challenges at the North Wastewater Treatment Plant and the Water Treatment Plant. Discharge was done on January 3<sup>rd</sup>, 2024 in compliance with the City's NPDES requirements. Frink explained the logistical concerns the ice storm presented for the City and Public Works. Several trees are down behind the Rec Center in the Kiddie Park. The City is currently working with Pacific Power to clear the trees. Public Works has been making improvements at the Rec Center in preparations for basketball games.
- ★ *City Administrator Report | Administrator Scott McDowell* invited everyone to the Rec Center Open House set for February 22<sup>nd</sup>, 2024, at 7:00 p.m. Preparations are being made for the items stored in the Conex unit to be moved back into the Rec Center over this upcoming weekend. The GR12 project will kick off Thursday, January 25<sup>th</sup>, 2024 with a pre-construction meeting. The City will be sending a letter to residents in the vicinity of the project soon. Reports have been filed with ODOT and OMCB.
- ★ Advocacy efforts continue as cities prepare for the short session in Salem.
- ★ Resolution 2024.01: Judges Pro-Tempore (Annual) | Council unanimously passed this resolution that appoints a substitute judge for City court matters.
- ★ Resolution 2024.02: Commitment to Safety Program (Annual) | Council unanimously passed this resolution that commits the City to ensure a safe work environment for employees. The City has received the highest safety rating for five consecutive years.
- ★ Ordinance 804: BMC 8.20.060 Camping Chapter (Second Reading) | Council read the ordinance by title only. The ordinance makes several changes to general camping in Pioneer Park. General camping will be permitted from Memorial Day to Labor Day, Thursday through Sunday only. Other provisions allow camping on holidays and in September & October based on rental of Park facilities. Council unanimously passed this ordinance.
- ★ Proclamation: Brandie Simon | Mayor Craven and Council recognized Brandie Simon's significant contributions to the City's Parks & Open Space Advisory Board by proclamation.
- ★



- ★ *Calapooia Food Alliance (CFA) Agreement* | Council moved to authorize the Mayor & Administrator to enter into an agreement with the CFA for the use of Library Park & Park Avenue for the Farmer’s Market for 2024. Council unanimously passed this agreement.
- ★ *Facility Rental Schedule* | *The Parks & Open Space Advisory Board* unanimously recommended the new rental fee schedule and facility rules for Pioneer Park, the Rec Center, and City facilities. Council unanimously passed a motion to adopt the information as presented.
- ★ *Approve Annual TMDL Report* | Council passed a motion to approve the 2023 TMDL report and submit it to DEQ by February 5<sup>th</sup>, 2024. Councilor Humphreys abstained from voting expressing concern about the bureaucratic system that continues to force cities to comply with these onerous programs and policies.
- ★ *Parks & Open Space Advisory Board Advertisement* | Council unanimously authorized advertising for a new member.
- ★ *Approve River’s Edge Homeowners Association Annual Letter* | Council unanimously passed a motion to send a letter to all residents of the subdivision to delineate the responsibilities of the Homeowner’s Association and the City as it pertains to operation and maintenance of certain facilities.
- ★ *Approve TMDL 5 Year Plan Modification* | *The Department of Environmental Quality (DEQ)* will not approve the plan previously approved by Council without certain provisions being added to the plan. The City Engineer modified the new 5 Year Plan accordingly. Council adopted the plan and instructed Staff to send the document to the State for final approval. *Vote:* Solberg, Winklepleck, LaCoste, Hansen in favor; Humphreys, Chambers and Craven against.
- ★ *Council* will be setting a Council Retreat & Goal Setting review session soon. Staff will post the meeting once the date is determined.

All information the Mayor & Council received for the meeting can be found on-line prior to every meeting and afterwards at <https://www.ci.brownsville.or.us/meetings>. Please contact City Administrator Scott McDowell with questions at 541.466.5880 or email at [admin@ci.brownsville.or.us](mailto:admin@ci.brownsville.or.us).

For more information, please visit <https://ci.brownsville.or.us>.



## Upcoming Events

- Chamber of Commerce Monthly Meeting** | February 8<sup>th</sup>, 2024 | Community Room | City Hall
- Central Linn Recreation Association Meeting** | February 21<sup>st</sup>, 2024 | Rec Center | 7:00 p.m.
- Rec Center Open House** | February 22<sup>nd</sup>, 2024 | Rec Center | 7:00 – 8:30 p.m.
- Council Meeting** | February 27<sup>th</sup>, 2024 | Council Chambers | 7:00 p.m.

### Fences and Accessory Structures

Did you know, a permit is required for new and replacement fences and accessory structures. An accessory structure can be a green house, storage shed, etc.

For more information, contact Elizabeth at City Hall, Monday – Thursday, 8:30 a.m. – 4:30 p.m. or email Elizabeth at [assistant@ci.brownsville.or.us](mailto:assistant@ci.brownsville.or.us).





# CENTRAL LINN REC CENTER OPEN HOUSE

## FEBRUARY 22<sup>nd</sup>, 2024 | 7:00 p.m. – 8:30 p.m.

The Rec Center officially became City property in 2018 after the Central Linn School Board agreed to convey the property to City ownership at the request of City Council. The Central Linn Recreation Association has been operating youth sports programming for over fifty years for the Central Linn community. Since 1981, the City has maintained the building with the help of the Association. The building serves as the center of operations for the Association.



