

Parks & Open Space Advisory Board

October 6th, 2010

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:07 p.m.

Present: Patty Linn, Rick Dominguez, Heather Tinseth, Jim Mayer (7:07), Marilyn Grimes and S. Scott McDowell.

Absent: Pat MacDermott & Brandie Simon.

Public: Lynda Chambers.

Presiding: Patty Linn.

The meeting was called to order at 7:07 p.m. The minutes from the September 8th, 2010 meeting were approved with one typographical correction. Mr. McDowell added Memorial Proposal as item B. under Action Items. McDowell also indicated that he would like to take a quick "field trip" toward the end of the meeting. Mrs. Linn began the meeting by commenting on some of the discussion that had transpired at the last meeting. Mrs. Linn did not feel that the last regular session meeting went well in terms of meeting dynamics. Mrs. Linn reminded members that it is best to address the Chair when discussing issues. Cross-examining individual members should never happen. Sidebar conversations should also never happen. Linn indicated that she will use the gavel in the future to curtail any of these activities.

Linn then turned over the Action Items to Mr. McDowell. McDowell reported that Mrs. Diane Barry of the Eugene Kennel Club (EKC) is interested in using Pioneer Park for their annual event which will be September 9th – 11th, 2011. Mrs. Barry has been involved with Dog Shows for nearly forty years. They have historically held their event at the Lane County Fairgrounds however due to substantial cost increases are considering moving the event. The EKC is interested in having their event in Brownsville but would have to get the permission of the American Kennel Club to leave Lane County. McDowell said they do have professional folks park RV's and help with many of the logistical elements of the event as well as manual labor to set up tents, obstacles and other equipment. McDowell then presented the proposed layout.

The Board discussed several venue options in Lane County and addressed some concerns about the layout. McDowell indicated that the first real issue to address is one of policy, "Does the Board feel this is in the best interest of the Park or not?" McDowell stated that with the Festival of Tents scaling down, revenue will be down; this event could provide some revenue. Mr. Mayer said that he would want the EKC to consider other options for their RV parking. The Board agreed; perhaps other areas in town could be used for RV parking, if there is overflow. The Board did approve of the area typically utilized by the Linn County Picnic Association for their annual event. They use the area beside and behind the basketball court for parking. Members were concerned about the compaction of the dirt on the baseball/softball fields.

McDowell said that if this is something the Board wanted to pursue, he would draw up an agreement for the use of the park that would be approved by the Board and Council. In the agreement, a usage proposal would be submitted by the EKC that would outline logistics, security, a basic life safety plan and other considerations. In order to be fair to the EKC the Board may need to meet sooner than the regularly scheduled

meeting in order to discuss some of the particulars. The Board asked McDowell to proceed discussing the matter with the EKC.

McDowell reported that Mrs. Kathleen Swayze had approached the City about putting a memorial to Mr. Ed Peterson, former Councilor Wendy Hoffman's husband, in Pioneer Park. McDowell indicated that their plan was to install another doggie bag station like the others around town. Mrs. Swayze said that any additional funds for the memorial would go toward the purchase of bags. She also indicated that they would like to place a laminated picture of Mr. Peterson and his dog, Ruby, on the station. Once the picture is lost or no longer presentable, it will be removed. Swayze thought it may last through the Winter. Mr. Mayer asked if this was in line with the Ordinance Council passed a few years ago. McDowell indicated that it really wasn't in perfect alignment with the Ordinance but that since the memorial is a doggie bag station that matches all the other stations and since Mrs. Swayze understands that the laminated picture will be temporary, he did not see a problem with the proposal. The proposed location is on the south side of the sidewalk across from the swing set by the "new" playground unit next to the park bench & sequoia tree. The Board approved of the memorial and recommended Public Works Superintendent Karl Frink assist in determining the final location for the station.

