



Parks & Open Space Advisory Board

April 6th, 2011

Members of the Parks & Open Space Advisory Board met this day in special regular session at City Hall, Brownsville, Oregon at 7:06 p.m.

Present: Patty Linn, Pat MacDermott, Rick Dominguez, Brandie Simon, Heather Tinseth, Marilyn Grimes and S. Scott McDowell.

Absent: Jim Mayer.

Public: No one was present.

Presiding: Patty Linn.

The meeting was called to order at 7:06 p.m. The minutes from the March 2nd, 2011 meeting were approved with a few corrections. A motion was made by Mrs. Tinseth, seconded by Mrs. Simon and the minutes were passed unanimously. Mr. McDowell added West diamond bullpens and Stephanie Vian under Action/Discussion Items.

McDowell reported that the Oregon Bicycle Ride agreement had been finalized. McDowell discussed a few of the details including arrival times, equipment needs and indicated the group will be catering their event. He stated that they agreed to the amount of \$1,200 for the rental of the Park for August 7th & 8th. The Board did not have any questions. A motion was made by Mrs. Tinseth, seconded by Mrs. MacDermott to approve the Oregon Bicycle Ride agreement and recommend to Council. The motion carried unanimously.

McDowell stated that he met with Mr. Shawn Garrett regarding the adult softball league. Mr. Garrett was interested in asking if players and teams cover the cost of the insurance, would City allow the league? McDowell and Garrett did discuss the possibility of having a "pick-up softball league" this first year just to gauge interest. Mrs. Simon indicated that it had been discussed at the Central Linn Rec Board meeting. McDowell explained the liability and exposure concern. Mrs. Simon and Mrs. Linn discussed past volleyball and softball leagues in the Park. Mr. Dominguez indicated that Sons of the American Legion paid a very high price in Albany to participate in league play. Mrs. Simon also mentioned the Rec Board had approved the purchase of a backstop for the newest diamond in the Park. By consensus, the Board requested McDowell check into the insurance cost associated with an adult softball league.

McDowell said that he received a call from Stephanie Vian. Ms. Vian is interested in running concessions for baseball games. McDowell has not received information regarding this proposal and was hoping that she would come to this meeting. McDowell said he would try to get the information for the next meeting. Mrs. Simon indicated that she has known Ms. Vian for over 10 years and said she was a very reliable person.

McDowell asked the Board if they were interested in the dump station concept. The Board liked the idea. Mrs. Linn wanted to make sure that proper arrangements can be made with the Pioneer Picnic Association regarding dumping during Picnic. Mrs.



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Grimes asked for the information as soon as possible. She is responsible for disseminating that information. McDowell indicated that he would check with Public Works to determine the installation schedule. A motion was made by Mrs. Grimes, seconded by Mrs. MacDermott to install a dump station in Pioneer Park and recommend the same to Council. The motion passed unanimously.

McDowell reported that there is some delay for the archaeological survey to take place in the Park. The state representative from the State Historic Preservation Office did review Eric and Carla Gerber's property; he found nothing of cultural significance to report. He felt the same about the Park, however there is a 30 day waiting period before he can do the survey in the Park. Calapooia Watershed Council's Executive Director Tara Davis said they were going forward with the proposal that is due to the funding agency, OWEB, by April 18th, 2011. Mrs. Davis said that OWEB has been very helpful in improving the funding request. Mrs. Davis did report that some design elements will need to be changed.

Mr. George Frasier of the Central Linn Rec Board provided a full report to Council at their last meeting. The Rec Board is recommending that the City keep the existing gym floor and treat all wooden surfaces including stairwells, the bleachers and the stage. Mr. Frasier also gave an overall picture of the financial health of Central Linn Rec Board. McDowell stated that he will be meeting with Mr. Mike Sossie and representatives from the Rec Board to develop a very detailed RFP for the project.

