

Budget Committee Minutes

May 6th, 2010

Members of the Budget Committee met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

Present: Mayor Don Ware, Councilor Mandy Cole, Councilor Gary Shepherd, Councilor Lynda Chambers, Councilor Rob Boyanovsky, Marilyn Grimes, June Schlosser, Rick Dominguez, Don Andrews, Kaye Fox, Budget Officer S. Scott McDowell, City Planner Bill Sattler and Public Works Superintendent Karl Frink.

Absent: Councilor Carla Gerber and Councilor Nan Van Sandt.

Public: Leslie Heckathorn.

Presiding: Marilyn Grimes.

The meeting was called to order at 7:00 p.m. by Chair Grimes. Chair Grimes resumed the deliberations of the Budget Committee. Mrs. Grimes opened the floor for public comment however no one commented. Grimes then asked Mr. McDowell to review each, individual page of the Budget document as submitted. McDowell provided an explanation of page 1 of the proposed budget which was an overview of the entire budget. He noted that property tax collections are estimated to be at a rate of 92.7 percent for the coming year for budgeting purposes. The Committee reviewed the proposed budget page by page. On page 6, Library, McDowell said that \$4,000 had been included for implementation of the new automated inventory and checkout system in the coming year. On page 7, Court, McDowell indicated that he had not yet received the new contract from the Linn County Sheriff's Office but was estimating the increased cost based on past years. On page 8, General Operations, he told the Committee that the line item for petroleum products had been decreased slightly based on previous years actual expenses.

Mr. McDowell said that on page 12, Water Operations, two large capital projects are coming up. The projects are to connect the wells to the emergency backup generator and a new main line to the reservoir to replace an aging line which is in danger of failure. On Page 16, Sewer Operations, McDowell said that funding had been included for television inspection of the remainder of the collection system that had not been replaced in the recent project. This would allow the City to prioritize further repair work and determine what kind of repair or replacement would be needed which would allow the City to develop a Sewer Capital Improvements Plan.

The Community Projects Fund, page 35, dealt with a variety of capital improvements. Included was money for a new roof for City Hall as directed by Council at the April 29th, 2010 meeting, a heater for the fire bays and some possible improvements to the fire bays. The Committee discussed the possibility of funding an irrigation system in Pioneer Park but decided against it based on a number of reasons including a shortage of water during the season when irrigation would be most needed. Mr. McDowell told the Committee that staff had researched the cost of needed improvements to Washington Avenue and Oak Street. The City Engineer's estimate for the Washington Street improvements was \$180,987 and the Oak Street improvements was estimated at \$139,385 and due to the high cost were not proposed to be funded in the FY 2010-2011 budget.

Mr. McDowell said that funding should be included to start accumulating money for the replacement of the bathrooms in Pioneer Park and the Committee agreed to budget \$25,000 for that purpose. McDowell said that the \$41,500 in required matching funds for the Gateway Project was not in the proposed budget as he expected the money to be paid to Linn County prior to the end of the current fiscal year. Council will be considering legislation at the upcoming meeting on May 27th, 2010.

Mayor Ware moved that the discussion be tabled until the next meeting. The motion was seconded by Councilor Shepherd and approved unanimously. Mr. McDowell indicated that the next meeting would be Thursday, May 13th at 7:00 p.m. There being no further business, the discussion was tabled until that time.

ATTEST:



S. Scott McDowell
Budget Officer



Marilyn Grimes
Budget Committee Chair



CITY OF BROWNSVILLE
Budget Committee Meeting

Council Chambers – City Hall
Thursday – May 6th, 2010

AGENDA

7:00 PM

- 1) RESUME DELIBERATIONS
- 2) ROLL CALL
- 3) APPROVE MINUTES: April 29th, 2010
- 4) PUBLIC COMMENT
- 5) BUDGET DISCUSSION
- 6) POSSIBLE USES OF STATE REVENUE SHARING
- 7) TABLE THE MEETING FOR May 13th, 7:00 p.m., 2010.

PUBLIC COMMENT WILL BE HELD THIS NIGHT.

This Agenda is a specific list of the subjects to be discussed at the meeting. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify S. Scott McDowell, City Administrator, at (541) 466-5880 in advance. Thank You.