

BROWNSVILLE CITY COUNCIL
MEETING MINUTES

August 25th, 2009

ROLL CALL: Mayor Ware called the meeting to order at 7:00 p.m. with Councilors Van Sandt, Chambers and Ginn present. Councilors Shepherd, Cole and Gerber were excused. Also present were City Administrator Scott McDowell, City Planner Bill Sattler and Public Works Director Karl Frink.

ADDITIONS AND DELETIONS: Mr. McDowell added an item regarding the possible closure of Park Avenue for an event, an appointment to the HRB and a presentation by Kaye Fox under Public Input.

MINUTES: The Council reviewed the minutes of the July 28th, 2009 City Council meeting. Councilor Ginn moved that the minutes be approved without exception. The motion was seconded by Councilor Chambers and was approved unanimously.

PUBLIC HEARINGS / PRESENTATIONS:

1. Kara Crompten – Bella Cucina – OLCC Application. Ms. Crompten was not present. Mr. McDowell told the Council that Ms. Crompten is applying for a liquor license to be able to serve wine with dinner as she is expanding her hours of operation. He said that she would be asking for the Council to recommend approval to OLCC and he knew that would happen before the next Council meeting so he was asking for approval to execute the application forms when they came in. Councilor Van Sandt moved that the Council recommend approval of the liquor license application and authorizing Mr. McDowell and Mayor Ware to execute the needed documents. The motion was seconded by Councilor Chambers and was approved unanimously.
2. Ms. Kaye Fox. Ms. Fox said that she would like the Council's permission to begin raising funds to buy supplies such as dishes and tableware for the new community Center as it's very inconvenient to have to bring these items in for each meeting. She said they would be made available to everyone who uses the room. Her suggestion was that the City establish a fund for collected donations be received. Councilor Ginn moved that the proposal be approved. The motion was seconded by Councilor Van Sandt and was approved unanimously. Councilor Ginn recommended checking with Sharing Hands to see what they have available. Mr. McDowell said that Mr. Frink had found a good deal on a new refrigerator for the room and the City will be acquiring a new stove as soon as the old one is removed.
3. Linn County Sheriff's Office – JoAnn McQueary. Ms. McQueary introduced herself to the Council, saying that she is a Community Specialist with the Sheriff's Office. She said that the Sheriff's Office has a number of classes available to the public if a group of six or more people requests them. These classes are offered at no charge. Ms. McQueary asked if there is a neighborhood watch program in town. Ms. Fox said that there is a similar group but it changed its name. Ms. McQueary discussed a program called Seniors and Law Enforcement Together and said that the Sheriff's Office will be running a Citizens' Academy which runs for 11 weeks, one morning per week, beginning September 8th.

CITIZEN COMMENTS: NONE

DEPARTMENTAL REPORTS:

1. Sheriff's Report. Sgt. Brad Kelly said that he had worked on the Willamette Country Music Festival. He said that the Sheriff's Office had been keeping a close eye on it after there were some issues last year. Councilor Van Sandt asked if the Music Festival paid the Sheriff's Office anything for the extra coverage. Sgt. Kelly said they did not. Mayor Ware said that he had been

made aware of several incidents of vandalism around town. Sgt. Kelly said that they are investigating the matter.