McDowell said that Councilor Boyanovsky thought it would be a good idea to add additional lighting for the Fourth of July celebration. This past year, Fire Chief Kevin Rogers used auxiliary lighting at the entrance to the Park during the event. Mr. Boyanovsky thought another light of the same kind would be useful at the back of the Park. The Board asked McDowell to check into the cost of adding the temporary lighting.

Mrs. Linn reported that several folks have indicated the need for more public trees around town; particularly in the first block of Spaulding Avenue. McDowell reminded the Board that they also serve as the town's Tree Commission. Right now the concern is that the City has an ordinance but there are no defined standards. McDowell recommended that this issue be placed on the agenda for future discussion and action by the Board. Mr. Mike Nehls of Native Grounds Nursery did provide some standards that he "borrowed" from Portland that seem to fit very nicely. Those standards were given to Linn County for the Gateway project. The Board agreed that this should be a priority for this calendar year. McDowell then showed some pictures of the sidewalk at Napa. Mr. Steve LaCoste is concerned about the tree lifting the sidewalk and possibly causing damage to his building. Mr. LaCoste did state that the City replaced the sidewalk seven or eight years ago because of the tree. McDowell indicated that the trees were put in around 1985. All professional tree associations agree that the useful life of the street tree is 15 years; something certainly needs to be done in order for the street trees to be healthy. The pictures clearly demonstrate that the tree is entirely too large for the place it is located. The Board agreed to a maintenance plan. A motion was made by Mrs. MacDermott, seconded by Mrs. Tinseth to remove the tree at Napa and to plant a new tree perhaps for Arbor Day celebration 2011. The motion carried unanimously.



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Mrs. Simon and Mr. Dominguez both agreed to continue their service to the Park Board. Their terms were due to expire in July.

McDowell gave a brief update on the Gateway project stating that the construction time frame is June through October 2011. Linn County is finished with the project on the area and is waiting for the Department of Transportation to make the final submittal to the Federal Highway Administration. McDowell said it may be necessary to forward letters of support for the project. Stay tuned. McDowell also said that there will be a Mystery Ride held in the Park on June 5th. Mr. Jim Sanders is the organizer of this event. All proceeds will go to the American Cancer Society. The event is sponsored by several regional businesses. McDowell also said that the State of Oregon has again rented the Park for their annual event. An agreement has been executed with the State.

Mr. Dominguez indicated that the big American Legion gathering will be happening in two weeks. Mrs. Linn has been appointed to the Linn County Park Board so too has Mr. John Morrison.

There being no further business to discuss, the meeting adjourned at 8:03 p.m.

ATTEST:

A handwritten signature in cursive script, appearing to be "SM", written over a horizontal line.

S. Scott McDowell
City Administrator

A handwritten signature in cursive script, appearing to be "Patty Linn", written over a horizontal line.

Patty Linn
Chair



City of Brownsville

Parks and Open Space Advisory Board Meeting

City Hall
Wednesday, April 6th, 2011
7:00 p.m.

Regular Session

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) ADDITIONS/DELETIONS TO AGENDA
- 4) MINUTES: March 2nd, 2011
- 5) PRESENTATIONS & ACTION ITEMS:
 - A. Oregon Bicycle Ride Agreement
 - B. Adult Softball League
- 6) DISCUSSION ITEMS:
 - A. Dump Station
 - B. Pioneer Park Erosion
 - C. Central Linn Rec Board Update
 - D. Extra Fourth of July Lighting
 - E. Trees (Patty Linn)
 - F. Simon & Dominguez Terms (2011)
 - G. General Updates (WSC Sign)
- 7) CITIZEN INPUT
- 8) ADJOURN

This agenda is a list of topics anticipated to be considered at the meeting. The Parks and Open Space Advisory Board may add or remove topics as required. The location of the meeting/hearing is accessible to the disabled. If special accommodations are needed, please notify S. Scott McDowell, City Administrator, at (541) 466-5880 in advance. Thank you.