



City of Brownsville

Parks and Open Space Advisory Board Meeting

City Hall
Wednesday, January 4th, 2017
7:00 p.m.

Regular Session

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS/DELETIONS TO AGENDA
- 5) MINUTES: November 2nd, 2016
- 6) PRESENTATIONS & ACTION ITEMS:
 - i) Scott McDowell & Karl Frink
 - ii) Park Master Plan
 - iii) Elect Chair & Vice Chair
- 7) DISCUSSION ITEMS:
 - A. Progress Reports
 - B. General Updates
- 8) CITIZEN INPUT
 - ▶ *Park Board asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.*
- 9) ADJOURN

This agenda is a list of topics anticipated to be considered at the meeting. The Parks and Open Space Advisory Board may add or remove topics as necessary. The location of this meeting is accessible to the physically challenged. If special accommodations are needed, please notify S. Scott McDowell at 541.466.5880 in advance. Thank you.



Parks & Open Space Advisory Board

November 2nd, 2016

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

Present: Betsy Ramshur, Rick Dominguez, Pat MacDermott, Brandie Simon, Joann Neddeau, & Administrative Assistant Elizabeth Coleman.

Absent: Marilyn Grimes & Patty Linn.

Public: None.

Presiding: Rick Dominguez.

~~The meeting was called to order at 7:00 p.m. The minutes of the September 14th, 2016 meeting were reviewed; Mrs. Simon made a motion to approve the minutes; Mrs. Neddeau seconded, and the motion passed unanimously.~~

Mrs. Coleman reported on the Arbor Day Event. Even with the inclement weather there was a great turnout of 40-50 people coming and going. The community organizations involved did a great job and played an important role in the success of the Arbor Day celebration and City Hall front dedication. The CFA expressed an interest in hosting another pressing next year, if the opportunity arises. It was also great to have members of the Park Board participate in the event. The City's planning grant application was denied for 2016-2017. This is not necessarily a bad thing; the Board may need to think about shifting the focus of additional play structures to evaluating the current park assets and the impact of recreational immunity. The Pavilion roof may need to be replaced in the near future and the rest of the buildings should be evaluated as well. Mr. McDowell and Mrs. Coleman will work with the Park Board on a plan for 2017-2022. Public Works plans to replace twelve trees on Main Street; nine of which were vandalized this summer (five Raywood Ash & four Saratoga Ginkgo).

Public Works Superintendent Karl Frink has contacted Mike Nehls of Native Grounds Nursery to replace the trees in addition to three trees that have died. It will be spring before Karl can get the trees planted. The Rec Center had a leak along the east side of the building, 1st Rate Roofing found a warped board and fixed it. Hopefully this will alleviate the problem. Mr. McDowell and Superintendent Karl Frink gave a very informative presentation at October's Council meeting on the City's capital improvements; they will give the same presentation at the January meeting. Sarah Glenn has been appointed to the Board by Council; her three year term will begin in January 2017.

On April 29th, 2017 the Kennel Club will host a small scale puppy show. This will be an all-day event in one half of the Prairie. The Kennel Club will provide insurance & trash receptacles. Mr. McDowell and Mayor Ware are still working with the Linn County Sheriff's Office on getting additional coverage in Brownsville. The City was able to refinance its debt; typically, the USDA doesn't allow cities to hit the public market for financing, due to record low interest rates the USDA has allowed cities to look at refinancing debt in 2016. The City received an A+ rating and an interest rate of 2.9%. The transaction cost was \$13,500, which provided a nearly two million dollar savings over thirty years. The Board will meet in January, March, May, September, and November of 2017, unless additional meetings are required.

There being no further business to discuss, the meeting adjourned at 7:28 p.m.

ATTEST:

Elizabeth E. Coleman
Administrative Assistant

Rick Dominguez
Chair