



## ***Council Meeting Synopsis***

*Council met in regular session at 7:00 p.m. in Council Chambers on March 28<sup>th</sup>, 2023.*

- ★ All members of Council were present. Mayor Craven presided.
- ★ Chamber of Commerce President Jenna Stutsman outlined 2023 events highlighting the City-Wide Garage Sale, Fourth of July Pancake Breakfast, and the Antique Faire. Food trucks will be brought in to events this year to supplement food availability for events. Last year local restaurants ran out of food due to record attendance. Social media presences continue to build and bring people to town. Check out: <https://www.historicbrownsville.com>.
- ★ Frink gave an overview and training on the City's Annual Consumer Confidence Report. The U.S. EPA requires all cities nationwide to file an annual report showing lab results. The City has great water thanks to constant maintenance, monitoring and testing by Karl Frink and the Public Works Staff. Karl shared a link that shows the entire list of items the City tests for every year. It can be found on the Public Works page of the City website.
- ★ Deputy Steve Frambes talked about the Citizens Academy and encouraged anyone interested to sign up soon. The Academy takes a deep dive into all services offered by the Sheriff's Office. New deputies are being trained in Brownsville. Frambes warned of counterfeit money. He encouraged testing bills with a special pen or machine because these counterfeit bills are very authentic in look and feel.
- ★ Administrative Assistant Jannea Deaver gave an overview of the City's monthly utility billing process. Deaver outlined City policies and efforts that go into ensuring accounts are accurate. The utility bill is mailed on the last working day of the month and due by the 10<sup>th</sup> of the following month. Accounts are considered late after 45 days. Deaver audits accounts to check for unusual water usage so any water leaks can be detected quickly. Frink and Deaver work closely on many aspects of this process.
- ★ Public Works Superintendent Karl Frink reported that the City Engineer determined the path of the GR12 waterline project and found subsurface conditions to be favorable. The cemetery gate is complete, and the cemetery information board received a new roof. Frink said Pioneer Park will be officially open March 31<sup>st</sup> this year. Frink also explained the street tree program and policies. See the City website for more information.
- ★ Administrator Scott McDowell previewed another sharp rise to City general liability insurance rates. McDowell reported that the Budget Committee will meet April 27<sup>th</sup> and on May 4<sup>th</sup>. The bid opening for the Rec Center Renovation project is scheduled for April 10<sup>th</sup>, 2023 at 2:00 p.m. Council is scheduled to award the bid at their April 25<sup>th</sup> Council meeting.
- ★ Resolution 2023.05: Workers' Compensation (Annual): Council unanimously passed this resolution that extends coverage to City volunteers in the event of accident on City property.
- ★ Resolution 2023.06: River's Edge Open Space Disbursement: Council unanimously passed this resolution that disburses funds for the partial completion of open space in the River's Edge subdivision.
- ★ Resolution 2023.07: Rural Opportunities | Phase II: Council unanimously passed this resolution that receives and disburses grant funds received from Business Oregon.
- ★ Ordinance 797: Curfew (First Reading): Council read an ordinance that would amend the curfew law to match the law used by the Linn County Sheriff's Office.



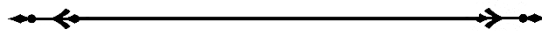
**City of Brownsville**  
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## ***Council Meeting Synopsis continued ....***

- ★ Ordinance 798: Unfunded Mandates (Emergency): Council unanimously passed this ordinance highlighting the financial problems created by State & Federal unfunded mandates on small, rural communities.
- ★ Ordinance 799: HB 3115 | Martin v. Boise (Emergency): Council passed this ordinance (6-1 vote) that complies with creating a designated space and rules for free camping.
- ★ Proclamation: Child Abuse & Prevention Month – Mayor Craven declared April as the time to remember the effects of child abuse on our community.
- ★ Proclamation: Firefighter Appreciation Week – Mayor Craven declared the week of April 3<sup>rd</sup> as a time to appreciate the firefighters who provide invaluable service to Brownsville.
- ★ Council approved road closures for the annual Linn County Pioneer Association’s parades, and for Napa’s customer appreciation day. Council approved a proposal to join the Small Municipalities Advocacy Coalition (SMAC). Shannon Bremner, Felipe Eversull and Don Ware were appointed to the Legislative Advocacy & Policy Committee along with Councilors Chambers and Hansen. Council continued the City’s partnership with the Meals on Wheels program. Council adopted a revised Elected & Appointed Officials Handbook. Council upheld a Staff decision to deny a curb painting request on Butte Street that had been appealed to Council.
- ★ Please take a look at the website where you will find useful information and helpful links.



All information the Mayor & Council received for the meeting can be found on-line prior to every meeting and afterwards at <https://www.ci.brownsville.or.us/meetings>. Please contact City Administrator Scott McDowell with questions at 541.466.5880 or email at [admin@ci.brownsville.or.us](mailto:admin@ci.brownsville.or.us).

### ***Upcoming Events***

- Chamber of Commerce Meeting | April 12<sup>th</sup> | Community Room | 6:00 p.m.
- Central Linn Recreation Association Meeting | April 19<sup>th</sup> | Rec Center Music Room | 7:00 p.m.
- Council Meeting | April 25<sup>th</sup> | Council Chambers | 7:00 p.m.
- Budget Committee | April 27<sup>th</sup> & May 4<sup>th</sup> | Community Room | 7:00 p.m.

For more information, please visit <https://ci.brownsville.or.us>.