Under Discussion Items, McDowell reported that Public Works Superintendent Karl Frink used over 60 cubic yards of material to fill in the nearly thirty stumps that were removed. Mr. Mayer commented on how this has made a major improvement in the look and feel of Pioneer Park. The Public Works crew did a very nice job. The Board agreed. Public Works also removed stumps at the Rec Center and the Cemetery. McDowell said that an extra pine tree was removed from the front of the Rec Center. McDowell and Frink agreed that after examining the tree, there was substantial rotting at the base of the tree and it was best to remove the tree. Mrs. Linn and McDowell agreed that that particular location will be where the Arbor Day tree will be located. Mr. Mike Nehls of Native Grounds Nursery will be working on the exact species to be planted. McDowell said that the next Cemetery Clean-up Day will be October 16th, 2010 from 9:00 a.m. to Noon. Public Works also has plans to make improvements to both Kirk's Ferry & Remington Park this Winter.

The Board took a field trip to see the signs completed by Ms. Jane MacQueen. Public Works plans on having the signs installed prior to the Arbor Day celebration. McDowell showed the Board what still needed to be done in the space. He reported that the Brownsville Art Association is very appreciative of the work done by the City to ready the space for use. The Association will be painting the walls once the floor is cleaned and the drywall is installed. The Board approved of the results so far.

McDowell said that Main Street Coffee will be providing light refreshments, the State will be available to present the Tree City Award to the Mayor, the Calapooia Watershed Council will have a presence and Mr. Mike Nehls will also be available. The Brownsville Art Association will have art work on display and will have Oregon Bill's new book available as well Sam Pearce's CD for purchase. The plan is to have an Open House atmosphere and show people what is available for them in the Community Room while they are visiting.

McDowell gave an update regarding the Washburn Street Water Line. The project is scheduled to start on Monday, October 11th, 2010. The project has experienced

a few delays. Council recently added 390 feet to connect to the Vroman Street Water Line which was done two years ago as part of the Wastewater Improvements Project. The project scope is from Washington Street to Vroman Street and is being done to get ready for the Gateway Project which is slated for the Spring of 2011.

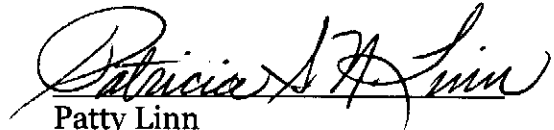
Mrs. Grimes asked about the status of Kirk Avenue. McDowell explained that the County has made it clear that they will not be starting that project until the Gateway Project is completed. Linn County Road Master Darrin Lane is still trying to deal with all the regulations and requirements necessary in designing a new road in an historic town which is making his task very difficult. The regulations require a much larger space than what is available. The City has yet to see any sketches of the area but the project remains high on the County's priority list. McDowell did explain some financial situations that have recently developed that may or may not delay the project even further.

There being no further business to discuss, the meeting adjourned at 8:07 p.m.

ATTEST:



S. Scott McDowell
City Administrator



Patty Linn
Chair



City of Brownsville

Parks and Open Space Advisory Board Meeting

City Hall
Wednesday, November 3rd, 2010
7:00 p.m.

Regular Session

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) ADDITIONS/DELETIONS TO AGENDA *S. Anderson 8.20.50 ✓*
- 4) MINUTES: October 6th, 2010
- 5) PRESENTATIONS & ACTION ITEMS:
 - A. Eugene Kennel Club Opportunity ~ *Diane Berry*
 - B. Oregon Bicycle Ride - *Sanna Phimey*
- 6) DISCUSSION ITEMS:
 - A. Building Update
 - B. Calapooia Watershed Council & OWEB *KF PW Movements*
 - C. Park Updates
 - D. Arbor Day Report
 - E. General Updates *Election Results/Process*
- 7) CITIZEN INPUT
- 8) ADJOURN

December/January Recess

February 2nd, 2010

This agenda is a list of topics anticipated to be considered at the meeting. The Parks and Open Space Advisory Board may add or remove topics as required. The location of the meeting/hearing is accessible to the disabled. If special accommodations are needed, please notify S. Scott McDowell, City Administrator, at (541) 466-5880 in advance. Thank you.