



Parks & Open Space Advisory Board

November 5th, 2014

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

Present: Marilyn Grimes, JoAnn Neddeau, Pat MacDermott, Rick Dominguez, Brandie Simon, Patty Linn, & Elizabeth Coleman.

Absent: None.

Public: None.

Presiding: Marilyn Grimes.

The meeting was called to order at 7:03 p.m. The minutes of the October 1st, 2014 meeting were reviewed; *Mrs. MacDermott moved to approve the minutes with no corrections, the motion was seconded by Mrs. Simon, and the minutes were passed unanimously.*

Spaulding Avenue Planter Project

Mrs. Coleman reported on her correspondence with architect Alex Misar in regard to inquiries from Council on the design, maintenance, construction, and ADA standards of the Spaulding Avenue planters. The Historic Review Board has made a request to Council that all plans, building and otherwise, in Old Town Commercial be reviewed by the Board prior to construction. Therefore, this project has been delayed until further notice. Mrs. Coleman & Mr. Misar will continue to work out the details of this project and present to the Board at a later date. Discussion followed.

Donation Pedestal

Mrs. Coleman was asked to obtain additional information on a donation/fee collection pedestal for Pioneer Park. A company called Iron Rangers out of Spokane Washington manufactures these boxes for use in several areas, such as historical sites, parks, hiking trails, & campgrounds. The Board discussed locating the pedestal in the same area as the information boards so that Park visitors can view park rules, upcoming events, a map, and pay for camping when park caretakers are gone; all in one spot. The pedestals start at \$350.00 each. Mrs. Coleman has requested a quote for different pedestal options from Iron Rangers. *Ms. Linn made a motion for Mrs. Coleman to obtain pricing and other pertinent information on the pedestals, Mrs. Simon seconded and the motion passed unanimously.*

Park Electricity

Mrs. Coleman reported on the progress of the electricity project in Pioneer Park. Phase I was finished by Pioneer Picnic 2014 (upgraded switching & lighting in the pavilion, dance hall, kitchen, & stage). Phase II (electrical pedestals in the "Prairie" for vendors) will begin in mid-November. Public Works Superintendent Karl Frink would like to wait until Phase II of the electricity project is complete before starting the Information Board install.

Fertilizer Spikes

Ms. Linn mentioned the use of fertilizer spikes in Pioneer Park to promote healthy tree growth. The board discussed the possibility of an Arbor Day project where the community has the opportunity to participate



Parks & Open Space Advisory Board

in placing the spikes around trees in the park. Mrs. Grimes volunteered to do some ground work to see where the spikes could be utilized. Ms. Linn said it would be good to start with the younger trees first.

Discussion ensued. The Board discussed evaluating the need in the Park first. *Mrs. Simon made a motion to request Ms. Linn research the fertilizer spikes and to obtain more information on this possible project, Mrs. Neddeau seconded, and the motion passed unanimously.* Ms. Linn will stay in contact with Mrs. Coleman prior to the 2015 meeting.

Progress Reports

Mrs. Coleman reported that Public Works will be repairing the fencing along the east side of the river; it has been torn down in several spots. The recent wind storm took down several limbs in Pioneer Park; Public Works is assessing the damage and working to remove limbs from the area. Public Works is wrapping up the twelve inch water line install on School Avenue. The installation is from the east gate to the 1.1 million gallon reservoir further up School.

General Updates

Mrs. Coleman reported on the Arbor Day poster, collage & poetry display in City Hall. There has been little participation this time; hopefully 2015 will be a better time to approach both the Elementary and High School for art participation. Mrs. Coleman is working on the submittal of the City's Tree City USA paperwork; usually due the second week of December.

December Meeting

The Board discussed recessing for the December meeting due to the busy season. *Mr. Dominguez made a motion to recess in December, Ms. Neddeau seconded, and the motion passed unanimously.*

Cigarette Receptacle

Ms. Neddeau mentioned the Library has a cigarette receptacle and that it may be a useful addition for the Pioneer Park. *Mr. Dominguez made a motion for Staff to research the collector cost and feasibility for Pioneer Park; Ms. Neddeau seconded, and the motion passed unanimously.*

There being no further business to discuss, the meeting adjourned at 7:38 p.m.

ATTEST:



Elizabeth E. Coleman
Administrative Assistant


Marilyn Grimes
Chair