



## Budget Committee Minutes

May 7<sup>th</sup>, 2020

Members of the Budget Committee met this day via teleconference for a regular session at 7:00 p.m.

**Present:** Mayor Don Ware, Councilor Carla Gerber, Councilor Tricia Thompson, Councilor Lynda Chambers, Councilor Mike Neddeau, Councilor Dave Hansen, Councilor Doug Block, Rick Dominguez, Don Andrews, Gary Shepherd, Kim Clayton, Dayna Hansen, Administrative Assistant Tammi Morrow, and Budget Officer S. Scott McDowell.

**Absent:** Kaye Fox.

**Public:** No one.

**Presiding:** Don Andrews.

The meeting was called to order at 7:01 p.m. by Mr. McDowell. McDowell explained the process and logistics for the teleconference format including the process to handle motions. Chair Andrews called to resume deliberations from last week. *Carla Gerber moved to resume deliberations; Dave Hansen seconded the motion.* The meeting reconvened at 7:01 p.m.

Mr. McDowell took roll call as noted above reading the names as to who was on the call. *Carla Gerber moved to accept the minutes as written, Dave Hansen seconded the motion, and it passed unanimously.*

Chair Andrews opened the floor for public comment and to discuss possible uses of State Revenue Sharing. No members of the public wished to speak, so the public comment discussion was closed.

POSSIBLE & PROPOSED USES OF STATE REVENUE SHARING. McDowell indicated that the City has historically used State Revenue Sharing funds to help pay for streetlights for public safety. The money can be used for any general purpose.

BUDGET DISCUSSION, OVERVIEW & QUESTIONS. Chair Andrews then turned the meeting over to McDowell for the discussion of the budget document. McDowell indicated that neither he nor Administrative Assistant Tammi Morrow received any questions over the last week. McDowell asked if there were any further questions. There were none brought forward by the public or members.

APPROVE THE 2020-2021 BUDGET & RECOMMEND TO COUNCIL.

1. *Dave Hansen moved to approve the full permanent tax rate of \$6.9597 per \$1,000 assessed valuation. The motion was seconded by Doug Block and was approved unanimously.*



## **Budget Committee Minutes**

2. *Doug Block moved to approve the levy amount needed for the Wastewater Bond Debt in the amount of \$41,922. The motion was seconded by Carla Gerber and was approved unanimously.*
3. *Doug Block moved to approve the levy amount needed for the Water Bond Debt in the amount of \$49,236. The motion was seconded by Don Ware and was approved unanimously.*
4. *Don Ware moved to approve a 3% Utility Rate increase for the upcoming fiscal year. The motion was seconded by Rick Dominguez and was approved unanimously.*
5. *Carla Gerber moved to approve the historic use of State Revenue Sharing levy for public safety needs, specifically street lighting. The motion was seconded by Lynda Chambers and was approved unanimously.*

Carla Gerber asked if there was any new news on the State Highway Funding allocation. McDowell reported that there was no new news. McDowell thought that modifications may need to be made depending on potential, future notices from the State.

Dave Hansen asked for clarification on the funds going for streetlights.

6. *Don Ware moved to approve and recommend the continued use of all designated funds and line items contained in this FY 2020-2021 budget document. The motion was seconded by Rick Dominguez and was approved unanimously.*
7. *Rick Dominguez moved to approve the 2020-2021 Budget as presented and to recommend the same to Council. The motion was seconded by Carla Gerber and was approved unanimously.*

In closing, Mr. McDowell reviewed the logistics of recycling materials, keeping materials or returning materials for the Committee's future use. McDowell said that all materials are available to everyone on-line and upon request at City Hall. Please make arrangements to drop off your binder at City Hall with Administrative Assistant Tammi Morrow.

McDowell said that he felt that Council may have to make changes depending on changes to funding due to the pandemic. Council can make changes at the May 26<sup>th</sup>, 2020 Regular Session. After that, changes may have to be done through the supplemental budgeting process.

McDowell thanked everyone for taking their time to review and approve the City budget, even more so due to the teleconferencing format. McDowell thanked Don Andrews for serving as Chair and Dayna Hansen for joining the Committee. McDowell said that the budget was the most important administrative task performed by the City. The budget allows the City to achieve the goals of Council.

Don Ware thanked everyone and Mr. McDowell for putting the budget together. A big thank you to all!



## Budget Committee Minutes

ADJOURN. Gary Shepherd adjourned the meeting at 7:21 p.m.

**ATTEST:**

A handwritten signature in blue ink, appearing to be "SM", written over a horizontal line.

S. Scott McDowell  
Budget Officer

**APPROVED:**

A handwritten signature in blue ink, appearing to be "DW", written over a horizontal line.

Don Ware  
Mayor