2. Planning. Mr. Sattler told the Council that he had attended a meeting with FEMA regarding new digital flood plain maps being introduced. Mr. Sattler said that the new maps resulted in about 600 homes in Linn County being put in the flood plain that had not been in it before, but there were no changes within Brownsville. He said that the work on the Farley subdivision proposal is continuing and that he had met with the owners of the Olsen property who are interested in working with the City to bring some additional Light Industrial land into the City.
3. Public Works. Mr. Frink said that two water mains had broken in the last month and had been repaired. He said both were the old asbestos concrete pipe which is relatively fragile and getting old. Mr. Frink said that both reservoirs had been inspected and cleaned. Councilor Van Sandt asked about having the downtown water fountain repaired. Mr. Frink said that the parts to fix it had not been available but that Jay and Jason Curtis had volunteered to try to fix it. He said that he will follow up with them to check the status.
4. Administrator Report. Mr. McDowell said that he had talked with Darrin Lane about the Kirk Avenue project. He said that Mr. Lane had told him that the County remained committed to the project and to working with the neighboring property owners in the final design of the project. He said that a definite construction date has not yet been determined. Mr. McDowell said that 2011 would be a reasonable guess. Mr. McDowell said that John Shelton and Sherri Lemhouse had successfully completed their probation periods. He said that Thomas Hardy's temporary job with Public Works had ended and that Mr. Hardy had done a great job and he was sorry to see him go. Mr. McDowell said that based on the information he had received the federal government was not concerned about a possible flu epidemic and they were not predicting large numbers of infections. Councilor Van Sandt said that if someone is infected they should try to avoid going to the E.R. or to work, they should stay home and avoid infecting others. Mr. McDowell said that he is working with Linn County on an emergency preparedness plan and that he is waiting for the County to finish their part of the project so he can finish the City's portion. Mr. McDowell said that the County will be paving Brownsville Road from Locust Street north out of town from September 14th through the 18th. He said that he had followed up with a trash hauler to see how much it would cost to remove the old trailers near Hwy. 228 and that they had estimated from \$7,000 to \$8,500 for the work. He said that he'd continue to pursue the matter.
5. Library Report. Mayor Ware said that Ms. Lemhouse is doing a great job and that the summer reading program was very successful.
6. Court Report. Kathy Nida provided a summary of court activity.
7. Council Reports. None.
8. Citizen Comment. Ms. Kaye Fox asked Mr. McDowell if the Rec Center had considered adding volleyball for kids. He said that there is currently volleyball on Sunday evenings and during the proposed open gym periods they could play volleyball if they wanted – that's a good idea.

LEGISLATIVE ACTION: NONE

ACTION ITEMS:

1. RFP for Painting City Hall and Rec Center. Mr. McDowell said that he is putting together the specifications for the RFP. He said that the project has been approved by the Budget Committee and the Council. Councilor Van Sandt moved that Mr. McDowell be authorized to publish the RFP.

The motion was seconded by Councilor Ginn and was approved unanimously with Mayor Ware abstaining due to a conflict of interest.

2. Lebanon Car Club. Mr. McDowell said that the Lebanon Car Club had asked that Park Avenue between Main and Averill be closed Thursday for the Willamette Country Music Festival Pre-Party which will feature a Cruise-In. They would like to close the street from 4 p.m. until 10 p.m. Councilor Chambers moved to approve the proposal. Councilor Van Sandt seconded the motion and it was approved unanimously with Councilor Ginn abstaining due to a conflict of interest. Mr. McDowell said that he wanted to let Council know that he would be singing at the party at the request of Bi-Mart & Warren Williamson but that he would not be receiving any compensation for the performance.
3. Historic Review Board Vacancy. Mr. Sattler said that he had received a letter of interest from Tricia Thompson asking to be appointed to the vacant position. Councilor Van Sandt moved that Ms. Thompson be appointed. The motion was seconded by Councilor Chambers and was approved unanimously.

DISCUSSION ITEMS:

1. Community Development. Mr. McDowell said that in the two meetings with Pam Silbernagel, she strongly encouraged Councilors to review the City's Comp Plan Goals and Policies. He asked the Council if they wanted to do that during a regular meeting or if they wanted to have a special meeting just for that purpose. Mayor Ware said that he thought a special meeting would be best. Mr. McDowell said that he and Mr. Sattler would do a presentation for Council. Mayor Ware suggested discussing the scheduling at the next regular meeting.
2. Pets in Pioneer Park. Mr. McDowell told the Council that the Park Board had recommending using the BMX area as an off-leash area in Pioneer Park. The consensus of the Council was to have Mr. McDowell put the recommended revisions into ordinance language to be considered at the next meeting.
3. July Financials. Mr. McDowell said that September 9 is the deadline for the first big bond payment for the sewer project.

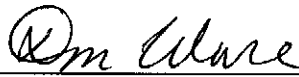
COUNCIL COMMENTS: Councilor Ginn said that eight parking places on Main Street will be blocked off on Thursday night for the Music Festival Pre-Party. She said that all the needed permits were obtained from Linn County.

CITIZEN COMMENT: Ms. Leslie Heckathorn noted that a lot of deer have been crossing Kirk Avenue and she saw one hit the other night.

ADJOURNMENT: The Council meeting was adjourned at 8:20 p.m.



City Administrator S. Scott McDowell



Mayor Don Ware