The renovation has been a “head-to-toe” update of the facility.

Fire and Life Safety are driving many of the decisions. The gymnasium has been redone with a new scoreboard, backboards, an updated stage area, storage rooms, restrooms, upgraded kitchen, and a large meeting room. Accessibility is improved with ADA ramps and entrances for the facility. New HVAC, electrical, and plumbing are included. Other upgrades include small seismic modifications, replacement of all the windows and doors, and paint for the entire building, inside and out.



New Stage Area

The Rec Center has been renovated with the intention of using the facility for at least fifty more years. The renovation began early summer 2023, and

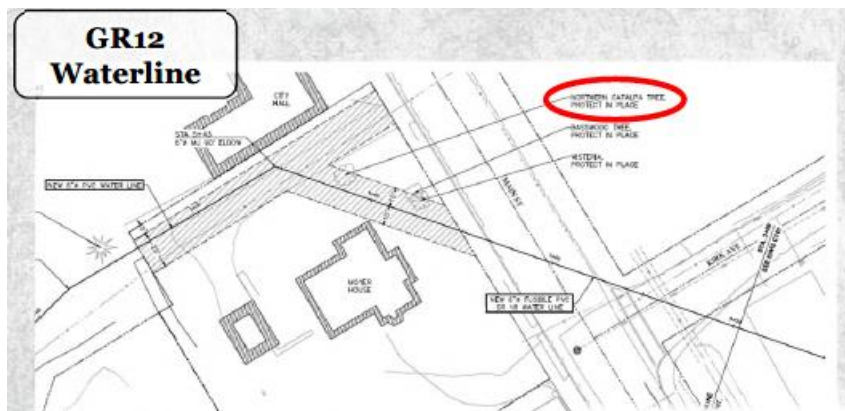
is nearing completion.

The City will be holding an open house for the public to view the newly refurbished facility on February 22<sup>nd</sup>, 2024 from 7:00 – 8:30 p.m. The renovation project has been a mix of preserving the old, and embracing new modifications and upgrades. Mark your calendars! You will want to come and see it!



New Kitchen Pass Through

## GR 12 WATER LINE INSTALLATION PROJECT



Council approved the bid for the GR12 Waterline project per the City engineer’s recommendation. The City hired Jesse Rodriguez Construction LLC from Silverton as the winning bidder. (Bid information can be found on the City website.)

The waterline will run from Kirk’s Ferry Park, across Main Street, beside the Moyer House, and up and over the hill to the Water Treatment Plant located in Pioneer Park.

The project is expected to start in late January, or early February, and will take about 6 weeks to complete. The City has been planning and saving for this project for several years, so this project will be self-funded, without asking for extra tax revenue from the citizens. When complete, this new waterline will ensure a plentiful water supply for the City for the next 40 years!



**City of Brownsville**  
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PRSRT STD  
 ECRWSS  
 U.S. POAGE  
**PAID**  
 EDDM RETAIL

## LOCAL PATRON

### How did you fare during the recent Icy Weather, Power Outages, and Flooding conditions?



**Drinking Water Preparations.** Emergency preparedness experts recommend having at least 4 days’ worth of water on hand in the event of an emergency. The US Centers for Disease Control and Prevention recommends storing at least one gallon of water per person, per day.

**Icy Weather.** Large sections of the United States are currently experiencing extreme cold, snow, ice, and high winds. These winter storms can create a higher risk of car accidents, hypothermia, frostbite, carbon monoxide poisoning, and heart attacks from overexertion.



If you are under a winter storm warning, find shelter right away. Bring your pets inside before the storm begins. If possible, stay off roads and limit your time outdoors. Reduce the risk of heart attack by taking breaks when shoveling heavy snow, pushing a vehicle, or walking in deep snow. Walk carefully on snowy, icy sidewalks. Our local emergency rooms and urgent care centers were overrun with fall injuries during the last storm.



**Power Outage.** Carbon monoxide poisoning has unfortunately caused deaths during extended power outages. NEVER use a generator inside a home, basement, shed or garage, even if doors and windows are open. Follow a local station on a battery-powered radio for updated emergency information. Close blinds or curtains to retain as much heat as possible. Close off unused rooms to avoid wasting heat, and stuff towels or rags in cracks under doors. Layers of loose-fitting, lightweight, warm clothing will keep you warmer than a bulky sweater. Eat regularly, as food provides the body with energy for producing its own heat. Drink liquids such as warm broth or juice. Avoid caffeine or alcohol. If appropriate, check on neighbors who may need assistance – older adults, people with disabilities, and young children are more at risk in extreme cold.



The City of Brownsville has emergency preparedness information on the website, [www.ci.brownsville.or.us](http://www.ci.brownsville.or.us). The website covers topics such as a 72-Hour Kit, the Linn County Orange Book, electrical outages, etc. You can also access the Central Linn Community Emergency Preparedness Committee page at <http://clcepc.org/>. You will find lots of great information!